

KESWICK TOWN COUNCIL

Minutes of the meeting of Keswick Town Council held in the Council Chamber, 50 Main Street, Keswick on Thursday 20th September 2018 at 7.30pm.

Present:

Chairman
Councillor David Burn

Councillors		
Allan Daniels	Martin Jordan	Denstone Kemp
Graham Kendall	Susan Leighton	Tony Lywood
Duncan Miller	Jean Murray	Adam Paxon
Martin Pugmire	Paul Titley	

Also present were Lynda Walker (Town Clerk), Catherine Parker (Responsible Financial Officer), Dr Geoff Davies (Lake District National Park Authority North Distinctive Area Parishes Representative), 1 member of the press, 3 representatives of Keswick Ministries and 2 members of the public.

91. Apologies

There were no apologies for absence.

92. Minutes

RESOLVED that the Chairman be authorised to sign as a correct record the minutes of the Town Council meeting held on the 16th August 2018 (pages 11-15).

93. Requests for Dispensations

The Clerk reported that no requests for dispensation had been received.

94. Declarations of Interests

Declarations of interests in respect of items on this agenda were received from:-
Councillor Kendall – item 8 (i) application no. 7/2018/2209 (property owner)

95. Police Attendance

RECEIVED the report of the Allerdale Rural Neighbourhood Policing Team – no officers were available to attend the meeting.

96. Matters to be received from the Public

A member of the public spoke to raise awareness of an event taking place on Derwentwater on 11th November 2018 called 'Swim to Remember' to commemorate one hundred years since the signing of the Armistice. The Council's best wishes for a successful event were passed on.

97. Matters to be raised by Councillors

Councillor Titley advised that he had just been notified that a grant had been approved from the United Utilities Legacy Fund for an outdoor gym in Fitz Park. He also gave an update on information about the cost of parking at Whinlatter Forest and advised that it was possible to buy an annual pass costing £45.

Councillor Kendall congratulated Keswick School on the excellent GCSE and A level results recently announced.

Councillor Lywood commented on street trading in the Market Square.

98. Applications for Development

- i) **RESOLVED** that the following observations be submitted to the Lake District National Park Authority:

Plan Ref.	Description of Development Location
T/2018/0118	Fell 1 silver birch Edgehill, Stanger Street, Keswick, CA12 5LZ <i>Support- Sensible conclusion</i> SUPPORT
7/2018/2006	Redevelopment of Keswick Pencil Factory site to provide new site for Keswick Convention comprising 1) renovation and change of use of original pencil factory building to provide offices, meeting and conference space, accommodation and toilets; 2) demolition of buildings to north of the site and development of a car parking area to be used for the accommodation of a marquee for the Convention for three weeks in every year and for use by third parties on an occasional short-term basis; 3) landscaping of the site The Former Cumberland Pencil Museum, Southey Works, Main Street, Keswick, CA12 5NG <i>Support - Transport Statement</i> <i>Support - Acoustic Report- In accordance with National Policy for outdoor events and will be policed by Allerdale Borough Council as the observing body.</i> SUPPORT <i>Note: Councillor Daniels confirmed that any reference to the use of the marquee by third parties had now been deleted from the application.</i>
7/2018/2116	Re-instatement, improvement and resurfacing of a traffic-free Multi-user Trail along a section of former railway line between Keswick and Threlkeld Site of the Keswick to Threlkeld Railway, Keswick to Threlkeld Railway Path and adjoining land, Keswick <i>No comments made</i> SUPPORT
7/2018/2142	2 scheme identification signs Greta Gardens, Crow Park Road, Keswick, Cumbria, CA12 5EL <i>No comments made</i> SUPPORT
7/2018/2150	Proposed Improvements to footpath and hydrology of Ings Wood SSSI Ings Wood Footpath, Borrowdale Road, Keswick <i>Support - Should make access better, excellent improvement to deal with current and future footfall</i> SUPPORT

- 7/2018/2183** Installation of stepped fire escape from offices on the top floor to the flat roof leading to the stairs.
George Fisher Ltd, 2 Borrowdale Road, CA12 5DA
Support - Health & safety feature, very sensible
SUPPORT
- 7/2018/2190** A2 poster swing A board
Pack Horse Court, CA12 5JB
Support - Following consultation with Councillors on the A board group, this helps to clean up the Packhorse area and is in accordance with the A Board regulations
SUPPORT
- 7/2018/2203** Conversion of existing attached garage into living accommodation including alteration of the flat garage roof to mono pitched roof
8 Millfield Gardens, CA12 4PB
Support- Design good but moving away from uniformity of the road. We should encourage any local people needing extensions subject to any concerns by the neighbours.
SUPPORT
- 7/2018/2204** Erection of single-storey rear extension including the conversion of a twin bedded letting room into owner's accommodation - Amendment to size of roof-light to approval under 7/2017/2186
Brundholme, The Heads, CA12 5ER
Support - Small extension within existing boundary of B&B - minor amendment - amended plans with larger roof light.
SUPPORT
- 7/2018/2208** Extension to existing house
Lyngarth, Rogerfield, Keswick, CA12 4BN
Support- Innovative design of a property that is in need of major refurbishment works (satisfactory design & access statement which seems to cover any minor concerns)
SUPPORT
- 7/2018/2209** Alterations and enlargement of roof to accommodate additional habitable rooms
32, Stanger Street, Keswick, CA12 5LZ
Neutral - A fairly major change to an appropriate and well balanced property in a Conservation Area. The heritage statement describes that the original character of the property will be maintained but with a major roof alignment/change and with 14 new window openings this is difficult to grasp. This is a significant modification and not minor as stated in the application.
NEUTRAL
Note: Councillor Kendall left the room during consideration of this item and subsequent vote.
- 7/2018/2216** Alterations to the flat roofed canopy to the front elevation and alterations to the existing conservatory to the rear elevation
Glendale, Manor Brow, CA12 4AW
Support - Appropriate improvements/alterations and in keeping with property.
SUPPORT

- 7/2018/2232** Extension to existing hotel to facilitate the enlargement of two existing bedrooms. The proposals also include construction of a new bin store and bike shed to the rear.
Crow Park Hotel, The Heads, Keswick, Cumbria, CA12 5ER
No comments made
SUPPORT

- ii) **RECEIVED** update on National Park planning decisions

99. Mayor's Report

RECEIVED details of the Mayor's engagements and meetings attendance for the period 9th August 2018 – 13th September 2018

100. Reports from Ward Representatives

RECEIVED reports from the following representatives:

- i) Allerdale Borough Council – Borough Councillor Lywood corrected the recent press report about the sale of the Moot Hall and confirmed that the Battersby Trust was still negotiating to purchase it. He also advised that he was bringing pressure to bear to change the maximum stay on Bell Close car park from two hours to three hours.
- ii) Cumbria County Council – County Councillor Lywood reported that the stone for use on the Market Square was due to arrive on 8th October ready for the improvement work to the paving to be carried out. He also advised that funding for a strategic car parking review of Keswick was being sought and that the timescale for the report was likely to be 18 months. Following discussion at the last meeting, he confirmed that the lease of the area adjacent to Wetherspoons public house by Allerdale BC would go ahead subject to planning permission being granted.
- iii) LDNPA North Distinctive Area Parishes Representative – no report submitted. Dr Geoff Davies advised that the consultation responses to the Local Plan review document were now being dealt with and a summary document would be provided in due course.

101. Payment of Accounts

RESOLVED that the payment of accounts for September 2018 as approved by the Inspection Committee be authorised:

- i) For the Town Council, vouchers 132-151 amounting to £22,104.64 (twenty two thousand one hundred and four pounds and sixty four pence)
- ii) For the Trusts, vouchers HP113-FP87 amounting to £9,561.90 (nine thousand five hundred and sixty one pounds and ninety pence)

102. Assets of Community Value – Moot Hall and Council Offices at Main Street, Keswick

Consideration was given to an email received from Allerdale Borough Council advising that formal notification had now been received from the owners of the Moot Hall of their intention to sell the property to secure the hall for the local community in the future. Notification was also given that the current listing of the Council Offices as an Asset of Community Value was due to expire on 4th October 2018.

RESOLVED:

- i) That no intention to bid be submitted in respect of the Moot Hall
- ii) That the application for the Council Offices at 50 Main Street, Keswick to be listed as an Asset of Community Value be re-submitted

103. Speeding at High Hill and Chestnut Hill, Keswick

Consideration was given to the report of the Mayor concerning speeding issues in Keswick.

RESOLVED that a letter be sent to Cumbria Highways insisting that Speed Indication Devices be installed at both Chestnut Hill and High Hill, Keswick without further delay.

104. Disabled Access Issues

Consideration was given to issues raised by Councillors Pugmire and Lywood concerning wheelchair/mobility scooter access in the town and the need for more seats to be placed on the main pedestrian access routes to the town centre.

RESOLVED that Councillor Pugmire, the Mayor and Deputy Mayor review the current position and report back to a future meeting, and that Councillor Lywood approach local retailers regarding accessibility of shop premises.

105. Latrigg Close/Windebrowe Avenue Issues

Councillor Lywood provided a number of examples of poor maintenance of properties and open space areas managed by Castles and Coasts Housing Association, and expressed disappointment at the Association's recent decision not to allocate land for parking at Latrigg Close.

RESOLVED that a letter be sent to Castles and Coasts Housing Association expressing concern about the poor maintenance of properties and areas under their control in Keswick.

106. Proposed Press and Media Policy

The Clerk presented a draft Press and Media Policy as recommended by Cumbria Association of Local Councils for consideration and approval.

RESOLVED that the Press and Media Policy be adopted subject to one amendment to the 'general principles' section.

107. Document Retention Policy

The Clerk presented a revised Document Retention Policy for approval.

RESOLVED that the revised Document Retention Policy as presented be adopted and implemented.

108. Clerk's Report

Consideration was given to the Clerk's report.

RESOLVED that expenditure of £850 be approved from the current year's contingency budget to cover the cost of scaffolding for the repair work to the Pups Clock on the Council Offices.

109. Minutes of Committee Meetings

RECEIVED for information the draft minutes of the Events Committee meeting held on 7th September 2018.

110. Correspondence

Consideration was given to the following correspondence:

- i) British Consulate-General Chongqing – expression of interest in meeting to discuss areas of mutual co-operation and commercial support
RESOLVED that the matter be referred to Keswick Tourism Association.
- ii) Forestry Commission – draft Whinlatter Forest Plan consultation
RESOLVED that a response be sent to the effect that the Town Council opposes any development at Whinlatter which would have the effect of increasing traffic and parking problems in Keswick.
- iii) Allerdale BC – Consultation on Statement of Gambling Policy – noted.

The meeting closed at 9.50 pm

Chairman

Date