

FITZ PARK, HOPE PARK & TOWNSFIELD CHARITABLE TRUSTS

Minutes of the meeting of Fitz Park, Hope Park & Townsfield Charitable Trusts held in the Council Chamber, First Floor, Council Offices, 50 Main Street, Keswick, on Thursday 14th September 2017 at 7.30pm.

Present:

Chairman
Councillor Duncan Miller

Councillors		
David Burn	Allan Daniels	Martin Jordan
Denstone Kemp	Susan Leighton	Tony Lywood
Martin Pugmire	Paul Titley	

Also in attendance were Lynda Walker (Trust Clerk), Catherine Parker (Responsible Financial Officer), Christine Fawcett (Parks Manager), Steve Harwood (ADK Architects) and Keith Richardson (Keswick Cricket Club).

32. Apologies

Apologies for absence were received from Councillors Kendall (work) and Paxon (work).

33. Declarations of Interests

No declarations of interests were received from members in respect of items on this agenda.

34. Minutes

RESOLVED that the Chairman be authorised to sign as a correct record the Minutes of the Annual Trust Meeting held on Thursday 13th July 2017 (pages 3-5) as amended.

35. Chairman's Report

Councillor Miller gave a verbal report thanking Keswick Football Club for their contribution from the proceeds of their car park at Fitz Park. He also praised the new steel rail which had been placed around the War Memorial and advised that he would be attending a workshop in Carlisle in October. Finally, he thanked Councillors for their input to the new information boards at Knight's Bridge acknowledging the impact of Storm Desmond and thanking everyone who had contributed to the recovery of the Park.

36. Signage Project – Fitz Park

RECEIVED the report of the Clerk.

Keith Richardson gave further details regarding progress on the project to provide five fixed signs depicting Fitz Park's principal attractions and a 22 yard banner giving a timeline history of the park. It was hoped that the signs would be in place by the start of the 2018 season. It was agreed that the artwork should be approved by the Clerk, the Parks Manager and the Chair prior to circulation to Trustees.

37. Proposed Donation Box – Hope Park

Councillor Lywood advised that an offer had been put forward by a local company to construct a slate structure at Hope Park which could be used as a donation box. Initial discussions had taken place including Hope Leisure Ltd.

RESOLVED that further discussions on the project be authorised and that a report be brought to the next meeting.

38. Parks Manager's Report

RECEIVED the report of the Parks Manager.

RESOLVED that an urgent site meeting take place to include the Parks Manager, Vice Chair and Steve Harwood, to assess the need for mesh on some open sections of the handrails on the new Knight's Bridge, and that the Clerk be authorised to issue an order for any work deemed necessary.

39. Clerk's Report

RECEIVED the report of the Trust Clerk including notification of Steve Harwood's impending retirement from practice and intention to cease trading as ADK Architects on 30th September 2017. Councillors thanked Steve for all his valuable assistance to Keswick parks over many years and wished him well in his retirement.

Prior to the following business the Chairman moved the resolution:

'That under the Public Bodies (Admission to Meetings) Act 1960, the public and representatives of the press and broadcast media be excluded from the meeting during the consideration of the following items of business as publicity would be prejudicial to the public interest because of the confidential nature of the business to be transacted.'

40. Contracting:

New Equipment Store and Staff Accommodation Buildings – Hope Park

Final Costs - Knight's Bridge

RECEIVED the report of the Responsible Financial Officer.

RESOLVED that the recommendations in the report be approved and the new buildings at Hope Park be funded as follows:

Hope Park Building Fund £101,149

Hope Park free reserves £15,988

Development and Equipment Fund £20,553

It was further **RESOLVED** that £2,530 be transferred from the Fitz Park Sinking Fund to cover additional costs relating to Knight's Bridge.

41. Staffing

RECEIVED the report of the Clerk.

The meeting closed at 8.40 pm

Chairman

Date