

## FITZ PARK, HOPE PARK & TOWNSFIELD CHARITABLE TRUSTS

Minutes of the Annual Meeting of Fitz Park, Hope Park & Townsfield Charitable Trusts held in the Council Chamber, First Floor, Council Offices, 50 Main Street, Keswick, on Thursday 24<sup>th</sup> May 2018 at 7.30pm.

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**Present:**

Chairman  
Councillor Adam Paxon

**Councillors**

David Burn	Allan Daniels	Martin Jordan
Denstone Kemp	Susan Leighton	Tony Lywood
Duncan Miller	Martin Pugmire	Paul Titley

Also in attendance were Lynda Walker (Trust Clerk), Christine Fawcett (Parks Manager), Catherine Parker (Responsible Financial Officer) and one member of the Press.

**1. Apologies**

Apologies for absence were received from Councillors Kendall and Murray.

**2. Election of Chairman**

There being only one nomination it was **RESOLVED** that Councillor Paxon be elected as Chairman for the ensuing year.

**3. Election of Vice Chairman**

There being only one nomination it was **RESOLVED** that Councillor Miller be elected as Vice Chairman for the ensuing year.

**4. Minutes**

**RESOLVED** that the Chairman be authorised to sign as a correct record the Minutes of the meeting held on 8<sup>th</sup> March 2018 (pages 13 – 14).

**5. Declarations of Interests**

No declarations of interests were received from members in respect of items on this agenda.

**6. Chairman's Report**

The Chairman thanked Councillors for his re-election as Chair and asked that Trust members notify him of any possible projects prior to arranging meetings to take these forward. He also referred to developing relationships between Keswick Football Club and the town which may have an impact on the lease currently in place.

**7. Remains of Felled Conifer – Upper Fitz Park**

Consideration was given to possible uses for the remaining trunk and spur of the recently felled conifer at Upper Fitz Park.

**RESOLVED** that suggestions be sought via the Keswick Reminder.

**8. Communications**

The Chairman referred to the negative comments which had been received following the felling of the conifer at Upper Fitz Park. He viewed the fact that the public were engaging with the maintenance of the park as positive and felt that more should be done to encourage this.

**RESOLVED** that public engagement be considered when significant actions were to be carried out in the parks.

**9. Drone Photography**

The Chairman advised that a local resident had offered to take a number of aerial photographs of the parks using a drone free of charge. Concerns were expressed regarding necessary permits and insurance and it was suggested that views be sought at the next Fitz Park Stakeholder meeting.

**RESOLVED** that drone photography be agreed in principle (excluding the Children's Play Area) subject to necessary safeguards, and that any such requests be put in writing to the Clerk and considered on a case by case basis.

**10. Crosthwaite Road Car Park**

Consideration was given to the possible use of Crosthwaite Road car park for overnight parking in view of the problems caused by motorhome parking on the highway in certain areas of Keswick.

**RESOLVED** that no further action be taken in view of the likely expense involved and the fragile nature of the sub-base.

**11. Proposed Remembrance Garden**

Consideration was given to the report of Councillor Kendall proposing that a number of trees be planted in Lower Fitz park to commemorate the 100<sup>th</sup> anniversary of the end of World War 1 and the Keswick men who lost their lives in the conflict.

**RESOLVED** that the Parks Manager report to the next meeting on possible locations for a memorial coppice.

**12. Provision of Dog Waste Bags**

At the request of Councillor Daniels consideration was given to providing disposable dog waste bags at the parks.

**RESOLVED** that no further action be taken.

**13. Promoting 'Plastic-free' Keswick**

Consideration was given to adopting a policy on the use of plastics in the parks.

**RESOLVED** that the draft Code of Conduct approved by the Town Council's Events Committee be adopted and issued with booking forms for the hire of the parks.

**14. Donation Box at Hope Park**

Councillor Lywood gave an update on the proposal to provide a slate donation box at Hope Park.

**RESOLVED** that further discussions take place and a report be brought to a future meeting.

**15. Proposed Path Crow Park/Hope Park**

Councillor Titley reported following a meeting with the Lake District National Park Authority regarding a proposal to create a new Crow Park/Hope Park circular accessible path, to be funded from the United Utility Legacy Fund.

**RESOLVED** that the project be welcomed and further discussions take place with the National Trust and the National Park Authority to include the Parks Manager.

**16. Fitz Park Banner and Signage**

**RECEIVED** an update from Keith Richardson on the provision of park signage and a banner at Fitz Park.

**17. Parks Manager's Report**

**RECEIVED** the report of the Parks Manager.

**18. Clerk's Report**

Consideration was given to the report of the Clerk.

**RESOLVED** that R J Parkins be asked to carry out a valuation of Wivell Bridge and Knight's Bridge as proposed.

**19. Budget Comparisons**

**RECEIVED** budget comparisons for the fourth quarter.

**20. Assets Register**

**RESOLVED** that the updated Assets Registers for Hope and Fitz Parks be approved and adopted.

**21. Requests for use of the Parks**

Consideration was given to the following requests for the use of the parks:

- i) Fitz Park Multi Use Games Area - Keswick Lions - Walking Football/Netball events as part of Diabetes Awareness Week  
Monday 2<sup>nd</sup> July 2018 (6pm-8pm) and Thursday 5<sup>th</sup> July 2018 (10am-12noon)  
Agreed.
- ii) Lower Fitz Park – Amys Care – use of trishaw (3 wheeled bicycle)  
No fixed time  
Agreed subject to review after one year.
- iii) Fitz Park - KMF Kids Triathlon 7<sup>th</sup> June 2018  
Approved.
- iv) Fitz Park – Lake District Foundation – Duck race 21<sup>st</sup> June 2018  
Approved.

**Prior to the following business the Chairman moved the following resolution:**

*'That under the Public Bodies (Admission to Meetings) Act 1960, the public and representatives of the press and broadcast media be excluded from the meeting during the consideration of the following items of business as publicity would be prejudicial to the public interest because of the confidential nature of the business to be transacted.'*

**22. Contracting - Hope Park**

**RECEIVED** the report of Clerk.

**23. Staffing**

Consideration was given to the report of the Parks Manager.

**RESOLVED** that the proposals contained in the report be approved.

The meeting closed at 9.35 pm

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Chairman

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Date