

**KESWICK TOWN COUNCIL**

Minutes of the meeting of Keswick Town Council held in the Council Chamber, 50 Main Street, Keswick on Thursday 18<sup>th</sup> October 2018 at 7.30pm.

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**Present:**

**Chairman**  
Councillor David Burn

<b>Councillors</b>		
Allan Daniels	Martin Jordan	Denstone Kemp
Graham Kendall	Susan Leighton	Tony Lywood
Duncan Miller	Jean Murray	Martin Pugmire
Paul Titley		

Also present were Lynda Walker (Town Clerk), Catherine Parker (Responsible Financial Officer), 1 member of the press and 1 member of the public.

**111. Apologies**

Apologies were received from Councillor Paxon (work), Dr Geoff Davies (Lake District National Park Authority North Distinctive Area Parishes representative) and the Police.

**112. Minutes**

**RESOLVED** that the Chairman be authorised to sign as a correct record the minutes of the Town Council meeting held on the 20<sup>th</sup> September 2018 (pages 20-24).

**113. Requests for Dispensations**

The Clerk reported that no requests for dispensations had been received.

**114. Declarations of Interests**

Declarations of interests in respect of items on the agenda were received from:  
Councillor Paul Titley – item 9 (i) application no. T/2018/0132 – owns neighbouring property.

**115. Police Report**

**RECEIVED** the report of the Allerdale Rural Neighbourhood Policing Team - no officers were available to attend the meeting. 40 incidents/crimes had been reported during September (comparative figure for September 2017 was 27).

**116. Matters to be received from the Public**

A trader from St Johns Street gave details of traffic issues in the St Johns Street/Station Street area which he had been documenting since May. He had been in correspondence with officers from Cumbria Highways but had not received a satisfactory response to any of the suggestions he had put forward. Councillors shared his concerns and agreed that this area should be looked at as part of the forthcoming strategic review of parking in Keswick.

**117. Community Governance Review**

Katherine Magnay and Lindsay Tomlinson, Electoral Services Manager, Allerdale BC provided an update on the process to include parts of Underskiddaw and St Johns, Castlerigg and Wythburn Parishes in the Keswick parish area. Consultation was currently being carried out and all properties in the affected areas had been notified. Full details including plans were available on [www.allerdale.gov.uk](http://www.allerdale.gov.uk). All responses would be taken into consideration and any changes approved by the Boundary Commission would be effective from the May 2019 elections.

**118. Matters to be raised by Councillors**

Councillor Jordan commented on the work to be carried out by the National Trust at Ings wood and the Boathouse to Waters Edge.

**119. Applications for Development**

- i) **RESOLVED** that the following observations be submitted to the Lake District National Park Authority:

<b>Plan. Ref</b>	<b>Description of Development Location</b>
<b>T/2018/0132</b>	T 1: Silver birch - Fell and remove; T2: Willow - Fell; T3: Elder - Fell Lane Rigg House, The Heads, Keswick, CA12 5ES <i>Support - Felling of Willow and Elder but crown reduction or pollarding may be more appropriate on Silver Birch</i> <b>SUPPORT</b>
<b>T/2018/0134</b>	Sycamore - Fell due to recent storm damage. Twentyman Court, Penrith Road, Keswick, CA12 4HQ <i>Object -Arboricultural summary gives some options. Would support either reducing crown or pollarding at main unions but not felling the tree</i> <b>OBJECT</b>
<b>7/2018/2239</b>	Extension to kitchen at rear of property. 12 High Hill, Keswick, CA12 5NY <i>Support - Objection letter noted. Good design to a previously flooded property.</i> <b>SUPPORT</b>
<b>7/2018/2243</b>	Approval of details reserved by condition on planning application 7/2018/2163: condition 3 relating to details of replacement windows and doors (New UPVC windows, new opening for a window and new glazed Juliet balcony). 2 Brundholme Mews, Keswick, CA12 4NR <i>Note - For information only, no comments required</i>
<b>7/2018/2247</b>	Extension to the ground floor rear elevation with enclosed balcony above and alterations to the existing rear dormer window. Ravensworth House, 29 Station Street, Keswick, Ca12 5HH <i>Support - Alterations to existing rear/ side windows appropriate</i> <b>SUPPORT</b>
<b>7/2018/2250</b>	Removal of the existing wooden shed within the rear yard, erect a stone outbuilding, replace existing timber boundary fence with 2 m high rendered wall, replace the existing rear boundary fence and gate with 2m high rendered wall and gate. 30 Wordsworth Street, Keswick, CA12 4BZ <i>Support- Wooden shed being replaced with a more aesthetically pleasing stone faced outbuilding</i> <b>SUPPORT</b>
<b>7/2018/2251</b>	Replacement sun room/porch 31 Rose Terrace, Keswick, CA12 4HD <i>Support- Appropriate upgrade of porch</i> <b>SUPPORT</b>

**7/2018/2252** Extension and alterations to existing house  
19 Spring Road, Keswick, CA12 4AQ  
*Support - Appropriate extension and in keeping with the area*  
**SUPPORT**

- ii) **RECEIVED** update on National Park planning decisions.

**120. Mayor's Engagements**

**RECEIVED** details of the Mayor's engagements and meeting attendance for the period 14th September 2018 – 11th October 2018.

**121. Reports from Ward Representatives**

**RECEIVED** reports from the following representatives:

- i) Allerdale Borough Council – Councillor Lywood advised that the Borough Council had entered into a new contract for waste collection and that weekly collections had been retained. He went on to discuss statistics for holiday lets and second homes in Keswick which equated to 15% and 10% of the housing stock respectively and showed an upward trend. Councillors agreed that this was of concern and could impact on retaining a viable community in the town.
- ii) Cumbria County Council – Councillor Lywood referred to the work which had now started on the kerbs at the Market Square and advised that an assessment of its effectiveness would be made once 10 metres had been completed.
- iii) LDNPA North Distinctive Area Parishes Representative – Dr Geoff Davies submitted a written report.

**122. Payment of Accounts**

**RESOLVED** that the payment of accounts for October 2018 as approved by the Inspection Committee be authorised:

- i) For the Town Council, vouchers 152 – 170 amounting to £52,179.64 (fifty two thousand one hundred and seventy nine pounds and sixty four pence)
- ii) For the Trusts, vouchers HP132 – FP103 amounting to £7,799.11 (seven thousand seven hundred and ninety nine pounds and eleven pence)

**123. Quarterly Budgets**

**RECEIVED** for information the quarterly budget comparisons.

**124. Audit for the Year Ended 31 March 2018**

**RESOLVED** that the Annual Governance & Accountability Return for the year ended 31 March 2018 including the certificate of conclusion of the External Audit be approved and accepted.

**125. Reports from Representatives on Outside Bodies**

**RECEIVED** reports from the following representatives:

- i) Keswick Community Emergency Recovery Partnership – Councillor Martin Pugmire
- ii) Keswick Tourism Association – Councillor Paul Titley
- iii) Keswick Ministries Town Liaison Forum – Councillor Jean Murray

**126. Request for Speed Indication Devices**

Consideration was given to the response from the County Council's Traffic Management Officer to the request for Speed Indication Devices (SIDs) at Chestnut Hill and High Hill. The officer advised that the site at Chestnut Hill fulfilled the criteria for SID signage, however, the one at High Hill did not. The reasons for this were not accepted by Councillors who questioned the time of year and locations at which the speed surveys had been carried out. Further, they did not accept the view that SIDs were ineffective when overused.

**RESOLVED** that a further letter be sent to Cumbria County Council insisting that the Town Council and the community's views no longer be ignored and that permission be granted without further delay for the installation of a Speed Indication Device on High Hill.

**127. Clerk's Report**

Consideration was given to the Clerk's report.

**RESOLVED:**

- i) that a plaque be affixed on the wall beneath the clock recording the refurbishment of the Pups Clock and recognising the contribution received from United Utilities
- ii) that a further letter be sent to Castles & Coasts Housing Association following the unsatisfactory explanation for poor maintenance to their land and properties in Keswick

**128. Minutes of Committee Meetings**

**RECEIVED** for information the draft Minutes of the Events Committee meeting held on 9<sup>th</sup> October 2018.

**129. Correspondence**

Consideration was given to the following correspondence:

- i) Cumbria County Council – Market Place carriageway improvement works
- ii) Cumbria County Council – Briefing paper on refreshed approach by Highway Services to working with Parish and Town Councils in relation to highway maintenance activities
- iii) Allerdale BC – commencement of Allerdale Local Plan (Part 2) Site allocations Pre-submission consultation letter
- iv) Royal Mail – raising awareness of scam mail

The meeting closed at 8.50 pm

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Chairman

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Date