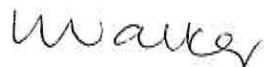


**FITZ PARK, HOPE PARK & TOWNFIELD CHARITABLE TRUSTS**

Council Offices  
50 Main Street  
Keswick  
CA12 5JS  
Tel 017687 73607

17<sup>th</sup> May 2018

The Annual Meeting of the Charitable Trusts listed below will be held in the Council Chamber, First Floor, Council Offices, 50 Main Street, Keswick, on **Thursday 24<sup>th</sup> May 2018 at 7.30pm. The press and public are welcome to attend.**



**Lynda Walker**  
Trust Clerk

**HOPE PARK Registered Charity 503465**  
**FITZ PARK Registered Charity 520327**  
**TOWNFIELD Registered Charity 520295**

**A G E N D A**

- 1. Apologies**  
To receive apologies for absence.
- 2. Election of Chairman**  
To elect a Chairman for the ensuing year.
- 3. Election of Vice Chairman**  
To elect a Vice Chairman for the ensuing year.
- 4. Minutes**  
To approve and authorise the Chairman to sign the Minutes of the meeting held on 8<sup>th</sup> March 2018 (pages 13-14).
- 5. Declarations of Interests**  
To receive any declarations of interests in respect of items on this agenda.
- 6. Chairman's Report**  
To receive the Chairman's Report.
- 7. Remains of Felled Conifer – Upper Fitz Park**  
To consider proposals for the use/removal of the remaining trunk and spur of the recently felled conifer at Upper Fitz Park.
- 8. Communications**  
At the request of the Chairman, to consider ways of communicating with the public when significant works are to be carried out in the parks.
- 9. Drone Photography**  
At the request of the Chairman, to consider whether drone photography should be permitted in the parks.
- 10. Crosthwaite Road Car Park**  
To consider the possible use of Crosthwaite Road car park for overnight parking.

- 11. Proposed Remembrance Garden**  
To consider report of Councillor Kendall.
- 12. Provision of Dog Waste Bags**  
At the request of Councillor Daniels, to consider providing disposable dog waste bags at the parks.
- 13. Promoting 'Plastic-free' Keswick**  
To consider adopting a policy on the use of plastics in the parks.
- 14. Donation Box at Hope Park**  
To receive an update on the proposal to provide a slate donation box at Hope Park.
- 15. Proposed Path Crow Park/Hope Park**  
To receive a report following a meeting with the Lake District National Park Authority regarding a proposal to create a new Crow Park/Hope Park path.
- 16. Fitz Park Banner and Signage**  
To receive an update from Keith Richardson on the provision of park signage and a banner at Fitz Park.
- 17. Parks Manager's Report**  
To receive the report of the Parks Manager.
- 18. Clerk's Report**  
To consider the report of the Clerk.
- 19. Budget Comparisons**  
To receive budget comparisons for the fourth quarter.
- 20. Assets Register**  
To approve and adopt the updated Assets Registers for Hope and Fitz Parks.
- 21. Requests for use of the Parks**
  - i) Fitz Park Multi Use Games Area - Keswick Lions - Walking Football/Netball events as part of Diabetes Awareness Week  
Monday 2<sup>nd</sup> July 2018 (6pm-8pm) and Thursday 5<sup>th</sup> July 2018 (10am-12noon)
  - ii) Lower Fitz Park – Amys Care – use of trishaw (3 wheeled bicycle)  
No fixed time
  - iii) Fitz Park - KMF Kids Triathlon 7<sup>th</sup> June 2018 (for ratification)
  - iv) Fitz Park – Lake District Foundation – Duck race 21<sup>st</sup> June 2018 (for ratification)

**Prior to the following business the Chairman will move the following resolution:**

*'That under the Public Bodies (Admission to Meetings) Act 1960, the public and representatives of the press and broadcast media be excluded from the meeting during the consideration of the following items of business as publicity would be prejudicial to the public interest because of the confidential nature of the business to be transacted.'*

- 22. Contracting - Hope Park**  
To receive the report of Clerk.
- 23. Staffing**  
To consider the report of the Parks Manager.

## FITZ PARK, HOPE PARK & TOWNSFIELD CHARITABLE TRUSTS

Minutes of the meeting of Fitz Park, Hope Park & Townsfield Charitable Trusts held in the Council Chamber, First Floor, Council Offices, 50 Main Street, Keswick, on Thursday 8<sup>th</sup> March 2018 at 7.30pm.

---

Present:

Chairman  
Councillor Adam Paxon

Councillors		
Allan Daniels	Martin Jordan	Graham Kendall
Susan Leighton	Duncan Miller	Jean Murray

Also in attendance were Lynda Walker (Trust Clerk), Christine Fawcett (Parks Manager) and Catherine Parker (Responsible Financial Officer).

### 70. Apologies

Apologies for absence were received from Councillor Burn (holiday), Councillors Lywood and Titley (work). Councillors Kemp and Pugmire were absent.

### 71. Declarations of Interests

No declarations of interests were received from members in respect of items on this agenda.

### 72. Minutes

**RESOLVED** that the Chairman be authorised to sign as a correct record the Minutes of the meeting held on 11<sup>th</sup> January 2018 (pages 11 – 12).

### 73. Chairman's Report

The Chairman gave a verbal report referring to the recent felling of a large conifer in Upper Fitz Park as part of flood resilience measures. He asked for an item on the agenda for the next Trust meeting to discuss ways of better communicating with the public when such action was considered necessary to ensure that the reasons were fully understood.

### 74. Proposed Wildlife Area and Water Feature – Hospital Field

Consideration was given to a proposal from Elizabeth Barraclough for a wildlife area and water feature in Hospital Field, for which she intended to submit a grant application to the United Utilities Legacy Fund. **RESOLVED** that the proposal be supported and the ideas be further developed.

### 75. Fitz Park Multi Use Games Area Arrangements

Consideration was given to arrangements for bookings and sale of lighting tokens for the Multi Use Games Area.

**RESOLVED** that the Youth Hostel Association be approached in the first instance to sell lighting tokens on behalf of the Trust, and that no action be taken to provide a booking system for the time being.

### 76. Parks Manager's Report

Consideration was given to the report of the Parks Manager.

**RESOLVED** that the following funding be approved:

- i) £587 from the contingency budget towards the cost of unblocking the culvert at Hope Park
- ii) £1200 from the tree work budget to cover the cost of removing the fallen tree at Townsfield
- iii) £5,073.45 from the Development and Equipment Fund to cover the overspend on the new buildings at Hope Park with an additional £3,905 to cover the cost of additional tarmac (blue area on plan submitted)

**77. Clerk's Report**

**RECEIVED** the report of the Trust Clerk.

**RESOLVED** that the hire purchase of a second hand van from High Hill Automotive be approved based on the revised figures submitted.

**78. Budget Comparisons**

**RECEIVED** for information the 3<sup>rd</sup> quarter's budget comparisons.

**79. Requests for use of the Parks**

Consideration was given to the following requests for the use of the parks:

- i) Ourea Events – use of Crosthwaite Road car park Friday 22<sup>nd</sup> June – Monday 25<sup>th</sup> June 2018 plus camping  
**RESOLVED** that the use of the car park be approved for full days only on Friday, Saturday and Sunday for the standard fee, but that no camping be allowed
- ii) BoxedIn Theatre company – use of Fitz Park for theatre production 18<sup>th</sup> and 19<sup>th</sup> July 2018  
**RESOLVED** that approval be granted on the normal terms and conditions and that a £50 donation be suggested towards the play area with no bond to be payable.

The meeting closed at 9.30 pm

\_\_\_\_\_  
Chairman

\_\_\_\_\_  
Date

## Plan for remembrance garden

### Introduction

This November will mark the 100<sup>th</sup> anniversary of the end of the First World War. It would be appropriate for the town to commemorate all those who gave their lives. This paper outlines a proposal to plant trees in the town's parks in their honour.

It is not a fixed plan, but rather a discussion paper intended to prompt suggestions for further development.

### Core elements of the proposal

As previously noted, November 2018 will mark 100 years since the end of the First World War. Fortuitously, November is also the best time to plant new trees. 24 November – 2 December is National Tree Week when communities are encouraged by the Tree Council to plant new trees.

One fitting tribute would be to create a living memorial by planting a tree for each person from Keswick who died in WW1. The appendix below lists 114 people named on the War Memorial who share 91 surnames and therefore represent at least 91 distinct families.

One option would be to create a remembrance garden with groups of native trees planted to the side of the BMX park next to the proposed pond [insert drawing / map]. Other possibilities would be to create a remembrance trail bringing together all the town's parks and/or an orchard.

Preliminary discussions with Christine suggest that these are feasible proposals, though clearly she needs scope to implement the broad direction as best she sees fit.

If trustees agree to the principle of the project, then we should of course contact all the families wherever possible. There are multiple possibilities to engage the local community throughout the year. For example, we could:

- invite schools to carry out:
  - history projects researching the people whose names feature on the war memorial plaques;
  - ecology/biology/gardening projects related to woodland, parks and native trees;
- talk to local press and the Museum (if appropriate) about access to explore archives to understand more about the history of the town's role in the War; and
- invite local people, including schools to participate in planting the trees and support ongoing maintenance.

We could support media coverage of these activities which would be beneficial both to explain this project and to tell the story of trustees' wider commitment to maintaining trees in the town's parks.

### Next steps

If trustees agree the broad direction of this proposal, views would be welcome on:

- which of the above opportunities should be pursued;
- are there any other directions in which the project can be developed; and
- volunteers to help facilitate the project.

**CLlr Graham Kendall**

## Appendix – list of names on the WW1 memorial

### Railway company

- |              |                    |             |
|--------------|--------------------|-------------|
| 1. Wm Notman | 4. JW Hebson       | 7. R Watson |
| 2. J Youdale | 5. WP Hetherington |             |
| 3. J Gibson  | 6. MS Mitchinson   |             |

### Principal remembrance plaque

- |                     |                    |                   |
|---------------------|--------------------|-------------------|
| 1. A Abbott         | 37. H Graves       | 73. J Perry       |
| 2. TV Atkinson      | 38. T Graves       | 74. W Pratt       |
| 3. G Bateson        | 39. NA Grisdale    | 75. D Rigg        |
| 4. R Bertram        | 40. AR Hall        | 76. A Robinson    |
| 5. CW Birkbeck      | 41. T Hetherington | 77. JR Rose       |
| 6. J Birkett        | 42. WJG Hoare      | 78. EL Sanders    |
| 7. C Blamire        | 43. F Hodgson      | 79. R Sanderson   |
| 8. J Blamire        | 44. IH Hodgson     | 80. E Scott       |
| 9. J Boadle         | 45. J Hodgson      | 81. J Scott       |
| 10. L Boustead      | 46. JC Hodgson     | 82. R Scott       |
| 11. T Boustead      | 47. JW Hodgson     | 83. G Sewell      |
| 12. WW Boustead     | 48. JWM Hodgson    | 84. JW Sewell     |
| 13. F Brownrigg     | 49. TA Hodgson     | 85. EM Sparks     |
| 14. W Butterworth   | 50. W Hogarth      | 86. EW Stanley    |
| 15. JW Cartmell     | 51. JS Holliday    | 87. W Stewart     |
| 16. J Chapman       | 52. I Hunter       | 88. WH Stockdale  |
| 17. TC Clapham      | 53. GH Jackson     | 89. TG Storey     |
| 18. S Clark         | 54. A Johns        | 90. J Swinburn    |
| 19. C Cockbain      | 55. S Johns        | 91. J Swinburn    |
| 20. C Cowperthwaite | 56. T Johns        | 92. P Swindle     |
| 21. A Craigen       | 57. F Kendall      | 93. V Swindle     |
| 22. EH Dalzell      | 58. G Kennedy      | 94. CS Taylor     |
| 23. ML Davey        | 59. RH Knight      | 95. JHB Thornton  |
| 24. TW Dent         | 60. RB Mandale     | 96. G Todhunter   |
| 25. W Dent          | 61. FS Martin      | 97. J Towers      |
| 26. J Dover         | 62. M Mayson       | 98. M Towers      |
| 27. B Easton        | 63. W McCade       | 99. W Tyson       |
| 28. D Easton        | 64. JM Mitchell    | 100. R Usher      |
| 29. J Edwards       | 65. D Milburn      | 101. H Vickers    |
| 30. E Evans         | 66. T Moore        | 102. J Watson     |
| 31. H Forrester     | 67. GA Mounsey     | 103. H Watt       |
| 32. T Forsyth       | 68. J Nelson       | 104. J Welsh      |
| 33. L Foster        | 69. W Notman       | 105. H White      |
| 34. F Gardiner      | 70. CM Pears       | 106. C Williamson |
| 35. JH Gilbanks     | 71. J Peet         | 107. GB Wivell    |
| 36. T Gill          | 72. TE Peel        | 108. J Youdale    |

Car  
Park

Maybe  
Pond

Evergreen

football pitch

cherry

Beech

Football  
Club

Silver

Oak

BMX

Hogg  
House







Draft Proposal 5 April. (1.2 SL)

Keswick Town Council (Logo Etc)

April 2018

Keswick Town Council welcomes you to Keswick and hopes that everyone involved thoroughly enjoys your event in these wonderful surroundings. We are committed to the reduction and eventual elimination of plastic litter in the town. Keswick's aim is to reduce, re-use and recycle all unnecessary single use plastics.

Here's where you come in. Keswick invites you to leave a positive legacy from your event, by leaving our lakeshore, parks, fields and town centre with no plastic litter at the end of your visit. Remember, livestock will return to the fields and children will be playing here again when you leave.

**Reducing Plastic Litter - Code of Conduct for Race, Festival and Event Organisers in Keswick**

- Where possible, please provide bowsers for visitors to replenish their water bottles. Consider deposit schemes for drinkware and encourage your food vendors to provide re-fillable cups where possible
- Where deposit or re-fillable options are not possible, strongly encourage the use of compostable packaging for food and drink. We encourage you to provide adequate separate recycling for litter and sufficient bins for non-recyclables. Please ensure stewards are briefed to promote the reduction of plastic litter
- Strongly discourage the use of plastic carrier bags, plastic cutlery and straws and endeavour to eliminate 'single use' sachets which often end up discarded, in the gutters and in drains for months after events
- If your competitors need to carry rehydration or energy bars, consider putting their entry number, on the packaging. Individuals must be responsible for their own litter – 'drinking and dropping' is not an option. Consider penalties for inconsiderate discarding of wrappers

Please try to pass on this message to your ticket holders, campers, employees, contractors, stall holders and associates.

*Thank you so much for protecting our environment in Keswick, please do talk to our events committee for any further clarification or to discuss anything*

NOTES:

*Branded re-usable bags, drinks cups and water bottles provide a valuable marketing opportunity to forward thinking event organisers and sponsors*

*We could potentially offer to provide supplier lists.*

*KTA are looking into the commissioning and supply of 'Keswick' branded re-usable cups and drinks bottles*



**Parks Manager Report May 2018**

**Christine Fawcett**

This is one of the latest springs I have known for a number of years and only over the last couple of weeks have deciduous trees and shrubs come into leaf. Ground conditions have started to dry/warm up and perennial plants are also coming to life and emerging from the ground. Thanks to all staff for their hard work and support.

**Hope Park**

The obstacle golf course has been nearly repainted again and we are just awaiting some more paint from our suppliers.

The greens have all been fertilized and have greened up nicely and grass cutting is now in full swing on both fairways and greens. Another application of granular fertilizer has been made in early May along with the on-going application of liquid feed throughout the growing season.

A few more memorial benches and memorial trees have been sold and installed or planted within the park. We have now reduced the waiting list to zero and thanks must be given to both Wendy and Catherine for all of their hard work regarding memorial benches and trees within our parks.

The pruning of the hedge along the Heads has been completed, and we have begun to widen the path through the woodland walk to improve access.

The bedding plants have arrived and are all housed in the greenhouse, being grown on until ready to plant out in early/mid June. Parks staff are on a rota for weekend watering as the days become longer, plants will not last the weekend without water. However the late spring has provided us with lovely spring bedding display



We have now moved into the new buildings and the staff are delighted with the outcome.





All of our residents are still in the park too despite the extra traffic of the new build. The red squirrels are also around along with various other birds including a woodpecker.

### **Townsfild**

This area has started to dry up and is showing signs of grass growth. However there is still a wet area where I believe the Environment Agency had a base. Another problem with land drains! The large windblown tree has been removed from the river and a quote has been received to remove several other trees as highlighted in the tree report. These trees are mainly on the river edge and have had their root plate partly washed away over a number of years.

### **Lower Fitz Park**

Grass cutting of Lower Fitz will be carried out very shortly, and I am in communication with the football club regarding the cutting of the junior pitches. Again the late spring is affecting pitch and grass recovery, so we intend not to cut the junior pitches until late May to allow the sward to tiler.

An inspection by a Proludic play equipment engineer has been undertaken on the play equipment and various items have been highlighted for future repair. This visit was very useful to staff on equipment maintenance and inspections of the play area.

The new lights have been fitted to the MUGA and an external socket is to be fitted shortly within the green container.

A contractor is booked to dead wood the large oak trees behind the Cricket Club and is hoping to carry out the work in June. The windblown silver birch has been removed from the River Greta.

Wheelchair/Mobility access into the park has been raised by a local lady. As she pointed out there are gates into the park but these are difficult to open when alone and you are unable to get out of your chair. There is an alternative route into Lower Fitz by using the under pass from Upper Fitz, however maybe this is something to consider for next year's budget.

### **Upper Fitz Park**

The tennis courts, bowling green and surrounding grassed areas have been aerated and fertilizer applied. An application of moss killer and herbicide to control turf weeds has been carried out and scarifying to remove the moss will continue throughout the summer.

The wet autumn and late spring has made this operation later than I would have liked but we intend to have the Tennis courts open for the next half term holidays.

The bowling green and putting area are open at weekends for games and have been since Easter, weather permitting.

Rebuilding of the river bank at the top of the park has been carried out as highlighted in the flood strategy report



### **Wivell**

The grass around the War Memorial is now being cut by parks staff once a week, ground conditions need to be improved in some areas but this can be done at some point. Levelling of holes and grass seed to be applied to improve the area and also to try and prevent damage to machinery. Weeds have been sprayed around the hard landscaping of the War Memorial and the Memorial will be pressure washed in due course.

### **Staff Development**

Stephen, Matthew and I attended the Turf show at Harrogate earlier in the year and brought back some useful ideas for the parks.

Catherine, Sara, Matthew and I attended the Zurich Insurance seminar at Preston. This was a very useful day and included various claims made against other councils, risk assessments and lone working. This was a very good team building exercise for staff of all levels

### **Moving to Pastures New**

Stephen Cammack has decided to leave Keswick Town Council to pastures new and we wish him good luck in his future career.



KESWICK PARKS CHARITABLE TRUSTS  
24<sup>TH</sup> MAY 2018

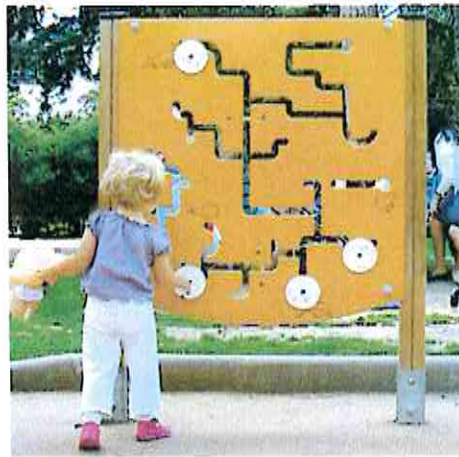
**CLERK'S REPORT**

Insurance Valuations – Knight's Bridge and Wivell Bridge

As both bridges are now repaired/reinstated following flood damage, R G Parkins Consultants have been approached to provide a quotation for carrying out a valuation on them for insurance purposes. In the past this has been carried out along with the valuation of the buildings by Edwin Thompson, who acknowledge that this is not their field of expertise. R G Parkins have quoted a fee of £895 plus VAT to carry out a site visit, assess replacement costs and provide a report. This will help ensure that the bridges are fully insured against any future flood damage. This expenditure will need to be authorised, and can be funded from remaining flood recovery monies.

Community Grant from Cumbria County Council

Further to information from our County Councillor I applied for a grant of £1,000 from the Community Grants Fund towards a new piece of play equipment for the Children's Play Area at Fitz Park, specifically a play panel designed to stimulate thinking, logic and concentration (see below). The application was successful and the funding has now been received. Christine and her team will be ordering and installing the new equipment in the near future.



Fitz Park Stakeholder Meeting

The Chairman has agreed to hold a stakeholder meeting on Thursday 7<sup>th</sup> June 2018 at 4.00pm in the Council Chamber. Representatives of all user groups in the Park have been invited together with all Councillors. This is a good opportunity to communicate with park users regarding recent and planned developments, and to hear from the clubs about their future plans and any issues they wish to raise.

New Parks Van

The Parks van has now been customised with our logo and contact details and is looking very smart:



LW  
160518



## FITZ PARK

1st April 2017 - 31st March 2018

Budget Summary as at 31 March 2018 - PENDING YEAR END ADJUSTMENTS

## 4th Quarter

Expenditure:	AGREED Budget for 17/18	Expenditure to 31.03.18	% of budget spent	
Materials	2000	1969	98.45	
Games Equipment - Including CSA	200	170	85.00	
Repairs - Paths, fences & walls	3000	3000	100.00	
Repairs - Buildings	1000	997	99.70	
Repairs - Greens and courts	1000	1000	100.00	
Repairs & Maintenance - children's play area	6000	5581	93.02	
Repairs - Bridges (Wivell & Knights)	250	433	173.20	Overspend due to mesh install (H&S)
Trade refuse	750	414	55.20	
Plants, trees & shrubs - plant material	1200	886	73.83	
Fertiliser	1000	1192	119.20	
Electricity	850	857	100.82	
CSA Electricity	400	78	19.50	
CSA Expenditure	600	1050	175.00	Overspend due to lighting repairs
Water Rates	550	261	47.45	
Wages, NI & SA (Management) + see below	8221	8221	100.00	
Wages, NI & SA (Gardener & Maintenance)	41885	41502	99.09	
Grass cutting - outside contract	8000	8000	100.00	
Admin and on costs	24550	23140	94.26	
Insurance	6000	4955	82.58	
Advertising & Staff Recruitment	600	554	92.33	
Car park expenses	5000	7422	148.44	
Audit fee & Accounts Preparation	800	0	0.00	
Tools	300	300	100.00	
Health and Safety	300	250	83.33	
Printing & Stationery	50	0	0.00	
Sinking Fund	10000	10000	100.00	
Hygiene Contract	75	75	100.00	
Signs Expense (not including Market Town Grant - see fund)	300	293	97.67	
Tree Work	3500	2230	63.71	
Workwear	500	498	99.60	
Contingency	4000	4000	100.00	
Professional Fees	250	0	0.00	
Maintenance	1500	1437	95.80	
BMX Track Expenditure	1000	451	45.10	
Collection Box Upgrade - Play Area	1300	0	0.00	
Training	500	75	15.00	
Repairs - Machinery	0	518	0.00	
Bank charges	0	335	0.00	
<b>Total Expenditure:</b>	<b>137431</b>	<b>132144</b>	<b>96.15</b>	

Income:	AGREED Budget for 17/18	Income to 31.03.18	% of budget income
Licence Fee - Games & Catering	1000	0	0.00
New Car park income	20000	21946	109.73
Wayleaves	33	33	100.00
Insurance Reimbursements	1200	1189	99.08
Hire of Fitz Park	3500	1783	50.94
Donations - inc Gift Aid	100	296	296.00
Tennis Club - Licence Agreement	150	1250	833.33
Football Club - Lease	1000	1000	100.00
Car Park Levy - Football Club	4000	7583	189.58
CSA Electricity	300	0	0.00
Play Area Donations	250	641	256.40
BMX Track Donations	50	0	0.00
Bank Interest & Loyalty reward	0	103	0.00
<b>Total Income:</b>	<b>31583</b>	<b>35824</b>	<b>113.43</b>

<b>NET EXPENDITURE DEFICIT</b>	<b>-105848</b>	<b>-96320</b>	<b>91.00</b>
--------------------------------	----------------	---------------	--------------

Wages (Management) - Budget Adjustment- FROM RESERVES	2630	2545	96.77
---	------	------	-------

<b>NET EXPENDITURE DEFICIT - After budget adjustment</b>	<b>-108478</b>	<b>-98865</b>	<b>91.14</b>
--	----------------	---------------	--------------

## HOPE PARK

Budget 1st April 2017 to 31st March 2018

Budget Summary as at 31st March 2018 - PENDING YEAR END ADJUSTMENTS

4th Quarter

Expenditure:	AGREED Budget for 17/18	Expenditure to 31.03.18	% of budget spent	
Games Areas Equipment	500	500	100.00	
Tools	1250	1250	100.00	
Materials	1500	1500	100.00	
Maintenance	1000	984	98.40	
Repairs - Paths/fences	2500	2500	100.00	
Repairs - Buildings	1200	1196	99.67	
Repairs - Course	500	497	99.40	
Repairs - Machinery	1000	991	99.10	
Repairs - Van service/repairs	500	509	101.80	
Fuel and licences	3250	2655	81.69	
Plants & Compost	3000	2994	99.80	
Trees and shrubs	300	0	0.00	
Fertilisers	650	650	100.00	
Electricity and heating oil	1200	669	55.75	
Water rates	270	147	54.44	
Wages (Gardeners)	36487	33631	92.17	
Wages (Management) + See budget adjustment below	32882	32882	100.00	
Admin and on costs	24550	23140	94.26	
Insurance	3600	3186	88.50	Adjustment pending
Telephone	375	395	105.33	
Advertising - Including Staff Recruitment	600	554	92.33	
Trade Refuse Collection	680	598	87.94	
Training costs	700	320	45.71	
Workwear	1100	1081	98.27	
Equipment	400	389	97.25	
Audit Fee & Accounts Preparation	800	0	0.00	
Bird/squirrel feeding station	500	404	80.80	
Printing and stationery	50	0	0.00	
Contingency	1500	1500	100.00	
Health and Safety	700	627	89.57	
Computer equipment	200	0	0.00	
Web & Internet Costs	75	0	0.00	
Tree Work & Surveys	2000	2000	100.00	
Professional Fees	1500	3500	233.33	Lease renewal fees
Signs Expense	500	500	100.00	
Drainage (filling) work to fairway - Development	500	500	100.00	Culvert HP agree Kubota's
Contribution to D&E Fund	5100	5100	100.00	
<b>TOTAL EXPENDITURE:</b>	<b>133419</b>	<b>127349</b>	<b>95.45</b>	

Income:	AGREED Budget 17/18	Actual Income to 31.03.18	% of budget Income	
Games, Golf Hut & Café - Lease/Licence	162000	162000	100.00	
Bank interest	5	108	2160.00	Development Fund
Donations & Money Spinner	300	305	101.67	
Building Fund Interest	10	19	190.00	
Bird/Squirrel Feed Station Donations	200	284	142.00	
Keswick Lions	250	250	100.00	
Hire of Park	0	550	0.00	
<b>TOTAL INCOME:</b>	<b>162765</b>	<b>163516</b>	<b>100.46</b>	

<b>SURPLUS/deficit</b>	<b>29346</b>	<b>36167</b>
Wages (Management) - Budget Adjustment	10520	10182
<b>SURPLUS/DEFICIT - After adjustment</b>	<b>18826</b>	<b>25985</b>

Development & Equipment Fund - Expenditure Required 2017/2018	AGREED Budget for 17/18	Expenditure to 31.03.18	% of budget spent
Change Iseki (as 10 years old)	4650	4650	100
Kubota's (HP over 5 years £4,868.76 per year)	5100	5100	100
	<b>9750</b>	<b>9750</b>	

Date Purchased	Purchase Cost	Disposals during year - Original Cost	Description	Location	Notes	Previous year's value	Additions	Disposals	Total	Depreciation @ 0%	Current Value
<b>Land &amp; Buildings</b>											
			Original deeds held at Keswick Museum	Hope Park, Lake Road		66198			66198		66198
	£85,000		New Golf Hut (Increased Insurance value)	Hope Park, Lake Road		85000			85000		85000
	£178,198		New Café Hope (Funded by Hope Leisure)	Hope Park, Lake Road		178198			178198		178198
	£121,193		New Equipment Store & Staff Building (Sum Insured Value)	Hope Park, Lake Road		0	121193		121193		121193
						329396	121193	0	450589	0	450589
<b>Vehicles</b>											
30.05.02	£735.00		ATV road trailer	Hope Park	3614	25					5
13.03.09	£15,150.00		Kioti CK27H Tractor & Loader	Hope Park	PX090VM	0					0
11.10.12	£12,151.15	£12,151.51	Fiat Scudo 1.6 M/Jet Comfort Van	Hope Park	PX032FD	3982		3982			0
01.04.2016	£8,000.00		RTV			6240					1248
01.02.2017	£18,500.00		Tractor PX66 ECZ			14800					2960
01.02.2018	£15,850.00		New Van			0					3170
	£28,036.15	£12,151.51				25047	0	3982	21065	7383	29532
<b>PLANT MACHINERY &amp; EQUIPMENT</b>											
<b>Equipment &amp; Power Tools</b>											
11.5.06	£65.00		Lockers	Hope Park		8					2
10.4.06	£5,750.00	£5,750.00	Iseki - Rotary Mower SXG19	Hope Park		618		618			0
30.8.06	£1,423.00		CCTV - Rack Super	7		130					26
02.04.07	£414.00		De Raat Euro Security Safe, 0 Star 1	Golf Hut		0					0
17.01.08	£1,500.00		Hortli Wessex 1 ton trailer	Hope Park	Serial No 078471	161					82
23.11.07	£600.00		4 Wheel Timber Trailer tow & hand handle body	Hope Park	2355	65					13
30.03.09	£452.00		Husqvarna 323LD Split Shaft Strimmer & Attachment	Hope Park	TBA	61					12
08.03.10	£2,970.00		Dennis FTS10 Mower	Hope Park	FT202563	498					100
17.01.11	£3,049.00		Bannerman BA-4 Airject Aerator CT-H	Workshop Hope/Fitz	S/N 04-4283	639					128
10.06.13	£3,040.00		New Wessex Farm Finishing Mower	Hope Park	S/N 121917	0					0
10.06.13	£740.00		Dennis mower cassette	Hope Park	as above	303					61
21.01.14	£1,500.00		Container - Held at Fitz Park (from D & E Fund)	Fitz	n/a	614					123
17.09.14	£155.00		Echo blower PB250	Workshop Hope/Fitz	3704633/3116	0					0
27.02.15	£500.00		Transbank Fuel Store	Hope Park	800 x 420 x 520	256					51
30.09.15	£157.25		Husqvarna 435 15 bar chainsaw (50% Hope/Fitz)	Workshop Hope/Fitz	Ser 2014 1100006	101					20
19.11.15	£1,000.00		Charterhouse Tractor Mounted Vertical Aerator	Workshop Hope/Fitz	11140680	0					0
20.04.16	£4,300.00		Dennis D060/H FTS10 Power Unit	Hope Park	FT203318	3440					688
20.04.16	£3,880.00		Dennis FT430 Power Unit 5 blade unit	Hope Park	FT171793	3104					621
20.04.16	£310.00		Echo Blower PB580	Workshop Hope/Fitz	37001850	248					50
20.04.16	£206.00		Echo CS-280WES -12" Chainsaw	Workshop Hope/Fitz	11146069	165					33
20.04.16	£312.00		Echo HCR-165FS Hedgecutter	Workshop Hope/Fitz	S/N 37003506	250					50
20.04.16	£1,150.00		Honda HRH536HX 21" Rotary Mower	Workshop Hope/Fitz	S/N MZBU - 8400083	920					184
20.04.16	£560.00		Honda HRX426SX Lawnmower	Workshop Hope/Fitz	S/N MATF - 1207628	448					90
20.04.16	£128.00		Rochford Cooper Peglar 15L Classic Knapsack Sprayer	Workshop Hope/Fitz	11146068	102					20
20.04.16	£985.00		Karcher HD801B Pressure Washer	Workshop Hope/Fitz	S/N 012305	788					158
08.06.16	£510.00		Echo Brushcutters SRM420TESU	Workshop Hope/Fitz	S/N 37004590	408					82
16.06.16	£1,000.00		Honda HRX537HY Lawnmower	Workshop Hope/Fitz	S/N MAGA - 2539967	800					160
25.07.16	£725.00		SCH Supplies 180L Towed Sprayer	Workshop Hope/Fitz	GWCS9	580					116
14.09.16	£1,084.00		Honda (CF) (split Hope/Fitz)	Workshop Hope/Fitz	S/N G610110	867					173
25.02.17	£375.00		Husqvarna 346XP Chainsaw	Workshop Hope/Fitz	346XP	300					60
28.02.17	£94.70		HR2630 SDS + Hammer Drill 240V	Workshop Hope/Fitz	842HR2630/2	76					15
01.04.17	£4,650.00		Iseki Ride on Mower SXG323	Workshop Hope/Fitz	SXG323100332	0	7800				1560
25.04.17	£209.37		Husqvarna 525LK Engine Unit	Workshop Hope/Fitz	20171100316	0	209				42
12.05.17	£128.90		SAC2420E 24L 2HP direct drive compressor	Workshop Hope/Fitz	SAC2420E	0	129				26
25.05.17	£145.75		Husqvarna 122HD45 Hedgecutter	Workshop Hope/Fitz	122HD45	0	146				29
20.06.17	£355.00		Trojan 30 Plus Fert Spreader	Workshop Hope/Fitz	74508	0	355				71
05.10.17	£193.75		Husqvarna HAR50 combi hedge trimmer attachment	Workshop Hope/Fitz	537196606	0	194				39
	£43,617.72	£5,750.00				15950	8833	618	24165	4833	19332
<b>Furniture</b>											

	£3,033.00		Seats (golf hut)	Hope Park		82				15	66	
01.10.01	£1,834.00		Memorial seats	Hope Park		52				10	42	
2002	£1,037.00		Memorial seats	Hope Park		46				9	37	
2003/04	£3,814.00		Memorial seats	Hope Park		210				42	168	
2004/05	£1,838.00		Memorial seats	Hope Park		126				25	101	
2005/06	£472.00		Memorial seats	Hope Park		50				10	40	
2008/09	£1,080.00		Memorial seats	Hope Park		145				29	116	
2009/10	£1,919.00		Memorial seats	Hope Park		322				64	258	
2010/11	£255.31		Memorial seat	Hope Park		53				11	42	
09.08.13	£1,223.56		Picnic Benches (x3) - Wooded area	Hope Park	Brown EnviroPool	501				100	401	
19.01.17	£1,473.75		Memorial seats (3)	Hope Park	Brown Recycle	1179				236	943	
15.02.17	£1,170.00		Memorial seats (3)	Hope Park	Brown Recycle	936				187	749	
06.03.17	£1,485.00		Memorial seats (3)	Hope Park	Brown Recycle	1188				238	950	
02.11.17	£810.00		Memorial seats (2)	Hope Park	Brown Recycle	0	810			162	648	
	£21,444.62	£0.00				4890	810	0	5700	1140	4560	
<b>OFFICE EQUIPMENT</b>												
<b>IT &amp; Premises (Golf Hut, Staff Room, Office &amp; Kiosk) Equipment</b>												
		Disposals during year - Original Cost										
11.06.2007	£432.00		HP 510 Celeron Laptop - Transferred from Head Gardener	Parks Manager	S/N CND7052PKD	46				9	37	
22.06.09	£22.00		Challenge A4 laminator	Golf Hut	6701688	4				1	3	
01.04.09	£160.00		TP100 Digital Clocking In Machine	Kiosk	811449	27				5	22	
10.08.09	£91.00		6ft Blackout Blinds x 5 (3 SCRAPPED 2 REMAINING)	Golf Hut		15				3	12	
26.08.09	£472.00		CO2 (1) & foam (1) Extinguisher & fire blankets (2)	Golf Hut		79				16	63	
02.04.10	£325.00		Casio SE-S 2000 Cash Register	Kiosk		68				14	54	
15.04.10	£252.77		Hotpoint RCNAA53P Chest Freezer	Golf Hut		53				11	42	
27.07.10	£910.95		CCTV Monitor, Recorder & associated items (IN STORAGE NOT IN USE)	Golf Hut		82				16	66	
21.02.17	£780.00		Euro Grade 6K Safe	Golf Hut		624				125	499	
	£3,445.72	£0.00				998	0	0	998	200	798	
	Total Disposals during year - Original Cost	£17,901.51				TOTAL	376281	130836	4600	502517	13556	504811

**Memorial Seats - Physical check made March 2017 - For insurance purposes - In addition to totals above for furniture**

2016/17	Actual 40 seats @ £400 each	£16,000.00
2017/18	Additions see above x 2	£800.00
2017/18	Removals x 3	£120.00
		£16,680.00

Note: cannot be placed on asset register workings as purchased in previous years - Re FHC & CAP 2017

KESWICK TOWN COUNCIL ASSETS REGISTER  
 FITZ PARK CHARITABLE TRUST  
 AS AT 31/3/2018

Date Purchased	Purchase Cost	Description	Location	Notes	Previous year's value	Additions	Disposals	Total	Depreciation @ 0%	Current Value
<b>Land &amp; Buildings</b>										
		Original deeds held at Keswick Museum	Fitz Park, Station Road							
		Storage Buildings - 2 x container & 1 x staff unit*								
		* possible flood damage TDC								
					190285					190285
					190285			190285		190285
<b>Trust Plant &amp; Machinery (Parks &amp; Staff Premises Equipment &amp; Power Tools)</b>										
01.04.09	£81.00	Staff Lockers	Staff Hut		14				3	11
31.03.13	£172.00	Chubb Safe	Games Hut		56				11	45
27.02.15	£500.00	Transbank Fuel Store	Fitz Park	800 x 420 x 520	256				51	205
30.09.15	£157.25	Husqvarna 435 15 bar chainsaw (50% Hope/Fitz)	Workshop Hope/Fitz	Ser 2014 1100005	101				20	81
14.09.16	£1,866.00	Honda (CF) (split Hope/Fitz)	Workshop Hope/Fitz	5/N G610110	1493				299	1194
31.10.16	£389.00	Honda 2.75KVA Generator	Workshop Hope/Fitz	SPE2500 GX160	311				62	249
31.10.16	£269.00	Makita Compact Drill Driver	Workshop Hope/Fitz	DLX2005MJ	215				43	172
31.10.16	£116.91	Milwaukee Orbit Sander 240V	Workshop Hope/Fitz	4933431180	94				19	75
31.10.16	£47.63	Comb Spanner set MM (14)	Workshop Hope/Fitz	8-32mm	38				8	30
31.10.16	£534.50	Belle Minimix 150 Cement Mixer	Workshop Hope/Fitz	866030	427				85	342
26.10.16	£6,000.00	Charterhouse 1700 Verticore (part ex)	Workshop Hope/Fitz	11150755	4800				960	3840
26.11.16	£49.90	Makita Angle Grinder 240V	Workshop Hope/Fitz	GA4530	40				8	32
06.01.17	£565.00	New Howardson Brush Cassette (to fit 510)	Workshop Hope/Fitz	11151163	452				90	362
31.01.17	£1,450.00	Used Charterhouse 804 Vertiseed	Workshop Hope/Fitz	71150210	1160				232	928
05.06.18	£204.16	Stihl F556R C-E strimmer	Workshop Hope/Fitz	F556R C-E	0	204			41	163
	£12,402.35				9457	204	0	9661	1932	7729
<b>Trust Plant &amp; Machinery (Park Furniture)</b>										
		Large wheellie bin		Allerdale Borough	0				0	0
		Small wheellie bins x 4		Councils Property	0				0	0
		Seats - complete wood			0				0	0
23.05.99		Picnic Tables			0				0	0
31.03.02	£1,289.00	Memorial seats			45				9	36
2008/09	£540.00	Memorial seats			73				15	58
2009/10	£640.00	Memorial seats			107				21	86
26.03.10	£509.00	Standard Wooden Picnic Tables (Play Area)			66				13	53
19.01.17	£753.75	Memorial seats			603				121	482
15.02.17	£360.00	Memorial seats			288				58	230
13.06.18	£1,040.10	Memorial seats (3)			0	1040			208	832
05.09.18	£1,020.00	Memorial seats (3)			0	1020			204	816
	£6,151.85				1182	2060	0	3242	648	2594
				<b>Total Plant &amp; Machinery</b>	<b>10322</b>					
<b>Playground Equipment</b>										
31.12.09	£86,867.00	Various Items			26118				5224	20894
					26118	0	0	26118	5224	20894
<b>Car Park</b>										
31.03.12	£ 99,797.00	New Car Park - Hospital Field	Hospital Field		99797			99797		99797
<b>CSA</b>										
31.03.11	£ 136,213.00	New CSA	Lower Fitz Park		136213			136213		136213
<b>BMX Track</b>										
18.03.14	£ 36,600.00	New BMX Pump Track	Hospital Field		36600			36600		36600
				<b>TOTAL</b>	<b>499652</b>	<b>2264</b>	<b>0</b>	<b>501916</b>	<b>7804</b>	<b>494112</b>

Memorial Seats - Physical check made March 2017 - For Insurance purposes - In addition to totals above for furniture

2016/17	Adjustment actual record (LF x 6 seats & UF x 25 @ £400 each)	£12,400.00
2017/18	Additions above x 6	£2,400.00
2017/18	Removals x 2	-£800.00
		£14,000.00

Note: cannot be placed on asset register workings as purchased in previous years - Re FHC & CAP 2017



Sent: 16 April 2018 09:10

To: [office@keswicktowncouncil.gov.uk](mailto:office@keswicktowncouncil.gov.uk)

Subject: Keswick Lions Diabetes Awareness Week

Keswick Lions are holding a week long event from 2nd July 2018 , to raise awareness of Diabetes prevention. We have arranged for a number of exercise providers and sports clubs to provide " taster" sessions for people to try out new activities. Our aim is to reach people who currently are not involved in any exercise, and to give them the opportunity to try out a range of activities for free. The long term aim is to get more of our community engaged in a healthy lifestyle, which will in turn cut down on numbers of preventable type 2 diabetes.

Two of the sessions we plan to hold are Walking Football and Walking Netball. We would like to know if it would be possible to use the MUGA for these sessions?

We hope that the event will be of benefit to the whole community.

Many thanks,

Secretary for Keswick Lions

