

KESWICK TOWN COUNCIL

Council Offices
50 Main Street
Keswick
CA12 5JS

9th August 2018

A meeting of Keswick Town Council will be held in the Council Chamber, 50 Main Street, Keswick on **Thursday 16th August 2018 at 7.30pm**. The press and public are welcome to attend.

Prior to the meeting, at **7.00pm**, representatives of United Utilities will be present to provide an update on the pipeline project.

Lynda Walker

Lynda Walker
Town Clerk

AGENDA

- 1. Apologies**
To receive apologies for absence.
- 2. Minutes**
To authorise the Chairman to sign as a correct record the minutes of the Town Council meeting held on the 19th July 2018 (pages 11-15).
- 3. Requests for Dispensations**
The Clerk to report any requests received since the previous meeting for dispensations to speak and/or vote on any matter where a member has a disclosable pecuniary interest.
- 4. Declarations of Interests**
To receive declarations by elected and co-opted members of interests in respect of items on this agenda.

Members are reminded that, in accordance with the Code of Conduct, they are required to declare any disclosable pecuniary interests or other registrable interests which have not already been declared in the Council's Register of Interests. (It is a criminal offence not to declare a disclosable pecuniary interest either in the Register or at the meeting). Members may, however, also decide, in the interests of clarity and transparency, to declare at this point in the meeting, any such disclosable pecuniary interests which they have already declared in the Register, as well as any other registrable or other interests.

If a member requires advice on any item involving a possible declaration of interest which could affect his/her ability to speak and/or vote, he/she is advised to contact the Clerk at least 24 hours in advance of the meeting

- 5. Police Report**
To receive the report of the Allerdale Rural Neighbourhood Policing Team - a Police Community Support Officer will attend when on duty and available.

- 6. Matters to be received from the Public**
Such matters may be received throughout the meeting, however items raised should not be discussed for longer than ten minutes and the Chairman reserves the right to curtail repetitious matters. Public participation shall not be longer than half an hour throughout the meeting.
- 7. Matters to be raised by Councillors**
An opportunity for Councillors to raise any unforeseen matters, with the consent of the Chair, which do not require a decision – items raised should not be discussed for longer than 10 minutes.
- 8. Applications for Development**
 - i) To examine applications for development and submit observations to the Lake District National Park Authority.
 - ii) To receive update on National Park planning decisions.
- 9. Mayor's Engagements**
To receive details of the Mayor's engagements and meeting attendance for the period 13th July 2018 – 9th August 2018.
- 10. Reports from Ward Representatives**
To receive reports from the following representatives:
 - i) Allerdale Borough Council
 - ii) Cumbria County Council
 - iii) LDNPA North Distinctive Area Parishes Representative
- 11. Payment of Accounts**
To confirm the payment of accounts for August 2018 as approved by the Inspection Committee (to be circulated at the meeting):
 - i) For the Town Council
 - ii) For the Trusts.
- 12. Reports from Representatives on Outside Bodies**
To receive the report of Councillor Martin Pugmire, representative on Cumbria Theatre Trust.
- 13. Busking in Keswick Town Centre**
To consider the report of the Clerk.
- 14. Keswick in Bloom – Bench**
To consider a request from Keswick in Bloom to sign a Memorandum of Agreement with Cumbria Highways and to provide insurance cover for a new bench at the entrance to the Lake Road subway.
- 15. Clerk's Report**
To consider the Clerk's report.
- 16. Minutes of Committee Meetings**
To receive for information the minutes of the Events Committee meeting held on 28th July 2018.
- 17. Correspondence**
To consider the following correspondence:
 - i) Lake District Hotels – Premises Licence for 25 Main Street
 - ii) CALC – membership subscriptions review

KESWICK TOWN COUNCIL

Minutes of the meeting of Keswick Town Council held in the Council Chamber, 50 Main Street, Keswick, on Thursday 19th July 2018 at 7.30pm.

Present:

Chairman
Councillor David Burn

Councillors

Allan Daniels	Martin Jordan	Denstone Kemp
Graham Kendall	Susan Leighton	Tony Lywood
Duncan Miller	Jean Murray	Adam Paxon
Martin Pugmire		

Also present were Lynda Walker (Town Clerk), Catherine Parker (Responsible Financial Officer), Dr Geoff Davies (National Park Authority NDA Parishes representative), Phil Byers (Geraud Markets), 1 member of the press and 20 members of the public including 3 representatives of Keswick Ministries.

Prior to the start of the meeting the Mayor congratulated Lynne Jones, the Chair of Keswick Flood Action Group, on receiving an MBE for services to Community Flood Resilience in the Queen's Birthday Honours.

53. Apologies

Apologies for absence were received from Councillor Titley (holiday) and the Police.

54. Minutes

RESOLVED that the Chairman be authorised to sign as a correct record the minutes of the Town Council meeting held on 21st June 2018 (pages 7-10).

55. Requests for Dispensations

The Clerk reported that no requests for dispensations had been received.

56. Declarations of Interests

Declarations by elected and co-opted members of interests in respect of items on this agenda were received from:

Councillor Daniels – item 9 (i) application no. 7/2018/2147 (member of Keswick Community Housing Trust)

Councillor Leighton – item 14 (lives in the area for which on street parking restrictions are proposed)

Councillor Murray – item 14 (as above)

Councillor Kendall – item 14 (as above) and item 9 (i) application no. T/2018/0080 – owner of tree.

57. Police Report

RECEIVED the report of the Allerdale Rural Neighbourhood Policing team for June. 30 crimes had been reported in the Keswick area during June 2018 with 14 anti-social behaviour incidents reported during the month (this compared with a total of 38 incidents for the same period in 2017). No Police Officers were in attendance.

58. Greta Gardens, Keswick – Extension to S.106 Agreement

Dave McGowan (Head of Development Management) and Kevin Richards (Planning Officer) Lake District National Park Authority, and Greg Denwood (Property Services Manager – Development) Castles and Coasts Housing Association attended for this item.

Dave McGowan explained the reason for the planning authority's decision to approve an amendment to the S.106 agreement relating to Greta Gardens to allow occupancy by residents of Cockermouth, the administrative area of Allerdale Borough Council and the parish of Lamplugh (those parts within the Lake District National Park). He stated that a larger catchment area was necessary for the development to be successful in securing sufficient leaseholders to make it financially viable, and to minimise the cost of service

charges to existing residents. 52 of the 69 properties were currently occupied by those from the 'initial locality' (which had been incorrectly defined in the Planning Officer's report). He was confident that this would not set a precedent for other applications for extension to s.106 agreements as Greta Gardens was specific Extra Care housing which would not be replicated.

59. Matters to be received from the Public

No matters were received from the public.

It was agreed to bring forward item 14 on the agenda.

60. Strategic Review of Parking in Keswick

Councillor Lywood provided an update on the longstanding request for a strategic review of car parking in Keswick by the principal authorities. He explained that the Lake District National Park Authority was now involved as Keswick was the proposed 'hub' for the area in the Living Lakes Local Plan Review and he felt that all the authorities concerned were now moving in the same direction. A meeting was to be held to discuss funding for an independent strategic review, and the current County Council proposals to restrict on street parking in certain areas of Keswick would be subsumed by this review.

61. Matters to be raised by Councillors

Councillor Pugmire said that he had received numerous complaints regarding noise disturbance from Keswick Convention at the Skiddaw Street site over the previous weekend. He had raised this with Keswick Ministries who had apologised for their contractors' behaviour.

Councillor Murray said that there was still noise disturbance during the afternoons even though no meetings were taking place. Steve Adams of Keswick Ministries advised that ways to mitigate the noise were being explored and that a move to the proposed new site would mean that fewer residential properties would be affected in future.

It was agreed to bring forward item 13 (iii) on the agenda.

62. Reports from Ward Representatives

Dr Geoff Davies presented his report as the North Distinctive Area Parishes' representative on the Lake District National Park Authority. He outlined the terms of reference for the Government review of National Parks and AONBs in England and stated that he would be exerting pressure regarding the 'support for communities' element of the review, particularly in relation to loss of housing to holiday lets and second homes.

63. Applications for Development

- i) **RESOLVED** that the following observations be submitted to the Lake District National Park Authority:

Plan Ref.	Description of Development Location
T/2018/0074	Ash (T1) - corrective and remedial pruning works The Oaks, 2 Church Street <i>Support - Tree needs attention, unbalanced re tree surgeon report.</i> SUPPORT
T/2018/0080	Copper beech tree - reduce Greta Haven, 32 Stanger Street <i>Support - Tree branch reduction appropriate (large tree affecting neighbouring property and street lighting). Tree surgeon to manage sensible works.</i> SUPPORT

- 7/2018/2006** Redevelopment of Keswick Pencil Factory site to provide new site for Keswick Convention comprising 1) renovation and change of use of original pencil factory building to provide offices, meeting and conference space, accommodation and toilets; 2) demolition of building to north of the site and development of a car parking area to be used for the accommodation of a marquee for the Convention for three weeks in every year and for use by third parties on an occasional short-term basis; 3) landscaping of the site - REVISED EMPLOYMENT IMPACT STATEMENT (REV 01)
The Former Cumberland Pencil Museum, Southey Works
Support - A very encouraging statement.
SUPPORT
- 7/2018/2017** The proposed works are to extend the ground floor curtain wall facing into the pedestrian walkway, to alter shop front facing onto Main Street (amended plan) 8 Museum Square, Heads Road
Support - modest modification, previous comment stands "an elegant improvement to the retail area in keeping with surroundings" and improves property.
SUPPORT
- 7/2018/2057** Erection of two-storey side extension to the outrigger to create additional living accommodation to create an annex to the main dwelling, and demolish the existing garage and summer house and erect a detached wooden building, for domestic use - AMENDED SUN ROOM PLAN
Fern Lea, Penrith Road, CA12 4LJ
Object - Original comments stand "Support – for two storey side extension but strong reservation on wooden building for domestic use".
OBJECT
- 7/2018/2118** Forming new 2 storey dedicated family entrance, extension to vehicle bays and 2 storey garage and Silver Command Office space with High ropes training area. Reconfiguration of adjacent public parking spaces and associated landscaping Lakeside Car Park, Keswick Mountain Rescue Team Base, Lake Road, CA12 5DJ
Support - This local high profile team deserve improved facilities. Design consistent with present building.
SUPPORT
- 7/2018/2131** Enclose existing porch frames
3 George Street, CA12 4EB
Support - In keeping extremely small build.
SUPPORT
- 7/2018/2137** Retention of five no. existing street lights
Camping and Caravan Club, Keswick, CA12 5EP
Support - Sensible, aids safety & adds quality to successful site.
SUPPORT
- 7/2018/2138** Rear extension and movement of existing garage not in accordance with condition 2 previously attached to planning permission ref 7/2016/2087 - amended footprint of first floor extension to increase its depth
13 Manor Park, CA12 4AB
Support - Amendment moves bulk of extension into existing curtilage and reduces impact on neighbours.
SUPPORT

7/2018/2134 Extensions and alterations
17 Lonsties, CA12 4TD
Support - The extension does not push out the external perimeter of the ground floor beyond current limits. An upgrade & revamp of property with good design.
SUPPORT

7/2018/2147 Demolition of existing Church Hall and former Sunday School and construction of 4 no. affordable houses
Keswick Methodist Church, Southey Street, CA12 4HH

Support- an extremely positive contribution to Town Centre social/affordable housing by Keswick Community Housing Trust. This will provide 4 affordable rental houses with off street parking.
SUPPORT

Note: Councillor Pugmire left the meeting at 9.05 pm

Councillor Miller thanked all the volunteers involved with Keswick Community Housing Trust for their hard work and the significant contribution the Trust had made to providing affordable housing in Keswick. All Councillors applauded this.

ii) **RECEIVED** update on National Park planning decisions.

64. Request for Representative - Keswick and District Fair Trade Campaign

Jo Alberti, Secretary to Keswick and District Fair Trade Campaign, presented a request for a Council representative on the organisation's Committee as in previous years.

RESOLVED that Councillor Daniels represent the Town Council on the Committee of the Keswick and District Fair Trade Campaign.

65. Allerdale Borough Council Street Trading Policy Consultation

Phil Byers of Geraud Markets spoke on behalf of the market traders in Keswick to welcome the proposed Street Trading policy which they felt would help the current situation with 'rogue' traders if properly enforced.

RESOLVED that the Council support the draft Allerdale Street Trading Policy with the necessary enforcement activity.

66. Mayor's Engagements

RECEIVED details of the Mayor's engagements and meeting attendance for the period 15th June 2018 – 12th July 2018.

67. Reports from Ward Representatives

RECEIVED reports from the following representatives:

- i) Allerdale Borough Council – no report submitted.
- ii) Cumbria County Council – County Councillor Lywood gave an update on trial work to be carried out to improve the Market Square paving
- iii) LDNPA North Distinctive Area Parishes Representative (already considered).

68. Payment of Accounts

RESOLVED that the payment of accounts for July 2018 as approved by the Inspection Committee be authorised for payment:

- i) For the Town Council, vouchers 75 – 112 amounting to £46,402.77 (forty six thousand four hundred and two pounds and seventy seven pence).
- ii) For the Trusts, voucher HP69 to FP57 amounting to £12,835.26 (twelve thousand eight hundred and thirty five pounds and twenty six pence).

69. Quarterly Budgets

RECEIVED for information the quarterly budgets.

70. Reports from Representatives on Outside Bodies – Battersby Trust

Councillor Tony Lywood reported that a meeting was to take place on 20th July 2018 at which he hoped the issue of the purchase of the Moot Hall by the Trust from Allerdale Borough Council would be resolved.

71. Clerk's Report

Consideration was given to the Clerk's report.

RESOLVED: That approval be granted for the contingency fund in the current year's budget to be used to cover the cost of additional water supplies to the Hawthorns Allotment site if necessary.

72. Minutes of Committee Meetings etc.

RECEIVED for information the following:

- i) Minutes of the Events Committee meeting held on 26th June 2018.
- ii) Notes of the Neighbourhood Plan Steering Group meeting held on 19th June 2018.

The Mayor thanked the Councillors on the Events Committee for their hard work at the Midsummer Festival events during the weekend of 29th June – 1st July 2018.

Prior to the following business, the Chairman moved the resolution:

'That under the Public Bodies (Admission to Meetings) Act 1960, the public and representatives of the press and broadcast media be excluded from the meeting during the consideration of the following items of business as publicity would be prejudicial to the public interest because of the confidential nature of the business to be transacted.'

73. Staffing

Consideration was given to the report of the Clerk.

RESOLVED that the appointment to the post of Administration and Finance Officer be approved.

The meeting closed at 9.50 pm

Chairman

Date



Keswick Town Council update from Allerdale Rural

Neighbourhood Policing Team

Thank you for your invite to attend the **Keswick Town Council Meeting on Thursday 16th August 2018** at 7.30pm. PCSO 5356 will be attending the meeting.

There have been **39** incidents reported to the Police for the area of **Keswick** since the last meeting. This is in comparison to **19** incidents for the same period in 2017.

Anti-Social Behaviour incidents: 10

Crimes Reported: 29

A summary of the reportable crimes and incidents follow.

Anti-Social Behaviour:

On the 6th July 2018 the Police received a report of persons creating unnecessary noise at 2:34 am. A Police patrol attended the area, which was quiet on arrival.

On the 7th July 2018 there was a report of two drunken males causing a nuisance in the Windebrow area. A Police patrol attended the area and conducted an area search. There were no further calls received by the Police in relation to the males.

On the 18th July 2018 a town centre outdoor clothing shop contacted the Police through their emergency alarm system. This was after a female became verbally aggressive towards the shop staff. A Police officer attended the location. Following the Police attending, the female left the area and there were no further issues.

On the 20th July 2018 The Police received a report of a large group of youths causing a nuisance near to Nichol End. A PCSO attended the area and sent the youths on their way. The Police would like to encourage members of the public to report any anti-social behavior to them on 101, or in the case of a

crime taking place, please call 999 immediately. If it is possible and safe to do so, please take photographs of the incident via a digital device, as this can be helpful in assisting the Police to identify any persons who may be responsible.

On the 17th and the 20th July 2018 the Police attended Keswick Market place on two occasions. This was in relation to reports of religious preachers using homophobic language. These incidents were recorded as hate incidents. Police officers and PCSO's attended the area and closely monitored the situation following the report.

On the 26th July 2017 Police officers attended a town center shop. This was after the Police received a call, which stated that a male had been causing a nuisance in the shop. On the arrival of the Police the male had left the area.

Shoplifting, Burglary and Theft:

On the 17th July 2018 the Police received a report of theft of clothing from a shop in the Museum Square area of Keswick. During the incident, shop staff challenged the male responsible and the stolen items were handed back to the shop staff. The male then made off from the area. Despite enquiries being made, the suspect has yet to be identified. The Shop Watch scheme is passing on information so that retailers in the town will be aware.

On the 19th July 2018 the Police received a report of a Burglary. This happened in the Lake road area, between 5 pm on the 19th July, and 8 am on the 20th July 2018. During this incident, which occurred at a business premises, a wooden panel was removed in order to access the premises and a tool box was damaged. A screwdriver was also taken from the scene. Police would like to advise any business owners to ensure that their premises are left locked and secure, and that where possible steps are taken to prevent crime. This could include fitting security lighting, CCTV and using Property marking systems. For a free crime prevention survey, please contact your local PCSOs.

On 20th July an incident of Burglary occurred in the Main Street area. This happened between 3 am and 3:08 am. During the incident, three males gained access to a business property and removed clothing to the value of £2,660. A female who attended the premises after being alerted by the alarm, received an injury to her arm by the persons responsible for the theft. It is believed that the offenders left the area via Bell Close car park. House to house and CCTV enquires were carried out. Police investigations into this incident are ongoing and any witnesses or persons with further information are encouraged to contact the Police or Crimestoppers.

On the 21st July 2018 the Police received a report of theft. This happened on the Market Square. During the incident, a red metal cash tin containing money was taken. Steps were taken by the Police to attempt to identify the male involved. The Police would like to advise that all cash and cash storage devices are kept out of sight, and where possible are secured with a chain to an anchor, which is not easily maneuverable. Any persons who have further information regarding this incident are encouraged to contact the Police.

On the 22nd July a shower meter was broken into at a Keswick campsite. During the incident the meter machine was damaged and £30 in cash was removed. Steps have been taken by the Police in attempt to identify the person responsible.

On the 21st July a vehicle was broken into in the Crow Park Road area of Keswick. This incident took place between 07:30 am and 4:30 pm. During the incident an inner and outer fuel cap were removed from the vehicle to the value of £60. Any persons who may have witnessed this incident, or who may have further information to support Police investigations are encouraged to contact the Police via the usual channels of communication.

On the 22nd July five bottles of high value alcohol were taken from a town center shop. This was to the value of £208. A male suspect was identified; he was arrested by the Police and received a custodial sentence for similar offences.

Criminal Damage:

On the 2nd July 2018 the Police received a report of Criminal Damage. This happened on St John's Street. During the incident, the instigator used a vehicle to drive over two bags containing personal possessions belonging to the victim. Any persons who may have witnessed this incident, or who may have further information to support Police investigations are encouraged to contact the Police via the usual channels of communication.

Public Order:

On the 3rd July 2018 an incident of assault was reported to the Police. This occurred in a town center public house. The victim of the assault did not wish to take any further action against the person responsible.

On the 5th July 2018 the Police received a report of a violent altercation between a group of people. This occurred in the Market Place area of Keswick at around 10:50 pm. During the incident, several people were injured and two persons were conveyed to hospital. This resulted in three crimes for assault being investigated by the Police. Police investigations into these incidents are currently ongoing and anyone with further information is encouraged to contact the Police on telephone number 101 or via Crimestoppers on 0800 555 111.

On 11th July 2018 an incident of Public order was reported to the Police. On speaking with the Police the victim did not wish to take matters further. Consequentially the Police issued words of advice to the perpetrator and no further action was taken.

On the 25th July the Police received a report of an assault. This occurred on a car park off Main Street at around 11:15 am. Police investigations have been conducted into this incident. Police would like to encourage any persons with further information relating to this incident to call 101 or crimestoppers on 0800 555 111.

On the 29th July an incident of Public order was reported to the Police. This occurred in Keswick town center. The victim of the incident did not wish to take matters further and the Police issued the male responsible with words of advice.

If anybody has any information that will assist Police with any of the aforementioned incidents, please make contact on 101 or speak to a Police officer or PCSO.

**Alternatively information can be passed anonymously to
CRIMESTOPPERS on 0800 555 111**

Our new web-site is up and running and you can find general advice and information on how to deal with some situations, and who would be best to contact to assist with them.

Crime figures can be obtained via the Cumbria Police Website:
Alternatively use the following link:

<https://www.cumbria.police.uk/Your-Area/Your-area.aspx>

Once you have opened the link follow the below

- Find your Neighborhood
- Enter your location / postcode
- Explore crime map
- Click on area
- Click on each incident for details

For road traffic collision data please follow the below link (search by post code as it defaults to Gateshead): -

<http://gis2.gateshead.gov.uk/GatesheadMaps/RRS/>

A message form Allerdale Rural Neighbourhood Policing Team

Crime prevention over the summer months.

Please be vigilant where you park your vehicle, ideally park in well used car parks and try to avoid parking in laybys in isolated locations. Please remove all belongings including tell-tale signs such as satellite navigation / iPod cables.

Keep an eye on your oil storage tank, make regular checks on the level of oil and make sure any filling caps are secure. There are specialist alarms that can be fitted to alert the householder of any tampering to the tank or a sudden drop in the level of oil.

Cyclists are advised to secure your cycle at all times to immovable object. There have been instances where cyclists have popped into toilets or into a café and on returning to where they left their cycle, it has been stolen. Think about registering your bike through the Bike Register scheme, ask your local PCSO for details.

•**Whenever possible** keep your doors locked and windows closed, especially if you are upstairs, or in another part of the house, or in the garden. Also we encourage people to fit, and most importantly use, good locks on ground floor and accessible windows.

•**Remember to lock up** even if you are only going out for a couple of minutes – that is all the time a thief needs.

•**Before** going to bed, close all ground floor and accessible windows and remember to lock all your doors.

•**It is worth remembering** that most household insurance policies do not cover the theft of property from within a home that has been left insecure.

•**If you have an intruder alarm** – use it. Set it at night to protect vulnerable zones.

•**Outbuildings and sheds** – make sure they are locked and secure using suitable locks

•**Quad bike thefts / farm machinery** - Police would advise owners to check their storage security. The Police can provide farmers or other quad bike owners with **Smartwater kits and signs** at a discounted price of £45. Some quad bike specialists can also fit them with tracking devices. You can check the internet for local suppliers. It is advised that you store your quad bike in a secure outbuilding and remove the key when they are stationary. Domestic households can contact their local PCSO for a Selecta DNA kit which cost £10.

•**Postcode all types of property** to deter thieves and improve the chances of tracing the stolen items. "Postcoding" can be done with ultra-violet marker pens, engraving, stamping or even paint. Further details are available from your local Neighbourhood Police Community Support Officer details below.

•Tents & Caravans – please make sure that valuables are taken from them and stored securely out of site no matter how long you are away from them

Report anything suspicious

Please let us know as soon as possible if you see anyone behaving suspiciously; many criminals are apprehended due to information from members of public. Telephone: 101, or if a crime is in progress: 999. If you have information regarding crime you can also contact Crimestoppers anonymously on 0800 555 111. You will not be asked for your name or any details.

Cumbria Community Messaging

Please pass this message onto friends, family and residents of your areas to re highlight the issue.

If you would like to join Cumbria Community Messaging then please contact us or visit: www.cumbriacommunitymessaging.co.uk

It is managed by the Cumbria Neighbourhood Watch Association and offers you and other members of communities across Cumbria the means to receive crime information from Cumbria Police. You can select which information you wish to receive by managing your own settings, and it is completely FREE. Anyone can join, you do not have to be a member of Neighbourhood Watch (NHW), or become a member of NHW to join. Farm Watch, Church Watch and Camping and Caravan Watch are a small example of the schemes that you can register for. You can join as an individual or as a group. If you want to receive information but do not wish to be responsible for a larger group, you are still welcome to make use of this messaging system.

As well as Cumbria Constabulary the partners providing information are Cumbria County Council, Cumbria Fire and Rescue Service and Cumbria Neighbourhood Watch Association. If you do not have internet access, contact your local PCSO and they will aid in registering your details on the system.

YOU CAN ALSO FOLLOW CUMBRIA POLICE ON TWITTER AND FACEBOOK. THESE WILL GIVE TRAFFIC REPORTS AND INFORMATION IN RELATION TO CUMBRIA POLICE AND ANY UNEXPECTED INCIDENTS.

www.twitter.com/cumbriapolice

or

<https://www.facebook.com/cumbriapolice>

Contact can be made to: call 101

For emergency always call 999

Your local Inspector is Inspector 1915 Rachel Gale

Your local Sergeant is Sergeant 1113 Gillian Atkinson

Your local Police Community Support Officer is:

PCSO 5356 Catherine Smith

PCSO 5298 Megan Jones

Email: catherine.smith@cumbria.police.uk

Email: megan.jones@cumbria.police.uk

Thank you.

Planning Applications received between 12/07/2018 - 09/08/2018

Plan ref	Location	Description of Proposed Development
1604.397/1SW /LNW	The Millfield, Penrith Road, CA12	Tree preservation order (No. 397) - Copper beech
7/2018/2163	2, Brundholme Mews, Keswick, CA12 4NR	New UPVC windows, new opening for a window and new glazed Juliet balcony
7/2018/2165	28, Southey Street, Keswick, CA12 4EF	Replacement of boundary treatment to front and northern side elevation
7/2018/2166	Johns Cottage, St.Johns Street, Keswick, CA12 5AP	Enclosure of existing covered porch
7/2018/2176	Former NatWest Branch, 28 Main Street, Keswick, CA12 5JD	Installation of replacement timber framed shopfront following the removal of existing external ATM, night safe and external lighting
7/2018/2181	13, Ambleside Road, Keswick, CA12 4DL	Proposed external refurbishment of the property including reconstruction of the bay windows, re-rendering of front elevation, repointing works to the side and rear elevations, maintenance works to the roof line and replacement of a ground floor window
7/2018/2182	Sheep Close, Manor Brow, Keswick, CA12 4BB	Single storey front, side and rear extensions. First floor side extension. Construction of summer house. Replacement front porch canopy and garage. Associated hard and soft landscaping.
7/2018/2194	Borrowdale View, Keswick, CA12 5PW	Alterations and extensions to existing detached garage to form studio office and storage for use with Borrowdale View

NOTICE TO THE PUBLIC: Interested parties are invited to let the Town Clerk have their comments, in writing, prior to the meeting regarding any of the planning applications on this sheet.

Decisions Received from LDNPA

Planning Decisions Received between 13/07/2018 & 9/08/2018

Plan Ref	Date of Application	Location	Postcode	Description	KTC Observations	LDNPA Decision	Appeal	Appeal Decision
7/2017/2174	July-17	Cider House, Penrith Road, Keswick	CA12 4LG	Use of building as a dwelling house with an occupancy restriction (Allerdale inside and outside the National Park, Eder within the National Park and Penrith town administrative areas) in lieu of existing occupancy restriction (north locality)	OBJECT		Jul-18	
7/2018/2017	February-18	8 Museum Square, Heads Road, Keswick	CA12 5DZ	The proposed works are to extend the ground floor curtain wall facing into the pedestrian walkway, to alter the shop front facing onto Main Street	SUPPORT	GRANTED		
7/2018/2024	February-18	8 Museum Square, Heads Road, Keswick	CA12 5DZ	4 wall mounted aluminium signs (replacement signage)	SUPPORT	CONSENT SUBJECT TO STATUTORY CONDITIONS		
7/2018/2084	April-18	The Chief Justice of the Common Pleas, 2-6 Bank Street, Keswick	CA12 5 JY	Conversion of existing car park & passage at rear of pub to beer garden-resubmission of 7/2017/2339	OBJECT	REFUSED		
7/2018/2103	May-18	Site of former Castlehead House Hotel, Borrowdale Road	CA12 5DD	Demolition of existing dwelling and erection of six dwellings	SUPPORT	GRANTED		

KESWICK TOWN COUNCIL

TOWN COUNCIL MEETING 16th August 2018

MAYOR'S ENGAGEMENTS & MEETING ATTENDANCE

For period 13th July 2018 – 9th August 2018

Friday 13 th July	A-Board Audit with Councillor Daniels
Saturday 14 th July	Keswick Convention Opening Address held at Skiddaw Street
Tuesday 17 th July	Keswick Convention, Press Breakfast held at Café West, Fitz Park
Thursday 19 th July	Laying of the Low Water plaque at Friars Cragg
Friday 20 th July	Live interview with Radio Cumbria relating to the effects of Keswick Convention
Sunday 22 nd July	Allerdale Mayor's Civic Service held at Wigton Methodist Church
Wednesday 1 st August	Lakeland Rowing Club New Boat Launch held at the Isthmus along with Councillor Lywood

KESWICK TOWN COUNCIL
16TH AUGUST 2018

BUSKING BADGE SCHEME

The Town Council adopted a 'busking badge' registration scheme in September 2010 to assist in regulating street entertainment in the Market Square following the failure of the County and Borough Councils to introduce a proposed licensing scheme. Buskers who sign up to the scheme are asked to adopt a Code of Conduct and are issued with a badge. 22 badges have been issued since January this year, with a total of 208 to date.

It was agreed that the Town Council's role would be to issue the badges and representatives from local businesses volunteered to act as 'Market Square Guidance Officers' to provide help and advice to entertainers should any issues arise. It is some time since there were any such volunteers.

The scheme was reviewed in May 2011 and it was agreed that it be continued – a copy of the current Guidelines is attached. Busking is not a licensable activity and therefore Allerdale Borough Council has very limited powers (except under noise level legislation) to limit or control the activity of buskers in a public place such as Keswick Market Square. The Police will only intervene if there is evidence of threatening behaviour.

The holiday season and good weather have attracted a variety of buskers and other street entertainers to Keswick and a number of complaints have been generated. These mainly relate to noise disturbance and have been referred to Allerdale Borough Council who employ an officer to deal with these issues. Unfortunately the officer is rarely in Keswick when the complaints occur. Complaints have also been received about antisocial behaviour and bullying by buskers in the Lake Road subway. This area is owned by Cumbria County Council. The current Code of Conduct relates only to the Market Square and permits amplifiers to be used.

Councillors are asked to consider whether the Busking Badge registration scheme should be continued, and if so, to consider amending the current guidelines to include Lake Road and the area under the subway, prohibit the use of amplifiers, and to establish a finishing time for performances – see proposed amendments in red on the copy attached.

LW
080818



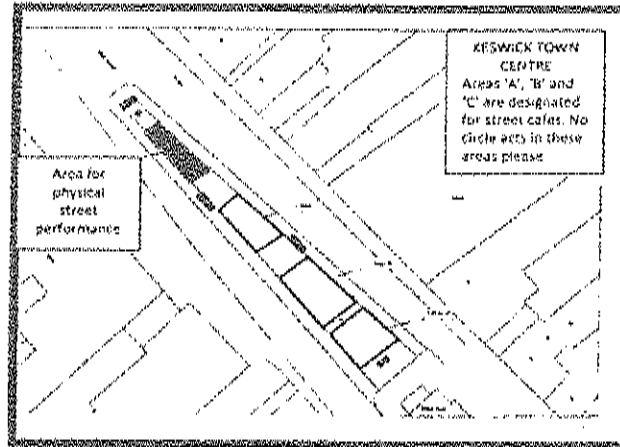
BUSKING BADGE SCHEME- In Keswick Town Centre

A Guide & Welcome for Street Performers

Keswick is a market town set below Skiddaw and on the shores of Derwentwater and within the Lake District National Park; while street entertainment adds colour to our town it is also important that any activity within the Town Centre is appropriate to its setting. To ensure that the good relations between street entertainers, the general public and shop keepers are maintained a 'Busking Badge' registration scheme has been put in place for designated areas in the Town.

Please read pages 1 and 2:

- All buskers and street performers should register with the Town Council at the Council offices in Keswick. Once an application form has been completed you will be issued with a 'Buskers and Street Performers' badge. Once obtained it is obligatory to display this badge prominently at all times. ***Please note Keswick Town Council Office hours are 9.30am to 1pm Monday to Friday (not including Bank Holidays)***
- Acts must base themselves at the lower end of the designated area (facing the Moot Hall), not the upper end (***see page 2 for designated 'busker' area in Market Square – ONLY THIS AREA CAN BE USED IN THE MARKET SQUARE– Street café areas must not be affected either by performers, equipment or their audience.***)
- Musical performers (buskers) should not inconvenience either the general public or shop keepers. The volume of music should be kept to a level where it does not unreasonably bother anyone. Loud music must not be played and the volume kept to a level in keeping with the tranquillity expected within a National Park. ***Excessively noisy instruments are not welcome.***
NO AMPLIFICATION IS ALLOWED UNDER ANY CIRCUMSTANCES
- All performances must **last no longer than 40 minutes**. There must then be a **break or fallow time of a minimum of 45 minutes** where there is no performance of any kind in this area. In other words there are to be no back to back performances. **Only 3 performances per day** from any one person are allowed.
- **Circle Acts** - The same rules regarding performance length and fallow time apply in this area. While these performances may often attract large (and appreciative) crowds, it is the responsibility of the performer to keep noise to a reasonable level and the audience off the pavements on either side of the show so as not to block off any shop or premises and allow free movement within the Market Square.
- All performances must not start before 10.30am and must finish by 6pm.
- Performances must not occur in the vicinity of the Market Square on Saturday and Thursday (market days).
- All high risk activity such as fire eating, sawing someone in half or juggling with chain saws or anything judged to be a high risk activity are strictly prohibited.
- The offering for sale of any merchandise within the Town Centre area is illegal under the LGMP Act of 1982. The sale of newspapers or magazines does not fall under this Act.
- Keswick Town Council can in no way be held liable for the activities of buskers and street performers. To obtain a 'Buskers and Street Performers' badge all street performers (circle acts) must have shown that their own Public Liability Insurance of at least £2m.



Do's and Don'ts

Please do:

- Sign up and collect your 'Busking Badge' from the Keswick Town Council offices (situated across the pedestrian crossing at the bottom of the Market Square). The badge is free and paperwork will only take 5 minutes to complete – Office hours Monday to Friday 9.30am to 1pm.
- Clearly display your busking badge when performing.
- Try to Co-ordinate and cooperate with any other buskers or street performers.
- Be considerate to any neighbours when setting your volume and ensure noise is kept to a minimum.
- Restrict all performances including physical street performances (Circle Acts) to the area shown on the map above.
- Ensure that your set lasts no longer than 40 minutes before moving away completely. No return within 45 minutes to the area.

Please don't:

- Set up your pitch so as to conflict with another busker or street cafe.
- Spread out your equipment or allow your crowd/audience to obstruct the flow of pedestrians within the Town Centre area. In particular this means keeping your equipment and audience off the pavement either side of the Main Street so pedestrian traffic can easily flow and shop doorways are not blocked.
- Busk near to phone boxes, post-boxes, doorways or cash points.
- Busk in an area where an organised event is about to or is already taking place without obtaining the organisers permission. This is particularly the case during Convention or Jazz Festival time.
- Act or speak aggressively to people exercising their right to ask you to stop.
- Perform under the influence of either drugs or alcohol.
- Behave in a manner likely to cause a 'Breach of the Peace'.
- Use any inappropriate or offensive language at any time.
- ~~Use loud music in the Market Square~~ **USE AMPLIFICATION UNDER ANY CIRCUMSTANCES**



17th July 2018

Keswick Town Council
50 Main Street
Keswick
CA12 5JS

Dear Councillors

Keswick in Bloom Bench

The beds at the underpass on the way to the lake have been an ongoing project for Keswick in Bloom for a few years now. The bed on the left, before the underpass, has looked particularly good this year (despite the cold winds and drought conditions) and we have received a lot of positive comments from people passing by.

We would, therefore, like to put a bench close by so that people can sit and admire the bed. I have been in contact with Highways and understand that a Memorandum of Agreement has to be completed. I am writing to ask if the Town Council would be willing to sign this agreement and insure the bench for us. The bench will be a rustic slate bench and will therefore require little or no maintenance.

If we are granted permission for the bench, we shall apply for grants to fund the cost.

I attach a site map, a photo of the site and a picture of the sort of bench we had in mind.

If you require any more information please let me know.

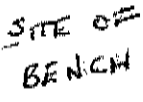
Yours sincerely

Liz Sharp

Liz Sharp
Secretary - Keswick in Bloom



SITE OF
BENCH







KESWICK TOWN COUNCIL
16TH AUGUST 2018

CLERK'S REPORT

1. Pups Clock

I am pleased to report that United Utilities have now advised me that they are able to fund the restoration of the clock casing and dials of the Pups Clock on the Council office building. This represents a grant of £10,980. Cumbria Clock Company have been asked to proceed with the work outstanding, which includes work to the clock control system costing £2,140, to be funded from the Market Towns Grant from Allerdale Borough Council. I am unable to say when the work will be complete.

2. War Memorial

The War Memorial has now been pressure-washed and the plaque fixed with new solid brass screws. With the work already carried out to provide the railing, the Memorial itself is much improved. Councillor Miller and the Parks Manager have looked at the surrounding area and their recommendation is that the 'crazy paving' should be removed and replaced with natural stone (blue slate). A total of £7,930 has been carried forward for this work from last year's budget. If this approach is approved, quotes will be obtained and approval sought for additional expenditure if required.

3. CALC AGM

This will take place at 10.30 am on Saturday 10th November at Newbiggin Village Hall. Every local Council is welcome to send as many members and staff as they wish with two voting representatives from each Council (who may be serving Councillors or officers). The guest speaker this year is Margaret Irving from the Alzheimer's Society in Cumbria. I would appreciate an indication of who would like to attend so that I can inform CALC of numbers.

4. Regional Training Seminar

The Society of Local Council Clerks' next Regional Training Seminar will be held at Darlington on Wednesday 19th September. This year's seminar covers topics including:

- Update on General Data Protection Regulations and important Legal Changes
- The latest financial requirements
- Employing volunteers – insurance implications
- Positive Psychology – Practical applications for use at work

as well as providing a chance to network and share good practice with colleagues.

The cost to attend is £75 for SLCC members if booked before 22nd August, and approval is sought for Catherine and myself to attend.

LW
080818

KESWICK TOWN COUNCIL

Minutes of the Keswick Town Council (KTC) Events Committee meeting held in the Council Chamber, First Floor, Council Offices, 50 Main Street, Keswick on Friday 28 July 2018 at 10.00am.

Present:

Chair: Paul Titley (PT) – KTC Cllr

Heather Askew (HA) – KTC Events Co-ordinator Allan Daniels (AD) – KTC Cllr

Joe Broomfield (JB) - ABC Vanessa Metcalfe (VM) - Keswick Tourism Association

1. Apologies

Apologies were received from David Burn (DB) – KTC Cllr, Phil Byers (PB) - Geraud Markets, Mitchell Franks – Police, Chris Harper (CH) – Podgy Paws, Tony Lywood (TL) – KTC, ABC & CCC Cllr, Dave Roberts – Lions, David Quinton – Rotary, Lynda Walker (LW) – Town Clerk

2. Minutes

RESOLVED that the minutes of the Events Committee Meeting held on the 26 June 2018 (pages 6 – 7) be agreed as a correct record.

3. Midsummer Festival 2018 29 June – 1 July - Debrief

Rock Night

- Hiring of security worked well, dampened any potential problems
- Sound production by fluid was a problem, performers seemed not to be balanced at the beginning of their set – to be discussed further with Fluid.
- Photos with the performers in Inn on the square didn't work well, it is not possible to take performers through the crowd without them being waylaid.
- Consideration of type/era of performers for next year
- There was one complaint about the noise in surrounding flats.
- Not all pubs were using plastic glasses
- Recycling bins not well used, may need to consider alternatives for future events
- Weather was good
- Good Atmosphere, well received
- Music in Pubs, enjoyed, but in future just invite pubs to submit name of act for programme, no further subsidy

Landscape Painting Competition

- 5 Entrants
- Celia Burbush keen to help get it established
- Next year, small entry fee in advance to encourage entry
- Gazebos were useful at other events as well

Prom

- Concerns about sound quality and volume. Further discussions with fluid about solution to amplifying sound
- Good programming mix
- Didn't collect in straw bales, left scattered to reduce risk of arson
- Taylors (or associated group) set up on the Saturday morning, despite not being invited. Since no insurance documents in place, decision made to ask them to leave. This was the right decision.
- Good atmosphere, relaxed, good feedback.
- Successful collection

Scruffs

- Congratulations to Phil Byers for creating and filling the enclosure of market stalls
- Market stalls seemed to mostly do well

- Medieval combat – concern about the potential accident when the axe head flew off, fortunately no one was hurt. This could have been mitigated by having an internal ring marked out for distance
- Heat meant people came but didn't stay for as long
- Little rubbish left afterwards

Songs of Praise

- Difficult for mayor and others if run directly after scruffs, considering alternative timing for future years

Overall

- Publicity, generally seemed to be at the right level. Suggested print run for next year – 150 A4 posters, 3,000 programmes
- Budget, some invoices still awaited, but looks like overall net cost is around 7,500 for the weekend. (£6k income, £13.5k costs)

Dates for 2019

- Suggested working for the last Friday in June for future years
- 2019: 28-30 June

4. Christmas Lights Switch On – Friday 23 November

AD had conversation with St Herberts School, not keen on a competition to turn lights on.

Discussion about who could do it. Suggestion around support of the NHS, perhaps nurses from the hospital.

PT and DB will be away.

6. AOB

Mountain Festival

VM attended the debrief:

- Overall positive about the festival this year
- Festival has set dates for May going forward (17-19 May 2019)
- Looking to reduce costs for future years
- Music to have more local acts
- Sponsors were happy
- Considering more kids stuff next year for the show field
- Parachute display – they are interested in 'performing' at other events or a new event

Schools Remembrance Parade – 7th November from Old station platform to cenotaph.

Tour Of Britain: two stages in Cumbria 6 & 7 September

Rugby League World Cup: Bid in process to host in 2021 in Workington

New Allerdale website: visitallerdale.co.uk

JB has an intern from UCLAN working on tourism for the next year, if anyone has an interesting project.

HA confirmed that this would be her last meeting as event co-ordinator. Paul gave a vote of thanks for all her work over the last two years.

7. Date of Next Meeting

No meeting date was set.

The meeting closed at 11 am

David Burn
Keswick Town Council
50 Main Street,
Keswick,
Cumbria
CA12 5JS

Central Reservations
c/o Lodore Falls Hotel
Borrowdale, Keswick
Cumbria CA12 5UX
Freephone: 0800 840 1240
Fax: 017687 77411
www.lakedistricthotels.net

26 July 2018

Application for Premises License for 25 Main Street, Keswick.

Dear David,

I am writing as a local business manager to object to the above application and very much hope you will support me on the following grounds. I am greatly concerned that the proposal, if it goes ahead, will have significant negative impact on the environment, the tourism economy and the local community. As a local business manager this is a matter of concern which affects me, other businesses and local residents. Below are my observations on the application.

WASTE & LITTER - The fast-food industry uses huge volumes of needless and wasteful packaging. This is thrown away after less than 5 minutes use. Recent research conducted by Greenpeace show that every take-away purchase averages 7 items of potential litter per person. If a store sells to just 300 customers a day, this means 2,100 items taken out of the store daily. To grant this application will add significantly to the local litter problem.

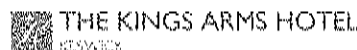
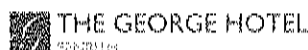
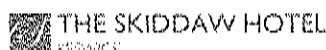
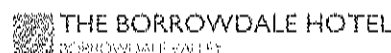
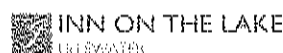
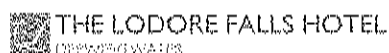
ENVIRONMENTAL IMPACT - In addition to waste and litter there is also the impact of smells and the extraction which will be required. This will have a negative impact on those trying to sleep in adjoining hotels and self-catering businesses.

PUBLIC NUISANCE - The application will unnecessarily draw people from a wider area at unsociable hours which will add to the additional draw of pedestrians and vehicles. Noise, light pollution, traffic and traffic noise will all have a negative impact on Keswick town centre and the tourism industry.

CRIME & DISORDER - The licence will draw unwelcome attention and increased footfall at unsociable hours to an area with a high density of visitors and tourists. Noise, public nuisance, anti-social behaviour, low-level nuisance (non reportable crime inc. shouting, swearing, urination in public, littering etc) will be increased.

EMPLOYMENT - Rather than create jobs, take away's and fast food stores are a threat to other local food service jobs and businesses, which are all more labour-intensive due to, fast turnover of business, fast food outlets have a low staff/volume of sales ratio. Tourism is Keswick's biggest employer.

PROMOTING AND SELLING UNHEALTHY FOOD - Local authorities are concerned with encouraging an awareness in people of the facts of nutrition and a healthy lifestyle. The type of food proposed (high in fat, salt and sugar, and low in fibre and vitamins) goes against promoting a healthy diet.

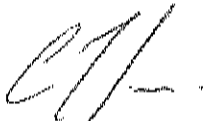


UNDERMINING THE HISTORIC CHARACTER OF THE AREA - The proposed area is in the National Park and an area of historic character which does not need more fast, processed food outlets.

I hope that the matters I have raised will cause you to refuse to grant the application.

I look forward to hearing from you.

Yours faithfully,

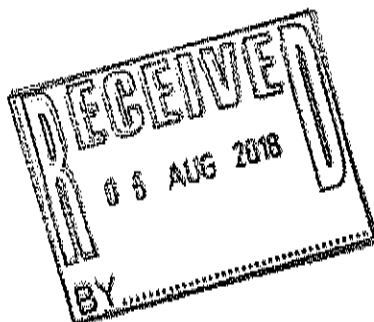
A handwritten signature in black ink, appearing to read 'G. Jones', written over the typed name below.

Gwyn Jones
Group Operations Manager
Lake District Hotels Ltd



Fire and Rescue Service Headquarters
 Carleton Avenue
 Penrith
 Cumbria, CA10 2FA

01768 812663
office@calc.org.uk



Mrs Lynda Walker
 Clerk
 Keswick TC
 Council Offices
 50 Main Street
 KESWICK
 CA12 5JS

Dear Colleague,

CALC Membership Subscriptions Review 2018

The CALC AGM in November 2017 was informed that the Executive would review the membership fee structure with a view to presenting a report to the AGM in 2018.

The existing system used by CALC relies on a range of pricing bands based on the electorate number, for example parishes with 1,000 – 2,000 electors pay a fixed amount. This set fee incorporates a proportion of money that is collected by CALC on behalf of the National Association of Local Councils (NALC). The current 2018 NALC fee is set at 6.86p per elector. Local Councils cannot be a member of one and not the other.

It was felt that the existing fee structure was in need of review to assess if it was still appropriate in light of some recent changes, the most significant being the steady rise in the NALC element of the fees. The current banding system also means that, within the same band, some members contribute markedly different amounts towards CALC's own costs once the contribution to NALC has been taken out of their affiliation fees.

The CALC Executive established a working group to consider the issues and identified some principles to underpin the work. These were:

- Fairness
- Ease of understanding and explanation
- Retention of and support for existing high levels of membership of CALC within member councils
- Separate identification of the CALC and NALC elements of future subscription fees (whilst recognising that membership of CALC automatically confers membership of NALC)

- Recognition that there will be 'winners' and 'losers' in any formula change and the need to consider the impact of this on member councils

The working group met and considered 7 different approaches to calculating the subscription fees (having considered the approaches of 19 other county associations). At the June meeting of the Executive, the following approaches were agreed:

- a) that the CALC and NALC portions of the subscription fees are displayed separately on the annual membership invoice to members.
- b) that the CALC portion of the subscription fee should be based on the electorate of each parish. Having considered a few different approaches, it was felt that the fairest way to calculate the CALC portion is to use the cube root of the electorate. This smooths out the steep increases between bands and gives each parish an individual fee based on their own parish elector numbers.

All the approaches that were considered were based on generating the same amount of subscription fee income as for 2018/19.

As a result of the proposed changes to membership subscription fees, the letter your council receives regarding fees for 2019/20 will identify the amount of money being collected on behalf of NALC and the portion that will be kept to support CALC. The total amount payable will be the sum of the two figures.

For your council, the proposed CALC/NALC membership fee for 2019/20 (using the revised method for calculating CALC's portion of the subscriptions fees set out above) will be:

NALC subscription	£260.34
CALC subscription	£241.85
TOTAL	£502.19

We propose that any increases agreed at the 2018 AGM (to cover inflation etc) for 2019/20, will be added to the sum above. This new method of calculating subscriptions does not generate any more income than the previous one but it spreads the contributions fairly based on the size of the electorate.

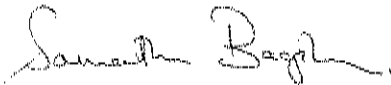
We value your membership of CALC and would like to hear your comments on these proposals – you can email us on office@calc.org.uk. We believe that this is the fairest approach as it means that every parish has a fee calculated on their most recent electorate numbers.

Responses to the proposed changes will be discussed at the next CALC Executive Committee meeting on 20th October and a decision will be taken on proposals for consideration by the AGM on 10th November.

Information for Parish Meetings Only

In the past, you have been charged a fixed amount. The revised fee is now based on your electorate rather than a fixed fee. The question of fees for parish meetings will be considered further at the October Executive Committee meeting, so please let us know your thoughts on the new approach.

Kind regards,

A handwritten signature in black ink, appearing to read 'Samantha Bagshaw', written in a cursive style.

Samantha Bagshaw
Chief Officer