

**FITZ PARK, HOPE PARK & TOWNSFIELD CHARITABLE TRUSTS**

Minutes of the meeting of Fitz Park, Hope Park & Townsfield Charitable Trusts held in the Council Chamber, First Floor, Council Offices, 50 Main Street, Keswick, on Thursday 11<sup>th</sup> January 2018 at 7.30pm.

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Present:

Chairman  
Councillor Adam Paxon

Councillors		
David Burn	Allan Daniels	Denstone Kemp
Graham Kendall	Susan Leighton	Tony Lywood
Duncan Miller	Jean Murray	Martin Pugmire
Paul Titley		

Also in attendance were Lynda Walker (Trust Clerk), Christine Fawcett (Parks Manager), Catherine Parker (Responsible Financial Officer), Keith Richardson (Keswick Cricket Club), Paul Wilmot and Malcolm Rigg, Elizabeth Barraclough (Friends of Keswick Parks) and one member of the press.

**59. Apologies**

Apologies for absence were received from Councillor Martin Jordan (holiday).

**60. Declarations of Interests**

No declarations of interests were received from members in respect of items on this agenda.

**61. Minutes**

**RESOLVED** that the Chairman be authorised to sign as a correct record the Minutes of the Special Trust Meeting held on Thursday 22<sup>nd</sup> November 2017 (page 10).

**62. Chairman's Report**

The Chairman thanked trustees and staff for all their hard work.

**63. Friends of Keswick Parks**

**RECEIVED** report of Friends of Keswick Parks. Elizabeth Barraclough gave further information on proposals for a new feature at the Sensory Garden on Wivell Park. This could possibly be solar powered and discussions had taken place with the Head of Keswick School about the Technology department adopting it as a project to be carried out later in the year.

**64. Fitz Park Signage and Banner**

Keith Richardson presented the designs for the 'maps' to be placed at the entrances to Fitz Park and updated on progress with the banner. Trustees welcomed and supported the proposed designs and suggested other outlets for the maps to publicise the park.

**65. Parks Manager's Report**

Consideration was given to the report of the Parks Manager.

**RESOLVED** that all six lights at the Multi Use Games Area be replaced with 600w LED lights to be funded from the existing budget (£2,000) supplemented by a contribution from the sinking fund for Fitz Park. It was further **RESOLVED** that an item be placed on the agenda for the next meeting regarding arrangements for bookings and sale of lighting tokens for the facility.

**66. Draft Budgets 2018-19**

**RESOLVED** that the draft budgets for 2018-19 for Hope and Fitz Parks be approved.

**67. Requests for use of the Parks**

Consideration was given to a request from the organisers of Keswick Mountain Festival for use of Hope Park as a contingency route for three of the trail races, ending next to the Theatre.

**RESOLVED** that approval be granted at the normal charge for use of the parks (£1 per competitor) and subject to provision of a £500 bond.

**Prior to the following business the Chairman moved the resolution:**

*'That under the Public Bodies (Admission to Meetings) Act 1960, the public and representatives of the press and broadcast media be excluded from the meeting during the consideration of the following items of business as publicity would be prejudicial to the public interest because of the confidential nature of the business to be transacted.'*

**68. Contracting****i) New Equipment Store and Staff Accommodation at Hope Park**

**RECEIVED** an update on costings from Steve Harwood

**ii) Replacement of Parks Van**

Consideration was given to the report of the Parks Manager

**RESOLVED** that option 3 be agreed and a second hand van be purchased with the existing vehicle to be used as part-exchange.

**iii) Hope Park Lease renewal**

Consideration was given to the report of the Clerk.

**RESOLVED** that additional legal fees be met on a time only basis up to a maximum of £2,000 to be funded from Hope Park general reserves.

**69. Staffing**

**RECEIVED** an update from the Parks Manager.

**RESOLVED** that the proposal be implemented.

The meeting closed at 8.55 pm

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Chairman

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Date