

**KESWICK TOWN COUNCIL**

Minutes of the meeting of Keswick Town Council held in the Council Chamber, First Floor, Council Offices, 50 Main Street, Keswick on Thursday 20th December 2018 at 7.00pm.

---

**Present:**

**Chairman**

Councillor David Burn

**Councillors**

Allan Daniels	Martin Jordan	Denstone Kemp
Graham Kendall	Susan Leighton	Duncan Miller
Jean Murray	Adam Paxon	Martin Pugmire
Paul Titley		

Also present were Lynda Walker (Town Clerk), Catherine Parker (Responsible Financial Officer), Anna Mlynczak (Admin and Finance Assistant), Dr Geoff Davies (Lake District National Park Authority North Distinctive Area Parishes Representative), 1 member of the press and 3 members of the public.

**146. Apologies**

Apologies were received from Councillor Tony Lywood (holiday).

**147. Minutes**

**RESOLVED** that the Chairman be authorised to sign as a correct record the minutes of the Town Council meeting held on the 15<sup>th</sup> November 2018 (pages 29-32).

**148. Requests for Dispensations**

The Clerk reported that no requests for dispensations had been received.

**149. Declarations of Interests**

Declarations of interests in respect of items on this agenda were received from:  
Councillor Martin Jordan – item 8 (i) application no. 7/2018/2308 – owns neighbouring property

**150. Police Report**

**RECEIVED** the report of the Allerdale Rural Neighbourhood Policing Team. A total of 26 incident logs and crimes had been reported in the area during November 2018 (comparative figure for the same period in 2017 was 21). Inspector Gale and Sgt Atkinson attended the meeting. Inspector Gale explained that more ‘secondary’ crimes were now being recorded which meant that figures could not be directly compared to previous years. Sgt Atkinson advised that average waiting times for responses to 101 calls were now published on the Cumbria Constabulary website

**151. Matters to be received from the Public**

No matters were received.

**152. Matters to be raised by Councillors**

Councillor Murray commented on the number of empty shop premises in Museum Square and Councillors expressed concerns about this. An item was requested on the agenda for the next meeting to consider ways in which the town could be ‘energised’.

**153. Applications for Development**

i) **RESOLVED** that the following observations be submitted to the Lake District National Park Authority

Plan. Ref.	Description of Development Location
------------	--

- T/2018/0168** T1: Horse Chestnut - crown reduce  
 Briar Rigg House, Brundholme Road, Keswick, CA12 4NL  
*Support - from a safety point of view this tree which has a TPO needs to be further crown reduced. Sensible and following the expert advice received from contractor.*  
**SUPPORT**
- 7/2018/2270** A small area for outside seating  
 19 Lake Road, Keswick, CA12 5BS  
*Support - There is history with outside seating at these premises. Fully aware of the circumstances regarding this application and support the idea of a Keswick café society (although this application includes an extension to 10.30 pm at which time the roadway is in use by cabs from Market Square - this may not be a sensible mix of users)*  
**SUPPORT**
- 7/2018/2305** New dormer window to rear elevation for loft conversion (revised dormer design)  
 43 Southey Street, Keswick, CA12 4EE  
*Support - Dormer window in keeping with property & other nearby properties*  
**SUPPORT**
- 7/2018/2308** Erection of local occupancy dwelling  
 Site to rear of 61 Headlands, Keswick, CA12 5ET  
*Support with caveat of distance issue between neighbouring hedge and property on the plans as there seems to be a discrepancy.*  
**SUPPORT**
- (Councillor Kendall joined the meeting).*
- 7/2018/2311** Two storey side extension and single storey rear extension  
 Mount View, 12 Fenton, Keswick, CA12 4AZ  
*Support - applicants have consulted with LDNPA with regard to single storey rear extension*  
**SUPPORT**
- 7/2018/2314** Change of use from class D1 (Doctors Surgery) to class A1 (Shops)  
 9 Bank Street, Keswick, CA12 5JY  
*Support - A mess at the moment and this change can only help footfall in Bank Street (office space could be another option), this proposal can only improve the site.*  
**SUPPORT**
- 7/2018/2315** Change of use from class D1 (Doctors Surgery) to class A2 (Estate Agents)  
 11 Bank Street, Keswick, CA12 5JY  
*Support - A mess at the moment and this change can only help footfall in Bank Street (office space could be another option), this proposal can only improve the site.*  
**SUPPORT**
- 7/2018/2316** Variation of condition 2 (plans) on planning application 7/2018/2103 - Demolition of existing dwelling and erection of six dwellings  
 Formerly Castlehead Hotel, Borrowdale Road, Keswick, CA12 4EU  
*Support - Looks like minimal change to house on Plot 2*  
**SUPPORT**

- 7/2018/2320** Proposal to install four rapid electric vehicle charging stations within the car park Booths, Tithebarn Street, Keswick, CA12 5EA  
*Support - Installers should be aware of a possible flood risk. Good for the environment and forward looking, the future of electric vehicles depends on charging points*  
**SUPPORT**
- 7/2018/2323** Extensions and alterations (revised scheme following approval application 7/2018/2134)  
Hillcroft, 17 Lonsties, Keswick CA12 4TD  
*Support - Sufficient ground for works.*  
**SUPPORT**
- 7/2018/2326** Installation of conservation roof light to the front elevation, insert patio doors to the ground floor rear elevation, and alterations to the existing outrigger located at the rear of the property  
27 Blencathra Street, Keswick, CA12 4HX  
*Support - Upgrading/modernisation of this property.*  
**SUPPORT**
- 7/2018/2327** Non- material amendment to planning application 7/2016/2211 (proposed new orangery) - remove roof slates and leaded valley gutter on three sides and timber up to below ridge tile height with new glass fibre on plywood deck on new timber rafters to gentle falls to new gutter and existing outfall drainage  
Waters Edge, Lake Road, Keswick, CA12 5DJ  
*Support - sensible moderations to 'iconic' location property*  
**SUPPORT**
- 7/2018/2336** 2 internally illuminated signs - 1 box and 1 fascia  
Theatre by the Lake, Lake Road, Keswick CA12 5DJ  
*No comments made*  
**SUPPORT**
- 7/2018/2337** Single Storey front, side and rear extensions. First floor side extension. Construction of summer house. Replacement front porch canopy and garage. Associated hard and soft landscaping. (Resubmission of application 7/2018/2182)  
Sheep Close, Manor Brow, Keswick, CA12 4BB  
**NEUTRAL**

**154. Mayor's Report**

**RECEIVED** details of the Mayor's engagements and meetings attendance for the period 19<sup>th</sup> November 2018 – 13<sup>th</sup> December 2018

**155. Request for Speed Indication Devices at Chestnut Hill and High Hill**

The Mayor advised that no response had been received from Cumbria County Council to the letter insisting that a Speed Indication Device be installed at High Hill. 300 signatures had now been added to the on-line petition with a further 100 on a paper petition. Above Derwent Parish Council had agreed to support the request. He urged anyone who had not already signed the on line petition to do so.

**156. Reports from Ward Representatives**

**RECEIVED** reports from the following representatives:

- i) Allerdale Borough Council Ward Representative – Councillor Pugmire advised that he was progressing 'accessible Keswick' issues with the Borough Council
- ii) Cumbria County Council Ward Representative – no report submitted
- iii) LDNPA North Distinctive Area Parishes Representative – Dr Geoff Davies submitted a written report

**157. Payment of Accounts**

**RESOLVED** that the payment of accounts for December 2018 as approved by the Inspection Committee be authorised:

- i) For the Town Council, vouchers 186 - 205 amounting to £38,848.72 (thirty eight thousand eight hundred and forty eight pounds and seventy two pence)
- ii) For the Trusts, vouchers HP170 - FP142 amounting to £48,595.79 (forty eight thousand five hundred and ninety five pounds and seventy nine pence)

**158. Budget for 2019/2020 and Grant Payments**

The draft budget for 2019/20 was presented for approval together with recommended grant payments to local organisations.

**RESOLVED:**

- i) That the draft Budget for the financial year 2019/20 be approved
- ii) That the precept for 2019/20 be set at £261,777
- iii) That the list of recommended grants be approved

**159. Second and Holiday Homes – Council Tax and Business Rates**

Consideration was given to a motion put forward by Councillors Daniels and Lywood that in view of the threat being posed to local communities by excessive second home ownership, the Town Council should support the campaign to close the loophole which enables owners of properties used for holiday letting to pay neither Council Tax nor Business Rates by registering them as businesses which then qualify for Small Business Rates Relief.

**RESOLVED** that the Town Council support the campaign to close the loophole in the law which enables homes used for holiday letting purposes to be registered as businesses and thereby qualify for Small Business Rates Relief.

**160. Keswick Transport Study (including Parking)**

Consideration was given to making a nominal contribution towards the costs of carrying out a study to look at transport (including parking) improvements for Keswick (total estimated cost of study £80-90,000 to be funded jointly by Lake District National Park Authority, Cumbria County Council, Allerdale Borough Council and Keswick Town Council).

**RESOLVED** that a contribution of £1,000 be made towards the costs of the Study to be funded from the contingency amount in the budget and that the Clerk attend meetings of the Project Delivery Group.

**161. Clerk's Report**

Consideration was given to the Clerk's report.

**RESOLVED:**

- i) that a grant of £250 towards the cost of viewing planning applications be accepted from the Lake District National Park Authority and that further consideration be given to how this could best be used
- ii) that Councillor Daniels be authorised to attend the National Association of Local Councils Spring Conference to be held in London on 11<sup>th</sup> February 2019, the cost of attendance to be funded from the current year's budget

**162. Minutes of Committee and Liaison meetings**

**RECEIVED** for information:

- i) the draft Minutes of the Events Committee meeting held on 20th November 2018
- ii) the draft Minutes of the CALC Allerdale District Annual Meeting held in September 2018
- iii) the notes of Keswick Ministries Town Liaison Forum held on 25<sup>th</sup> September 2018

**163. Correspondence**

Consideration was given to the following correspondence:

- i) DEFRA – response to letter re Thirlmere Reservoir
- ii) United Utilities – response to letter re Thirlmere Reservoir
- iii) Cumbria Road Safety Partnership – Speed Indicating Devices

- iv) Cumbria County Council – Consultation – Keswick and Surrounding Area Traffic Regulation Order  
**RESOLVED**
- i) that the County Council be requested to supply details of the number of on street parking spaces which will be lost as a result of the proposals for additional double yellow lines in areas of Keswick
  - ii) that concerns be expressed regarding the impact on businesses in Portinscale of reducing on street parking in the village
  - iii) that the County Council be asked to consider introducing a 20mph speed limit in the vicinity of St Herbert’s School
- v) Jill Chambers – Disability Access  
**RESOLVED** that the issues raised in the letter be passed to Cumbria County Council and Allerdale Borough Council for attention
- vi) Kenneth Price – road surface around the Headlands

**Prior to the following business the Chairman moved the resolution:**

*‘That under the Public Bodies (Admission to Meetings) Act 1960, the public and representatives of the press and broadcast media be excluded from the meeting during the consideration of the following items of business as publicity would be prejudicial to the public interest because of the confidential nature of the business to be transacted’*

**164. Contracting – Floral Displays**

**RESOLVED** that the recommendations contained in the report be approved in principle.

**165. Staffing - Staffing Committee Minutes**

**RECEIVED** for information the draft Minutes of the Staffing Committee meeting held on 11<sup>th</sup> December 2018.

**RESOLVED** that the Employer Discretions Statement of Policy - Pensions and the Dress Code/Staff Uniform Policy be approved and adopted as recommended by the Staffing Committee.

The meeting closed at 9.00 pm

\_\_\_\_\_  
Chairman

\_\_\_\_\_  
Date