

FITZ PARK, HOPE PARK & TOWNSFIELD CHARITABLE TRUSTS

Minutes of the Annual Meeting of Fitz Park, Hope Park & Townsfield Charitable Trusts held in the Council Chamber, First Floor, Council Offices, Keswick, on Thursday 25th May 2017 at 7.30pm.

Present:

Chairman
Councillor Adam Paxon

	Councillors	
David Burn	Allan Daniels	Martin Jordan
Denstone Kemp	Graham Kendall	Susan Leighton
Tony Lywood	Duncan Miller	Paul Titley

Also in attendance were Lynda Walker (Trust Clerk), Catherine Parker (Responsible Financial Officer), Christine Fawcett (Parks Manager), and Steve Harwood (ADK Architects).

1. Apologies

Apologies for absence were received from Councillors Lysser (work) and Pugmire (illness).

2. Election of Chairman

There being only one nomination it was **RESOLVED** that Councillor Paxon be elected as Chairman for the ensuing year.

3. Election of Vice Chairman

There being only one nomination it was **RESOLVED** that Councillor Miller be elected as Vice Chairman for the ensuing year.

4. Minutes

RESOLVED that the Chairman be authorised to sign as a correct record the Minutes of the Trust Meeting held on 30th March 2017 (pages 14-16).

5. Declarations of Interests

No declarations of interests in respect of items on this agenda were received.

6. Chairman's Report

RECEIVED the Chairman's report. Christine was thanked for all her hard work which, with the support of the parks staff, had resulted in a real improvement to the parks.

7. Proposed New Equipment Store and Staff Accommodation Buildings at Hope Park

Steve Harwood of ADK Architects presented drawings showing proposals for new equipment and staff buildings at Hope Park within permitted development constraints.

RESOLVED that the proposals be approved in principle and an outline specification be prepared to obtain costs for the work involved, and to resolve the technical issues required for Building Regulations.

8. Crosthwaite Road Car Park

Consideration was given to the report of the Clerk.

RESOLVED:

- i) that expenditure of £2,140 be approved for the supply and machine levelling of gravel to the surface of the car park (to be funded from the budget for car park expenses)
- ii) that the request for exclusive use of the car park by the organisers of the Lakesman Triathlon from 5pm on Friday 16th June until 10am on

Monday 18th June 2017 be granted at a charge of £750 provided that the organisers marshal the car park and supply vouchers for the cars.

9. Parks Manager's Report

RECEIVED the report of the Parks Manager.

RESOLVED that costings for providing a height bar at the entrance to the Crosthwaite Road car park be provided at the next meeting.

Councillor Daniels joined the meeting at 8.15 pm

10. Clerk's Report

RECEIVED the report of the Trust Clerk.

Note: item to be placed on Town Council agenda re the 'amenity space' to be created at Springs Road as part of the Penrith Road flood alleviation project.

11. Budget Comparisons

RECEIVED budget comparisons for the fourth quarter.

12. Assets Register

RESOLVED that the updated Assets Registers for Hope and Fitz Parks be approved and adopted.

13. Requests for use of the Parks

RESOLVED that the following requests for use of Fitz Park be approved:

- i) Jen Wilson Fitness – Buggyfit Classes (subject to proof of public liability insurance)
- ii) KTC Events Committee – closure of Community Sports Area during the Proms in the Park and Scruffs events from 3.00pm – 9.30 pm on Saturday 24th June 2017 and all day (until 5.30pm) on Sunday 25th June 2017.

14. Correspondence

RECEIVED letter from Suskes re Micro AD placement in the parks.

RESOLVED that Suskes be invited to come back with more information when this is available.

Prior to the following business the Chairman will move the resolution:

'That in view of the confidential nature of the business about to be transacted, it is advisable that the public and/or press be temporarily excluded and they are instructed to withdraw'

15. Contracting

Consideration was given to report of the Clerk.

RESOLVED:

- i) That a licence be issued to Ray Dowding to operate games and sell refreshments etc at Upper Fitz Park on the same terms as 2015
- ii) That Expressions of Interest be invited in operating Crosthwaite Road car park on the basis of a lease for the management and maintenance of the car park.

The meeting closed at 8.55 p.m.

Chairman

Date