

## KESWICK TOWN COUNCIL

Minutes of the meeting of Keswick Town Council held in the Council Chamber, 50 Main Street, Keswick on Thursday 20<sup>th</sup> July 2017 at 7.30pm.

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### Present:

**Chairman**  
Councillor Susan Leighton

### Councillors

David Burn	Allan Daniels	Martin Jordan
Denstone Kemp	Graham Kendall	Andrew Lysser
Tony Lywood	Duncan Miller	Adam Paxon

Also present were Lynda Walker (Town Clerk), Catherine Parker (Responsible Financial Officer), Geoff Davies (LDNPA NDA Parishes representative), 2 members of the press, PCSO Catherine Smith, 32 members of the public, James Devenish and Simon Overend (Keswick Ministries), Simon Jackson (Keswick School Head).

Prior to the start of the meeting, Jason Tyson (Senior Streetworks Officer), Cumbria Highways and Deborah Marsh (Lead Co-ordinator), Declan Maguire (Construction Delivery Manager) and Collette Flynn (Customer Care Manager), United Utilities, gave an update on proposed working hours and closure periods of the A591 in connection with the UU Pipeline Project. The revised proposed working hours were 7am -7pm Monday to Friday, 7am – 4pm Saturday and 7am – 3pm Sunday. Councillors emphasised the need for consultation and liaison during the works and it was suggested that no works should take place on Sunday to provide a respite. The A591 at Applethwaite would be closed from the end of August/early September and at Dodd Wood for a 6-8 week period, with work completed before Christmas.

### 54. Apologies

Apologies for absence were received from Councillors Titley (holiday) and Pugmire (illness).

### 55. Minutes

**RESOLVED** that the Chairman be authorised to sign as a correct record the minutes of the Town Council meeting held on Thursday 15<sup>th</sup> June 2017 (pages 7-10).

### 56. Requests for Dispensations

The Clerk reported that no requests for dispensations had been received.

### 57. Declarations of Interests

Declarations of interests in respect of items on the agenda were received from:

Councillor Kemp – item 10 application no.7/2017/2137 (employee of Keswick School)

Councillor Lywood – item 10 application no. 7/2017/2137 (Trustee of Keswick School) and application no. 7/2017/2145 (is the applicant)

Councillor Kendall – item 10 application no. 7/2017/2137 (Parent of student at Keswick school)

### 58. Police Report

**RECEIVED** the report of the Allerdale Rural Neighbourhood Policing team for June. 19 crimes had been reported in the Keswick area during June 2017 with 10 anti-social behaviour incidents reported during the month (this compared with a total of 28 incidents for the same period in 2016). PCSO Catherine Smith was in attendance for this item and answered questions raised by Councillors. Councillor Daniels asked what could be done about a tent which had been placed outside the outdoor shop on Tithebarn Street and was obstructing drivers' view at the junction. The Clerk was asked to write to the proprietor of the shop to request that it be removed to aid visibility at the junction.

*Note: item to be placed on agenda for next meeting to investigate provision of CCTV in Main Street.*

**59. Matters to be received from the Public**

Mr Philip Lowe raised the issue of bullying behaviour from buskers in the Lake Road subway and was advised to report such incidents to the Police.

Mr Maloney complained about busking in the town centre and lack of action from Allerdale BC.

Simone Fellows raised a complaint about a man who was 'preaching' in the Market Square. PCSO Smith advised that nothing could be done about this.

A number of people spoke regarding the intention of Keswick Ministries to change the dates of the 2018 Convention so that all three weeks were inside the school holiday period. This would have a negative impact on businesses and create capacity problems in the town. James Devenish of Keswick Ministries explained that the organisation wished to work with the town as they had done in the past providing support during Foot & Mouth and flooding, and had no intention of changing their policy to take all three weeks of the Convention into the school holidays. He explained that the 2018 dates were an anomaly due to information provided about school holiday dates and said that the Convention needed to attract families and wished to strengthen its relationship with the town.

Councillors asked that the organisers listen to the views expressed and change the dates for 2018.

**60. Matters to be raised by Councillors**

Councillor Burn thanked the Councillors on the Events Committee and the volunteers who had put in time and effort to ensure that the Midsummer Festival events had run so smoothly.

**61. Impact of new funding arrangements for schools**

Simon Jackson, Head of Keswick School, outlined the financial problems resulting from the change of Government policy on Education funding, and the need to obtain support to enable activities to be continued. He thanked local businesses for their offers of financial support and asked the Town Council to consider providing a grant. The Responsible Financial Officer advised that grant applications were invited in September each year.

**RESOLVED** that further information be obtained regarding how the Town Council might best support the school, and that a meeting be facilitated with United Utilities to ensure the speedy reinstatement of land at the school.

**62. Impact of Events on the Town**

Councillors considered the impact on the town of the many events which take place in and around Keswick annually, including the Keswick Convention, and suggested ways in which some of the problems caused might be mitigated.

**RESOLVED** that consideration be given at the next meeting to the possibility of using the services of an Events Co-ordinator to improve liaison and consultation.

*It was agreed to bring item 12 (iii) forward*

**63. Reports from Ward Representatives**

**RECEIVED** the report of the North Distinctive Area Parishes Representative on the Lake District National Park Authority. Dr Geoff Davies also provided an update on the preferred site for the UNESCO plaque to recognise the granting of World Heritage Site status to the Lake District National Park, which was Crow Park in Keswick. The unveiling was likely to take place on Friday 13<sup>th</sup> October 2017, but this was subject to confirmation.

**64. Applications for Development**

- i) **RESOLVED** that the following observations be submitted to the Lake District National Park Authority:

Plan Ref.	Description of Development Location
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7/2017/2093	External alterations to provide canopies and retractable awning to main entrance Keswick Henderson's Yard, Main Street <i>Support - opportunity to improve business and customer numbers, low visual impact</i> <b>SUPPORT</b>
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- 7/2017/2122** Render gable end to prevent water ingress  
Brun Lea, 1-3 Stanger Street  
*Support - simply a repair*  
**SUPPORT**
- 7/2017/2133** Replace existing slide and sash windows on front elevation  
High Corner, 25 Lake Road  
*Support - same design as existing but with wood effect UPVC*  
**SUPPORT**
- 7/2017/2135** Erection of upvc porch between house and garage  
16 Trinity Way  
*Support - if no objections from neighbours*  
**SUPPORT**
- 7/2017/2137** Construction of a steel framed canopy with clear polycarbonate roof  
Keswick School, Vicarage Hill  
*No comments made*  
**SUPPORT**
- 7/2017/2138** Demolition of out-buildings, construction of new garage, off road parking areas and extensions & alterations to dwelling incorporating flood resilience measures  
12 Greta Street  
*(resubmission of 7/2017/2072)*  
*Support - application will vastly improve property. Although concerns re traffic flow, Canister Lane will become busier. Re-iterate that parking surface should be permeable*  
**SUPPORT**
- 7/2017/2139** Banner  
Fitz Park House  
*Declared interest – Applicant is Keswick Town Council*  
**DECLARED INTEREST**
- 7/2017/2145** Construction of new rear entrance porch to replace existing  
7 Penrith Road  
*Support - sympathetic design for this Georgian property.*  
**SUPPORT**
- 7/2017/2146** Extension of existing lounge  
Netherholme, Halls Mead  
*Support - site visit made, not domineering and handsome structure*  
**SUPPORT**
- 7/2017/2157** Variation of condition no. 2 (change roof pitch & inclusion of air & water facility) on planning application 7/2016/2228 - Redevelopment of existing petrol filling station to provide replacement SPAR convenience store, forecourt alterations, extended canopy, customer parking and associated works  
High Hill Garage, High Hill  
*Support variation following discussion with neighbouring property*  
**SUPPORT**

**7/2017/2162** Change of use of part of domestic curtilage to commercial petrol station forecourt and from forecourt to domestic curtilage together with the formation of new access to Lynton Lodge further to the redevelopment of the petrol station and new convenience store site (planning permission 7/2016/2228)  
Lynton Lodge and High Hill Garage, High Hill  
*Support – Subject to both parties being satisfied, plans supplied were not very clear*  
**SUPPORT**

ii) **RECEIVED** update on National Park Planning Decisions.

## **65. Mayor's Engagements**

**RECEIVED** details of the Mayor's engagements and meeting attendance for the period 9<sup>th</sup> June 2017 – 13<sup>th</sup> July 2017.

## **66. Reports from Ward Representatives**

**RECEIVED** reports from the following representatives:

- i) Allerdale Borough Council - Borough Councillor Lywood
- ii) Cumbria County Council - County Councillor Lywood reported on the meeting of the Allerdale Local Area Committee on 10<sup>th</sup> July 2017 when Glenn Savage of Fair Parking for Keswick had presented a petition of 350 signatures asking for an overarching review of parking in the town. Mr Savage read out the response he had received from the County Council which agreed that a strategic review was needed and stated that officers of Allerdale Borough and Cumbria County Councils would be meeting to discuss this further.  
The Clerk was asked to write a letter to the County Council regarding the need for improvements to the surface on the Borrowdale road with a copy to Borrowdale Parish Council.

## **67. Keswick Traffic Regulation Order Review**

Councillors considered comments to be submitted to Cumbria County Council prior to a 'formal advertisement' of adjustments to parking restrictions in the following areas of Keswick:

- i) Crow Park Road
- ii) Church Street
- iii) Acorn Street
- iv) The Heads /Lake Road
- v) The Heads
- vi) Ambleside Road
- vii) Standish Street

**RESOLVED** that the proposals be accepted but that a request be made for two hours parking to replace the existing one hour disc parking rather than unrestricted parking as proposed in Church Street.

## **68. Car Parking**

**RECEIVED** an update following the meeting with officers of Cumbria County Council and Allerdale Borough Council held on 23<sup>rd</sup> June 2017.

## **69. Build Up of Gravel in the River Greta**

Consideration was given to the report of Councillor Burn proposing that the Town Council should apply for a permit to remove gravel from the River Greta to enable arrangements to be made to carry out the work should the Environment Agency fail to remove the build-up by the last week in August.

**RESOLVED** that an application be submitted to the Environment Agency for a permit to work in the River Greta to remove gravel build-up, and that approval be given to seek the necessary access permissions and to engage Thomas Armstrong (Aggregates) Ltd to carry out the work in the event that the Environment Agency fails to carry out the work as promised by the end of August.

## **70. Town Council Logo**

It was agreed to defer this item for consideration at the next meeting.

**71. War Memorial**

**RECEIVED** an update from Councillor Miller and the Clerk on progress with the grant application for works to improve the War Memorial.

**RESOLVED** that no work be carried out until the results of the grant application are known.

**72. Request for funding for Market Square Safety Audit**

Following notification of Allerdale BC's decision not to allow funding from the £10k Market Towns Grant to be used for a safety audit of the kerbs in the Market Square, Councillors considered allocating £2k for this purpose from the contingency sum in the current year's budget.

**RESOLVED** that £2,000 be allocated from the contingency sum in the 2017-18 Town Council budget to fund an independent safety audit of the kerbs in the Market Square.

**73. Payment of Accounts**

**RESOLVED** that the accounts for July 2017 as approved by the Inspection Committee be authorised for payment for:

- i) The Town Council, vouchers 62 – 90 amounting to £35,790.48 (thirty five thousand, seven hundred and ninety pounds and forty eight pence)
- ii) The Trusts, vouchers HP42 – FP73 amounting to £102,255.10 (one hundred and two thousand, two hundred and fifty five pounds and ten pence)

**74. Quarterly Budgets**

**RECEIVED** for information the quarterly budgets.

**75. Final Audit Report for 2016/17**

**RECEIVED** the final audit report from the Internal Auditor for the financial year ending 31<sup>st</sup> March 2017.

**76. Reports from Representatives on Outside Bodies**

**RECEIVED** a report from Councillor Tony Lywood, Battersby Hall Charity.

**77. Clerk's Report**

**RECEIVED** the report of the Clerk.

**78. Minutes of Committee Meetings**

**RECEIVED** the minutes of the Events Committee meeting held 12<sup>th</sup> June 2017 and the notes of the Neighbourhood Plan Steering Group meeting held on 10<sup>th</sup> July 2017.

**79. Correspondence**

**RECEIVED** the following correspondence:

- i) NatWest Bank – offer of presentation from new Community Banker
- ii) Local Govt Boundary Commission – Electoral Review of Allerdale
- iii) M. Cuthell – copy of letter to Cumbria County Council re safe route to school
- iv) Rural Services Network – request for completion of survey
- v) ACTION with Communities in Cumbria – Household Emergency Planning
- vi) Lake District National Park Authority – Notice of Intention to prohibit traffic
- vii) Kier/Highways England – A66 Flood Resilience Works Update 14

**Prior to the following business, the Chairman moved the resolution:**

‘That under the Public Bodies (Admission to Meetings) Act 1960, the public and representatives of the press and broadcast media be excluded from the meeting during the consideration of the following items of business as publicity would be prejudicial to the public interest because of the confidential nature of the business to be transacted.’

**80. Office Accommodation Lease**

**RECEIVED** the report of the Clerk.

**81. Staffing**

Consideration was given to the report of the Clerk.

**RESOLVED** that a post of Senior Gardener be established as recommended in the report.

The meeting closed at 9.45 pm

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Chairman

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Date