

**KESWICK TOWN COUNCIL**

**Events Committee**

**Council Offices  
50 Main Street  
Keswick  
CA12 5JS  
Tel 017687 73607**

28<sup>th</sup> September 2018

A meeting of the Keswick Town Council Events Committee will be held in the Council Chamber, First Floor, Council Offices, 50 Main Street, Keswick on **Tuesday 9<sup>th</sup> October 2018 at 11.00am**. The press and public are welcome to attend.



**Lynda Walker  
Town Clerk**

**AGENDA**

- 1. Apologies**  
To receive apologies for absence.
- 2. Minutes**  
To approve the minutes of the Events Committee Meeting held on the 7<sup>th</sup> September 2018.
- 3. Christmas Lights Switch On – Friday 23 November 2018**  
To finalise arrangements for the event.
- 4. Update from Partners**  
To receive information on other events in Keswick.
- 5. Date of next meeting**  
To agree the date for the next meeting

## KESWICK TOWN COUNCIL

Minutes of the meeting of Keswick Town Council Events Committee held in the Council Chamber, First Floor, Council Offices, 50 Main Street, Keswick on Friday 7<sup>th</sup> September 2018 at 10.30 a.m.

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**Present:** Councillor Paul Titley (Chair) (PT)  
Councillor David Burn (Mayor) (DB)  
Councillor Allan Daniels (Deputy Mayor) (AD)  
Lynda Walker (Town Clerk) (LW)  
Joe Broomfield (Town Centre Manager, Allerdale BC) (JB)  
Phil Byers (Geraud Markets) (PB)  
Chris Harper (Podgy Paws) (CH)

### 21. Apologies

Apologies for absence were received from:

Mitch Franks – Police  
Vanessa Metcalfe – Keswick Tourism Association  
David Quainton – Keswick Rotary  
Dave Roberts – Keswick Lions

### 22. Minutes

**RESOLVED** that the Chairman be authorised to sign as a correct record the Minutes of the Events Committee meeting held on 27<sup>th</sup> July 2018.

### 23. Christmas Lights Switch On Friday 23<sup>rd</sup> November 2018

The Chair confirmed the following:

- Usual stage to be used
- Meeting taken place with Shelagh Hughes – only performing band to be Waters Edge
- Switch On to take place at 7.00 pm then crowd disperses
- Nurses from Keswick Hospital have been asked to 'press the button' recognising anniversary of 70 years of the NHS (not yet confirmed)
- Phil Byers organising usual market stalls
- Extensive testing of new 'remote' switch on arrangement to take place before the event

AD to ask Lions Club for volunteers on the night and offer them the opportunity to have a street collection subject to obtaining the relevant permit.

Publicity:

- JB to check with ABC whether he can place the usual advert in the Cockermouth Post
- Advert to be placed in the Keswick Reminder on 22<sup>nd</sup> November with editorial coverage in the 15<sup>th</sup> November edition.
- It was agreed that posters were not necessary.

### 24. Midsummer Festival 2019

The Chair advised:

- Festival dates Friday 28<sup>th</sup>, Saturday 29<sup>th</sup> and Sunday 30<sup>th</sup> June 2019
- Three events – Rock concert, Prom in the Park and Scruffs
- Meeting taken place with Fluid Productions re poor production – volume and mix

- Two performers agreed for the Rock concert – Wigton’s Rod Stewart and ‘Zen’- checking availability. Same security arrangements as for 2018 as worked well.
- Ambient microphones needed for Prom concert. Bigger stage requested to provide shelter for band. Shelagh Hughes agreed to organise as in previous years.
- Painting Competition – Celia Burbush to organise. To take place on site and be expanded to include children’s entries. Sponsor needed.
- Scruffs – market enclosure to be repeated as worked well this year but need to vary entertainment as Medieval Combat now used two years running - ideas welcome. Need to decide on categories. Possibly not two sponsors per class. CH looking at a change of main sponsor.

The Chair suggested a ‘post-festival thank you party’ in the two weeks following for sponsors and helpers.

**25. Updates from Partners**

- AD – St Johns Church organising Remembrance Service and parade on Sunday 11<sup>th</sup> November with children’s parade to be attended by Keswick’s MP on Friday 9<sup>th</sup> November
- PB – Art Market date put back but still keen to do – early April may be possible. Suggestion made to include beer and wine stalls.
- JB – Small festivals events pot still available. PT to apply for grant for painting competition now including children.
- PB – to borrow KTC barriers for Victorian Fayre on 2<sup>nd</sup> December.

**26. Date of Next Meeting**

Tuesday 9<sup>th</sup> October 2018 at 11 a.m. in the Council Chamber.

**Prior to the following business the Chairman moved the resolution**

‘That under the Public Bodies (Admission to Meetings) Act 1960, the public and representatives of the press and broadcast media be excluded from the meeting during consideration of the following item of business as publicity would be prejudicial to the public interest because of the confidential nature of the business to be transacted’.

**27. Contracting**

Expressions of interest in carrying out events co-ordination work were considered and it was agreed to ask the preferred supplier to an informal meeting with Councillors.

The meeting closed at 11.40 a.m.

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**Chair**

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**Date**