

FITZ PARK, HOPE PARK & TOWNSFIELD CHARITABLE TRUSTS

Minutes of the meeting of Fitz Park, Hope Park & Townsfield Charitable Trusts held in the Council Chamber, First Floor, Council Offices, 50 Main Street, Keswick, on Thursday 13th July 2017 at 7.30pm.

Present:

Chairman
Councillor Duncan Miller

	Councillors	
David Burn	Allan Daniels	Martin Jordan
Denstone Kemp	Susan Leighton	Andrew Lysser
Martin Pugmire		

Also in attendance were Lynda Walker (Trust Clerk), Catherine Parker (Responsible Financial Officer), Christine Fawcett (Parks Manager), Frances Clark (Keswick Accountants), Steve Harwood (ADK Architects), Alan Dunn (Keswick Lions) ~~Frances Clark (Keswick Accountants)~~ and one member of the press.

16. Apologies

Apologies for absence were received from Councillor Kendall (work), Lywood, Paxon (work), Titley (holiday) and Keith Richardson (Keswick Cricket Club).

17. Declarations of Interests

No declarations of Interests were received from members in respect of items on this agenda.

18. Minutes

RESOLVED that the Chairman be authorised to sign as a correct record the Minutes of the Annual Trust Meeting held on Thursday 25th May 2017 (pages 1-2).

19. Chairman's Report

In the absence of the Trust Chair, the Vice Chair commented on the presentation by Rachel Gerrard of the Fitz Park Flood Strategy Report which had been well received and reminded Trustees about the photo opportunity at the Lions flower bed in Hope Park on Friday 14th July at 6.30 pm and the opening of the Sensory Garden at Wivell Park on Monday 7th August at 1.00 pm.

20. Trustee Reports and Accounts for the year ended 31st March 2017

Frances Clark of Keswick Accountants gave an outline of the financial position of both Hope and Fitz Parks as at the end of the last financial year. The Responsible Financial Officer presented the report for the Townsfield.

RESOLVED that the Trustee Reports and Accounts for the year ended 31st March 2017 for Hope Park, Fitz Park and the Townsfield be approved and signed by the Chairman.

Frances Clark left the meeting.

21. Proposed New Equipment Store and Staff Accommodation Buildings at Hope Park

RECEIVED an update from Steve Harwood of ADK Architects.

RESOLVED that a Building Regulations application be submitted and that tenders be invited as proposed, with a working group comprising the Chair, Vice Chair, Trust Clerk and Councillors Jordan and Lysser authorised to open and accept the most suitable tender with advice from Steve Harwood of ADK Architects.

22. Fitz Park Flood Strategy Report

RESOLVED that the Fitz Park Flood Strategy report submitted by Rubicon Project Consultancy be approved and adopted for implementation.

23. Knight's Bridge

Consideration was given to arrangements for the official opening of the new Knight's Bridge, and a lengthy discussion took place about letters published in the local press regarding the appearance and suitability of the Lions logo which been installed on the bridge.

RESOLVED:-

- i) That the Town Council's Events Committee be asked to organise an official opening for the new bridge following its completion (approximately mid-August), Trustees to submit any ideas to the Committee for consideration.
- ii) That the Lions' logo remain on the bridge in recognition of all the Club's support for the town, for the next 12 months and subject to review at the end of the organisation's centenary year, and that an application for advertising consent be submitted to the Lake District National Park Authority, to be funded by Keswick Lions Club.
- iii) That a further £4,403 be transferred from the Sinking Fund to cover costs incurred on additional fixing brackets, and further excavation and additional concrete to stabilise the ground below the new ramp.

Alan Dunn and Steve Harwood left the meeting.

24. Recognition of Support for Reinstatement of Fitz Park

Consideration was given to providing a permanent 'Thank You' to all groups/volunteers/funders involved in the reinstatement of Fitz Park following the 2015 flooding, and also to a way of recording the unprecedented nature of the Storm Desmond flood event:

RESOLVED that an appropriate Information Panel/plaque be installed between Station Road and Knight's Bridge recording the significance and impact of the December 2015 flood event, the history of the bridge, and thanking all those involved in the reinstatement of Fitz Park.

25. Parks Manager's Report

RECEIVED the report of the Parks Manager.

RESOLVED:

- i) That a power supply be made available from the CSA lighting box in Lower Fitz Park
- ii) That the quote from Wilsons Plant & Haulage to clean out the open ditches in Hospital Field be accepted and that the work be funded from the contingency amount in the budget
- iii) That the proposed work to limit access by large vehicles to the Crosthwaite Road car park be approved i.e. installation of posts, post and rail fencing and gates.

26. Clerk's Report

Consideration was given to the report of the Clerk and a request from Keswick Tennis Club for permission to hold a Club Social on the leased courts at Upper Fitz Park.

RESOLVED that the request from the Tennis Club be approved subject to:

- no sale of alcohol to take place
- proof that the Club has sought advice from Allerdale BC on any licensing requirements which may apply to be provided
- plastic drink containers to be used.

27. Budgets for Hope and Fitz Parks

RECEIVED the first quarter's budgets for Hope and Fitz Parks for information.

28. Requests for use of the Parks

RESOLVED that the following requests be approved:

- i) Use of Hope Park and Crosthwaite Road car park for the Lakesman event on 16th and 17th June 2018, with a charge of £400 for the proposed kids event on Saturday 16th June 2018

- ii) A temporary base in Lower Fitz Park for Mike Graham, E-Venture Bikes, on a site to be agreed with the Parks Manager, subject to a maximum time limit of 12 weeks and a fee of £200 per week, on condition that no vehicles are brought into the park and any necessary advertising consents are obtained.

29. Correspondence

RECEIVED letter from Lakeland Trails requesting support and suggestions for 2017 event.

Prior to the following business the Chairman moved the resolution:

'That in view of the confidential nature of the business about to be transacted, it was advisable that the public and/or press be temporarily excluded' and they were instructed to withdraw

30. Staffing

Consideration was given to the report of the Clerk and Parks Manager.

RESOLVED:

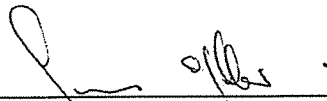
- i) that James Hewitt's resignation with effect from 21st August 2017 be acknowledged and that James be thanked for coming out of retirement and for all his hard work to support the parks' recovery following the flooding
- ii) that the Town Council be requested to establish a post of Senior Gardener as detailed in the report.

31. Crosthwaite Road Car Park

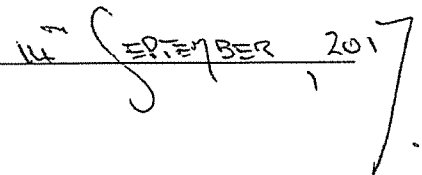
RECEIVED the report of the Clerk.

RESOLVED that arrangements for management of the car park remain unchanged for the time being with a review to take place at the November Trust meeting.

The meeting closed at 9.45 pm



Chairman



Date