

KESWICK TOWN COUNCIL

Council Offices
50 Main Street
Keswick
CA12 5JS
017687 73607

13th June 2019

A meeting of Keswick Town Council will be held in the Council Chamber, First Floor, Council Offices, 50 Main Street, Keswick, on **Thursday 20th June 2019 at 7.30 pm**. The press and public are welcome to attend.



Lynda Walker
Town Clerk

AGENDA

- 1. Apologies**
To receive apologies for absence.
- 2. Minutes**
To authorise the Chairman to sign as a correct record the minutes of the Town Council meeting held on Thursday 16th May 2019 (pages 1-5).
- 3. Requests for Dispensations**
The Clerk to report any requests received since the previous meeting for dispensations to speak and/or vote on any matter where a member has a disclosable pecuniary interest.
- 4. Declarations of Interests**
To receive declarations by elected and co-opted members of interests in respect of items on this agenda.
- 5. Police Report**
To receive the report of the Allerdale Rural Neighbourhood Policing Team - a Police Community Support Officer will attend when on duty and available.
- 6. Matters to be received from the Public**
Such matters may be received throughout the meeting, however items raised should not be discussed for longer than ten minutes and the Chairman reserves the right to curtail repetitious matters. Public participation shall not be longer than half an hour throughout the meeting.
- 7. Matters to be raised by Councillors**
An opportunity for Councillors to raise any **unforeseen** matters, with the consent of the Chair, which do not require a decision – items raised should not be discussed for longer than 10 minutes.
- 8. Applications for Development**
 - i) To examine applications for development and agree observations to be submitted to the Lake District National Park Authority
 - ii) To receive an update on National Park planning decisions
 - iii) To receive an update on the situation regarding the former Ravensfield care home site.
- 9. Mayor's Engagements**
To receive details of the Mayor's engagements and meeting attendance for the period 10th May 2019 – 13th June 2019.
- 10. Reports from Ward Representatives**
To receive reports from the following representatives:
 - i) Allerdale Borough Council

- ii) Cumbria County Council
- iii) LDNPA North Distinctive Area parishes representative

11. Payment of Accounts

To confirm the payment of accounts for June 2019 as approved by the Inspection Committee (to be circulated at the meeting):

- i) For the Town Council
- ii) For the Parks' Trusts

Note: the rota for attendance of Members for Inspection of Accounts 2019-20 will be submitted to the July meeting.

12. Annual Accounts

To approve and authorise the Chairman to sign the statement of accounts for the year ending 31st March 2019.

13. Annual Governance and Accountability Return (AGAR) – Section 1

To approve and authorise the Chairman to sign section 1 - Annual Governance Statement 2018-19 - of the AGAR.

14. Annual Governance and Accountability Return (AGAR) – Section 2

To approve and authorise the Chairman to sign section 2 - Accounting Statements 2018-19 – of the AGAR.

15. Internal Auditor's Report for Year Ending 31st March 2019

To receive the report of the Internal Auditor for the year ending 31st March 2019.

16. Clerk's Report

To receive the Clerk's report.

17. Minutes of Committee and Liaison Meetings

To receive for information

- i) the minutes of the Events Committee meeting held on 21st May 2019
- ii) The notes of Keswick Ministries Town Liaison Forum held on 12th February 2019

18. Correspondence

To consider the following correspondence:

- i) A member of the public - Litter around Derwentwater
- ii) SSAFA – VE Day 75
- iii) Christchurch City Council- Thanks for message of condolence

Prior to the following business the Chairman will move the following resolution:

'That under the Public Bodies (Admission to Meetings) Act 1960, the public and representatives of the press and broadcast media be excluded from the meeting during the consideration of the following items of business as publicity would be prejudicial to the public interest because of the confidential nature of the business to be transacted'

19. Contracting - CCTV

To consider the report of the Mayor.

KESWICK TOWN COUNCIL

Minutes of the Annual Meeting of Keswick Town Council held in the Council Chamber, First Floor, Council Offices, 50 Main Street, Keswick on Thursday 16th May 2019 at 7.30 p.m.

Present:

Chairman
Councillor David Burn

Councillors		
Alexandra Boardman	Alan Dunn	Tony Lywood
Paul Titley		

Also present were Lynda Walker (Town Clerk), Catherine Parker (Responsible Financial Officer), Allerdale Borough Councillors Markus Campbell-Savours and Allan Daniels, 1 member of the press and 7 members of the public.

Prior to the start of the meeting the Mayor welcomed new Councillors and paid tribute to Martin Pugmire who had sadly died on Easter Monday. A minute's silence followed as a mark of respect.

1. Election of Chairman (Town Mayor)

There being only one nomination it was **RESOLVED** that Councillor David Burn be elected as the Chairman (Town Mayor) for the ensuing year. Councillor Burn made the statutory Declaration of Acceptance of Office.

2. Election of Deputy Chairman (Deputy Mayor)

There being only one nomination it was **RESOLVED** that Councillor Paul Titley be elected as Deputy Chairman (Deputy Mayor) for the ensuing year. Councillor Titley made a Declaration of Acceptance of Office.

3. Apologies

Apologies for absence were received from Dr Geoff Davies (Lake District National Park Authority North Distinctive Area Parishes' representative) and the Police.

4. Minutes

RESOLVED that the Chairman be authorised to sign as a correct record the minutes of the Town Council meeting held on 18th April 2019 (pages 50-53).

5. Requests for Dispensations

The Clerk reported that no requests for dispensations had been received.

6. Declarations of Interests

No declarations of interests in respect of items on the agenda were received.

7. Police Report

RECEIVED the report of the Allerdale Rural Neighbourhood Policing Team. There had been a total of 7 Anti Social Behaviour incident logs and 35 crimes reported in the area during April (comparative figures for April 2018 were 7 and 16 respectively). No Police Officers were present.

8. Matters to be received from the Public

No matters were received from the Public.

9. Applications for Development

- i) **RESOLVED** that the following observations be submitted to the Lake District National Park Authority:

Plan Ref.	Description of Development Location
T/2019/0070	Tree 1 Minor pruning of lower branches and then pollard at a later date. Trees 2, 3 & 4 to pollard to 3 metres in height. Otley Road Car Park, Otley Road, Keswick, CA12 5LE <i>Support - Trees adjacent to this car park in dire need of attention</i> SUPPORT
T/2019/0071	Prune 1 oak (T1) and 1 beech (T2) Bishop House, Ambleside Road, Keswick, CA12 4DD <i>Support - Appropriate management of oak and beech trees .</i> SUPPORT
T/2019/0077	Three mature Silver Birch trees located on the Western boundary of the property require some minor crown management Homethwaite House, Eskin Street, Keswick, CA12 4DG <i>Support - Appropriate tidying of mature trees</i> SUPPORT
7/2019/2053	Demolition of existing lean-to to the rear elevation and erection of a single-storey rear extension on the same footprint 18 Stanger Street, Keswick , CA12 5JU <i>Support - Upgrade of single storey rear extension (footprint unchanged)</i> SUPPORT
7/2019/2065	New signage scheme consisting of a wallboard, a pictorial hanging sign, 2x amenity boards and 1 no entrance sign George Hotel, 3 St Johns Street, Keswick, CA12 5AZ <i>Support – subject to hanging baskets and any signage being placed 2.44m above the highway/pavement</i> SUPPORT
7/2019/2066	New signage scheme consisting of a wallboard, pictorial, 2 no amenity boards and 1 no entrance sign George Hotel, 3 St Johns Street, Keswick, CA12 5AZ <i>Support – subject to hanging baskets and any signage being placed 2.44m above the highway/pavement</i> SUPPORT
7/2019/2086	Replacement of windows & alterations to dwelling 41 Blencathra Street, Keswick, CA12 4HX <i>Support - as a general improvement, but would suggest a high quality wood grained heritage UPVC , as it is essential that the UPVC should resemble the wood it is replacing</i> SUPPORT

- 7/2019/2089** Temporary works consisting of formation of vehicle lay - by and haul road at A66 Greta Viaduct plus creation of site access and construction compound at A66/Naddle Beck
Land adjacent to A66 Naddle Beck and Greta Viaduct, Keswick
No comments made
SUPPORT
- 7/2019/2093** Demolition of existing attached Conservatory and detached garden shed and erection of a single-storey rear extension for additional living accommodation and a detached garden shed
32 Stanger Street, Keswick, CA12 5LZ
Support - modest impact and fits with the street
SUPPORT
- 7/2019/2094** Creation of a seating area to the front elevation
36 Lake Road, Keswick, CA12 5DQ
Support - changing seating area from cellar level to street level. Cannot see any issues and property is end of terrace: no overlooking/ disturbance etc.
SUPPORT
- 7/2019/2097** Single storey extension to rear elevation of property, with flat roof (Retrospective)
Fell View, 7 Ashtree Avenue, Keswick, CA12 5PF
Object - Overshadows neighbours at No 1 Ashtree Avenue, is overbearing and an intrusion to neighbours' amenity
2 letters of objection received
OBJECT
- 7/2019/2098** Extensions & alterations
6 Windebrowe Avenue, Keswick, CA12 4JA
Support - 2 storey extension already built at No 8 next door. Cannot see any overlooking or shadowing issues
SUPPORT
- 7/2019/2101** New below - ground pumping station with outfall into the River Greta, Motor Control Centre kiosk building with integrated replacement bus shelter.
Reinstatement of landscaping, hardstanding and associated works
Site at War Memorial Gardens, Greta Bank, Off Penrith Road
Support – Sympathetic design using local materials and betterment of the area
SUPPORT

ii) **RECEIVED** an update on National Park Planning Decisions

10. Mayor's Engagements

RECEIVED details of the Mayor's engagements and meeting attendance for the period 12th April 2019 – 9th May 2019.

11. Reports from Ward Representatives

The Mayor congratulated and welcomed the new representatives for Keswick on Allerdale Borough Council who were present at the meeting.

RECEIVED reports from the following representatives:

- i) Allerdale Borough Council Ward Representatives – Councillor Daniels advised that he had met the Heads of Department at Allerdale BC and would be arranging further meetings to discuss issues of concern. Councillor Campbell-Savours advised that he had been contacted regarding trading in the Market Square and would be seeking further information with a view to securing action to prevent abuse of the street trading policy.

- ii) Cumbria County Council Ward Representative – Councillor Lywood reported that the Keswick Transport Study was under way and there would be a stakeholder meeting with Councillor representation in the near future.
- iii) Lake District National Park Authority North Distinctive Area Parishes Representative – Dr Geoff Davies submitted a written report.

12. Chairman's Allowance

RESOLVED that the Chairman's allowance in pursuance of Section 15 (5) of the Local Government Act 1972 be set at £2,000, as per the budget provision made with the normal payment arrangements to apply.

13. Schedule of Meetings 2019/20

RESOLVED that the dates and times of ordinary meetings of the Council for the ensuing year be fixed as follows:

(Meetings start at 7.30 pm except where stated otherwise)

20 th June	Town Council Meeting
11 th July	Charitable Trust Meeting
18 th July	Town Council Meeting
15 th August	Town Council Meeting
12 th September	Charitable Trust Meeting
19 th September	Town Council Meeting
17 th October	Town Council Meeting
14 th November	Charitable Trust Meeting
21 st November	Town Council Meeting
19 th December	Town Council Meeting 7.00 pm
9 th January	Charitable Trust Meeting
16 th January	Town Council Meeting
20 th February	Town Council Meeting
12 th March	Charitable Trust Meeting
19 th March	Town Council Meeting
16 th April	Annual Parish Meeting 6.30 pm Town Council Meeting 7.30 pm
21 st May	Annual Council Meeting
28 th May	Annual Trust Meeting

14. Schedule of Charges

RECEIVED the report of the Responsible Financial Officer.

RESOLVED that the existing charges stay in place for 2019/20.

15. Review of Standing Orders

RESOLVED that the current Standing Orders remain unchanged.

16. Payment of Accounts

RESOLVED that the payment of accounts for May 2019 as approved by the Inspection Committee be authorised for:

- i) The Town Council, vouchers 13-37 amounting to £49,717.85 (forty nine thousand seven hundred and seventeen pounds and eighty five pence)
- ii) The Trusts, vouchers HP13 - FP26 amounting to £10,528.21 (ten thousand five hundred and twenty eight pounds and twenty one pence)

17. Insurance Renewal/Review

RECEIVED and noted the report of the Responsible Financial Officer.

18. Verification of Bank Reconciliations

Consideration was given to the report of the Responsible Financial Officer.

RESOLVED that Councillor Titley be appointed to sign the bank reconciliations and original bank statements as evidence of verification in compliance with Financial Regulations.

19. Market Square Trading

Councillor Titley referred to the amount of noise and disturbance from buskers and various forms of 'street trading' taking place on the Market Square and in the immediate vicinity. Borough Councillors present were asked to insist that the necessary enforcement action be taken in line with Allerdale Borough Council's Street Trading Policy and Guidance for Pedlars.

20. Election of Parish Member to the Lake District National Park Authority

RESOLVED that no nomination be submitted for a candidate for the North Distinctive Area Parishes' representative and that Dr Geoff Davies' nomination be supported.

21. Clerk's Report

Consideration was given to the report of the Clerk.

RESOLVED that Councillor Dunn be nominated to attend the Stakeholder Workshop for the Keswick Transport Study on 26th June 2019.

22. Events Committee Minutes

RECEIVED for information the Minutes of the Events Committee meeting held on 9th April 2019.

The meeting closed at 8.45 pm

Chairman

Date



**Keswick Town Council update from Allerdale Rural Neighbourhood
Policing Team**

Thank you for your invite to attend the Keswick Town Council meeting on Thursday 20th June 2019. Please accept our apologies as there is no one available to attend the meeting at this time.

PCSO 5298 Megan Jones has commenced her maternity leave.

PCSO 5356 Catherine Smith has resigned from the constabulary effective from 21st June 2019 and is moving on to join Keswick School.

PCSO 5214 Peter Crome is taking over the role from 5356 and is looking forward to working to support the town and the council. Please address future enquiries to him.

Your Community Sergeant is PS 1614 Lorraine Murphy based at Workington Police Station

Your area priorities are:

Drug use in the night time economy:

The Proactive Team will be specifically deployed to the town centre during weekend evenings and will consider their use of stop search powers should the grounds exist to do so. They will take positive action should a person be found in possession of a controlled substance.

Area Update

For the period from the **1st of May 2019** until the **31st May 2019**, there have been a total of **6 ASB** incident logs and **30 Crimes** reported in this area. Here follows a summary of those incidents within the public interest.

Incident logs:

On the 5th of May 2019, a group of approximately 15 intoxicated males were being rowdy and causing a disturbance refusing to leave a public house in the area of Lake Road. The group left before police arrived.

On the 19th of May 2019, there was a report of anti-social behaviour outside a public house in the area of Bank Street. There was a group being loud and disruptive with 2 males fighting in the street. Police attended the area but the group had dispersed. This is part of ongoing complaints about ASB in the area and has been referred to the Allerdale Local Focus Hub for a multi-agency approach.

On the 23rd of May 2019, there was a report of children climbing onto vehicles in the area of Trinity Way. There was no damage done. Work is being undertaken with the school and patrols have been increased in the area.

On the 29th of May 2019, there were complaints of loud music in the area of Crosthwaite Road. There was a wedding reception with music until midnight. The caller was updated and there were no further complaints.

During the month of May 2019, there were several calls from a youth service operating in the area of Manor Brow complaining about anti-social behaviour from a group of youths sneaking onto the grounds of the manor. Some of this ASB has escalated and crimes have been recorded. Advice has been given and patrols in the area have been increased.

Crimes:

On the 1st of May 2019, police received a report of a vehicle having been damaged in the area of Brundholme Road. There was no cctv available and no witnesses have come forward. A crime number has been supplied for insurance purposes.

On the 2nd of May 2019, a vehicle on stolen number plates made off from a petrol station in the area of High Hill making no attempt to pay. There were no further lines of enquiry.

On the 4th of May 2019, police received a call from a male alleging harassment in the area of Main Street. This is part of an ongoing investigation.

On the 7th of May 2019, police received a report of damage to a vehicle in the area of The Crescent. The incident is still under investigation.

On the 8th of May 2019, a known suspect entered a retail premises in the area of Tithebarn Street and, on different occasions throughout the day, took bottles of wine. The investigations are still ongoing.

Also on the 8th of May 2019, offenders have entered a store in the area of Tithebarn Street, filled a trolley with goods and left without making any attempt to pay. The investigation is still ongoing.

On the 10th of May 2019, a driver reported an incident of aggressive driving on the A591 near Keswick. The suspect was identified and has been spoken to by police.

On the 14th of May 2019, an unknown person has assaulted the complainant by grabbing hold of him. This caused no injuries. No one present in the area of Market Square was able to identify the suspect.

On the 16th of May 2019, police were called to an ATM in Keswick where an unknown offender had attached a skimming device in an attempt to read users' card details. Bank staff noticed it had been tampered with and reported to police immediately. The investigation is still ongoing and may be linked to other similar incidents. If you have any information or suspect any ATMs have been tampered with, please alert bank staff immediately or tell police on the usual numbers.

On the 20th of May 2019, police received a report of criminal damage to a business premises in the area of Station Street whereby an unhappy customer had pulled a door off its hinges. The investigation is still open.

On the 21st of May 2019, a caller reported damage to their vehicle when parked overnight in the area of Crow Park Road. There were no lines of investigation and a crime number was supplied.

Also on the 21st of May 2019, in the area of Main Street, unknown person(s) have removed items from a kitchen without the owner's permission. No suspects have been identified and crime prevention advice has been given.

On the 23rd of May 2019, a local youth service in the area of Manor Brow has reported ongoing ASB caused by a group of what are believed to be local youths. During this incident, one of the youths exposed their bottom and shouted offensive expletives at the complainant so a crime for public fear, alarm and distress was recorded. On another occasion, youths threw eggs at the windows. Due to a window being open at the time, the eggs broke inside the building causing minor damage. A crime for criminal damage has been recorded. The police have increased patrols and are attempting to identify the youths.

On the 24th of May 2019, police received a call from a member of the public who wanted advice. The male had taken a photograph on his phone of a street vendor who had then threatened to smash the phone. The complainant had felt distressed and alarmed but did not to pursue a prosecution but instead wanted

reassurance that he had been within his rights and had not committed any offences.

Also on the 24th of May 2019, police received a report of an attempted theft from a town centre store. When approached by staff, the suspects had abandoned the bag containing the items and made off on foot. The suspects have yet to be identified.

On the 25th of May 2019, police received a report of a physical altercation in the area of Lake Road. Police attended and apprehended the suspect, however the victim does not support a prosecution.

On the 26th of May 2019, a known offender has taken a bank card after letting themselves into the house. The offender was arrested and is being dealt with by the police for a number of offences.

On the 27th of May 2019, an unknown offender has entered a retail store in the Penrith Road area and made off with numerous bottles of alcohol. Investigations into this incident are still ongoing.

On the 28th of May 2019, police received a report of the theft of a woodburning stove from outside a property in the area of Eskin Street. A suspect was identified but the victim does not support a prosecution.

On the 29th of May 2019, there was a report of a theft from a store in the Tithebarn Street area. Suspects have been identified and may be linked to other shoplifting crimes in the area and the investigation is still ongoing.

On the 31st of May 2019, there was a theft from a shop in the area of Museum Square. A suspect has been identified.

Also on the 31st of May 2019, there was a theft from a retail premises in the area of Main Street. The suspects may be linked to other crimes and the investigation is still ongoing.

Engagement Update for March 2019:

Below are listed examples of some of the engagement activities your local PCSO has been involved with. This list is not exhaustive and is included to provide a flavour of some of the work that is ongoing in the community.

05/05/2019 – PCSO 5356 was assigned to Op Perish – an initiative to deter crime in our rural car parks and tourist areas.

07/05/2019 – PCSO 5356 attended the Keswick PubWatch meeting.

11/05/2019 – PCSO 5356 was involved in a Rural Farming and Wildlife Initiative to provide awareness of the seriousness of sheep worrying and wildlife crime.

17-18-19/05/2019 – PCSO 5356 patrolled the Keswick Mountain Festival in Crow Park.

Information can be passed anonymously to CRIMESTOPPERS on 0800 555 111

Our web-site is up and running and you can find general advice and information on how to deal with some situations, and who would be best to contact to assist with them. www.cumbria.police.uk/services

Crime figures can be obtained via the Cumbria Police Website:
Alternatively use the following link:

<https://www.cumbria.police.uk/Your-Area/Your-area.aspx>

Once you have opened the link follow the below

- Find your Neighborhood
- Enter your location / postcode
- Explore crime map
- Click on area
- Click on each incident for details

For road traffic collision data please follow the below link (search by post code as it defaults to Gateshead): -

<http://gis2.gateshead.gov.uk/GatesheadMaps/RRS/>

A message from Allerdale Rural Neighbourhood Policing Team

Crime prevention over the summer months.

Please be vigilant where you park your vehicle, ideally park in well used car parks and try to avoid parking in laybys in isolated locations. Please remove all belongings including tell-tale signs such as satellite navigation / iPod cables.

Keep an eye on your oil storage tank, make regular checks on the level of oil and make sure any filling caps are secure. There are specialist alarms that

can be fitted to alert the householder of any tampering to the tank or a sudden drop in the level of oil.

Cyclists are advised to secure your cycle at all times to immovable object. There have been instances where cyclists have popped into toilets or into a café and on returning to where they left their cycle, it has been stolen. Think about registering your bike through the Bike Register scheme, ask your local PCSO for details.

- Whenever possible** keep your doors locked and windows closed, especially if you are upstairs, or in another part of the house, or in the garden. Also we encourage people to fit, and most importantly use, good locks on ground floor and accessible windows.

- Remember to lock up** even if you are only going out for a couple of minutes – that is all the time a thief needs.

- Before** going to bed, close all ground floor and accessible windows and remember to lock all your doors.

- It is worth remembering** that most household insurance policies do not cover the theft of property from within a home that has been left insecure.

- If you have an intruder alarm** – use it. Set it at night to protect vulnerable zones.

- Outbuildings and sheds** – make sure they are locked and secure using suitable locks

- Quad bike thefts / farm machinery** - Police would advise owners to check their storage security. The Police can provide farmers or other quad bike owners with **Smartwater kits and signs** at a discounted price of £45. Some quad bike specialists can also fit them with tracking devices. You can check the internet for local suppliers. It is advised that you store your quad bike in a secure outbuilding and remove the key when they are stationary. Domestic households can contact their local PCSO for a Selecta DNA kit which cost £10.

- Postcode all types of property** to deter thieves and improve the chances of tracing the stolen items. "Postcoding" can be done with ultra-violet marker pens, engraving, stamping or even paint. Further details are available from your local Neighbourhood Police Community Support Officer details below.

- Tents & Caravans** – please make sure that valuables are taken from them and stored securely out of site no matter how long you are away from them

Report anything suspicious

Please let us know as soon as possible if you see anyone behaving suspiciously; many criminals are apprehended due to information from members of public. Telephone: 101, or if a crime is in progress: 999. If you

have information regarding crime you can also contact Crimestoppers anonymously on 0800 555 111. You will not be asked for your name or any details.

Cumbria Community Messaging

Please pass this message onto friends, family and residents of your areas to re highlight the issue.

If you would like to join Cumbria Community Messaging then please contact us or visit: www.cumbriacommunitymessaging.co.uk

It is managed by the Cumbria Neighbourhood Watch Association and offers you and other members of communities across Cumbria the means to receive crime information from Cumbria Police. You can select which information you wish to receive by managing your own settings, and it is completely **FREE**. Anyone can join, you do not have to be a member of Neighbourhood Watch (NHW), or become a member of NHW to join. Farm Watch, Church Watch and Camping and Caravan Watch are a small example of the schemes that you can register for. You can join as an individual or as a group. If you want to receive information but do not wish to be responsible for a larger group, you are still welcome to make use of this messaging system.

As well as Cumbria Constabulary the partners providing information are Cumbria County Council, Cumbria Fire and Rescue Service and Cumbria Neighbourhood Watch Association. If you do not have internet access, contact your local PCSO and they will aid in registering your details on the system.

YOU CAN ALSO FOLLOW CUMBRIA POLICE ON TWITTER AND FACEBOOK. THESE WILL GIVE TRAFFIC REPORTS AND INFORMATION IN RELATION TO CUMBRIA POLICE AND ANY UNEXPECTED INCIDENTS.

www.twitter.com/cumbriapolice

or

<https://www.facebook.com/cumbriapolice>

Contact can be made to: call 101

For emergency always call 999

Your local Inspector is Inspector 1915 Rachel Gale

Your local Sergeant is Sergeant 1614 Lorraine Murphy

Your local Police Community Support Officer is: PCSO 5214 Peter Crome

Email: peter.crome@cumbria.police.uk

Thank you.

Planning Applications received between 10/05/2018 - 13/06/2018

Plan ref	Location	Description of Proposed Development
7/2019/2078	Keswick Ministries, Skiddaw Street, Keswick, CA12 4BY	Change of use from a Courtyard to a Car Park
7/2019/2104	Land adjacent to Springs Road, Keswick	Creation of a new surface water detention basin (including new access track and site entrance), with a new below ground connection to Castlehead drain, emergency spillway, landscaping and associated works
7/2019/2107	Sandygate House, Rogerfield, Keswick, CA12 4BW	Extension and alterations to existing dwelling house
7/2019/2109	11 & 12, Penrith Road, Keswick, CA12 4HF	Non - material amendment to planning application 7/2017/2065 (Flood resistance works) - overhead roller shutter door & construction of glass canopy roof over rear entrance door of No.12
7/2019/2112	51, Lathrig Close, Keswick, CA12 4LG	Extend outhouse
7/2019/2116	50, Blencathra Street, Keswick, CA12 4HT	Rear extension and new dormer window to rear
7/2019/2117	1 - 4 Larch Grove, Keswick, CA12 4HJ	Removal of local occupancy condition on planning approval ref 7/1983/2016
7/2019/2124	Mountain Lodge, Lonsties, Keswick, CA12 4TD	Reduce extent of existing glazing to sunroom at rear/side of property

NOTICE TO THE PUBLIC: Interested parties are invited to let the Town Clerk have their comments, in writing, prior to the meeting regarding any of the planning applications on this sheet.

Decisions Received from LDNPA

Planning Decisions Received between 10/05/2019 & 13/06/2019

Plan Ref	Date of Application	Location	Postcode	Description	KTC Observations	LDNPA Decision	Appeal	Appeal Decision
7/2017/2304	January-18	Ravensfield Residential Home, High Hill, Keswick	CA12 5NX	Erection of 60 bedroom hotel with associated underground car parking and landscaping	OBJECT	Withdrawn application		
7/2018/2006	January-18	The former Keswick Pencil Factory, Southey Works, Main Street, Keswick	CA12 5NG	Redevelopment of Keswick Pencil Factory site to provide site for Keswick Convention comprising 1)renovation and change of use of original pencil factory building to provide offices, meeting and conference space, accommodation and toilets;2) demolition of buildings to north of the site and development of a car parking area to be used for the accommodation of a marquee for the Convention for three weeks in every year 3) landscaping of the site	SUPPORT	GRANTED		
7/2018/2302	December-18	Glenarne, Crosthwaite Road, Keswick	CA12 5FG	Construction of attached two storey three bedroom dwelling within the curtilage of Glenarne	SUPPORT	REFUSED		
7/2018/2339	December-18	18-20 Lake Road, Keswick	CA12 5BX	Conversion of hotel to aparthotel	OBJECT	GRANTED		
7/2019/2053	April-19	18, Stanger Street, Keswick	CA12 5JU	Demolition of existing lean - to to the rear elevation and erection of a single - storey rear extension on the same footprint	SUPPORT	GRANTED		
7/2019/2058	April-19	Lyngarth, Rogerfield,	CA12 4BN	Demolition of existing house and erection of house	SUPPORT	GRANTED		
7/2019/2061	April-19	29, Southey Street, Keswick	CA12 4FE	Erection of single-storey side extension following demolition of existing extension/conservatory to the side elevation, replacement (retrospective) of two sash windows and one casement window to the rear elevation and reinstate balustrade to the front elevation	SUPPORT	GRANTED		

7/2019/2065	April-19	George Hotel, 3, St Johns Street, Keswick	CA12 5AZ	New signage scheme consisting of a wallboard, a pictorial hanging sign, 2 x amenity boards and 1 no entrance sign	SUPPORT	GRANTED - subject to statutory conditions
7/2019/2066	April-19	George Hotel, 3, St Johns Street, Keswick	CA12 5AZ	New signage scheme consisting of wallboard, pictorial, 2 no amenity boards and 1 no entrance sign	SUPPORT	GRANTED - subject to statutory conditions
7/2019/2093	April-19	32, Stanger Street, Keswick	CA12 5LZ	Demolition of existing attached Conservatory and detached garden shed and erection of a single - storey rear extension for additional living accommodation and a detached garden shed	SUPPORT	GRANTED
7/2019/2109	May-19	11 & 12 Penrith Road, Keswick	CA12 4HF	Non - material amendment to planning application 7/2017/2065 (Flood resistance works) - overhead roller shutter door & construction of glass canopy roof over rear entrance door of No. 12	For information only. No comments required	GRANTED

KESWICK TOWN COUNCIL**TOWN COUNCIL MEETING 20th JUNE 2019****MAYOR'S ENGAGEMENTS & MEETING ATTENDANCE**

For period 10th May 2019 – 13th June 2019

Saturday 11 th May	Keswick Choral Society Spring Concert, St John's Church, Keswick
Saturday 11 th May	Jazz Festival Umbrella Parade from Hope Park to Market Square
Friday 17 th May	Keswick Mountain Festival, held in Crow Park
Monday 20 th May	Annual Meeting of the City Council and the election and installation of the Mayor, held in Civic Centre, Carlisle
Monday 20 th May	"Dive into Derwentwater" launch at Keswick Museum
Tuesday 21 st May	Events Committee meeting, held in Council Chamber
Wednesday 22 nd May	AGM and Mayor Making Ceremony, Lakes College, Workington
Thursday 23 rd May	Meeting with Police regarding CCTV cameras, held in Council Chamber
Friday 24 th May	Mayor Making Ceremony, held at The Carnegie Theatre and Arts Centre, Workington, attended by Deputy Mayor, Councillor Paul Titley
Saturday 25 th May	The 9 th Annual Wigton Open Art Exhibition, held in the Cumberland Suite of Wigton Market Hall
Saturday 25 th May	Opening of 2019 Summer Season, held in Theatre by the Lake
Monday 27 th May	Site meeting, public footpath at rear of Vicarage Hill

Report from the North DA Parishes Member of the LDNPA – May 2019

On May 24th, I was informed by CALC that I was the only candidate for the North DA Parishes Member of the LDNPA and that my name would, therefore, be forwarded to the Secretary of State for approval. I am delighted to have the opportunity to work for you for a further four years. The beginning of a new term of office is a good time to reiterate what the role involves and this is especially so given that there will be new parish councillors in a number of the parishes following the recent elections.

The LDNPA handbook describes the role of Parish Appointees as follows:

“Their role is to ensure that local people have a greater involvement in the running of the Park and in the management of Park affairs. Parish Members are appointed to represent the wider Park view and not just the interest of their own Parish and are representatives rather than delegates of the grouping of parishes that have nominated them. “

LDNPA members represent the public interest and are appointed by various public bodies. We have 20 members made up of:

- 5 appointed by Cumbria County Council
- 5 by the District Councils with areas in the National Park which are Allerdale, Copeland, Eden and South Lakeland
- 10 appointed by the Secretary of State to represent the national interest and Parish Councils in the National Park.

Of the ten appointed by the Secretary of State, five are Parish Members recommended by the parishes of each distinctive area following elections organised by CALC. The other five members (the Secretary of State National Members) are directly appointed. The following link provides details of all the current members.

<https://www.lakedistrict.gov.uk/aboutus/members>

My severe visual impairment means that I cannot drive, so attending meetings in other parishes can be difficult. If there is an issue that makes it desirable that I should attend a meeting, then I will do so if you can arrange a lift. I am always happy to correspond with Parish Councillors and Clerks by email or telephone. There is no day of the week that I do not regard as a working day for this purpose. If your Clerk sends me your meeting minutes, I always read them and I take up matters that concern you with LDNPA officers.

Geoff Davies

Geoff.Davies@lakedistrict.gov.uk

KESWICK TOWN COUNCIL

**STATEMENT OF ACCOUNTS FOR
THE YEAR ENDED
31 MARCH 2019**

Lynda Walker
Council Offices
50 Main Street
Keswick
Cumbria
CA12 5JS

Keswick Town Council
Annual Statement of Accounts
Year Ended 31 March 2019

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Keswick Town Council
General Fund
Income and Expenditure Accounts
Year Ended 31 March 2019

		Year Ended 31 March 2019	Year Ended 31 March 2018
General Income			
Precept (including local council tax support grant)		247,640	220,930
Fitz Park Grant from Allerdale Borough Council		20,000	20,000
Bank Interest - Business Premium Account		31	29
Walker Park Rents		12,267	12,267
CKP Railway Bond		3	3
Events Banner Advertising Income		1,000	1,393
Christmas Lights Contributions/Recharges		-	250
LDNPA Planning Grants Income		250	-
CCC and CCF Grants		1,000	-
UU Pups Clock Grant		10,980	-
Insurance Settlement Income		445	-
Allotment Income		600	586
Total General Income		294,216	255,458
Expenditure			
Administration, Salaries, NIC, SA & Costs	Page 2	65,525	69,245
Grants Paid	Page 3	14,520	14,970
Christmas Lighting		29,550	29,676
Town Floral Displays		5,236	6,472
Town Mayor's Allowance		2,000	2,000
Contingency	Page 4	2,430	5,448
War Memorial	Page 4	1,379	1,347
Townfield Expenditure		800	800
Open Spaces		1,000	1,000
Grant to Fitz Park Trust		122,044	105,848
Pups Clock Expenditure		10,980	-
Insurance Expenditure		445	-
Local Housing Grant		3,600	3,600
Youth Citizenship		-	-
Civic Pride / Promotional Gifts		-	420
Audit Fee		1,490	1,485
Advertising		265	205
Communications		-	500
Town Events / Celebrations		9,538	10,000
CCC and CCF Grants		1,000	-
Allotment Expenses		390	350
Annual Parish Meeting		49	168
General Reserves Expenditure		-	6,300
Total General Expenditure		272,241	259,834
General Income less Expenditure		21,975	(4,376)
Reserves Brought Forward		152,666	206,616
Transfers (to)/from Funds		(5,459)	(49,574)
General Fund Reserves Carry Forward		169,182	152,666

Keswick Town Council
General Administration Costs
Year Ended 31 March 2019

	Year Ended 31 March 2019	Year Ended 31 March 2018
Income		
Photocopying	14	111
Council Chamber Hire	222	24
Business Rates Refund	8,119	-
Total Income	8,355	135
Expenditure		
Salaries, National Insurance and Pension	91,977	90,037
Pension to Former Employee	1,342	1,313
Staff Expenses	211	300
Payroll Outsource Costs	298	311
Rent	7,100	7,100
Rates	4,128	3,991
Building Service Costs	4,720	4,600
Insurance	634	591
Repairs	12	600
Subscriptions	362	678
Stationery and Printing	936	1,286
Postage	248	295
Photocopier Lease and Charges	1,113	1,125
Computer Maintenance	1,756	975
Website and Internet Costs	565	424
Telephone	852	622
Health and Safety	49	48
Office Equipment and Fittings	144	330
Council Chamber Expenditure	118	166
Conferences / Training	997	752
Total Expenditure	117,562	115,544
Net Expenditure	109,207	115,409
Allocated to:		
General Fund 60% (2018 60%)	60% 65,525	69,245
Hope Park 20% (2018 20%)	20% 21,841	23,082
Fitz Park 20% (2018 20%)	20% 21,841	23,082
	109,207	115,409

Keswick Town Council
Grants and S137 Payments
Year Ended 31 March 2019

	Year Ended 31 March 2019	Year Ended 31 March 2018
Grants		
Theatre by The Lake Youth Work	3,500	3,500
Keswick in Bloom	3,500	3,000
1st Keswick Scout Group	1,500	1,500
Keswick Tourism Association	500	750
Keswick Youth Club	-	3,680
Great North Air Ambulance	250	-
Keswick Museum and Art Gallery	1,500	-
St Johns Ambulance	500	400
Citizens Advice Allerdale	400	-
Keswick Film Club	400	-
Keswick School	1,000	-
Lakeland Rowing Club	750	-
St Herberts School	600	-
Lake District Foundation	-	2,000
Cumbria SPAA Foundation	-	20
Keswick and District First Responders	120	120
Total Grants Other Powers	14,520	14,970

Keswick Town Council
War Memorial
Year Ended 31 March 2019

	Year Ended 31 March 2019	Year Ended 31 March 2018
Income		
Grant from Keswick Town Council	1,379	1,346
Interest	2	1
Total Income	1,381	1,347
Expenditure		
Insurance	563	546
Maintenance and Floral Displays	800	800
Repairs	16	-
Total Expenditure	1,379	1,346
Surplus / (Deficit)	2	1
Balance brought forward	853	852
Total Fund Balance	855	853

Contingency Spending

	Year Ended 31 March 2019	Year Ended 31 March 2018
Contingency Spending		
Environmental Permit	-	170
HR Advice	246	86
Scaffolding	850	-
CCTV	125	-
Mayoral Chain Case	24	-
Tree Works	165	-
Howrah's Path Contribution	20	-
Keswick Transport Study Contribution	1,000	-
Terry Moore Restoration	-	(58)
Neighbourhood Plan Administration	-	1,000
Market Square Safety Audit	-	1,750
Loop System	-	500
War Memorial Repairs	-	2,000
	2,430	5,448

Keswick Town Council
Keswick Town Council Events Fund and Market Town Grant
Year Ended 31 March 2019

Events Fund

	31 March 2019	31 March 2018
Income		
Scruffs Income	2,254	2,674
Other Events Income	3,390	3,110
Total Income	<u>5,644</u>	<u>5,784</u>
Expenditure		
Events Coordinator	2,007	2,520
Other Events Expenditure	-	3,552
Scruffs Expenditure	1,558	1,564
Total Expenditure	<u>3,565</u>	<u>7,636</u>
Surplus / (Deficit)	2,079	(1,852)
Balance brought forward	7,661	9,513
Transfer from General Reserves of Underspend	4,709	-
Total Fund Balance	<u>14,449</u>	<u>7,661</u>

	31 March 2019	31 March 2018
<u>Market Town Grant</u>		
Income		
ABC Market Town Grant	-	10,000
Total Income	<u>-</u>	<u>10,000</u>
Expenditure		
Expenditure	-	15,000
Total Expenditure	<u>-</u>	<u>15,000</u>
Surplus / Deficit	-	(5,000)
Balance brought forward	-	5,000
Fund Carry Forward	<u>-</u>	<u>-</u>

**Keswick Town Council
Neighbourhood Plan and Christmas Lights Fund
Year Ended 31 March 2019**

Neighbourhood Plan

	Year Ended 31 March 2019	Year Ended 31 March 2018
Income		
Neighbourhood Plan Grant	-	7,000
Total Income	-	7,000
Expenditure		
Neighbourhood Plan Expenditure	2,750	4,250
Total Expenditure	2,750	4,250
Surplus / (Deficit)	(2,750)	2,750
Balance brought forward	2,750	-
Total Fund Balance	-	2,750

Christmas Lights

	Year Ended 31 March 2019	Year Ended 31 March 2018
Income		
	1,891	-
Total Income	1,891	-
Expenditure		
	-	-
Total Expenditure	-	-
Surplus / (Deficit)	1,891	-
Balance brought forward	5,574	-
Transfer from General Reserves of Underspend	750	5,574
Total Fund Balance	8,215	5,574

Keswick Town Council
Christmas Lights and Earmarked Funds
Year Ended 31 March 2019

Earmarked Funds

	Year Ended 31 March 2019	Year Ended 31 March 2019
Income	-	-
Total Income	-	-
Expenditure	-	-
Total Expenditure	-	-
Surplus / (Deficit)	-	-
Balance brought forward	44,000	-
Transfer from General Reserves of Earmarked	-	44,000
Total Fund Balance	44,000	44,000

Earmarked Funds Breakdown

Local Housing	20,000	20,000
Elections	6,000	6,000
Office and Council Chamber	5,000	5,000
Equipment	5,000	5,000
Professional Advice	5,000	5,000
War Memorial	3,000	3,000
Total Earmarked Funds	44,000	44,000

**Keswick Town Council
Balance Sheet
31 March 2019**

	31 March 2019	31 March 2018
Current Assets		
Debtors	118	29
Prepayments	1,003	880
VAT	7,454	17,387
Hope Park Loan Account	32,688	22,929
Town Council Current and Saver Accounts	237,509	232,466
War Memorial Account	855	853
Petty Cash	61	75
Total Current Assets	279,688	274,619
Current Liabilities		
Creditors	5,658	11,038
Accruals	12,285	22,999
Fitz Park Loan Account	23,444	25,479
Townfield	1,600	1,600
Total Current Liabilities	42,987	61,116
Net Current Assets	236,701	213,503
Represented By		
Town Council General Reserve	Page 1 169,182	152,665
War Memorial Fund	Page 4 855	853
Events Fund	Page 5 14,449	7,661
Neighbourhood Plan	Page 6 -	2,750
Christmas Lights	Page 6 8,215	5,574
Earmarked Funds	Page 7 44,000	44,000
	236,701	213,503

The above statement represents fairly the financial position of the authority as at 31 March 2019 and reflects its income and expenditure during the year.

Approved By Council

Minute Ref	_____	Date	_____
Chairman	_____		
Town Clerk	_____		

Keswick Town Council
Supporting Statements to the Accounts
Year Ended 31 March 2019

1) Assets

During the year the following assets were purchased at the cost shown:-

	£
No purchases in the year	
	<u>-</u>

The cost of these are included in the accounts as follows

No purchases in the year	
	<u>-</u>

At 31 March 2019 the following assets (at cost price) were held:-

	£
Office Equipment	7,914
Office Furniture	4,038
Council Chamber Furniture	2,255
Other Fixed Assets	488
Mayoral Chains of Office	31,500
Deputy Mayors Chains of Office	407
	<u>46,602</u>

Community Assets	£
War Memorial - nominal value	1

2) Borrowings

As at the close of business on 31 March 2019 the Council had no loans outstanding.

3) Leases

At the end of the year the following lease was in operation

Lessor	Purpose	Annual Payable £	Year of Expiry
BNP Paribas	Photocopier	547	2021

Supplier
 Danwood - Agreement No: Y0012358

Keswick Town Council
Supporting Statements to the Accounts
Year Ended 31 March 2019

4) Tenancies

Council as Landlord

Tenant	Property	£
Allerdale Borough Council	Walker Park	12,267

Council as Tenant

Landlord	Property	Rent pa £
Allerdale Borough Council	Council Chambers and Offices	7,100

6) Agency Work

During the year the Council did not undertake any agency work

7) Pensions

For the year of accounts the Council's contributions were 18.9% of employees pensionsable pay. This scheme is administered by Cumbria County Council.

Approved By Council

Minute Ref _____ Date _____

Chairman _____

Town Clerk _____

Section 2 – Accounting Statements 2018/19 for

KESWICK TOWN COUNCIL

	Year ending		Notes and guidance
	31 March 2018 £	31 March 2019 £	
1. Balances brought forward	207,463	203,087	Total balances and reserves at the beginning of the year as recorded in the financial records. Value must agree to Box 7 of previous year.
2. (+) Precept or Rates and Levies	219,051	246,700	Total amount of precept (or for IDBs rates and levies) received or receivable in the year. Exclude any grants received.
3. (+) Total other receipts	36,407	47,516	Total income or receipts as recorded in the cashbook less the precept or rates/levies received (line 2). Include any grants received.
4. (-) Staff costs	54,022	55,186	Total expenditure or payments made to and on behalf of all employees. Include salaries and wages, PAYE and NI (employees and employers), pension contributions and employment expenses.
5. (-) Loan interest/capital repayments	0	0	Total expenditure or payments of capital and interest made during the year on the authority's borrowings (if any).
6. (-) All other payments	205,812	217,055	Total expenditure or payments as recorded in the cashbook less staff costs (line 4) and loan interest/capital repayments (line 5).
7. (=) Balances carried forward	203,087	225,062	Total balances and reserves at the end of the year. Must equal (1+2+3) - (4+5+6).
8. Total value of cash and short term investments	233,395	242,052	The sum of all current and deposit bank accounts, cash holdings and short term investments held as at 31 March – To agree with bank reconciliation.
9. Total fixed assets plus long term investments and assets	47,087	46,602	The value of all the property the authority owns – it is made up of all its fixed assets and long term investments as at 31 March.
10. Total borrowings	0	0	The outstanding capital balance as at 31 March of all loans from third parties (including FWLB).
11. (For Local Councils Only) Disclosure note re Trust funds (including charitable)	Yes	No	The Council, as a body corporate, acts as sole trustee for and is responsible for managing Trust funds or assets.
	✓		N.B. The figures in the accounting statements above do not include any Trust transactions.

I certify that for the year ended 31 March 2019 the Accounting Statements in this Annual Governance and Accountability Return have been prepared on either a receipts and payments or income and expenditure basis following the guidance in Governance and Accountability for Smaller Authorities – a Practitioners' Guide to Proper Practices and present fairly the financial position of this authority.

Signed by Responsible Financial Officer before being presented to the authority for approval



Date 20/06/2019

I confirm that these Accounting Statements were approved by this authority on this date:

20/06/2019

as recorded in minute reference:

MINUTE 22/06/2019

Signed by Chairman of the meeting where the Accounting Statements were approved

20/06/2019

KESWICK TOWN COUNCIL
20TH JUNE 2019

CLERK'S REPORT

Polling will be almost closed for the East Ward on the evening of the Council meeting. The July meeting will see a full complement of 12 Councillors, and committee members and representatives on outside bodies can then be appointed. Thanks to the five Councillors who have kept things ticking over in the interim period.

Preparations are well in hand for the Midsummer Festival which starts with the Rock Night on the Market Square on Friday 28th June. Prom in the Park follows on Saturday 29th with Scruffs on Sunday 30th June – both take place in Fitz Park. Much work has gone into the organisation of these events which are free to attend.

Year-end work has been prioritised in the office and the Town Council accounts will be presented for approval at this meeting, together with the Annual Governance and Accountability Report to meet the statutory deadline of 30th June.

The Keswick Transport Study is progressing to schedule and Stage 1 – the Baseline Information and Assessment Report – is nearing completion. The Stakeholder workshop will take place on 26th June with Councillors Lywood and Dunn representing the Town Council and Borough Councillors Allan Daniels and Sally Lansbury also attending.

CALC will be holding their 'Summer Conference' on Saturday 22nd June at the Stoneybeck Inn near Penrith – Councillors Boardman, Dunn and Titley have agreed to attend. Workshops will cover Managing Trees, Chairmanship, Neighbourhood Planning, Managing Village Halls, Green Spaces and Best Practice Agendas and Minutes.

The CALC AGM will be held on Saturday 9th November 2019 at 10.30 am at Wigton Market Hall – representation will be sought nearer the time. Unfortunately the next CALC Allerdale three tier meeting clashes with the Annual Trust meeting on 11th July so apologies have been given.

LW
120619

KESWICK TOWN COUNCIL

Minutes of the meeting of Keswick Town Council Events Committee held in the Council Chamber, First Floor, Council Offices, 50 Main Street, Keswick on Tuesday 21st May 2019 at 10.30 a.m.

Present: Councillor Paul Titley (Chair) (PT)
Councillor David Burn (Mayor) (DB)
Councillor Tony Lywood (TL)
Borough Councillor Allan Daniels (AD)
Borough Councillor Sally Lansbury (SL) representing Sustainable Keswick
Lynda Walker (Town Clerk) (LW)
Sue Plant (Events Co-ordinator) (SP)
Police Sgt Gill Montgomery (GM)
Joe Broomfield (Allerdale Borough Council) (JB)
Phil Byers (Geraud Markets) (PB)
Vanessa Metcalfe (Keswick Tourism Association) (VM)
David Roberts (Keswick Lions Club) (DR)

1. Appointment of Chair

Councillor Paul Titley was appointed Chair of the Committee for the ensuing year.

2. Apologies

Apologies for absence were received from:

Chris Harper
Rachel Kearns
David Quainton

3. Minutes

RESOLVED that the Chairman be authorised to sign as a correct record the Minutes of the Events Committee Meeting held on the 9th April 2019 (pages 18-19).

4. Midsummer Festival 28th, 29th and 30th June 2019 – Update

Rock Night

- Andy and Stu (Keswick School) to be asked to MC
- Contact made with Fluid Productions re improving sound quality – will be putting speakers higher and control desk to be moved to the front
- GM confirmed no problems envisaged from a policing aspect
- Waters Edge to perform from 6.30 pm for 50 minutes followed by 'Zen' 2 x 45 minute sets with a 15 minute interval (CDs to be played from 5.30 p.m.)

Action:

SP to check arrangements for security personnel

JB to provide four extra bins

TL to arrange for toilets to be open later than normal

TL to arrange 'green room' facilities

Prom in the Park

- Painting Competition – PT has emailed schools – all three taking part
Junior competition to be judged prior to the event, Adults' entries on the day
- Bigger stage to be provided by Fluid to ensure sufficient rain cover, also improvements to microphones (**note extra costs need to be clarified – action SP**)
- Straw bales arrive midday Saturday and will be collected 5pm Sunday

Scruffs

- Further information still needed re type of tank used for dog diving and where water is to come from and go to (GM suggested speak to Fire Service for possible assistance with pumping out). **Action: SP to find out more information**

- 'Sumo' wrestling activity to be supervised by provider of suits – TL to announce
Action: SP to ensure waiver is signed by each participant
- Head Stewards agreed:
PT for Rock Night
AD for Prom in the Park
TL for Scruffs
(DB on Mayoral duties)
- PB confirmed arrangements for stalls in hand
- TL arranged refreshments with Café West for Saturday
Action: TL to liaise with KR re Cricket Club activities

Publicity

- SP confirmed advert placed in the Reminder and printing of promotional material in hand
- Posters to be distributed with support from JB's assistant
Action: SP/JB to arrange

5. Other Events in Keswick

- DR advised Keswick Lions 'A Walk in the Park' event to take place on Sunday 18th August 2019 in Fitz Park – sponsored walk and Fun Day. LW asked for liaison with Parks Manager to agree site layout and activities.
Action: LW
- Rotary have advised that proposed Wine and Food Festival will not take place this year but early planning in hand for an event in 2020
- PT confirmed contact made with Fire Service re switch on of Christmas Lights
- SL suggested ways of reducing plastic use at events by sale of 'souvenir' cups or deposit scheme to encourage re-use. It was agreed to trial for Proms and Scruffs working with Grapevine and Plastic Free Keswick.
Action: SL to liaise with PB re stallholders
PT to ensure enough Union Jack flags available
Review meeting to take place on Wednesday 5th June at 10 am for interested parties.

6. Date of next meeting

Tuesday 2nd July 2019 at 10.30 a.m.

Chair

Date

Notes of Keswick Ministries Town Liaison Forum Tuesday 12th February 2019



1. Welcome & Matters Arising:

Actions are picked up by the agenda.

2. Derwent Project:

Planning permission now received for the refurbishment of the former Pencil Factory building which will be used by Keswick Ministries for the three-week Convention, and its year-round teaching and training events; it will also be available to others. As part of the planning process we are implementing a noise management plan.

Part of the ground floor of the building will be used this year for two of the children's groups that formerly met in marquees - this will reduce noise for neighbours.

Phase 1 to ready the site for the Convention in 2020 includes demolition of the buildings that are not required; ground works; the hard-standing for the main marquee; toilets, and the weather proofing of part of the building.

Phase 2 will see the rest of the building refurbished and enable more Convention activities that are currently in marquees to be moved into the building, further reducing noise.

3. Convention 2019:

An overview of the main programme was shared, this includes:

Weekday morning seminars / Lectures 9.30am – 10.30am, with world leading speakers on topical subjects.

Weekday morning Bible Readings 11.15am – 12.30pm.

Evening Celebrations 7.30pm – 9.00pm.

It was confirmed that KM's year-round events are relatively small attracting c8 - 200 max.

4. Friends of Keswick / Enjoy Keswick:

Last year's FoK and EK are being refined and combined; businesses are being engaged; to be launched at Convention. Agreed that criteria e.g. loyalty cards to require stamping by different businesses. A larger space has been allocated at Base Camp – detail of materials required to be advised.

Actions: Sarah liaising with businesses.

5. Parking:

The arrangements that have worked well will continue, with the properties around the Skiddaw Street Convention Centre receiving a letter and parking cards in June.

6. Teaching & Training Events:

These are relatively small events, generally attended by up to 40 people; they are being well received. At most events people find their own accommodation; and at a number of events afternoons are kept free to allow people to enjoy the area.

7. Updates from around the table:

- a. **Sgt John Chambers (Civil Contingencies Unit):** Co-ordinating police resources from across the county. Mentioned that year-round surveillance is undertaken. National threat level remains "Severe" though there is no specific threat to Convention. Armed response officers will be located around Keswick during Convention. A county led table-top emergency planning exercise is being planned for June. During Convention there will be a mid-morning daily catch-up with KM and the security provider.

- b. Lynda Walker (Town Council):** There are currently just 5 rather than 12 councillors pending elections on 20th June. It is likely that the current mayor, David Burn, will say on initially.
- c. Karen (KTA):** Encouraging people to book accommodation direct so that more of money goes to the Keswick economy, rather than a cut to intermediaries. KM to share.
- d. Joe Bloomfield (Allerdale):** Joe was complementary of the steps taken to work with the town. Joe will share information about an "Allerdale Day" in Manchester in September that KM might want to exhibit at.
- e. Alexandra Boardman (Retailer and recently elected Town Councillor):** Asked that we continue to profile the Keswick £ - agreed. Sought confirmation that there will be a dedicated phone-line for complaints – confirmed, and to be communicated.

8. Future TLF meetings – Tuesdays at 2pm:

September 17th

December 10th

From: [REDACTED]
 Sent: 17 May 2019 11:13
 To: office@keswicktowncouncil.gov.uk
 Subject: Litter around Derwent Water.

Hi there,

I work for the National Trust but this email is being sent from a personal perspective – just wanted to write to say on some walks recently around Derwent Water I have been shocked at the amount of rubbish that is being left around the lake, which not only is ugly to look at, but is also a potential threat to wildlife in the area. The attached picture shows some rubbish left at the Ashness launch landing.

I understand that this is not your fault as a Council but the ignorance and selfishness of people visiting the area, but wondered is there something more proactive that the local Council can do to make these cases less common? I understand that a local canoe club went out on a litter pick around the lake recently and it is disconcerting that this should even have to be undertaken. Does there need to be more awareness, signs and bins provided in 'hot spots'? I'm not sure but would be interested to get the local Council's perspective on this.

Also, there is a significant increase in the amount of drones in the area which I have seen whilst out walking around Keswick and up in the fells, again a difficult one to monitor! Some of these drones have been less than 50m away from myself and others, and again I'm concerned about this disregard of others peace and enjoyment of the countryside! Similar to the litter issue, can more awareness and promotion about the correct use of drones be championed locally?

Many thanks for your time in regards to this enquiry.

Kindest regards,



National
Trust

[REDACTED]
 [REDACTED]
National Trust
 Holy Jesus Hospital, City Road, Newcastle Upon Tyne, NE1 2AS
 telephone: 0191 255 8630 mobile: [REDACTED]
 [REDACTED]@uk
 [REDACTED]



Lynda Walker

From: Cumbria Association, of Local Councils <calc@cumbria.gov.uk>
Sent: 20 May 2019 14:35
To: Cumbria Association, of Local Councils
Cc: Cumbria Association, of Local Councils
Subject: FW: TOWN & PARISH COUNCILS - VE DAY 75 - 8TH MAY 2020
Attachments: Towns & Parishes of England.doc

Dear Colleague

RE: TOWN AND PARISH COUNCILS - VE DAY 75 - 8TH MAY 2020.

Please find attached information on the celebrations to commemorate the 75th Anniversary of VE Day on 8th to 10th May 2020. If you go to the VE Day 75 website - www.veday75.org you will be able to find out more, along with seeing the message from Sue Baxter, Chairman of the National Association of Local Councils, encouraging Town and Parish Councils to take part in this important anniversary. From the attached letter and the website, you will see the official VE Day 75 Charity is - SSAFA, the Armed Forces Charity, who supports the three Services and the Merchant Navy.

Also below is a copy of SSAFA logo in case you want to promote any event your council may decide to hold.

Best regards

Sonia

Sonia Hutchinson
 Cumbria Association of Local Councils

Our contact details:

Sam - Monday to Wednesday, Sonia - Thursday & Friday

Postal address: Fire and Rescue Service Headquarters, Carleton Avenue, Penrith, Cumbria, CA10 2FA

Email address: office@calc.org.uk

Telephone: 01768 812663

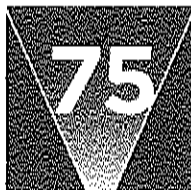
Web: www.calc.org.uk



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VE DAY
75TH ANNIVERSARY
A MARKED MOMENT OF CELEBRATION
8 - 10 MAY 2020

Dear Town and Parish Clerk,

TOWN & PARISH COUNCILS - VE DAY 75

I have pleasure in outlining plans for **VE Day 75**, being organised to celebrate and commemorate the 75th Anniversary of VE Day as mentioned in my last communication to you last year.

The 8th May 1945 was the day peace emerged after nearly six years of war, so the 75th anniversary on 8th May 2020 represents an important milestone in our history. I am sure you will agree that we cannot let this day pass without reflecting on the enormous sacrifice, courage and determination of people from all walks of life who saw us through this dark period. Our celebration, **VE Day 75**, will cover the weekend of 8th - 10th May 2020, and will be an international celebration of peace – a time to remember, reflect and pay tribute to the millions who played such a vital part in achieving it.

This includes the Armed Forces personnel from many countries who gave their lives, and those who returned home injured in body and mind; the hard-working women and men who kept the factories, mines, shipyards and farms operating throughout the years of turmoil; the ARP wardens, police officers, doctors, nurses, firemen, local defence volunteers and many others who put their lives on hold to safeguard the home front.

The official, exclusive charity for **VE Day 75** is **SSAFA**, the Armed Forces Charity, which also supports the Merchant Navy.

The planned activities over the weekend are as follows:

- The Playing of Battle's O'er & VE 75 Years
- The Nation's Toast to the Heroes of WW2
- The Cry for Peace, around the World
- Churches & cathedrals Ringing out for Peace
- Street parties and parties in pubs, clubs, Hotels, on town and village greens and in halls etc
- Services of commemoration and celebration in churches, including the reading of the Tribute to the Millions and the playing of the Last Post

Registration for all participants will be solely through www.veday75.org. As well as adding your details you will also be able to download important documents, including a commemorative certificate, and view messages of support from individuals and organisations.

FRIDAY 8TH MAY 2020

3pm – Battle's O'er & VE 75 Years

3pm is the time Winston Churchill officially announced the end of WW2 from the Cabinet Office at 10 Downing Street, London.

Pipers from around the world will open **VE Day 75** by playing Battle's O'er and VE 75 Years at 3pm local time in the country they are in, paying tribute to the millions who gave so much to earn our freedom today. Battle's O'er is the traditional tune played by pipers at the end of a battle, and VE 75 Years has been specially written for this occasion by Pipe Major Roger Bayes of the City of Norwich Pipe Band.

Battle's O'er will be played by pipers from the top of the four highest Peaks in the UK - Ben Nevis, Scotland; Scafell Pike, England; Mount Snowdon, Wales, and Slieve Donard, Northern Ireland – and also at the five furthest points in the UK. This has never been undertaken before.

We are encouraging pipers working that day to pause at 3pm to play the tune in their workplace. It will provide pipers throughout the world the opportunity to participate without having to take time off work. We are already aware that a nurse will be playing the pipes on her hospital ward, and that others will be playing at a railway company, in a field and outside a bakery. Those pipers taking part can register their involvement at the VE Day 75 website – www.veday75.org.

3pm – The Nation's Toast to the Heroes of WW2

To coincide with the playing of Battle's O'er thousands of pubs throughout the UK, Channel Islands and the Isle of Man will encourage customers to raise a glass at 3pm and take part in The Nation's Toast to the Heroes of WW2. All pubs taking part can register their involvement on the VE Day 75 website – www.veday75.org.

6.55pm – A Cry for Peace Around the World

Town Criers around the world will be undertaking A Cry for Peace Around the World, kindly written for this occasion by Crier Peter Taunton. The 'Cry', which can be downloaded from the website, will be performed at 7pm local time in locations around the world, starting in New Zealand. Those Town Criers and others undertaking this 'Cry' can register their involvement on the VE Day 75 website – www.veday75.org.

7pm – Ringing out for Peace

Bells in churches and cathedrals will ring out at 7pm in a collective celebration of VE Day 75. The sound of church bells is deeply rooted in British culture. They provide the grand soundtrack to our historic moments, calling us to wake, to pray, to work, to arms, to feast, to celebrate and, in times of crisis, to come together. This aspect of VE Day 75 could not be more appropriate, ringing out around the world to celebrate the peace we share today. Those churches taking part can register their involvement on the VE day website – www.veday75.org.

7pm onwards – Parties and Celebration

Parties and celebrations will take place in pubs, clubs and hotels, on town and village greens and in our streets, bringing the communities of the nation together in common friendship. Those town and cities twinned with others around the world will be encouraged invite them to join in this joyous occasion. We know that many of those taking part will be organising firework displays over the weekend too. Those taking part in this celebratory element of the event can register their involvement on the VE day 75 website – www.veday75.org.

SATURDAY 9TH MAY 2020

Parties and celebrations continue.

SUNDAY 10TH MAY 2020

10.30am – Church Services of Celebration and Commemoration

Services will take place in cathedrals and churches throughout the UK, Channel Islands and the Isle of Man to celebrate the peace we share today and remember those who lost their lives or returned home dreadfully wounded. The services will also recognise the sacrifices of those who kept the nation fed and the factories, mines and hospitals working during the most challenging of times. Churches wishing to take part should register their involvement on the VE Day 75 website – www.veday75.org.

Tribute to the Millions & the Last Post

Those planning services will be encouraged to ask a representative from their local community to read out the Tribute to the Millions, which can be downloaded at www.veday75.org, and involve a local bugler or trumpeter to play the Last Post and Reveille. Their participation can also be registered on the VE DAY 75 website – www.veday75.org.

We do hope that you will take part in **VE Day 75** especially as many of those that served at home and abroad came from the Towns and Parishes of England, so your involvement will be a perfect 'tribute' to the sacrifices made by so many of them.

Please be kind enough to register your involvement in one or more of the events by going to the VE Day 75 Website – www.veday.org as soon as possible to enable us to keep in touch with you and update you on progress.

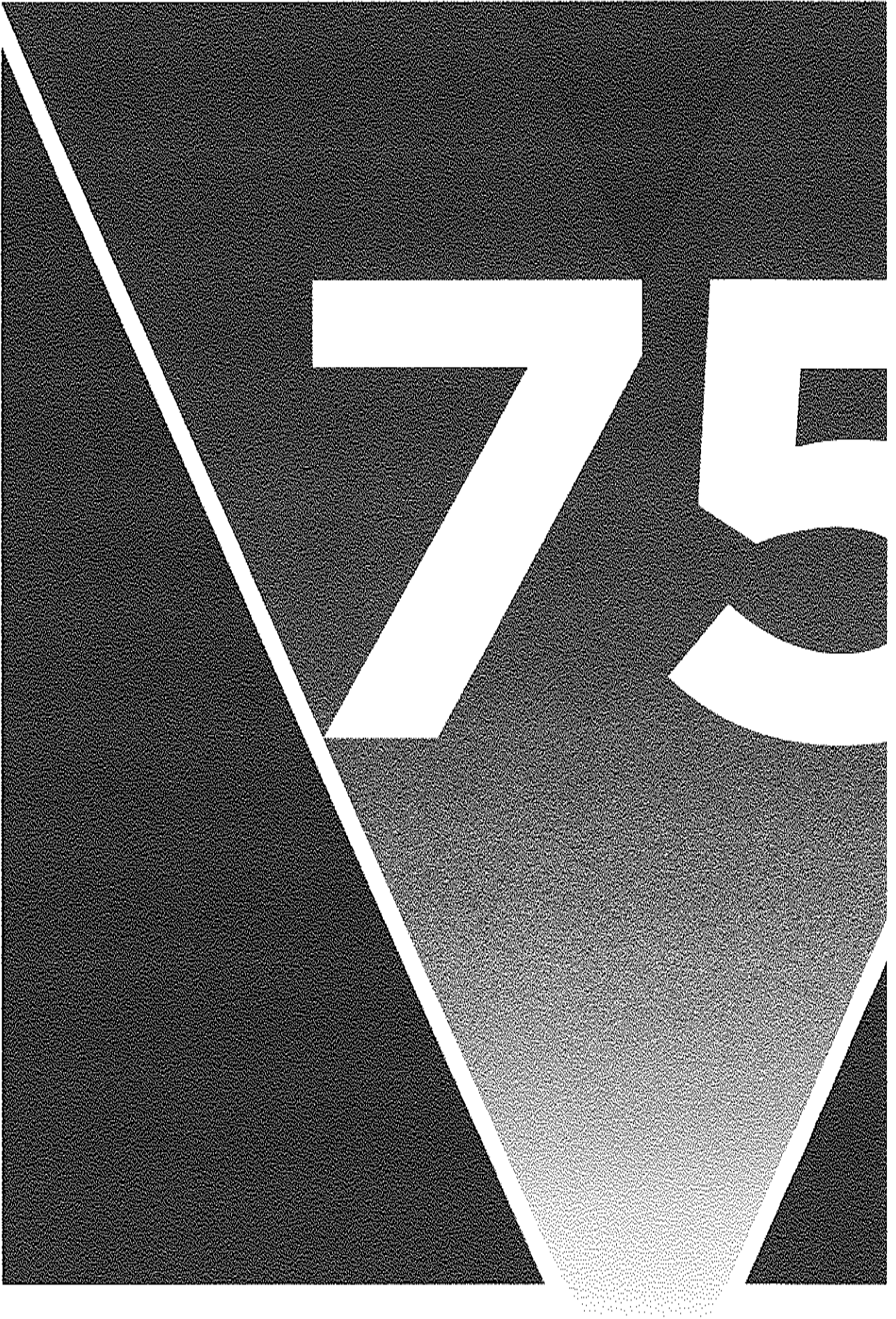
My warmest regards,



Bruno Peek LVO OBE OPR

Pageantmaster VE Day 75
Tel: + 44 (0) 7737 262 913
Email: brunopeek@mac.com
Website: www.veday75.org

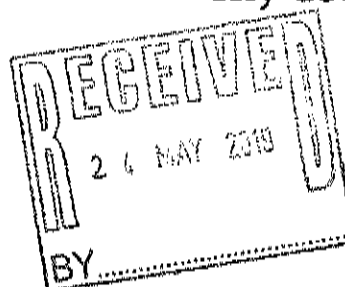
ssafa | the
Armed Forces
charity



Office of The Mayor

Christchurch
City Council

15 May 2019



Councillor David Burn
Mayor of Keswick
Council Offices
50 Main Street Keswick
Cumbria CA12 5JS
England

Dear Councillor Burn

I am writing to thank you for your message of condolences in the wake of the atrocity that struck at the heart of Christchurch's Muslim communities in their time of prayer on March 15 this year. This act of terror was inspired by a hatred that I and my fellow councillors cannot begin to comprehend.

The response locally, nationally and internationally, on the other hand, has been inspired by love, compassion and kindness, and from our local Muslim brothers and sisters we have heard of the infinite capacity for forgiveness, which was so eloquently expressed at the National Remembrance Service by Farid Ahmed, whose wife was killed at Al Noor Mosque.

"I don't want to have a heart that is boiling like a volcano. A volcano has anger, fury, rage, it doesn't have peace. It has hatred, it burns itself within, and it burns the surrounding. I don't want to have a heart like this and I believe no one does. I want a heart that is full of love and care and full of mercy, and will forgive lavishly, because this heart doesn't want any more life to be lost. This heart doesn't like that the pain I have gone through, that any human being should go through. That's why I have chosen peace, love and I have forgiven."

An act that was designed to divide us has united us as a city and as a nation. And the message has gone out around the world that this is how to respond to terrorism - not with retribution, but with generosity of mind and spirit, as we build bridges across cities and across the world.

As Imam Gamal Fouda, stated at the Call to Prayer a week after the attack: "We are broken-hearted, but we are not broken. We are alive, we are together, we are determined to not let anyone divide us. To the families of the victims your loved ones did not die in vain, their blood has watered the seeds of hope. Through them the world sees the beauty of Islam and the beauty of our unity."

New Zealand's Prime Minister Jacinda Adern, who also spoke at the National Remembrance Service, spoke of how we had all felt lost for words in the wake of the attack.

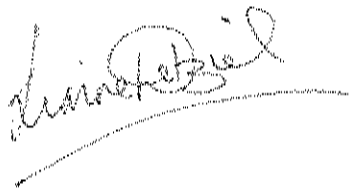
She said: "What words adequately express the pain and suffering of 50 men, women and children lost, and so many injured? What words capture the anguish of our Muslim community being the target of hatred and violence? What words express the grief of a city that has already known so much pain? I thought there were none. And then I came here and was met with this simple greeting. Asalamu Aleykum. Peace be upon you. ...even when we had no words, we still heard yours, and they have left us humbled and they have left us united".

And as a city, we have chosen not to be defined by what happened on that day, but rather all the goodness that it has inspired, and the knowledge that we can all make a difference.

All the messages we have received, especially those that have come from places that have known our pain, have helped to uplift our Muslim communities and our city as a whole. We stand in solidarity with you in our condemnation of terrorism. We stand with you in support of human rights. And we reject all actions that engender hatred, violence and division. We now know where that can lead.

Thank you once more for your message and for the commitment to being the change we all want to see in the world.

Yours sincerely

A handwritten signature in black ink, appearing to read 'Lianne Dalziel', with a long horizontal line extending from the bottom of the signature.

Lianne Dalziel
MAYOR