

## KESWICK TOWN COUNCIL

Minutes of the meeting of Keswick Town Council held in the Council Chamber, 50 Main Street, Keswick, on Thursday 19<sup>th</sup> July 2018 at 7.30pm.

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**Present:**

**Chairman**

Councillor David Burn

**Councillors**

Allan Daniels	Martin Jordan	Denstone Kemp
Graham Kendall	Susan Leighton	Tony Lywood
Duncan Miller	Jean Murray	Adam Paxon
Martin Pugmire		

Also present were Lynda Walker (Town Clerk), Catherine Parker (Responsible Financial Officer), Dr Geoff Davies (National Park Authority NDA Parishes representative), Phil Byers (Geraud Markets), 1 member of the press and 20 members of the public including 3 representatives of Keswick Ministries.

Prior to the start of the meeting the Mayor congratulated Lynne Jones, the Chair of Keswick Flood Action Group, on receiving an MBE for services to Community Flood Resilience in the Queen's Birthday Honours.

**53. Apologies**

Apologies for absence were received from Councillor Titley (holiday) and the Police.

**54. Minutes**

**RESOLVED** that the Chairman be authorised to sign as a correct record the minutes of the Town Council meeting held on 21<sup>st</sup> June 2018 (pages 7-10).

**55. Requests for Dispensations**

The Clerk reported that no requests for dispensations had been received.

**56. Declarations of Interests**

Declarations by elected and co-opted members of interests in respect of items on this agenda were received from:

Councillor Daniels – item 9 (i) application no. 7/2018/2147 (member of Keswick Community Housing Trust)

Councillor Leighton – item 14 (lives in the area for which on street parking restrictions are proposed)

Councillor Murray – item 14 (as above)

Councillor Kendall – item 14 (as above) and item 9 (i) application no. T/2018/0080 – owner of tree.

**57. Police Report**

**RECEIVED** the report of the Allerdale Rural Neighbourhood Policing team for June. 30 crimes had been reported in the Keswick area during June 2018 with 14 anti-social behaviour incidents reported during the month (this compared with a total of 38 incidents for the same period in 2017). No Police Officers were in attendance.

**58. Greta Gardens, Keswick – Extension to S.106 Agreement**

Dave McGowan (Head of Development Management) and Kevin Richards (Planning Officer) Lake District National Park Authority, and Greg Denwood (Property Services Manager – Development) Castles and Coasts Housing Association attended for this item.

Dave McGowan explained the reason for the planning authority's decision to approve an amendment to the S.106 agreement relating to Greta Gardens to allow occupancy by residents of Cockermouth, the administrative area of Allerdale Borough Council and the parish of Lamplugh (those parts within the Lake District National Park). He stated that a larger catchment area was necessary for the development to be successful in securing sufficient leaseholders to make it financially viable, and to minimise the cost of service

charges to existing residents. 52 of the 69 properties were currently occupied by those from the 'initial locality' (which had been incorrectly defined in the Planning Officer's report). He was confident that this would not set a precedent for other applications for extension to s.106 agreements as Greta Gardens was specific Extra Care housing which would not be replicated.

**59. Matters to be received from the Public**

No matters were received from the public.

*It was agreed to bring forward item 14 on the agenda.*

**60. Strategic Review of Parking in Keswick**

Councillor Lywood provided an update on the longstanding request for a strategic review of car parking in Keswick by the principal authorities. He explained that the Lake District National Park Authority was now involved as Keswick was the proposed 'hub' for the area in the Living Lakes Local Plan Review and he felt that all the authorities concerned were now moving in the same direction. A meeting was to be held to discuss funding for an independent strategic review, and the current County Council proposals to restrict on street parking in certain areas of Keswick would be subsumed by this review.

**61. Matters to be raised by Councillors**

Councillor Pugmire said that he had received numerous complaints regarding noise disturbance from Keswick Convention at the Skiddaw Street site over the previous weekend. He had raised this with Keswick Ministries who had apologised for their contractors' behaviour.

Councillor Murray said that there was still noise disturbance during the afternoons even though no meetings were taking place. Steve Adams of Keswick Ministries advised that ways to mitigate the noise were being explored and that a move to the proposed new site would mean that fewer residential properties would be affected in future.

*It was agreed to bring forward item 13 (iii) on the agenda.*

**62. Reports from Ward Representatives**

Dr Geoff Davies presented his report as the North Distinctive Area Parishes' representative on the Lake District National Park Authority. He outlined the terms of reference for the Government review of National Parks and AONBs in England and stated that he would be exerting pressure regarding the 'support for communities' element of the review, particularly in relation to loss of housing to holiday lets and second homes.

**63. Applications for Development**

- i) **RESOLVED** that the following observations be submitted to the Lake District National Park Authority:

<b>Plan Ref.</b>	<b>Description of Development Location</b>
<b>T/2018/0074</b>	Ash (T1) - corrective and remedial pruning works The Oaks, 2 Church Street <i>Support - Tree needs attention, unbalanced re tree surgeon report.</i> <b>SUPPORT</b>
<b>T/2018/0080</b>	Copper beech tree - reduce Greta Haven, 32 Stanger Street <i>Support - Tree branch reduction appropriate (large tree affecting neighbouring property and street lighting). Tree surgeon to manage sensible works.</i> <b>SUPPORT</b>

- 7/2018/2006** Redevelopment of Keswick Pencil Factory site to provide new site for Keswick Convention comprising 1) renovation and change of use of original pencil factory building to provide offices, meeting and conference space, accommodation and toilets; 2) demolition of building to north of the site and development of a car parking area to be used for the accommodation of a marquee for the Convention for three weeks in every year and for use by third parties on an occasional short-term basis; 3) landscaping of the site - REVISED EMPLOYMENT IMPACT STATEMENT (REV 01)  
The Former Cumberland Pencil Museum, Southey Works  
*Support - A very encouraging statement.*  
**SUPPORT**
- 7/2018/2017** The proposed works are to extend the ground floor curtain wall facing into the pedestrian walkway, to alter shop front facing onto Main Street (amended plan) 8 Museum Square, Heads Road  
*Support - modest modification, previous comment stands "an elegant improvement to the retail area in keeping with surroundings" and improves property.*  
**SUPPORT**
- 7/2018/2057** Erection of two-storey side extension to the outrigger to create additional living accommodation to create an annex to the main dwelling, and demolish the existing garage and summer house and erect a detached wooden building, for domestic use - AMENDED SUN ROOM PLAN  
Fern Lea, Penrith Road, CA12 4LJ  
*Object - Original comments stand "Support – for two storey side extension but strong reservation on wooden building for domestic use".*  
**OBJECT**
- 7/2018/2118** Forming new 2 storey dedicated family entrance, extension to vehicle bays and 2 storey garage and Silver Command Office space with High ropes training area. Reconfiguration of adjacent public parking spaces and associated landscaping Lakeside Car Park, Keswick Mountain Rescue Team Base, Lake Road, CA12 5DJ  
*Support - This local high profile team deserve improved facilities. Design consistent with present building.*  
**SUPPORT**
- 7/2018/2131** Enclose existing porch frames  
3 George Street, CA12 4EB  
*Support - In keeping extremely small build.*  
**SUPPORT**
- 7/2018/2137** Retention of five no. existing street lights  
Camping and Caravan Club, Keswick, CA12 5EP  
*Support - Sensible, aids safety & adds quality to successful site.*  
**SUPPORT**
- 7/2018/2138** Rear extension and movement of existing garage not in accordance with condition 2 previously attached to planning permission ref 7/2016/2087 - amended footprint of first floor extension to increase its depth  
13 Manor Park, CA12 4AB  
*Support - Amendment moves bulk of extension into existing curtilage and reduces impact on neighbours.*  
**SUPPORT**

**7/2018/2134** Extensions and alterations  
17 Lonsties, CA12 4TD  
*Support - The extension does not push out the external perimeter of the ground floor beyond current limits. An upgrade & revamp of property with good design.*  
**SUPPORT**

**7/2018/2147** Demolition of existing Church Hall and former Sunday School and construction of 4 no. affordable houses  
Keswick Methodist Church, Southey Street, CA12 4HH

*Support- an extremely positive contribution to Town Centre social/affordable housing by Keswick Community Housing Trust. This will provide 4 affordable rental houses with off street parking.*

**SUPPORT**

*Note: Councillor Pugmire left the meeting at 9.05 pm*

Councillor Miller thanked all the volunteers involved with Keswick Community Housing Trust for their hard work and the significant contribution the Trust had made to providing affordable housing in Keswick. All Councillors applauded this.

ii) **RECEIVED** update on National Park planning decisions.

**64. Request for Representative - Keswick and District Fair Trade Campaign**

Jo Alberti, Secretary to Keswick and District Fair Trade Campaign, presented a request for a Council representative on the organisation's Committee as in previous years.

**RESOLVED** that Councillor Daniels represent the Town Council on the Committee of the Keswick and District Fair Trade Campaign.

**65. Allerdale Borough Council Street Trading Policy Consultation**

Phil Byers of Geraud Markets spoke on behalf of the market traders in Keswick to welcome the proposed Street Trading policy which they felt would help the current situation with 'rogue' traders if properly enforced.

**RESOLVED** that the Council support the draft Allerdale Street Trading Policy with the necessary enforcement activity.

**66. Mayor's Engagements**

**RECEIVED** details of the Mayor's engagements and meeting attendance for the period 15<sup>th</sup> June 2018 – 12<sup>th</sup> July 2018.

**67. Reports from Ward Representatives**

**RECEIVED** reports from the following representatives:

- i) Allerdale Borough Council – no report submitted.
- ii) Cumbria County Council – County Councillor Lywood gave an update on trial work to be carried out to improve the Market Square paving
- iii) LDNPA North Distinctive Area Parishes Representative (already considered).

**68. Payment of Accounts**

**RESOLVED** that the payment of accounts for July 2018 as approved by the Inspection Committee be authorised for payment:

- i) For the Town Council, vouchers 75 – 112 amounting to £46,402.77 (forty six thousand four hundred and two pounds and seventy seven pence).
- ii) For the Trusts, voucher HP69 to FP57 amounting to £12,835.26 (twelve thousand eight hundred and thirty five pounds and twenty six pence).

**69. Quarterly Budgets**

**RECEIVED** for information the quarterly budgets.

**70. Reports from Representatives on Outside Bodies – Battersby Trust**

Councillor Tony Lywood reported that a meeting was to take place on 20<sup>th</sup> July 2018 at which he hoped the issue of the purchase of the Moot Hall by the Trust from Allerdale Borough Council would be resolved.

**71. Clerk’s Report**

Consideration was given to the Clerk’s report.

**RESOLVED:** That approval be granted for the contingency fund in the current year’s budget to be used to cover the cost of additional water supplies to the Hawthorns Allotment site if necessary.

**72. Minutes of Committee Meetings etc.**

**RECEIVED** for information the following:

- i) Minutes of the Events Committee meeting held on 26<sup>th</sup> June 2018.
- ii) Notes of the Neighbourhood Plan Steering Group meeting held on 19<sup>th</sup> June 2018.

The Mayor thanked the Councillors on the Events Committee for their hard work at the Midsummer Festival events during the weekend of 29<sup>th</sup> June – 1<sup>st</sup> July 2018.

**Prior to the following business, the Chairman moved the resolution:**

‘That under the Public Bodies (Admission to Meetings) Act 1960, the public and representatives of the press and broadcast media be excluded from the meeting during the consideration of the following items of business as publicity would be prejudicial to the public interest because of the confidential nature of the business to be transacted.’

**73. Staffing**

Consideration was given to the report of the Clerk.

**RESOLVED** that the appointment to the post of Administration and Finance Officer be approved.

The meeting closed at 9.50 pm

\_\_\_\_\_  
Chairman

\_\_\_\_\_  
Date