

1<sup>st</sup> November 2018

A meeting of the following Charitable Trusts will be held in the Council Chamber, First Floor, Council Offices, 50 Main Street, Keswick, on Thursday 8<sup>th</sup> November 2018 at 7.30pm. The press and public are welcome to attend.

*Lynda Walker*

Lynda Walker  
Town Clerk

HOPE PARK	Registered Charity	503465
FITZ PARK	Registered Charity	520327
TOWNSFIELD	Registered Charity	520295

**AGENDA**

- 1. Apologies**  
To receive apologies for absence.
- 2. Declarations of Interests**  
To receive any declarations of interests in respect of items on this agenda.
- 3. Minutes**  
To authorise the Chairman to sign as a correct record the minutes of the meeting held on 13<sup>th</sup> September 2018 (pages 7 - 8).
- 4. Chairman's Report**  
To receive the Chairman's report.
- 5. Draft Budgets for Hope and Fitz Parks 2019-20**  
To agree the draft budgets for Hope and Fitz Parks for the next financial year.
- 6. Hope Park & Fitz Park Budgets – 2<sup>nd</sup> quarter 2018-19**  
To receive for information the 2<sup>nd</sup> quarter budget comparisons.
- 7. Parks Manager's Report**  
To consider the report of the Parks Manager.
- 8. Clerk's Report**  
To consider the Clerk's report.
- 9. Correspondence/Requests for use of the Parks**  
To consider the following correspondence:
  - (i) Keswick Lions Club – use of Fitz Park for fundraising event
  - (ii) Keswick Athletic Club – distance markers in Fitz Park

**Prior to the following business the Chairman will move the following resolution:**

*'That under the Public Bodies (Admission to Meetings) Act 1960, the public and representatives of the press and broadcast media be excluded from the meeting during the consideration of the following items of business as publicity would be prejudicial to the public interest because of the confidential nature of the business to be transacted.'*

**10. Contracting - Hope Park Lease/Licence**

To receive an update from the Clerk and to authorise two Councillors to sign the new Lease and Licence.

**11. Amendment to Lease – Keswick Football Club**

To receive an update from the Clerk.

**FITZ PARK, HOPE PARK & TOWNSFIELD CHARITABLE TRUSTS**

Minutes of the meeting of Fitz Park, Hope Park & Townsfield Charitable Trusts held in the Council Chamber, First Floor, Council Offices, Keswick, on Thursday 13<sup>th</sup> September 2018 at 7.30pm.

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Present:

Chairman  
Councillor Adam Paxon

Councillors		
David Burn	Allan Daniels	Martin Jordan
Denstone Kemp	Graham Kendall	Susan Leighton
Duncan Miller	Martin Pugmire	Paul Titley

Also in attendance were Lynda Walker (Trust Clerk), Christine Fawcett (Parks Manager), Catherine Parker (Responsible Financial Officer) and one member of the press.

**38. Apologies**

Apologies for absence were received from Councillors Lywood and Murray (holiday).

**39. Declarations of Interests**

No declarations of Interest were received from members in respect of items on this agenda.

**40. Minutes**

**RESOLVED** that the Chairman be authorised to sign as a correct record the Minutes of the Trust Meeting held on 12<sup>th</sup> July 2018 (pages 4-6).

**41. Chairman's Report**

No report was submitted.

**42. Proposed Outdoor Gym at Fitz Park**

Following previous discussions, Councillor Titley advised that he had now submitted a bid to the United Utilities Legacy Fund for a grant to provide an Outdoor Gym at Fitz Park. The preferred site was along the side of the Community Sports Area facing Station Road. A decision was due on 19<sup>th</sup> September 2018.

**43. Hire Charges for use of the Parks**

The current conditions for the use of the parks were reviewed.

**RESOLVED** that no change be made to the current charges but that the wording in paragraph 4 regarding the requirement for a bond be amended as follows: 'The Trust will require payment of a bond but this requirement may be waived at the Trust's discretion'.

**44. Parks Manager's Report**

Consideration was given to the report of the Parks Manager. Councillor Miller suggested that the putting green at Hope Park should be improved and made more 'interesting' and agreed to work with the Parks Manager to put together a proposal and costings for consideration at a meeting early in 2019.

**45. Merger of Charities**

The report of the Clerk was considered and a lengthy discussion took place regarding the pros and cons of merging Hope and Fitz Park Charitable Trusts.

**RESOLVED** that no action be taken at present.

**46. Budget Comparisons**

**RECEIVED** for information the 1<sup>st</sup> quarter's budget comparisons.

**47. Knight's Bridge & Wivell Bridge – Additional Insurance Premium**

The Responsible Financial Officer advised that the increased valuations of Knight's Bridge and Wivell Bridge would result in an overspend of £650 on the current year's insurance budget to effect immediate additional cover.

**RESOLVED** that an overspend of £650 be approved on the current year's insurance budget resulting from the increase in sum insured for Wivell and Knight's bridges.

**48. Requests for use of the Parks**

Consideration was given to the following requests for the use of Fitz Park:

- i) Schools Triathlon Thursday 16<sup>th</sup> May 2019 – provisional booking  
**RESOLVED** that the request be approved on the same terms as 2018 event.
- ii) Lakeland Trails event Saturday 7<sup>th</sup> September 2019  
**RESOLVED** that the request be approved on the same terms as the 2018 event
- iii) Cumbria School Games Beginner Go Tri Festival – Wednesday 26<sup>th</sup> June 2019  
**RESOLVED** that the request be approved – no charge to be made

**Prior to the following business the Chairman moved the resolution:**

'That under the Public Bodies (Admission to Meetings) Act 1960, the public and representatives of the press and broadcast media be excluded from the meeting during the consideration of the following items of business as publicity would be prejudicial to the public interest because of the confidential nature of the business to be transacted.'

**49. Football Club Lease Amendment**

Consideration was given to the report of the Clerk.

**RESOLVED** that the lease be amended as proposed and that a condition be added to the effect that the toilet facilities be made available to park users free of charge and at no cost to the Trust, and that the duration of the amendment be three years as previously agreed.

The meeting closed at 9.00 p.m.

\_\_\_\_\_  
Chairman

\_\_\_\_\_  
Date

HOPE PARK

BUDGET ESTIMATES 2019/20 DRAFT

	Actual 16/17	Actual 17/18	AGREED Budget 18/19	Estimated Out Turn 18/19	DRAFT Budget 19/20	Inc/red Agreed 18/19 to draft 19/20	% Inc/red Agreed 18/19 to draft 19/20
<b>Expenditure:</b>							
Golf Cups & tee Mats	500	500	500	500	500	0	0
Tools	250	217	1250	1250	1250	0	0
Materials	1360	1500	1500	1500	1500	0	0
Maintenance	4151	984	1000	1000	1000	0	0
Repairs - Paths/fences	1490	2500	3000	3000	4000	1000	33.33
Repairs - Buildings	1017	1196	1200	1200	1200	0	0
Repairs - Course	150	497	500	1200	1500	1000	200
Repairs - Machinery	1003	991	1500	1500	1500	0	0
Repairs - Van service/repairs	432	509	750	750	750	0	0.00
Fuel and licences	2889	2907	3000	2750	3000	0	0
Plants & Compost	3682	2892	3900	3900	3900	0	0
Trees and shrubs	197	0	400	400	400	0	0
Fertilisers	607	650	650	650	650	0	0
Electricity and heating oil	634	999	1500	1500	1500	0	0
Water rates	164	147	300	300	300	0	0
Wages (Gardeners)	34000	33631	38263	36000	41167	2904	7.59
Wages (Management)	34795	43064	33272	33656	20670	-12502	-37.89
Wages apprentices	0	0	0	0	6382	6382	0.00
Admin and on costs	22803	23082	24205	24205	26000	1795	7.42
Insurance	3576	3186	3600	3300	3600	0	0.00
Telephone	282	395	450	450	500	50	11
Advertising - Including Staff Recruitment	1508	554	600	0	600	0	0
Trade Refuse Collection	648	771	680	780	850	170	25
Training costs	696	486	785	785	785	0	0.00
Workwear	1331	1081	1500	1100	1100	-400	-26.67
Equipment	0	389	400	400	400	0	0
Audit Fee & Accounts Preparation	750	750	800	800	800	0	0
Bird/squirrel feeding station	136	441	500	500	500	0	0
Printing and stationery	84	0	50	0	0	-50	-100
Contingency	966	1500	1500	750	1500	0	0
Health and Safety	252	628	800	800	800	0	0
Computer equipment	134	200	300	300	300	0	0
Web & Internet Costs	0	0	800	910	1000	200	25
Tree Work & Surveys	976	2000	2000	2000	2500	500	25
Professional Fees	200	0	1500	1500	1500	0	0
Signs Expense	0	5020	500	300	500	0	0
Drainage (filling) work to fairway	0	0	1000	1000	1000	0	0
Hire Purchase agreements - Tractor only 50% 19/20	0	5100	5000	5000	1600	-3400	0
Contribution to D&E Fund	5000	5000	0	0	0	0	0
Dev Costs	0	500	0	0	0	0	0
General Reserves Expenditure	0	2000	0	0	0	0	0
Parks Van - Hire Purchase	0	0	0	0	4100	4100	0
<b>TOTAL EXPENDITURE:</b>	<b>126661</b>	<b>146267</b>	<b>139455</b>	<b>135936</b>	<b>141104</b>	<b>1649</b>	<b>1.18</b>

	Actual 16/17	Actual 17/18	AGREED Budget 18/19	Estimated Out Turn 18/19	DRAFT Budget 19/20	Inc/red Agreed 18/19 to draft 19/20	% Inc/red Agreed 18/19 to draft 19/20
<b>Income:</b>							
Games, Golf Hut & Café - Lease/Licence	140383	162000	165920	165920	169086	3166	2
Bank interest	0	0	5	5	5	0	0
Donations & Money Spinner	463	305	300	350	300	0	0
Building Fund interest	20	19	10	0	0	-10	-100
Bird/Squirrel Feed Station Donations	359	284	250	250	250	0	0
Keswick Lions	0	0	400	220	0	-400	-100
Hire of Park	400	550	550	550	550	0	0
<b>TOTAL INCOME:</b>	<b>141625</b>	<b>163158</b>	<b>167435</b>	<b>167295</b>	<b>170191</b>	<b>2756</b>	<b>1.65</b>
<b>SURPLUS/deficit</b>	<b>14964</b>	<b>16891</b>	<b>27980</b>	<b>31359</b>	<b>29087</b>	<b>1107</b>	<b>3.96</b>

FITZ PARK

BUDGET ESTIMATES 2019/20 - DRAFT

	Actual 16/17	Actual 17/18	AGREED Budget 18/19	Estimated Out Turn 18/19	DRAFT Budget 19/20	Inc/red Agreed 18/19 to draft 19/20	Inc/red Agreed 18/19 to draft 19/20
<b>Expenditure:</b>							
Materials	1264	1969	2000	2000	2000	0	0.00
Games Equipment - Including CSA	293	170	200	200	200	0	0.00
Repairs - Paths, fences & walls	3428	3000	3000	3000	3000	0	0.00
Repairs - Buildings	455	997	1000	1000	1000	0	0.00
Repairs - Greens and courts	1020	1000	1800	1800	2000	200	11.11
Repairs & Maintenance - children's play area	5236	6022	6000	6000	6000	0	0.00
Repairs - Bridges (Wivell & Knights)	0	443	250	250	250	0	0.00
Trade refuse	763	574	750	800	1500	750	100.00
Plants, trees & shrubs	497	1186	1000	1000	500	-500	-50.00
Fertiliser	497	879	1000	1000	1000	0	0.00
Electricity	404	857	850	850	850	0	0.00
CSA Electricity	339	88	500	500	500	0	0.00
CSA Expenditure	775	1050	2000	1500	1500	-500	-25.00
Water Rates	571	251	550	550	550	0	0.00
Wages (Management)	8699	10766	33272	33656	20670	-12686	-37.88
Wages, NI & SA (Gardener & Maintenance)	41705	41502	32325	32030	53727	21402	66.21
Grass cutting - outside contract	4300	8000	0	0	5600	5600	0.00
Admin and on costs	22806	23082	24205	24205	26000	1795	7.42
Insurance	5328	4955	5000	5651	6000	1000	30.00
Advertising & Staff Recruitment	0	554	600	0	600	0	0.00
Car park expenses	6938	7422	6000	6000	7000	1000	16.67
Audit fee & Accounts Preparation	750	750	800	800	800	0	0.00
Tools	85	95	800	800	800	0	0.00
Health and Safety	201	300	300	300	300	0	0.00
Printing & Stationery	61	0	50	0	0	-50	-100.00
Sinking Fund	10000	10000	15000	15000	15000	0	0.00
Hygiene Contract	0	75	75	77	90	15	20.00
Signs Expense	430	300	300	300	300	0	0.00
Tree Work	3434	3500	3500	3500	3500	0	0.00
Workwear	748	500	700	700	600	-100	-14.29
Contingency	2648	4000	2500	1250	1500	-1000	-40.00
Professional Fees	0	0	250	0	0	-250	-100.00
Maintenance	992	1497	1500	1500	1500	0	0.00
BMX Track Expenditure	67	951	1000	1000	1000	0	0.00
Bank Charges	263	335	300	350	350	50	0.00
Collection Box Upgrade - Play Area	0	0	1300	1300	0	-1300	-100.00
Training	0	500	800	800	500	-300	-100.00
Fuel	0	0	1000	1000	500	-500	0.00
Repairs - Machinery	0	843	750	850	850	100	0.00
Mire purchase - RTV 100% & Tractor 50%	0	0	0	0	3400	3400	0.00
Apprentice	0	0	0	0	6382	6382	0.00
<b>Total Expenditure:</b>	<b>124997</b>	<b>138423</b>	<b>153227</b>	<b>151519</b>	<b>177819</b>	<b>24592</b>	<b>16.05</b>

	Actual 16/17	Actual 17/18	AGREED Budget 18/19	Estimated Out Turn 18/19	DRAFT Budget 19/20	Inc/red Agreed 18/19 to draft 19/20	Inc/red Agreed 18/19 to draft 19/20
<b>Income:</b>							
Licence Fee - Games & Catering	0	0	0	0	0	0	NDIV/01
New Car park income	12275	21947	20000	25000	25000	5000	25
Wayleaves	33	33	33	33	33	0	0
Insurance Reimbursements	1189	1152	1250	1290	1300	50	4
Hire of Fitz Park	3798	1783	2000	2000	2000	0	0
Donations	105	285	100	50	50	-50	-50
Tennis Club - Licence Agreement	0	1250	1250	1250	1250	0	0
Football Club - Lease	1000	1000	1000	1000	1000	0	0
Car Park Levy - Football Club	2785	7583	5000	5810	5000	0	0
CSA Electricity	258	0	300	150	150	-150	-50
Play Area Donations	99	641	150	160	150	0	0
Bank Interest & Loyalty Reward	121	103	100	100	100	0	0
Gift Aid	73	11	0	0	0	0	0
<b>Total Income:</b>	<b>21736</b>	<b>35788</b>	<b>31183</b>	<b>36843</b>	<b>36033</b>	<b>4850</b>	<b>15.55</b>

<b>NET EXPENDITURE DEFICIT</b>	<b>-103261</b>	<b>-102635</b>	<b>-122044</b>	<b>-114676</b>	<b>-141786</b>	<b>-19742</b>	<b>16.18</b>
<b>TOTAL TO BE PAID TO FITZ IN TWO HALVES FROM RTC WHEN PRECEPT PAID</b>	<b>88994</b>	<b>88994</b>	<b>122044</b>	<b>122044</b>	<b>141786</b>		

## **KESWICK PARKS TRUST REPORT**

**November 2018**

### **Draft Budget – Fund Movement & Bank Account Considerations**

In order to build up funds for future projects and developments, following major investments within the parks over the past year, it is suggested that the transfers between funds stated below takes place:-

#### Hope Park - Transfer

- Memorials Fund current balance - £4,680:00
- Development & Equipment Fund current balance - £23,057.00

Move £3,000.00 from the Memorials Fund to the Development & Equipment Fund

#### Fitz Park - Transfer

- Memorials Fund current balance – £4,013.00
- Sinking Fund current balance - £72,327.00

Move £3,000.00 from the Memorials Fund to the Sinking Fund

The Memorials Funds have built up over the years by people donating memorial seats and trees to both parks and it would be fitting to use these funds towards the future legacy of the parks.

#### Building Fund – Bank Account Closure

The Building Fund bank account balance currently stands at £19.00, following the new build investment.

It is suggested that this bank account is now closed and the monies be transferred into the Hope Park current bank account. This does not mean that the fund will be made obsolete only that future funds will be held in the current bank account rather than a standalone account. The fund can be tracked easily via our accounts package and spreadsheet workings.

Our accountant has previously suggested this method of working and as funds are low it seems timely to make this change.

**Catherine Parker**

**Responsible Finance Officer (RFO)**

**1<sup>st</sup> November 2018**

HOPE PARK

Budget 1st April 2018 to 31st March 2019

Budget Summary as at 30th September 2018

2nd Quarter

	AGREED Budget for 18/19	Expenditure to 30.09.18	% of budget spent
<b>Expenditure:</b>			
Golf Cups & tee Mats	500	277	55.40
Tools	1250	724	57.92
Materials	1500	685	45.67
Maintenance	1000	455	45.50
Repairs - Paths/fences	3000	0	0.00
Repairs - Buildings	1200	1004	83.67
Repairs - Course	500	443	88.60
Repairs - Machinery	1500	327	21.80
Repairs - Van service/repairs	750	14	1.87
Fuel and licences	3000	1123	37.43
Plants & Compost	3900	2165	55.51
Trees and shrubs	400	45	11.25
Fertilisers	650	192	29.54
Electricity and heating oil	1500	191	12.73
Water rates	300	72	24.00
Wages (Gardeners)	38263	17803	46.53
Wages (Management)	33272	16828	50.58
Admin and on costs	24205	11311	46.73
Insurance	3600	3300	91.67
Telephone	450	223	49.56
Advertising - Including Staff Recruitment	600	0	0.00
Trade Refuse Collection	680	177	26.03
Training costs	785	480	61.15
Workwear	1500	242	16.13
Equipment	400	0	0.00
Audit Fee & Accounts Preparation	800	0	0.00
Bird/squirrel feeding station	500	75	15.00
Printing and stationery	50	0	0.00
Contingency	1500	0	0.00
Health and Safety	800	612	76.50
Computer equipment	300	0	0.00
Web & Internet Costs	800	446	55.75
Tree Work & Surveys	2000	0	0.00
Professional Fees	1500	0	0.00
Signs Expense	500	0	0.00
Drainage (filling) work to fairway	1000	0	0.00
Hire Purchase agreements - RTV & Mower	5000	2434	48.68
Contribution to D&E Fund	0	0	0.00
<b>TOTAL EXPENDITURE:</b>	<b>139455</b>	<b>61648</b>	<b>44.21</b>

	AGREED Budget 18/19	Actual Income to 30.09.18	% of budget Income
<b>Income:</b>			
Games, Golf Hut & Café - Lease/Licence	165920	142217	85.71
Bank interest	5	0	0.00
Donations & Money Spinner	300	280	93.33
Building Fund interest	10	0	0.00
Bird/Squirrel Feed Station Donations	250	183	73.20
Keswick Lions	400	220	55.00
Hire of Park	550	550	100.00
<b>TOTAL INCOME:</b>	<b>167435</b>	<b>143450</b>	<b>85.68</b>

<b>SURPLUS/deficit</b>	<b>27980</b>	<b>81802</b>
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FITZ PARK

1st April 2018 - 31st March 2019

Budget Summary as at 30th September 2018

2nd Quarter

	AGREED Budget for 18/19	Expenditure to 30.09.18	% of budget spent
<b>Expenditure:</b>			
Materials	2000	1142	57.10
Games Equipment - including CSA	200	35	17.50
Repairs - Paths, fences & walls	3000	605	20.17
Repairs - Buildings	1000	442	44.20
Repairs - Greens and courts	1800	500	27.78
Repairs & Maintenance - children's play area	6000	1756	29.27
Repairs - Bridges (Wivell & Knights)	250	0	0.00
Trade refuse	750	177	23.60
Plants, trees & shrubs	1000	252	25.20
Fertiliser	1000	640	64.00
Electricity	850	406	47.76
CSA Electricity	500	44	8.80
CSA Expenditure	2000	226	11.30
Water Rates	550	248	45.09
Wages (Management)	33272	20188	60.68
Wages, NI & SA (Gardener & Maintenance)	32325	16298	50.42
Admin and on costs	24205	11311	46.73
Insurance	5000	5651	113.02
Advertising & Staff Recruitment	600	0	0.00
Car park expenses	6000	3605	60.08
Audit fee & Accounts Preparation	800	0	0.00
Tools	800	423	52.88
Health and Safety	300	300	100.00
Printing & Stationery	50	0	0.00
Sinking Fund	15000	15000	100.00
Hygiene Contract	75	77	102.67
Signs Expense	300	65	21.67
Tree Work	3500	720	20.57
Workwear	700	330	47.14
Contingency	2500	0	0.00
Professional Fees	250	0	0.00
Maintenance	1500	364	24.27
BMX Track Expenditure	1000	68	6.80
Bank Charges from July 2016	300	216	72.00
Collection Box Upgrade - Play Area	1300	0	0.00
Training	800	600	75.00
Fuel	1000	331	33.10
Repairs - Machinery	750	546	72.80
<b>Total Expenditure:</b>	<b>153227</b>	<b>82566</b>	<b>53.88</b>

	AGREED Budget for 18/19	Income to 30.09.18	% of budget income
<b>Income:</b>			
Licence Fee - Games & Catering	0	0	0.00
New Car park income	20000	20629	103.15
Wayleaves	33	133	403.03
Insurance Reimbursements	1250	1290	103.20
Hire of Fitz Park	2000	2493	124.65
Donations	100	32	32.00
Tennis Club - Licence Agreement	1250	1250	100.00
Football Club - Lease	1000	1000	100.00
Car Park Levy - Football Club	5000	5810	116.20
CSA Electricity	300	0	0.00
Play Area Donations	150	154	102.67
BMX Track Donations	0	0	0.00
Bank Interest & Loyalty Reward from July 2016	100	65	65.00
Gift Aid	0	0	0.00
<b>Total Income:</b>	<b>31183</b>	<b>32856</b>	<b>105.37</b>

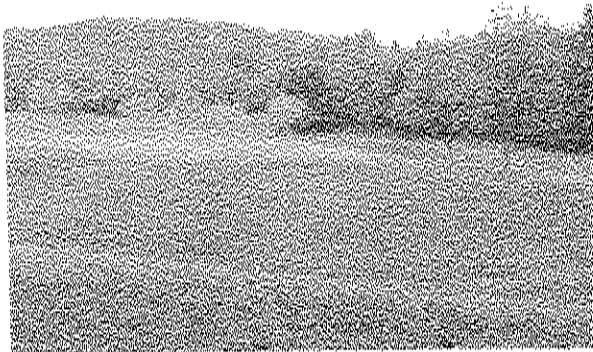
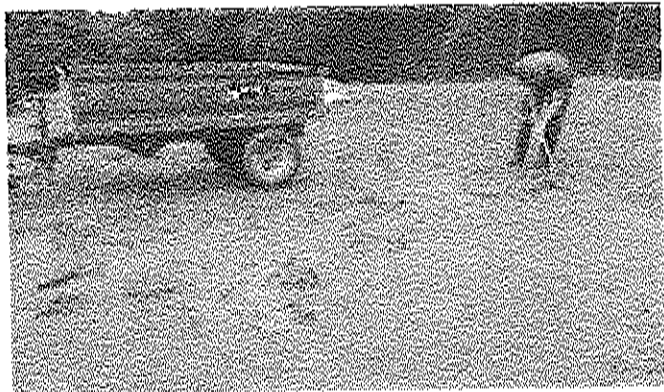
*Inc Wivell Park  
work*

<b>NET EXPENDITURE DEFICIT</b>	<b>-122044</b>	<b>-49710</b>	<b>40.73</b>
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Thanks must go to the parks staff for their hard work and the ongoing support of the three ladies within the office of Keswick Town Council. The weather in September and October has been pleasant and allowed progress in all the Parks to renovate worn out grassed areas.

Hope Park

The pitch & putt has taken a beating this year with the long dry spell and both the 5<sup>th</sup> and 6<sup>th</sup> greens were not going to recover. These two greens have been lifted and reseeded in late September and fenced off for the rest of the season. Also the 1<sup>st</sup> and 3<sup>rd</sup> greens have been over seeded and all have temporary greens in play.

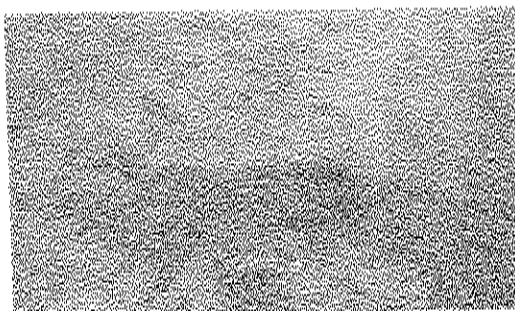


Removal of the old turf above, several tonnes of top soil was then added to create a new seed bed.

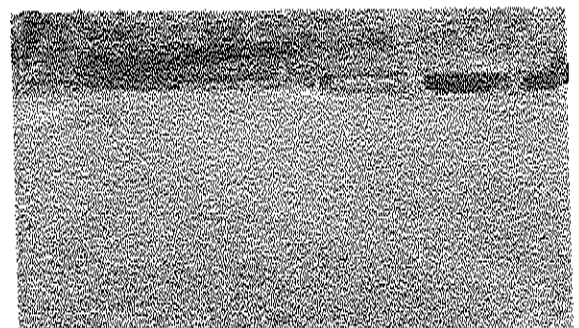


Germination is now showing on the 5<sup>th</sup> and 6<sup>th</sup>, and these have now been rolled and cut once. All of the greens have had an application of autumn fertilizer and have been aeriated.

The surface of the putting green was also badly dried out in the summer and was full of moss and thatch and has showed little signs of regrowth and recovery. After discussions with Hope Park Leisure the putting green has been closed since mid-September and has been



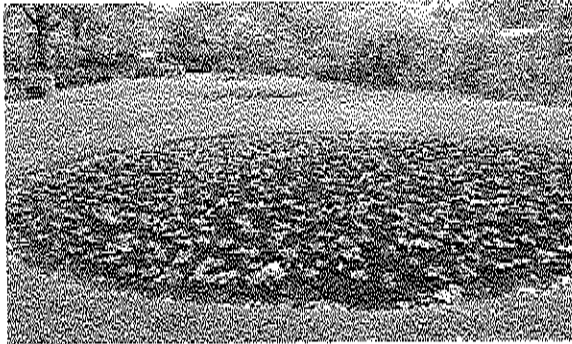
pro-  
cored,  
scarified  
and



reseeded to improve the playing surface.

However damage by dogs in freshly reseeded areas is frustrating.

We have begun the process of widening the footpath to allow access for the tractor into the woodland area. This widening will not only improve public access for wheelchairs and push chairs but also allow us to move more freely throughout the park. This will be an ongoing job for a year or two.



The summer bedding has now been removed and the winter polyanthus is now being planted along with tulips for a spring show of colour.

The yew hedges have now been cut back and we will begin pruning the remaining hedges shortly.

### Townsfield

This area has been cut for the final time by our contractor and is being monitored on a weekly basis.

### War Memorial

The new paving has been completed and the floor light removed. The upstand has been renewed with the same slate and the damaged stonework repaired on the memorial.

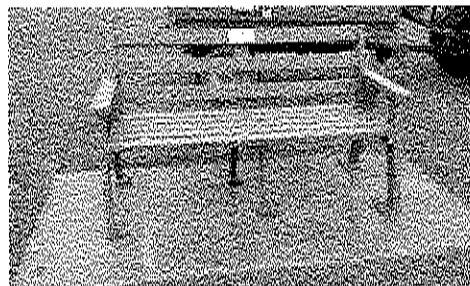
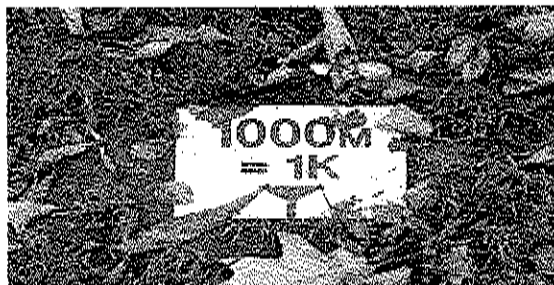
The surface is to be pressure washed once the mortar has had time to cure and the wreath rail repainted before early November.



### Lower Fitz Park

Any areas showing signs of wear in the Play area are in the process of being sanded down and repainted to meet the ROSPA standards. A new piece of play equipment, (play and learn panel) will be installed shortly. This was funded through a grant obtained by the Town Clerk. Several replacement parts are to be fitted due to wood decay and wear once the busy season passes. Litter within the parks is becoming less and for a trial period I would like to propose that litter picking and bins are checked through the week only. This trial would be from November until March, excluding the Christmas period.

Another memorial bench has been fitted next to the cricket field and the distance markers around the perimeter of the park are now in place for the Athletics Club, thank you Steve Harwood.

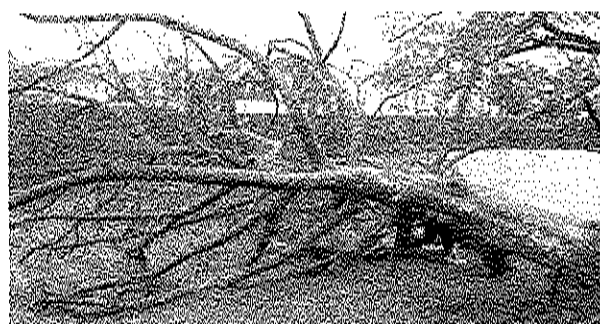


### Upper Fitz Park

Summer games have come to a close and work has been carried out on the fine turfed areas. Greta Garden Services have pro-cored the bowling green, public tennis courts and the club tennis courts. The bowling green and tennis courts have been over seeded and five ton of 60/40 top dressing applied to aid drainage and lighten the soil. Several areas on the putting surfaces have also been reseeded due to the dry summer. Autumn fertilizer has been applied and the grass sward has responded.

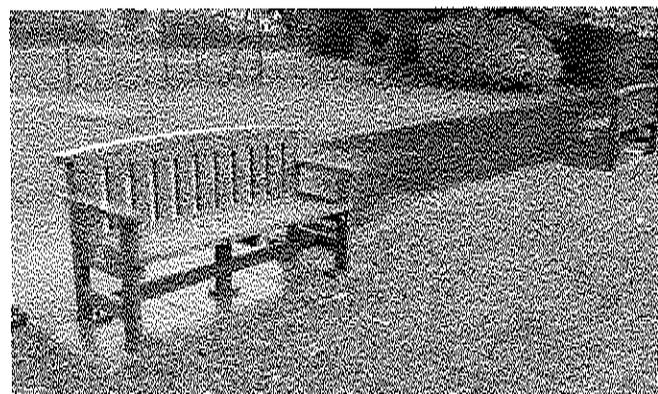
Weeding of shrub borders is under way and the hedges at Crosthwaite Road and Wivell Bridge have been cut back.

A large cherry tree unfortunately came down on the river bank in late October. This tree is a sad loss to the park and the uprooted root plate showed signs of being rotting for some time. This is something a visual inspection by an arborist does not highlight.



Another tree will be replanted at some point and the area has been cleared and the grass repaired.

A memorial seat has been installed facing the bowling green to allow a different viewing point to the park and also aids the flood strategy report.



KESWICK PARKS CHARITABLE TRUSTS  
31<sup>ST</sup> OCTOBER 2018

**CLERK'S REPORT**

1. Request from Keswick Cricket Club

I have received a request via Keith Richardson for the Trust to meet the cost of replacing the wood surround and the doors at the Sports Pavilion at Lower Fitz Park. I have checked the lease which states as follows:

*The Trustee (i.e. the Town Council) is responsible for maintaining the structure of the building including the roof, foundations, walls, window frames, shutters and internal load-bearing walls to a reasonable standard.*

There is no mention of doors specifically. Keith has a quote of £6,552 plus VAT for the proposed work and has been asked to obtain a further two quotes, in line with our financial regulations. The Trust will need to agree funding for this.

2. Purchase of Chipper

Following my email of 17<sup>th</sup> October regarding the purchase of a chipper at a cost of approximately £10,000, the majority of Trustees were in favour of allocating funding from the Sinking Fund for this. Unfortunately it has not been possible yet to source a second hand chipper within this budget (the original one was sold) but the Parks Manager is continuing her search. This expenditure will need to be ratified at the meeting.

3. Cancellation of Monster Miles Event

The Monster Miles event which was due to be held on the weekend of 13<sup>th</sup>/14<sup>th</sup> October unfortunately had to be cancelled due to bad weather. Rather be Cycling (the event organisers) have asked for a meeting with partners to discuss future events - this will take place on Tuesday 13<sup>th</sup> November at 10 am in the Council Chamber. I am able to attend and it would be useful to have a Trustee also if possible.

LW  
31<sup>st</sup> October 2018

**From:** Alan Dunn [REDACTED]  
**Sent:** 23 October 2018 22:20  
**To:** [lynda@keswicktowncouncil.gov.uk](mailto:lynda@keswicktowncouncil.gov.uk) [REDACTED]  
**Subject:** Fitz Park

Hello Lynda,

I had a talk with Catherine today who told me to write to you.

At this stage it is only a tentative enquiry but we, Keswick Lions Club, are planning a fundraising event next year in aid of Diabetes. This would potentially take place in lower Fitz Park on the concrete footpath around the park, it would take the form of a sponsored walk. We would envisage placing a couple of our gazebos somewhere around the route on the path to provide soft drinks and to count people through. We have no idea at this stage of how many people might take part but hopefully it would be well supported.

At present we are thinking about next August on a Sunday starting at 10am just after the Junior Park Run and going on for most of the day possibly till the early evening. You can tell from this we have a lot of details to iron out.

Please could I ask the Trustees to consider this request in principle at their next meeting. It is likely to be 11th, 18th or 25th August but could we firm up nearer the time.

Regards

Alan Dunn  
Keswick Lions

[REDACTED]

**Lynda Walker**

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**From:** Steve Harwood [REDACTED]  
**Sent:** 26 September 2018 10:58  
**To:** lynda@keswicktowncouncil.gov.uk  
**Cc:** catherine@keswicktowncouncil.gov.uk; parksmanager@keswicktowncouncil.gov.uk; [REDACTED]; [REDACTED]  
**Subject:** Fitz Park

Hi Lynda

You may recall at our last meeting of the Fitz Park user group I confirmed our wish, on behalf of Keswick Athletic Club, to fix some distance markers around the perimeter path. This had been previously approved by the Fitz Park Trust some time ago. This is just a note to advise you that I was finally able to do this yesterday morning and the markers are now in place. Following discussion with Christine Fawcett we agreed a basis for doing this. The signs have been set into the grass verge lying flat to the ground to avoid anything sticking up and causing a trip hazard. There is a start sign at 0 metres near the main park entrance and every 100 metres around the path with a 1 kilometre sign which is 5 metres short of the start line. I have also fixed a 1 mile marker which is just after the 600 metre mark on the second lap. We hope this will be a useful training aid for both our club members and the ever increasing numbers of the general public who run round the park to keep fit.

The signs are in yellow plastic bonded to concrete block pavers recessed into the ground. I hope what I have done is OK with Christine and I will monitor them periodically to see how they stand up over time and weather conditions. If there are any problems please let me know.

Regards

Steve Harwood