

KESWICK TOWN COUNCIL

Events Committee

**Council Offices
50 Main Street
Keswick
CA12 5JS
Tel 017687 73607**

7th March 2019

A meeting of Keswick Town Council Events Committee will be held in the Council Chamber, First Floor, Council Offices, 50 Main Street, Keswick on **Tuesday 12th March 2019 at 10.30 a.m.**



**Lynda Walker
Town Clerk**

AGENDA

- 1. Apologies**
To receive apologies for absence.
- 2. Minutes**
To approve the minutes of the Events Committee Meeting held on the 5th February 2019 (pages 14-15) and to review actions.
- 3. Christmas Tree**
At the request of the Town Council following representations from Keswick Tourism Association, to revisit the decision to have a 'natural fake' Christmas tree in 2019.
- 4. Midsummer Festival 28, 29 and 30 June 2019**
To receive an update on arrangements for the 2019 Festival including:
 - Rock Night
 - Prom in the Park – draft programme
 - Scruffs
- 5. Update from Partners**
To receive an update from partners present including information on any prospective new events.
- 6. Date of next meeting**
To agree the date for the next meeting.

KESWICK TOWN COUNCIL

Minutes of the meeting of Keswick Town Council Events Committee held in the Council Chamber, First Floor, Council Offices, 50 Main Street, Keswick on Tuesday 5th February 2019 at 10.30 a.m.

Present: Councillor Paul Titley (Chair) (PT)
 Councillor Allan Daniels (Deputy Mayor) (AD)
 Councillor Tony Lywood (TL)
 Lynda Walker (Town Clerk) (LW)
 Vanessa Metcalfe (Keswick Tourism Association) (VM)
 Sue Plant (Events Co-ordinator) (SP)
 David Quainton (Keswick Rotary) (DQ)

40. Apologies

Apologies for absence were received from:

Councillor David Burn (Mayor)
 Sgt Atkinson (Police)
 Rachel Kearns (George Fisher)
 Joe Broomfield (Town Centre Manager – Allerdale BC)
 Chris Harper (Podgy Paws)

41. Minutes

RESOLVED that the Chairman be authorised to sign as a correct record the Minutes of the Events Committee meeting held on 20th November 2018.

It was agreed to bring forward item 4 on the agenda – Catherine Parker was present for this item.

42. Christmas Lights

Details/actions required:

- Positioning of Christmas tree in Market Square – current position unsatisfactory as too squashed in by market stalls. Agreed to re-position at the other end of the Square near to the two planters and beneath the ‘Merry Christmas from Keswick’ sign.
- Type of Christmas tree – a ‘natural fake’ tree was agreed to avoid the need for a tree pit to be provided – to be reviewed after one year.
- Picket fencing around Christmas tree needs to be bigger to avoid squashing the tree in too much.
- Discussion ongoing with Lite Ltd re provision of power sources on outside of buildings to avoid access issues in future. Lite Ltd also to provide training on Bluetooth switch on system for additional people to ensure cover available.
- Agreed that lights should be left on all the time next Christmas subject to any complaints received.

43. Budget Update

SP reported that Christmas Lights spending was on target pending agreement with Lite Ltd on second instalment of their payment which was still under dispute. Information was still awaited from Lite Ltd regarding cost to electricity providers for refund.

44. Midsummer Festival 28, 29 and 30 June 2019

The Chair reported as follows:

Rock Night – Friday 28th June 2019

- Zen (80s tribute band) booked to play - it was agreed to ask Waters Edge to play in support – PT and AD to speak to Shelagh Hughes about this.
- Free use of Cumbria Live.com available – SP to populate with relevant information – password available from PT
- All other arrangements and timing to be the same as last year including use of bouncers

Prom in the Park – Saturday 29th June 2019

- Shelagh Hughes to produce as for 2018
- Better amplification required for brass band and soloist – to be addressed by Fluid
- TL confirmed straw bales would be available from usual source at a cost of £250

Scruffs – Sunday 30th June 2019

- No medieval combat performance this year
- Possible sumo wrestlers instead using suits – subject to necessary risk assessments and safeguards
- Classes to be advised
- Market stalls required as for last year – TL/PT to speak to Phil Byers
- Grapevine to provide bar

General

- Publicity – advert in the Reminder and posters in shops as last year – SP to arrange
- Risk Assessments – required for all activities – SP to action
- St John Ambulance required – SP to contact

45. Updates from Partners etc.

- PT reported no progress to date with possible fireworks event but still in mind
- Joint Keswick Cricket Club/Rotary Wine and Food Fair in early planning stages – possible dates 30th August – 1st September 2019
- No more information available re proposed art market
- SP reported a letter received from a local resident suggesting representatives of local voluntary groups be asked to switch on the Christmas Lights – PT proposed asking Fire Service and will action this.

46. Date of Next Meeting

Tuesday 12th March 2019 at 10.30 a.m.

Meeting closed 11.45 a.m.

Chair

Date