

## KESWICK TOWN COUNCIL

**Minutes of the Keswick Town Council (KTC) Events Committee** meeting held in the Council Chamber, First Floor, Council Offices, 50 Main Street, Keswick on Friday 12 June 2017 at 10.00am.

---

Present:

Chair: Paul Titley (PT) – KTC Cllr

Heather Askew (HA) – KTC Events Co-ordinator      Allan Daniels (AD) – KTC Cllr  
 Joe Broomfield (JB) – Allerdale Borough Council,      Tony Lywood (TL) – KTC, ABC & CCC Cllr  
 David Burn (DB) – KTC Cllr

### 1. Apologies

Apologies were received from: Victoria Kimber (VK) – George Fisher, , Vanessa Metcalf (VM) - Keswick Tourism Association, Graham Murray (GM) – Fluid Productions, Leanne Pettit (LP) - Cumbria Police, David Quainton (DQ) – Rotary Club, Dave Roberts (DR) – Lions, Lynda Walker (LW) – KTC Town Clerk

### 2. Minutes

**RESOLVED** that the minutes of the Events Committee Meeting held on the 12 May 2017 (pages 17 – 18) be agreed as a correct record.

HA confirmed that the Cricket Club had been contacted to inform them of the event, but as no reply had been received, Tony Lywood to follow up.

**Action:** TL to contact

### 3. Financial Update

HA reported that the spend for the Midsummer festival was well within budget at present. There should be a surplus.

There was a brief discussion about having an event to mark the opening of the replacement Knights Bridge in Fitz Park.

### 4. Mid-Summer Festival

The following leads for on the day of each event were agreed:

Rock Concert – Paul Titley  
 Prom in the Park – Tony Lywood  
 Scruffs – David Burn

It was agreed that the lead person for each event would take the ultimate decision on cancelling/ curtailing any event due to extreme weather.

#### **Rock Concert and Music in Pubs- Friday 23 June**

- Green Room at Inn on the Square for Queen II, some concern about distance but Moot Hall room unlikely to be available.
- TL to MC for the evening.
- Music in the Square to finish by 9.30, for both licensing and to allow Music in the pubs to start.
- Barriers to be put in front of the stage
- JB has organised additional bins
- AD to go round pubs to remind of need to use plastic glasses.
- HA to arrange heavy duty rubbish bags.
- HA reminded about the need to collect data to report to ABC as a funder.

#### **Prom in the Park – Saturday 24 June**

- Straw bales to arrive by midday, TL to be contact.
- Fluid to put up inflatable stage cover
- TL has collection buckets

- Buffet to be produced by TL – organised by TL
- Union Jack flags – to be purchased by TL
- TL to MC for day.
- Agreed layout of site
- Straw bales to be collected back onto trailer at end of evening.
- Fun Fair may be in attendance.

#### **Scruffs – Sunday 25 June**

- TL, PT and DB to arrive to start setting up at 7am
- 30m x 15m for rings
- Medieval combat to get changed in museum
- Cars can come in, to drop off then move offsite, with a few exceptions
- Fun Fair in attendance
- Additional – Man bringing dalek and other Dr Who memorabilia
- Invited Alan Smith – Allerdale to attend

**Action:** JB to check Alan Smith attending

Nb. PT left meeting at 10.45am

#### **Publicity**

- TL and PT to distribute posters and put up banner.
- Agreed amendments to programme leaflet

**Action:** HA to complete amends and order from printers

#### **Volunteers**

- Agreed sufficient volunteers available.

**Action:** HA to confirm with Lions

#### **5. Other events in Keswick**

No update from other partners

#### **6. AOB**

Short discussion about celebration event for the opening of Knights Bridge Replacement. Initial suggestion was a Brass Band with the Bridge being opened by the Mayor. Lions need to be invited. Microphone and speaker required. Date currently scheduled for end of July, TBC.

#### **7. Date of Next Meeting**

Friday 14 July 10am

The meeting closed at 11am