

KESWICK TOWN COUNCIL

Council Offices
50 Main Street
Keswick
CA12 5JS
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13th July 2017

A meeting of Keswick Town Council will be held in the Council Chamber, 50 Main Street, Keswick, on Thursday 20th July 2017 at 7.30pm. **The public and press are welcome to attend.**

Prior to the meeting, at 7.00pm, Jason Tyson, Senior Streetworks Officer, Cumbria Highways, and representatives of United Utilities will be present to provide information about the forthcoming closure of the A591 in connection with the United Utilities Pipeline Project and to discuss the best dates for the closures.



Lynda Walker
Town Clerk

AGENDA

1. **Apologies**
To receive apologies for absence.
2. **Minutes**
To authorise the Chairman to sign as a correct record the minutes of the Town Council meeting held on 15th June 2017 (pages 7-10).
3. **Requests for Dispensations**
The Clerk to report any requests received since the previous meeting for dispensations to speak and/or vote on any matter where a member has a disclosable pecuniary interest.
4. **Declarations of Interests**
To receive declarations by elected and co-opted members of interests in respect of items on this agenda.

Members are reminded that, in accordance with the Code of Conduct, they are required to declare any disclosable pecuniary interests or other registrable interests which have not already been declared in the Council's Register of Interests. (It is a criminal offence not to declare a disclosable pecuniary interest either in the Register or at the meeting). Members may, however, also decide, in the interests of clarity and transparency, to declare at this point in the meeting, any such disclosable pecuniary interests which they have already declared in the Register, as well as any other registrable or other interests.

If a member requires advice on any item involving a possible declaration of interest which could affect his/her ability to speak and/or vote, he/she is advised to contact the Clerk at least 24 hours in advance of the meeting

5. **Police Report**
To receive the report of the Allerdale Rural Neighbourhood Policing Team - a Police Community Support Officer will attend when on duty and available.
6. **Matters to be received from the Public**
Such matters may be received throughout the meeting, however items raised should not be discussed for longer than ten minutes and the Chairman reserves the right to curtail repetitious matters. Public participation shall not be longer than half an hour throughout the meeting.

7. Matters to be raised by Councillors

An opportunity for Councillors to raise any unforeseen matters, with the consent of the Chair, which do not require a decision – items raised should not be discussed for longer than 10 minutes.

8. Impact of new funding arrangements for schools

At the request of Councillor Lywood, to consider sending a letter of concern to the Education Minister to the effect 'That Keswick Town Council wishes the Government to re-think the proposed new national funding formula which will see a £600k reduction in funding for Keswick School by 2020'. Simon Jackson, Keswick School Head, will be present for this item.

9. Impact of Events on the Town

To consider the impact on the town of the many events which take place in and around Keswick annually, and whether representations should be made to the organisers regarding how these can be better managed, e.g. by adjusting timing etc.

10. Applications for Development

- i) To examine applications for development and submit observations to the Lake District National Park Authority.
- ii) To receive update on National Park planning decisions.

11. Mayor's Engagements

To receive details of the Mayor's engagements and meeting attendance for the period 9th June 2017 – 13th July 2017.

12. Reports from Ward Representatives

To receive reports from the following representatives:

- i) Allerdale Borough Council
- ii) Cumbria County Council
- iii) LDNPA North Distinctive Area Parishes Representative

13. Keswick Traffic Regulation Order Review

To consider comments to be submitted to Cumbria County Council prior to a 'formal advertisement' of adjustments to parking restrictions in the following areas of Keswick:

- i) Crow Park Road
- ii) Church Street
- iii) Acorn Street
- iv) The Heads /Lake Road
- v) The Heads
- vi) Ambleside Road
- vii) Standish Street

14. Car Parking

To receive an update following the meeting with officers of Cumbria County Council and Allerdale Borough Council held on 23rd June 2017.

15. Build Up of Gravel in the River Greta

To consider the report of Councillor Burn.

16. Town Council Logo

To agree amendments to the Town Council logo.

17. War Memorial

To receive an update from Councillor Miller and the Clerk on progress with the grant application and to consider how additional funding might be provided from the Town Council's budget.

18. Request for funding for Market Square Safety Audit

Following notification of Allerdale BC's decision not to allow funding from the £10k Market Towns Grant to be used for a safety audit of the kerbs in the Market Square, to consider allocating £2k for this purpose from the contingency sum in the current year's budget.

19. Payment of Accounts

To confirm the payment of accounts for July 2017 as approved by the Inspection Committee (to be circulated at the meeting):

- i) For the Town Council
- ii) For the Trusts

20. Quarterly Budgets

To receive for information and approval the quarterly budgets.

21. Final Audit Report for 2016/17

To receive the final audit report from the Internal Auditor for the financial year ending 31st March 2017.

22. Reports from Representatives on Outside Bodies

To receive a report from Councillor Tony Lywood, Battersby Hall Charity.

23. Clerk's Report

To consider the Clerk's report.

24. Minutes of Committee Meetings

To receive for information the minutes of the Events Committee meeting held 12th June 2017 and the notes of the Neighbourhood Plan Steering Group meeting held on 10th July 2017.

25. Correspondence

To receive the following correspondence:

- i) NatWest Bank – offer of presentation from new Community Banker
- ii) Local Govt Boundary Commission – Electoral Review of Allerdale
- iii) M. Cuthell – copy of letter to Cumbria County Council re safe route to school
- iv) Rural Services Network – request for completion of survey
- v) ACTION with Communities in Cumbria – Household Emergency Planning
- vi) Lake District National Park Authority – Notice of Intention to prohibit traffic
- vii) Kier/Highways England – A66 Flood Resilience Works Update 14

Prior to the following business, the Chairman will move the following resolution:

'That under the Public Bodies (Admission to Meetings) Act 1960, the public and representatives of the press and broadcast media be excluded from the meeting during the consideration of the following items of business as publicity would be prejudicial to the public interest because of the confidential nature of the business to be transacted.'

26. Office Accommodation Lease

To receive the report of the Clerk.

27. Staffing

To consider the report of the Clerk.

KESWICK TOWN COUNCIL

Minutes of the meeting of Keswick Town Council held in the Council Chamber, 50 Main Street, Keswick on Thursday 15th June 2017 at 7.30pm.

Present:

Chairman
Councillor Susan Leighton

Councillors

David Burn	Allan Daniels	Martin Jordan
Denstone Kemp	Graham Kendall	Tony Lywood
Duncan Miller	Martin Pugmire	Paul Titley

Also present were Lynda Walker (Town Clerk), Catherine Parker (Responsible Financial Officer) 1 member of the press, Joe Broomfield (Allerdale Borough Council Town Centre Manager for Keswick) and PCSO Catherine Smith.

Prior to the start of the meeting a minute's silence took place in memory of those affected by the Grenfell Tower fire in London. Councillors agreed to send a letter to the Mayor of London, Sadiq Khan, expressing sympathy regarding this incident and the recent terrorist attack at Borough Market.

34. Apologies

Apologies for absence were received from Councillors Lysser (holiday) and Paxon (work), Dr Geoff Davies (Lake District National Park Authority representative) and Borough Councillor Ron Munby.

35. Minutes

RESOLVED that the Chairman be authorised to sign as a correct record the minutes of the Town Council meeting held on Thursday 18th May 2017 (pages 1-6).

36. Requests for Dispensations

The Clerk reported that no requests for dispensations had been received.

37. Declarations of Interests

Declarations of interests in respect of items on this agenda were received from: Councillors Tony Lywood and Paul Titley - item 16 (i) (Trustees of Keswick Museum).

38. Police Report

RECEIVED the report of the Allerdale Rural Neighbourhood Policing team for May. 20 crimes had been reported in the Keswick area during May 2017 with 7 anti-social behaviour incidents reported during the month (this compared with a total of 38 incidents for the same period in 2016). PCSO Catherine Smith was in attendance for this item and answered questions raised by Councillors.

39. Matters to be received from the Public

No members of the public were present.

40. Matters to be raised by Councillors

No matters were raised by Councillors.

41. Peddlers and Street Trading in Keswick

Joe Broomfield, Keswick Town Centre Manager, gave information about the legislation relating to street trading and peddlers operating in Keswick Market Square. He advised that the Borough Council was currently updating its policy on street trading to set out clear lines of responsibility and to give more enforcement powers to individual officers, and gave an assurance that there would be consultation with the Town Council before any new policy was adopted.

42. Market Towns Grant

Joe Broomfield advised that a £10,000 grant had been allocated to Keswick by Allerdale Borough Council for 2017/18 which had to be spent on projects which were aligned to Allerdale's 'growth strategy'. Ideas for projects should be submitted to him in the first instance for approval by the Portfolio Holder. Councillor Lywood proposed that some of this amount should be spent on an independent safety audit for the kerbs in the Market Square.

RESOLVED that a request be made for up to £2,000 of the £10,000 Market Town grant from Allerdale BC to be spent on a safety audit of the kerbs in the Market Square.

It was agreed to bring forward item 13 on the agenda

43. Reports from Ward Representatives

RECEIVED reports from the following representatives:

- i) Allerdale Borough Council – Borough Councillor Lywood reported on progress with the repairs to the Moot Hall and new car park signage.
- ii) Cumbria County Council – County Councillor Lywood reported on a meeting regarding kerbs in the Market Square and efforts to resolve parking issues in Keswick.
- iii) LDNPA North Distinctive Area parishes representative – Dr Geoff Davies

Joe Broomfield left the meeting.

44. Applications for Development

- i) **RESOLVED** that the following observations be submitted to the Lake District National Park Authority:

Plan Ref.	Description of Development Location
T/2017/0079	Maple - fell 1 Eskin Street <i>Support - spoke to owner of Allerdale House and tree has shown little sign of life in last 2 years - poor specimen</i> SUPPORT
7/2017/2065	Flood resistance works and alterations to an existing vehicular access - Amended Application 11 & 12 Penrith Road <i>Support - an overview is that the Planning Group would advise that the application be completed in a 'timely manner' to cause the least inconvenience to the neighbours</i> SUPPORT
7/2017/2095	Proposed removal of first floor toilet and construction of bathroom over rear kitchen extension 25 Wordsworth Street <i>Support - will make a much needed improvement</i> SUPPORT
7/2017/2118	2 storey extension to rear of house to accommodate kitchen and extra bedroom. Addition of front and rear entrance porches 82 Latrigg Close <i>Support – Site visit made - much needed improvement, genuine need for sensible extension and good design</i> SUPPORT

- 7/2017/2120** Change of use from gymnasium to office suite. New entrance doors and canopy - resubmission of 7/2016/2330
Minor Hall Rawnsley Centre, Main Street
Support - an economic benefit
SUPPORT
- 7/2017/2123** Alterations and extensions to form front porch and additional bedroom incorporating previously approved rear extension
Geireann, High Hill
No comments made
SUPPORT
- 7/2017/2124** Replacement of existing garage and sunroom with new garage, sunroom, utility and bedroom
Borrowdale, Manor Brow
Support – Site visit made and spoke to owner - Sunroom is in disrepair and the work on the garage and bedroom is much needed. The work planned for the garage/bedroom and sunroom is of good design and will improve property
1 objection letter received
SUPPORT

ii) **RECEIVED** update on National Park Planning Decisions.

45. Mayor's Report

RECEIVED details of the Mayor's engagements and meeting attendance for the period 12th May 2017 – 8th June 2017.

46. Remembrance Sunday 2017

At the request of the Mayor, a proposal to change the time of the official Sunday Remembrance service at the War Memorial to 11 am for 2017 was considered.

RESOLVED That the Council's support for a change in the time of the service at Keswick War Memorial on the Sunday nearest to the 11th of November to 11am, be communicated to the organisers.

47. Payment of Accounts

RESOLVED that the accounts for June 2017 as approved by the Inspection Committee be authorised for payment for:

- i) The Town Council, vouchers 43 – 61 amounting to £26,989.18 (twenty six thousand nine hundred and eighty nine pounds and eighteen pence)
- ii) The Trusts, vouchers HP30 – FP48 amounting to £116,626.09 (one hundred and sixteen thousand, six hundred and twenty six pounds and nine pence)

The rota for Attendance of Members for Inspection of Accounts 2017-18 was noted by Councillors.

48. Annual Accounts

RESOLVED that the Statement of Accounts and the Annual Return for the year ending 31st March 2017 be approved and that the Chairman be authorised to sign them.

49. Request for reduced hire charge banner display – Keswick Museum

Consideration was given to a request from Keswick Museum to display a banner between the Moot Hall and Mountain Warehouse from mid-May until the end of October 2018 at a reduced hire charge.

RESOLVED that a discount of one third of the normal charge be approved.

50. Clerk's Report

RECEIVED the report of the Clerk.

51. Representatives on Outside Bodies

RECEIVED rota for reporting to Council.

52. Minutes of Committee Meetings

RECEIVED for information the minutes of the Events Committee meeting held 12th May 2017 and the Staffing Committee meeting held on 25th May 2017.

53. Correspondence

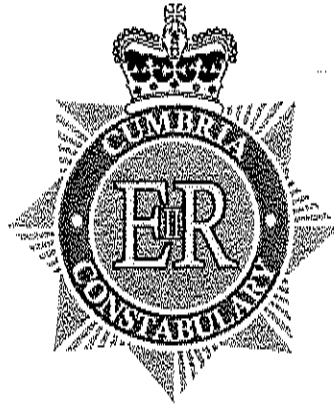
RECEIVED the following correspondence:

- i) Cumbria Highways – response to request for urgent action on kerbing in the Market Square
- ii) Cumbria Constabulary – Engagement by Cumbria Constabulary with Parish and Town Councils
- iii) CALC/LDNPA– United Utility Legacy Pipeline Fund update
- iv) United Utilities – Preparing the route for our West Cumbria water supply project

The meeting closed at 9.05 pm

Chairman

Date



Keswick Town Council update from Allerdale Rural

Neighbourhood Policing Team

Thank you for your invite to attend the **Keswick Town Council Meeting** on **Thursday 20th July 2017** at 7.30pm. I have altered my shift to enable me to attend, operational commitments allowing.

Please do pass on my apologies if it transpires I am unable to attend and do not hesitate to make me aware of any matters arising from the meeting, which I may be able to help with.

There have been **29** incidents reported to the Police for the area of **Keswick** since the last meeting. This is in comparison to **28** incidents for the same period in 2016.

Crimes Reported: 19

Anti-Social Behaviour incidents: 10

A summary of the reportable crimes and incidents follow.

Anti-Social Behaviour:

On the 4th of June 2017, just before 2am, a male was arrested in the area of Market Square for being drunk and disorderly having been aggressive and abusive to door staff at a licensed premises.

Also on the 4th of June 2017, at approximately 5am, police received complaints from a guest at a youth hostel in the town that a group of 3 or 4 young men were banging on the doors and shouting trying to gain access. There were no staff available to let them in. Police attended and spoke to the males who left the area voluntarily to get public transport home.

On the 9th of June 2017, a security guard at an event in the area of Crow Park contacted police to ask for assistance with a male who was drunk and disorderly to avoid a breach of the peace. Police attended and arrested the male.

On the 10th of June 2017, police received a complaint about loud music emanating from a premises in the Crow Park Road area of the town, with concerns there was no appropriate license for the event. Police attended, the event was properly licensed and finished at the appropriate time. No other complaints were received.

On the 11th of June 2017, just after midnight, police received a complaint from a resident in the Lake Road area of Keswick about a group of inebriated people talking loudly outside their home address. Patrols attended and completed an area search but all was quiet.

On the 14th of June 2017, a caller reported an altercation between himself and the driver of a scaffolding truck that had blocked access to his property. Police contacted the manager of the company who apologised directly to the caller and spoke to his employees about the incident. The caller was happy with this and did not require police attendance.

On the 17th of June 2017, the manager of a retail premises on Lake Road phoned to complain about patrons from a nearby public house sitting on the shop's window ledges. Officers have spoken to both parties and given advice, however, if agreement cannot be reached, it will be more of a civil matter.

On the 18th of June 2017, at approximately 3am, the proprietor of a guest house on Helvellyn Street phoned to report they could hear shouting and fighting. Police checked the location and conducted an area search, but there was nothing ongoing.

On the 23rd of June 2017, police received a report of some youths who had made a small camp and camp fire in some woods in the area of Borrowdale. A patrol attended but there was no sign of any one or any camps in the area.

On the 29th of June 2017, police received a report from a hotel manager in the Borrowdale Valley area about a highly intoxicated male in the hotel's reception area who was becoming abusive. Police attended, ascertained the male's room number and escorted him up to his room to sober up. There were no offences.

Criminal-Damage:

On the 3rd of June 2017, police received a report of a drunken male having damaged a vehicle in a public car park in the vicinity of Lake Road. Descriptions of those involved were circulated to patrols but area searches were negative.

On the 5th of June 2017, a caller from the Braithwaite area reported one of his front windows at his home address had been smashed some time between 12pm and 2pm. There were no witnesses or CCTV available. Police are appealing for anyone who may have information to please contact them on 101.

On the 11th of June 2017, police received a report that during the previous night, an unknown person had thrown a traffic cone through the windscreen of a car in the area of Helvellyn Street. There were no witnesses or CCTV and police are appealing for any information that may assist them to identify the culprits.

On the 12th of June 2017, police received a report of damage to the bodywork of a vehicle parked near Lingholm. There was no CCTV or witnesses to assist police with their enquiries.

On the 16th of June 2017, police received a report of criminal damage having been committed at Keswick School. The incident was caught on CCTV and the crime is still under active investigation.

On the 21st of June 2017, a caller wanted to report that overnight their vehicle had been scratched on the nearside doors while parked in the area of Ratcliffe Place. There were no witnesses or CCTV available.

On the 22nd of June 2017, police received a call about damage to a vehicle that had been left unattended in the area of Church Street. If anyone has any information in respect of damage to vehicles, police ask them to contact via 101 or speak to one of their local PCSOs.

Shoplifting, Burglary and Theft:

On the 1st of June 2017, the manager of a hotel in the area of Borrowdale phoned to report a number of thefts of credit cards from hotel rooms over a 3 day period. The crime is still under active investigation.

On the 5th of June 2017, a purse was taken from a handbag whilst a lady was shopping in the area of Tithebarn Street. A description of the male was circulated via ShopWatch and CCTV collected but no suspect was able to be identified. Police would like to remind the public to keep all bags and belongings securely closed. Local PCSOs are happy to give crime prevention advice to groups or individually. Please contact via 101.

Overnight on the 10th to the 11th of June 2017, a generator and tools with an approximate value of £2000 was taken from a secure container within a fenced off area near Penrith Road. The damage to the container and fence in the incident was estimated at £1500 and rendered it unuseable. If anyone has any information that may help to trace any of the equipment, police request they contact 101.

On the 15th of June 2017, a clothing retailer in the area of Main Street reported the theft of a number of items that had been on a display stand near the open door to the premises. There were no investigative opportunities and crime prevention advice has been provided.

Also on the 15th of June 2017, another clothing retailer in the area of Main Street reported finding an unknown person's clothing in their changing rooms. It was then discovered that various items of their own stock were missing,

presumed taken, although no staff had been aware and there was no CCTV. Details were passed over ShopWatch but the individual was not reported again.

On the 16th of June 2017, the manager of an outdoor clothing retailer in the Market Square area phoned to report a theft that had occurred on the 15th of June 2017 where a male has entered the store and, whilst trying on a pair of boots, has hidden his own trainers in his clothing and left the store without attempting to make payment. The incident has been captured on CCTV but the male has yet to be identified. All the thefts from clothing retailers on the 15th are believed to be linked. The ShopWatch members were advised and it will be taken to the next meeting.

Vehicle Crime:

On the 10th of June 2017, a caller reported that a handbag containing a purse, phone and sundry other items had been stolen from their unlocked insecure unattended vehicle whilst they took photos at a local beauty spot. Police would like to remind members of the public never to leave cars unlocked and valuables unattended at any location.

Public Disorder:

On the 9th of June 2017, a letter was received at Cockermouth Station reporting that on the 17th of May, in the area of Portinscale, a cyclist had been knocked off their bicycle and bitten by a dog. Police identified the owner of the dog and the incident was dealt with by way of community resolution.

Also on the 9th of June 2017, a male was arrested in the area of Crow Park for possession of a bladed article. This relates to the same male who had earlier been arrested for being drunk and disorderly. He was charged and has been summonsed to court.

On the 10th of June 2017, police received a report that a group of youths had been threatened by a male in the area of Museum Square. The group had been socialising and playing with a rugby ball when they had been shouted at. This incident is still under active investigation.

On the 17th of June 2017, police received a report of an assault without injury between 2 teenage girls. The incident has been dealt with by way of community resolution.

If anybody has any information that will assist Police with any of the aforementioned incidents, please make contact on 101 or speak to a Police officer or PCSO.

**Alternatively information can be passed anonymously to
CRIMESTOPPERS on 0800 555 111**

Our new web-site is up and running and you can find general advice and information on how to deal with some situations, and who would be best to contact to assist with them. www.cumbria.police.uk/services

A message from Allerdale Rural Neighbourhood Policing Team

Crime prevention over the summer months.

Please be vigilant where you park your vehicle, ideally park in well used car parks and try to avoid parking in laybys in isolated locations. Please remove all belongings including tell-tale signs such as satellite navigation / iPod cables.

Keep an eye on your oil storage tank, make regular checks on the level of oil and make sure any filling caps are secure. There are specialist alarms that can be fitted to alert the householder of any tampering to the tank or a sudden drop in the level of oil.

Cyclists are advised to secure your cycle at all times to immovable object. There have been instances where cyclists have popped into toilets or into a café and on returning to where they left their cycle, it has been stolen. Think about registering your bike through the Bike Register scheme, ask your local PCSO for details.

•**Whenever possible** keep your doors locked and windows closed, especially if you are upstairs, or in another part of the house, or in the garden. Also we encourage people to fit, and most importantly use, good locks on ground floor and accessible windows.

•**Remember to lock up** even if you are only going out for a couple of minutes – that is all the time a thief needs.

•**Before** going to bed, close all ground floor and accessible windows and remember to lock all your doors.

•**It is worth remembering** that most household insurance policies do not cover the theft of property from within a home that has been left insecure.

•**If you have an intruder alarm** – use it. Set it at night to protect vulnerable zones.

•**Outbuildings and sheds** – make sure they are locked and secure using suitable locks

•**Quad bike thefts / farm machinery** - Police would advise owners to check their storage security. The Police can provide farmers or other quad bike owners with **Smartwater kits and signs** at a discounted price of £45. Some quad bike specialists can also fit them with tracking devices. You can check the internet for local suppliers. It is advised that you store your quad bike in a secure outbuilding and remove the key when they are stationary. Domestic households can contact their local PCSO for a Selecta DNA kit which cost £10.

•**Postcode all types of property** to deter thieves and improve the chances of tracing the stolen items. "Postcoding" can be done with ultra-violet marker pens, engraving, stamping or even paint. Further details are available from your local Neighbourhood Police Community Support Officer details below.

•**Tents & Caravans** – please make sure that valuables are taken from them and stored securely out of site no matter how long you are away from them

Report anything suspicious

Please let us know as soon as possible if you see anyone behaving suspiciously; many criminals are apprehended due to information from members of public. Telephone: 101, or if a crime is in progress: 999. If you have information regarding crime you can also contact Crimestoppers anonymously on 0800 555 111. You will not be asked for your name or any details.

Cumbria Community Messaging

Please pass this message onto friends, family and residents of your areas to re highlight the issue.

If you would like to join Cumbria Community Messaging then please contact us or visit: www.cumbriacommunitymessaging.co.uk

It is managed by the Cumbria Neighbourhood Watch Association and offers you and other members of communities across Cumbria the means to receive crime information from Cumbria Police. You can select which information you wish to receive by managing your own settings, and it is completely **FREE**. Anyone can join, you do not have to be a member of Neighbourhood Watch (NHW), or become a member of NHW to join. Farm Watch, Church Watch and Camping and Caravan Watch are a small example of the schemes that you can register for. You can join as an individual or as a group. If you want to receive information but do not wish to be responsible for a larger group, you are still welcome to make use of this messaging system.

As well as Cumbria Constabulary the partners providing information are Cumbria County Council, Cumbria Fire and Rescue Service and Cumbria Neighbourhood Watch Association. If you do not have internet access, contact your local PCSO and they will aid in registering your details on the system.

YOU CAN ALSO FOLLOW CUMBRIA POLICE ON TWITTER AND FACEBOOK. THESE WILL GIVE TRAFFIC REPORTS AND INFORMATION IN RELATION TO CUMBRIA POLICE AND ANY UNEXPECTED INCIDENTS.

www.twitter.com/cumbriapolice

or

<https://www.facebook.com/cumbriapolice>

Contact can be made to: call 101

For emergency always call 999

Your local Inspector is Inspector 1653 Richard Smillie

Your local Sergeant is Sergeant 1113 Gillian Atkinson

Your local Police Community Support Officer is:

PCSO 5356 Catherine Smith

PCSO 5376 Todd Stuart

Email: catherine.smith@cumbria.police.uk

Email: Todd.Stuart@cumbria.police.uk

Thank you.

Decisions Received from LDNPA

Planning Decisions Received between 9/06/2017 & 13/07/2017

Plan Ref	Date of Application	Location	Postcode	Description	KTC Observations	LDNPA Decision	Appeal Decision
7/2015/2284	December-15	Greta Gardens, Crow Park Road, Keswick	CA12 5EL	Modification of S106 Agreement on approval ref 7/2012/2034 to extend occupancy restriction to Cockermouth and/or local family connection	Support the local family connection aspect of this application only - SUPPORT Object to Cockermouth aspect as it is not within the National Park - OBJECT	WITHDRAWN	
7/2016/2212	December-16	Boat House to Waters Edge, Lake Side, Lake Road	CA12 5DJ	Proposed restoration of existing flood damaged boat house incorporating the removal of roof, bell tower and floors. Carefully setting aside structure for reuse, after raising masonry 1.2m to raise floor to above January 2016 flood level together with more substantial balcony to replace existing, with teak capped iron railings to match existing gate at the Waters Edge Cottage adjacent	SUPPORT	GRANTED	
7/2017/2022	January-17	Site of former Castlehead House Hotel, Borrowdale Road, Keswick	CA12 5DD	Demolition of existing dwelling and erection of six dwellings	OBJECT - Original application & SUPPORT - Amended application	GRANTED	

Plan Ref	Date of Application	Location	Postcode	Description	KTC Observations	LDNPA Decision	Appeal Decision
7/2017/2045	February-17	F & W Green Ltd Workshop, Ratcliffe Place, Keswick	CA12 4DZ	Demolition of buildings fronting onto Ratcliffe Place and construction of 3 new dwellings with associated site works. Conversion of existing Workshop at rear of site to form a self contained flat with garage parking below	SUPPORT	GRANTED	
7/2017/2055	April-17	56 Wordsworth Street	CA12 4BZ	Replace windows and doors	SUPPORT	GRANTED	
7/2017/2059	March-17	The Mill Race, 4 Greta Side, Keswick	CA12 5LG	Use of building as live/work unit	SUPPORT	GRANTED	
7/2017/2063	March-17	Greta Lodge, Southey Hill, Keswick	CA12 5ND	Demolition of existing utility and porch. Construction of new utility extension	SUPPORT	GRANTED	
7/2017/2065	March-17	11 & 12 Penrith Road, Keswick	CA12 4HF	Flood resistance works including new boundary wall	SUPPORT	GRANTED	
7/2017/2070	March-17	Land adjacent to the Old Chapel, Derwent Island, Keswick	CA12 5DL	Reconstruction of storm damaged boathouse	SUPPORT	GRANTED	
7/2017/2072	March-17	12 Greta Street, Keswick	CA12 4HS	Extensions and alterations to dwelling incorporating flood resilience measures	DEFER	GRANTED	
7/2017/2082	April-17	68 Main Street, Keswick	CA12 5DX	Replacement display windows in existing retail unit	SUPPORT	GRANTED	
7/2017/2089	April-17	Tourist Information Centre, Moot Hall, Market Square, Keswick	CA12 5JR	Replace internal rotten timbers with steel beams	SUPPORT	LISTED BUILDING CONSENT	
7/2017/2090	April-17	Westways, Rogerfield, Keswick	CA12 4BN	Construction of new garden room at rear of Westways	SUPPORT	GRANTED	

Plan Ref	Date of Application	Location	Postcode	Description	KTC Observations	LDNPA Decision	Appeal Decision
7/2017/2091	April-17	Land at Springs Garth, Keswick	CA12 4BG	Development of land without compliance with conditions previously attached to planning permission ref. 7/2015/2115 (Erection of a single dwelling) to allow the removal of the requirement for obscure glazing (condition 12) and the installation of a permanent internal fixed louvered frame to lower three fifths of first floor window on south east elevation	SUPPORT	GRANTED	
7/2017/2099	April-17	Beetholom, Southey Hill, Keswick	CA12 5ND	Replacement of existing sliding sash windows with new wood side hung casement windows	SUPPORT	GRANTED	
7/2017/2102	Apr-17	Battersby Hall, Church Street, Keswick	CA12 4DS	Conversion of Battersby hall into 5 local occupancy dwellings	SUPPORT	GRANTED	
7/2017/2106	Apr-17	Standish Street, Keswick	CA12 5LS	Proposed addition of display windows and entrance door into existing retail unit	SUPPORT	GRANTED	
7/2017/2132	Sep-16	Quinta, Keswick	CA12 5RA	Confirmation of compliance with condition no 5 (colour of doors and windows) and 6 (renewable energy) of planning permission ref 7/2016/2240	SUPPORT	DETAILS CONSIDERED ACCEPTABLE	

KESWICK TOWN COUNCIL

TOWN COUNCIL MEETING 20th July 2017

MAYOR'S ENGAGEMENTS & MEETING ATTENDANCE

For period 9th June 2017 – 13th July 2017

Friday 9 June	Official Opening of Keswick Mountain Festival - held at Crow Park, Keswick
Monday 12 June	Inn on the Square 2 nd Birthday Party - held at Inn on the Square, Keswick
Thursday 15 June	Launch of re-opening of Derwent Pencil Museum - held at Pencil Museum, Southey Works, Keswick
Sunday 18 June	Opening of the Lakesman Triathlon and presentation of finishers medals - Lakeside, Keswick
Monday 19 June	Office accommodation meeting with Allerdale Borough Council - held in Council Chamber, Keswick
Wednesday 21 June	Car Parking Issues pre-meeting - held in Council Chamber, Keswick
Thursday 22 June	Arrival of Knights bridge - interviews with BBC Look North, ITV Border and journalists - held at Fitz Park, Keswick
Friday 23 June	Car Parking meeting with Allerdale Borough Council and Cumbria County Council - held in Council Chamber, Keswick
Sunday 25 June	Midsummer Festival - Scruffs Dog Show and presentation of 2 awards - held at Fitz Park, Keswick
Sunday 25 June	Mayor of Keswick Civic Songs of Praise Service - held at St John's Church, Keswick
Wednesday 28 June	Flood Risk Management Presentation - held at Skiddaw Hotel, Keswick
Wednesday 28 June	Fitz Park Stakeholder meeting - held in Council Chamber, Keswick
Saturday 1 July	St John's Church Fete - held at St John's Church, Keswick

Sunday 2 July **	Kendal Town Council - Mayor's Sunday Parade and Civic Service - held at Kendal Parish Church
Tuesday 4 July	Sustainable Diets: Eating that's Good News for the Earth – Workshop meal and evening talk. Keswick St John
Sunday 9 July	Derwent Regatta - held at Crow Park, Keswick
Monday 10 July	Neighbourhood Plan meeting - held in Council Chamber, Keswick
Tuesday 11 July	Receiving a cheque for the Charity Mind from Keswick Street Theatre - held in Market Square, Keswick

**Attended by Deputy Mayor

Please note, additional information provided as follows:

Supporting Attendance Information:

Official Opening of Keswick Mountain Festival - held at Crow Park, Keswick

Friday 9 June. Although this event was staged in June rather than in May as in previous years, the weather was no kinder. Sunday's plans were very disrupted due to the weather. But the feedback was that it was a successful event with increased numbers attending for the main live music event.

Inn on the Square 2nd Birthday Party – held at Inn on the Square, Keswick

Monday 12 June. A good opportunity to network and hear how businesses such as Pioneer withstood the Flood and its aftermath.

Launch of re-opening of Derwent Pencil Museum - held at Pencil Museum, Southey Works, Keswick

Thursday 15 June. It was good to see this Museum open again, and John Craven OBE praised the resilience of the community and the staff.

Opening of the Lakesman Triathlon and presentation of finishers medals - Lakeside, Keswick

Sunday 18 June. A 5.30am beginning, to start the race at 6am. Nearly 400 athletes swam 2.4 miles, cycled 112 miles and ran 26.2 miles. Seeing all the swimmers come out of the lake, and presenting the winners medal to Joe Duckworth after 9 hours and 15 minutes showed me just how much some people are capable of. It is estimated that this event brought in over £1.5 million into the local economy.

Office accommodation meeting with Allerdale Borough Council - held in Council Chamber, Keswick

Monday 19 June. Meeting to discuss future possibilities with other Councillors attending also.

Car Parking issues pre-meeting - held in Council Chamber, Keswick

Wednesday 21 June. Discussion including other Councillors.

Arrival of Knights Bridge - interviews with BBC Look North, ITV Border and journalists - held at Fitz Park, Keswick

Thursday 22 June. Slightly earlier timewise than expected, but a great thing to see and be a part of. The first of two significant events was well documented by journalists for the local papers and the media for ITV and BBC1.

The second event – the official opening is expected to be an even bigger event towards the end of July.

Car Parking meeting with Allerdale Borough Council and Cumbria County Council - held in Council Chamber, Keswick

Friday 23 June. A challenging meeting as there are many ideas as to what might help ease the parking situation – both in the Car Parks and on the streets. Attended by other Councillors and Glen Savage of Fair Parking for Keswick (fairparkingforkeswick@gmail.com)

Midsummer Festival - Scruffs Dog Show and presentation of 2 awards - held at Fitz Park, Keswick

Sunday 25 June. Judging the Best male Puppy, and the dog with the waggiest tail. It was great to see so many well behaved dogs with their responsible owners.

Mayor of Keswick Civic Songs of Praise Service - held at St John's Church, Keswick

Sunday 25 June. Over 120 attended this and £231.36 was raised for the Charity "Mind". Support was given by the Mayor's Cadet Romily Newton, Keswick's Deputy Mayor Cllr David Burn, Copeland MP, Cumbria's Crime and Police Commissioner, the Deputy Mayor of Allerdale, Mayor of Workington, Mayor of Cockermouth and the Mayor of Wigton, as well as other invited leaders of Voluntary organisations and Church Leaders.

Flood Risk Management Presentation - held at Skiddaw Hotel, Keswick

Wednesday 28 June. An informative event, although it may not be till the autumn that details of what actions may be taken is given. Then the process of seeking funding begins. So physical work to prevent flooding if another storm such as Desmond hits us again is not going to happen for at least a couple of years.

Fitz Park Stakeholder meeting - held in Council Chamber, Keswick

Wednesday 28 June. Given the disappointing news from the Flood meeting in the morning, Rachel's report was full of information and ideas that can be put in to practice. We can do more to protect ourselves and to make the clear up after any other such flood much easier. This was good news.

St John's Church Fete - held at St John's Church, Keswick

Saturday 1 July. A sunny beginning to a busy and successful event.

Sustainable Diets: Eating that's Good News for the Earth – Workshop meal and evening talk - held at Keswick St John

Tuesday 4 July. A day to hear about how the way we eat is affecting the world, how interlinked everything is. With an incredible amount of information regarding Health, Environment, Culture, Food quality, Economics, Policy and Governance. A Study Day hosted by SusKes - expect to hear more from them. www.suskes.org.uk

Derwent Regatta - held at Crow Park, Keswick

Sunday 9 July. A relaxed time in the outdoor space with stunning backdrops, but with the challenging events giving it a serious edge. I only attended part of this weekend event.

Neighbourhood Plan meeting - held in Council Chamber, Keswick

Monday 10 July. The Neighbourhood Plan group is doing a thorough job on looking at issues that affect us all, and all within the Town. It was good to see some of the many Town's people who are involved in this work.

Receiving a cheque for the Charity Mind from Keswick Street Theatre - held in Market Square, Keswick

Tuesday 11 July. A generous cheque was presented to Anmol Sandhu from Mind in West Cumbria for the Mayor's Charity Mind. It was good to link the 'givers' with the benefitting Charity. Bob Brydon who has written Street Theatre Plays for 15 years presented the cheque. Another local Charity also benefitted from the Street Theatre's performances. Much hard work goes on in and around Keswick that we may miss becoming aware of.

Allerdale Borough Council Report to Keswick Town Council July 2017

1

Moot Hall Allerdale Borough's work continues and is likely to be completed by late Aug or early sept. At some point there will be need for a crane to bring in large steel beams to be put into supporting the tower. Work will not take place on Thu, Sat or Sun.

2

Car Parking.

I am continuing to press for Bell Close car park to revert to 3 hours and that should be change in the pricing at Lakeside for evenings. The new car parking signs are still on going.

3

Social Impact Investment Fund

This fund (which I have just heard of) has been running for 3 years and is part of a Britain's Energy Coast (BEC) and nuclear sector funding to the West Coast Borough Councils. It is £1m divided between Copeland and Allerdale. This £500k grant is administered by Allerdale and is a fund of last resort for investment into new premises or equipment particularly relating to securing new jobs. Applications can be made to Andrea Hines at Allerdale Borough Council. Unfortunately, as far as I can see from the figures, of the £1.5m that has come through over the last 3 years only £10k has wended it's way to Keswick.

Tony Lywood (Allerdale Borough Councillor)

Cumbria County Council report 20/7/17

The Local Area Committee of the County Council met on Mon July 10th where Glen Savage from the Fair Parking for Keswick group handed in a petition of 350 signatures. The liaison between the Borough and the County continues to push for an overarching review of parking in Keswick.

I have joined the Highways Working group where I intend, among other things, to ramp up the campaign within the County to have the badly designed kerb arrangement reviewed and repaired or replaced with something that does not cause continuous injury to locals and visitors alike. I also intend to try to get the outlying parish road surfaces looked at as some of them are in very poor repair.

As part of my County Council remit I have been appointed to two outside bodies:

The Lake District National Park Authority and the Keswick School Trustees.

Tony Lywood

Cumbria County Councillor

Report from the North DA Parishes Member of the LDNPA - June 2017

The LDNPA's AGM took place on 21st June. As usual, one of the agenda items was the appointment of Members to committees. My appointments remain the same, as follows.

- Development Control Committee (DCC)
- Park Strategy & Vision Committee
- Rights of Way Committee (ROW)

In addition, I shall, as the current Chairman of ROW Committee, continue to represent the LDNPA on the (recently combined) Cumbria & Lakes Local Access Forum. Within the Authority, I continue as a member of the North Distinctive Area team and of the Nuclear Task & Finish Group. The latter has most recently been involved in the production of the Authority's responses to the consultations on National Grid's North West Coast Connection and the proposed new-build nuclear power station at Moorside. Both of these projects are currently on hold.

A standing agenda item at every meeting of the full Authority is an update from the Chief Executive, Richard Leafe. On this occasion, there was news about the World Heritage Site bid. The application will be considered at the UNESCO World Heritage Convention which takes place in Poland from 2nd - 12th July. Richard was able to report that the English Lake District is to be recommended unconditionally as a World Heritage Site at this meeting. He emphasised that this is at present only a recommendation, with the outcome not yet certain. However, this is a very significant step for the bid. What does seem certain is that I shall have more definite news to report on this in my next issue.

At June's meeting of DCC we received the annual performance report. Here are a few headline figures.

- 1245 applications were received (compared with 1132 last year and 982 two years ago).
- 91% of applications were approved.
- 93% of applications were determined under delegated powers by officers (the Government sets a national guideline minimum of 90%).
- 23 appeals against the Authority's decisions were received.
- 18% of appeals were successful (as against the target maximum of 35%).
- 80% of major planning applications were determined within 13 weeks (as against a national performance indicator of 60%).
- 73% of minor planning applications were determined within eight weeks (as against the national performance indicator of at least 65%).



Cumbria County Council

Environment • Cumbria Highways • Joseph Noble Road • Lillyhall • Workington • CA14 4JH
T: 01946 506550 • F: 01946 506537 • E: Philip.groom@cumbria.gov.uk

Date: 16/06/17
Your reference: KTRO/17/002
Our reference: KTRO/17/002

Dear Occupier

KESWICK TRAFFIC REGULATION ORDER (TRO) REVIEW: CROW PARK ROAD, KESWICK

I am writing to inform you of proposals to make adjustments to parking restrictions in Crow Park Road, as per the attached plan.

Cumbria Highways propose that existing seasonal single yellow line restrictions (no waiting at any time Good Friday – 31st October, 8.30am – 7pm) are adjusted to double yellow lines (no waiting at any time); with exception to a short length where parking will be permitted, indicated by a green line on the plan.

These proposals are being put forward in order to make the restrictions enforceable all year round, and to prevent obstructive parking around the camp sites, rugby club and residential home – yet allowing a short section of parking which we believe will not impact on the operation of the camp sites.

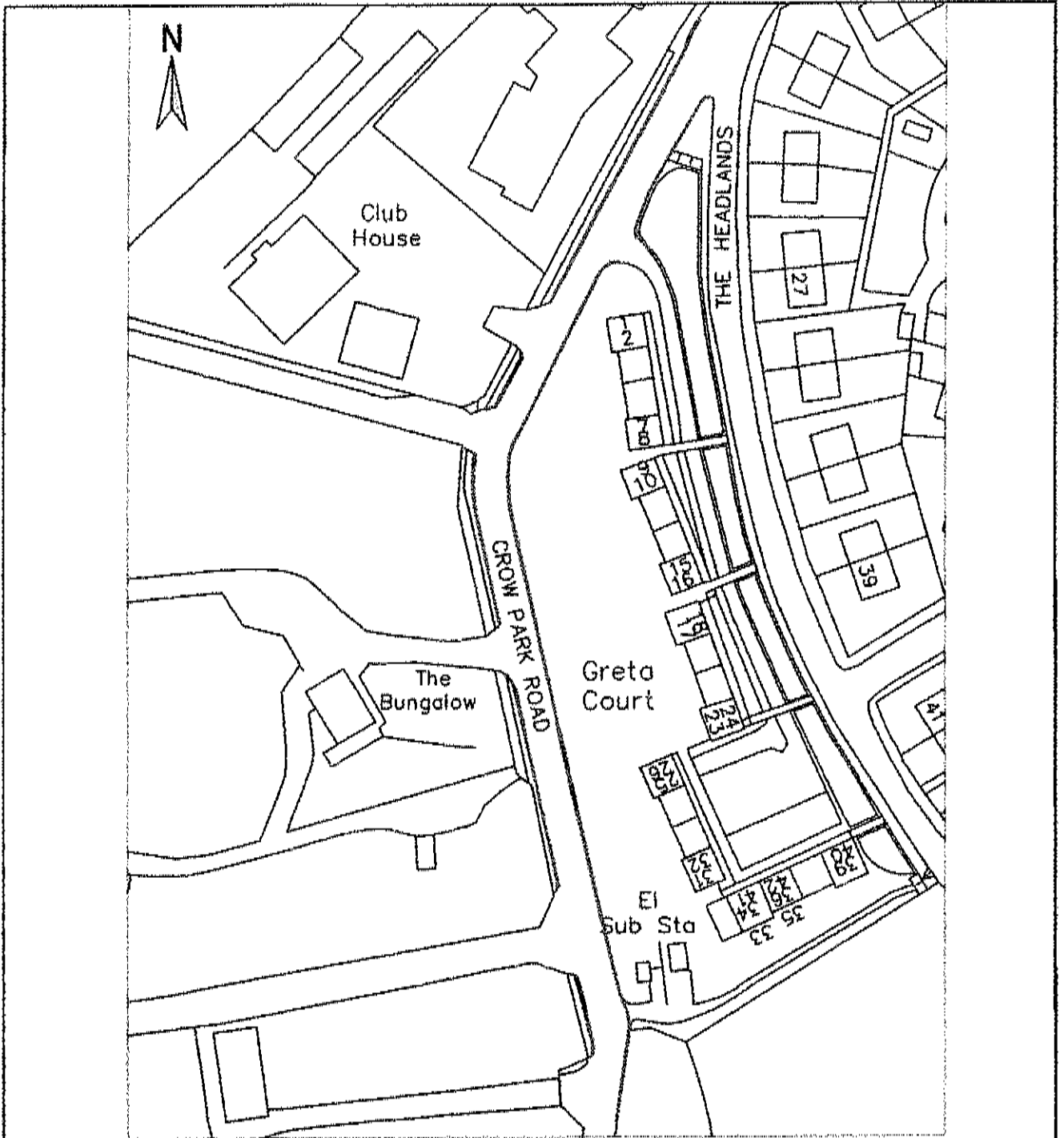
This initial letter is to invite initial comments and feedback prior to a "formal advertisement" which will take place later in 2017. Should you have any comments or questions relating to this, please contact me either by email or letter by Friday 7th July.



Yours faithfully,

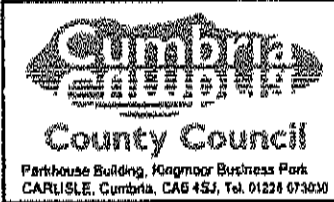
A handwritten signature in black ink, appearing to be 'P. Groom'.

Philip Groom
Traffic Management Officer





KEY	
	Proposed double yellow lines (no waiting at any time) to replace single yellow line (no waiting Good Friday – 31st Oct 8.30am – 7pm)
	Removal of existing single yellow lines (no waiting Good Friday – 31st Oct 8.30am – 7pm) to allow parking



**Keswick TRO Review
Crow Park Road**

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Drawing No. KTRO17/PNG008.Rev0

Drawn by PNG Scale 1:1000 Date JUN '17



County Council

Cumbria County Council

Environment • Cumbria Highways • Joseph Noble Road • Lillyhall • Workington • CA14 4JH

T: 01946 506550 • F: 01946 506537 • E: Philip.groom@cumbria.gov.uk

Date: 16/06/17
 Your reference: KTRO/17/003
 Our reference: KTRO/17/003

Dear Occupier

KESWICK TRAFFIC REGULATION ORDER (TRO) REVIEW: CHURCH STREET, KESWICK

I am writing to inform you of proposals to make adjustments to parking restrictions in Church Street, as per the attached plan.

Cumbria Highways propose that existing seasonal single yellow line restrictions (no waiting at any time Good Friday – 31st October, 8.30am – 7pm) on the southern side of the carriageway are adjusted to double yellow lines (no waiting at any time); with exception to a short length where the single yellow line restriction will be kept, but will be operational all year rather than seasonal and effective between 8.30am and 7pm.

These proposals are being put forward in order to prevent parking where it is causing obstruction across an off-street parking area; and to ensure that the remaining single yellow line is enforceable all year round – preventing day time parking, but allowing parking in the evening.

Additionally we propose that the "1hr disc parking, 8am – 6pm, 7 days" restriction is removed, due to the former library no longer being in operation and following requests for the one hour restriction to be relaxed and brought into line with the immediate area. Please note a disc parking restriction may be reintroduced at a later date, but it would be likely to have the time limit increased to two hours, and offer resident exemption. It would also be subject to a full consultation process similar to this, allowing residents to air their views.

This initial letter is to invite initial comments and feedback prior to a "formal advertisement" which will take place later in 2017. Should you have any comments or questions relating to this, please contact me either by email or letter by Friday 7th July.

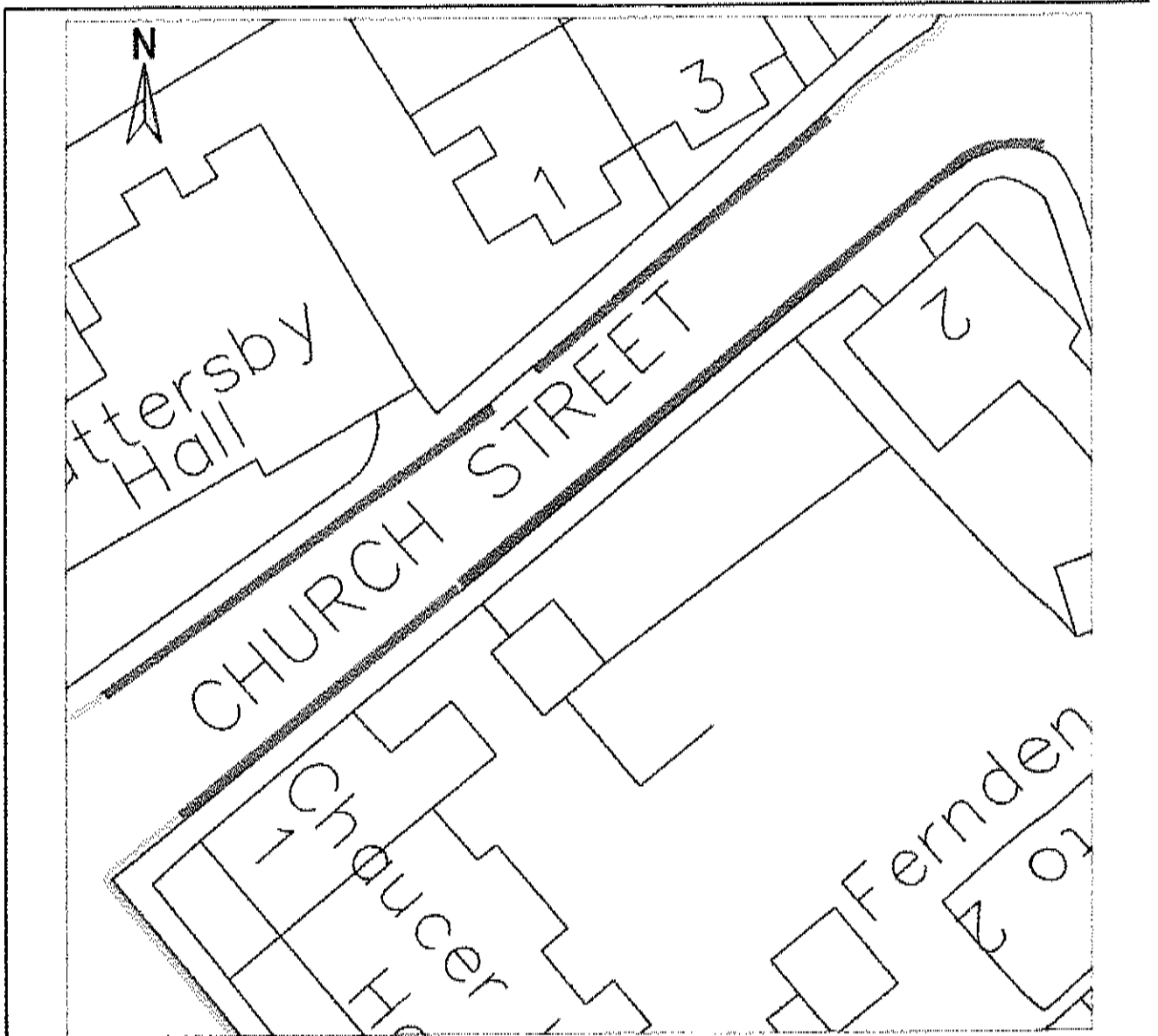
Yours faithfully,

Philip Groom
 Traffic Management Officer





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KEY

-  Existing double yellow lines (no waiting at any time)
-  Proposed double yellow lines (no waiting at any time) to replace single yellow line (no waiting Good Friday – 31st Oct 8.30am – 7pm)
-  Existing single yellow line (no waiting Good Friday – 31st Oct, 8.30am – 7pm) to be adjusted to "no waiting 8.30am – 7pm"
-  Existing "1hr Disc Parking 8am – 6pm, 7 days" to be removed and replaced with unrestricted parking



County Council
 Parkhouse Building, Kingmoor Business Park
 CARLISLE, Cumbria, CA6 4BJ. Tel 01228 673030

**Keswick TRO Review
 Church Street**

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T: 01946 506550 · F: 01946 506537 · E: Philip.groom@cumbria.gov.uk

Date: 16/06/17
Your reference: KTRO/17/004
Our reference: KTRO/17/004

Dear Occupier

KESWICK TRAFFIC REGULATION ORDER (TRO) REVIEW: ACORN STREET, KESWICK

I am writing to inform you of proposals to make adjustments to parking restrictions in Acorn Street, as per the attached plan.

Cumbria Highways propose that existing seasonal single yellow line restrictions (no waiting at any time Good Friday – 31st October, 8.30am – 7pm) are adjusted to double yellow lines (no waiting at any time). These proposals are being put forward in order to prevent obstructive parking and to ensure that the restrictions are enforceable all year round.

This initial letter is to invite initial comments and feedback prior to a "formal advertisement" which will take place later in 2017. Should you have any comments or questions relating to this, please contact me either by email or letter by Friday 7th July.

Yours faithfully,

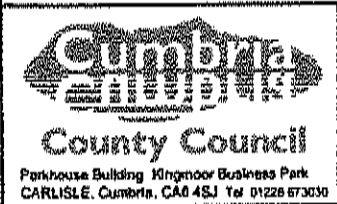
A handwritten signature in black ink, appearing to be 'P. Groom'.

Philip Groom
Traffic Management Officer





KEY	
	Existing double yellow lines (no waiting at any time)
	Proposed double yellow lines (no waiting at any time) to replace single yellow lines (no waiting Good Fri - 31st Oct 8.30am - 7pm)

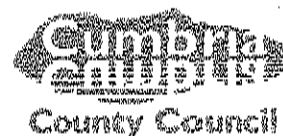


**Keswick TRO Review
Acorn Street**

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Cumbria County Council

Environment • Cumbria Highways • Joseph Noble Road • Lillyhall • Workington • CA14 4JH

T: 01946 506550 • F: 01946 506537 • E: Philip.groom@cumbria.gov.uk

Date: 16/06/17
 Your reference: KTRO/17/005
 Our reference: KTRO/17/005

Dear Occupier

KESWICK TRAFFIC REGULATION ORDER (TRO) REVIEW: THE HEADS / LAKE ROAD, KESWICK

I am writing to inform you of proposals to make adjustments to parking restrictions in The Heads and the Lake Road turning area, as per the attached plan.

Cumbria Highways are making the following proposals:

- 1) Two sections of existing seasonal single yellow line restrictions (no waiting Good Friday – 31st October, 10am – 4pm) on Heads Road are adjusted to double yellow lines (no waiting at any time); indicated by red lines on the attached plan. This is in order to prevent obstructive parking at all times and during the whole year.
- 2) A section of existing seasonal single yellow line (no waiting at Good Friday – 31st October, 10am – 4pm) on The Heads is adjusted "no waiting 8.30am to 7pm. This will ensure that this section of highway is kept clear of obstructive parking during peak times (applicable all year), but permitting parking outside of peak hours.
- 3) A section of existing seasonal single yellow line (no waiting at Good Friday – 31st October, 10am – 4pm) in the Lake Road turning area is adjusted "no waiting 10am to 4pm". This will ensure that this off-peak parking provision still exists, but that the area remains clear during the times that the restriction is operational, and is applicable all year. The revised restriction will prevent all-day parking and keep the hotel and guest house frontages clear, but allow parking for guests arriving after 4pm and leaving before 10am should parking provision elsewhere be limited.

In relation to proposal (3), disc parking has been requested in this area by one of the local business offering accommodation; however exemption permits are not available for businesses and it is the view of Cumbria Highways that disc parking in this location would lead to problems by attracting more speculative parking to the area.

This initial letter is to invite initial comments and feedback prior to a "formal advertisement" which will take place later in 2017. Should you have any comments or questions relating to this, please contact me either by email or letter by Friday 7th July.

Yours faithfully,


 Philip Groom
 Traffic Management Officer





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KEY

-  Existing double yellow lines (no waiting at any time)
-  Proposed double yellow lines (no waiting at any time) to replace single yellow line (no waiting Good Friday - 31st Oct 10am - 4pm)
-  Existing single yellow line (no waiting Good Friday - 31st Oct, 10am - 4pm) to be adjusted to "no waiting 10am - 4pm"
-  Existing single yellow line (no waiting Good Friday - 31st Oct, 10am - 4pm) to be adjusted to "no waiting 8.30am - 7pm"



County Council

Parkhouse Building, Kingmoor Business Park
CARLISLE, Cumbria, CA5 4SJ, Tel 01228 573030

**Keswick TRO Review
The Heads / Lake Road**

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Cumbria County Council

Environment · Cumbria Highways · Joseph Noble Road · Lillyhall · Workington · CA14 4JH
 T: 01946 506550 · F: 01946 506537 · E: Philip.groom@cumbria.gov.uk

Date: 16/06/17
 Your reference: KTRO/17/006
 Our reference: KTRO/17/006

Dear Occupier

KESWICK TRAFFIC REGULATION ORDER (TRO) REVIEW: THE HEADS, KESWICK

I am writing to inform you of proposals to make adjustments to parking restrictions in The Heads, as per the attached plan.

Cumbria Highways propose that existing seasonal single yellow line restrictions (no waiting at any time Good Friday – 31st October, 10am – 4pm) are adjusted to double yellow lines (no waiting at any time); as per the attached plan.

These proposals are being put forward in order to make the restrictions enforceable all year round, and to prevent obstructive parking. With the present arrangement, it is not possible for vehicles to park on both sides of The Heads without causing obstruction; therefore the yellow line restrictions must reflect this and be applicable at all times.

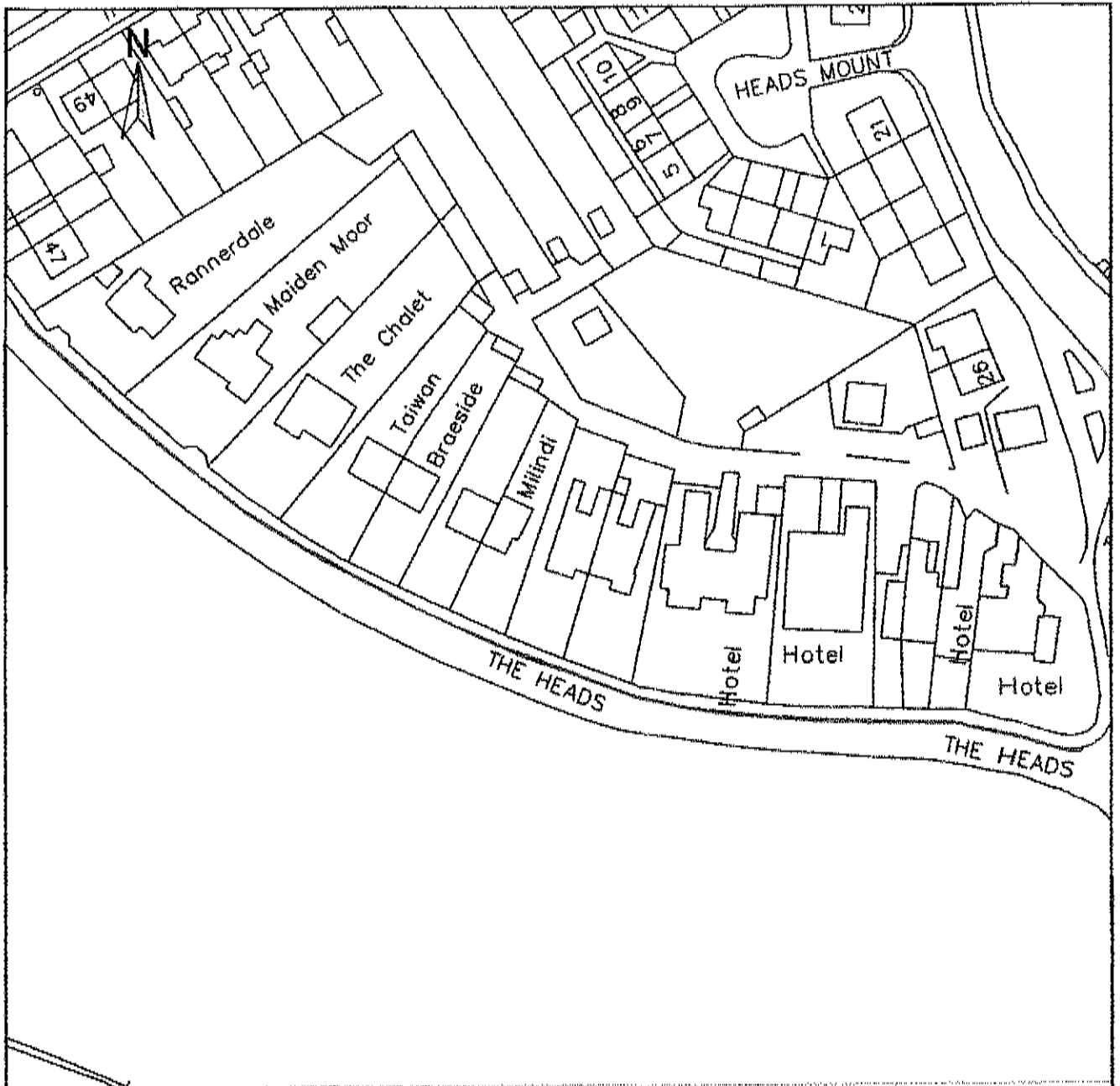
The double yellow lines will also mean that the existing yellow signage will be able to be removed, therefore minimising "on-street clutter" and helping with the aesthetics of the area.



This initial letter is to invite initial comments and feedback prior to a "formal advertisement" which will take place later in 2017. Should you have any comments or questions relating to this, please contact me either by email or letter by Friday 7th July.

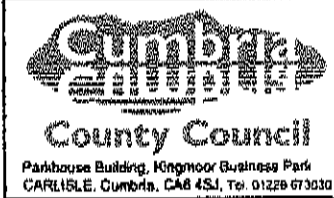
Yours faithfully,

Philip Groom
 Traffic Management Officer





KEY	
	Existing double yellow lines (no waiting at any time)
	Proposed double yellow lines (no waiting at any time) to replace single yellow line (no waiting Good Friday - 31st Oct 10am - 4pm)



**Keswick TRO Review
The Heads**

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Cumbria County Council

Environment - Cumbria Highways • Joseph Noble Road • Lillyhall • Workington • CA14 4JH

T: 01946 506550 • F: 01946 506537 • E: Phillip.groom@cumbria.gov.uk

Date: 16/06/17
 Your reference: KTRO/17/007
 Our reference: KTRO/17/007

Dear Occupier

KESWICK TRAFFIC REGULATION ORDER (TRO) REVIEW: AMBLESIDE ROAD, KESWICK

I am writing to inform you of proposals to make adjustments to parking restrictions in Ambleside Road, as per the 3x attached plans.

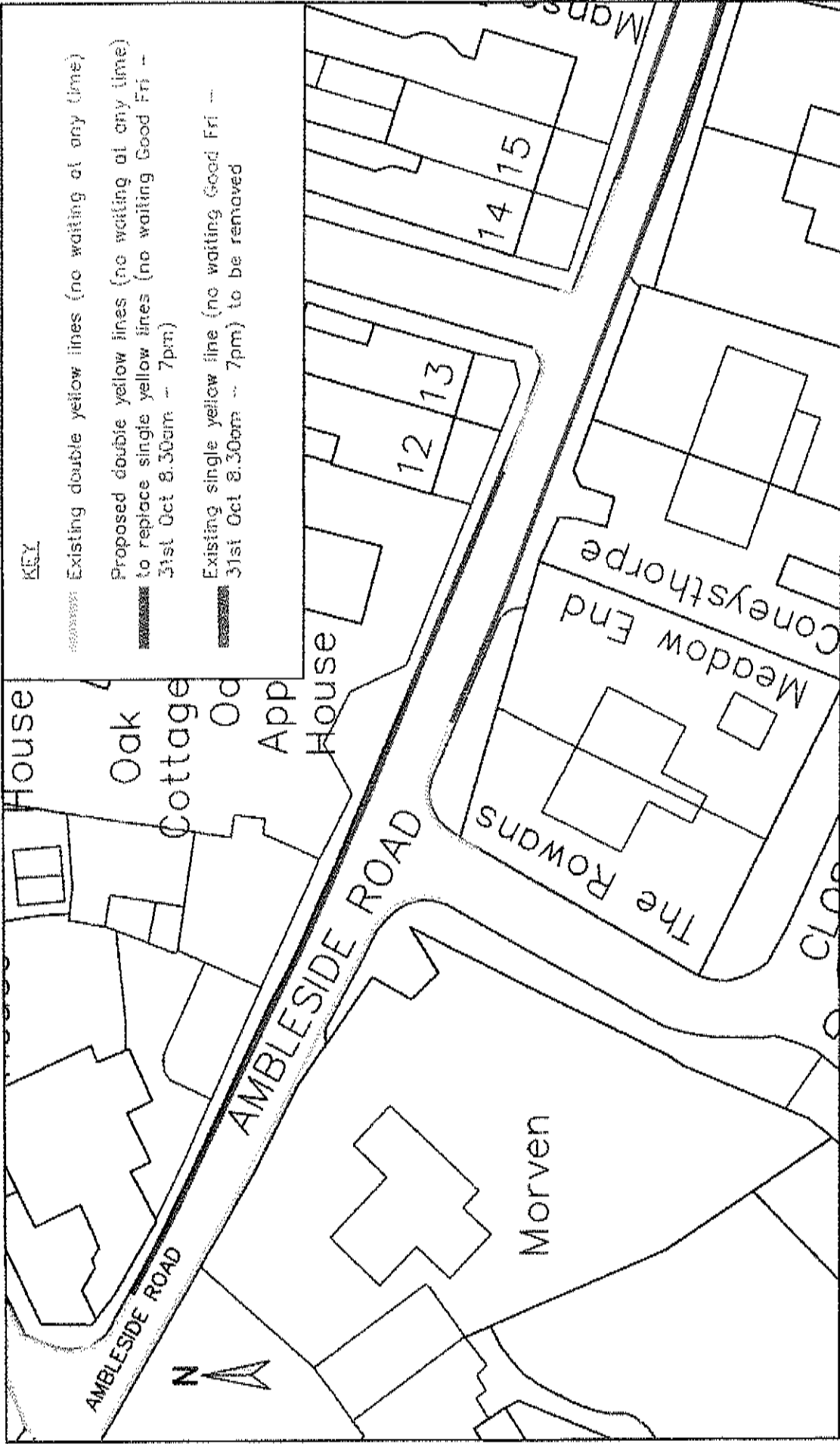
Cumbria Highways are making the following proposals:

- 1) To replace existing seasonal single yellow line restrictions (no waiting Good Friday – 31st October, 10am – 4pm) with double yellow lines (no waiting at any time); as indicated by red lines on the attached plans. This is in order to prevent obstructive parking at all times and during the whole year.
- 2) To remove four short sections of single/double yellow line restrictions as shown by green and turquoise lines, and allowing vehicles to park in these areas. These areas have been given careful consideration in order to achieve a balance between allowing some on-street parking, but avoiding potential obstruction issues.
- 3) To introduce double yellow lines (no waiting at any time) along "Manor Brow", as indicated by pink lines; in order to address potential obstruction issues, particularly when the Keswick Convention is in operation.

This initial letter is to invite initial comments and feedback prior to a "formal advertisement" which will take place later in 2017. Should you have any comments or questions relating to this, please contact me either by email or letter by Friday 7th July.

Yours faithfully,

Philip Groom
 Traffic Management Officer



KEY

Existing double yellow lines (no waiting at any time)

Proposed double yellow lines (no waiting at any time) to replace single yellow lines (no waiting Good Fri -- 31st Oct 8.30am -- 7pm)

Existing single yellow line (no waiting Good Fri -- 31st Oct 8.30am -- 7pm) to be removed

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Drawing No. KTRO17/PNG005.Rev0

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Keswick TRO Review
Ambleside Road #1



County Council

Parkhouse Building, Kingmoor Business Park
 CARLISLE, Cumbria, CA6 4SJ, Tel: 01286 872028

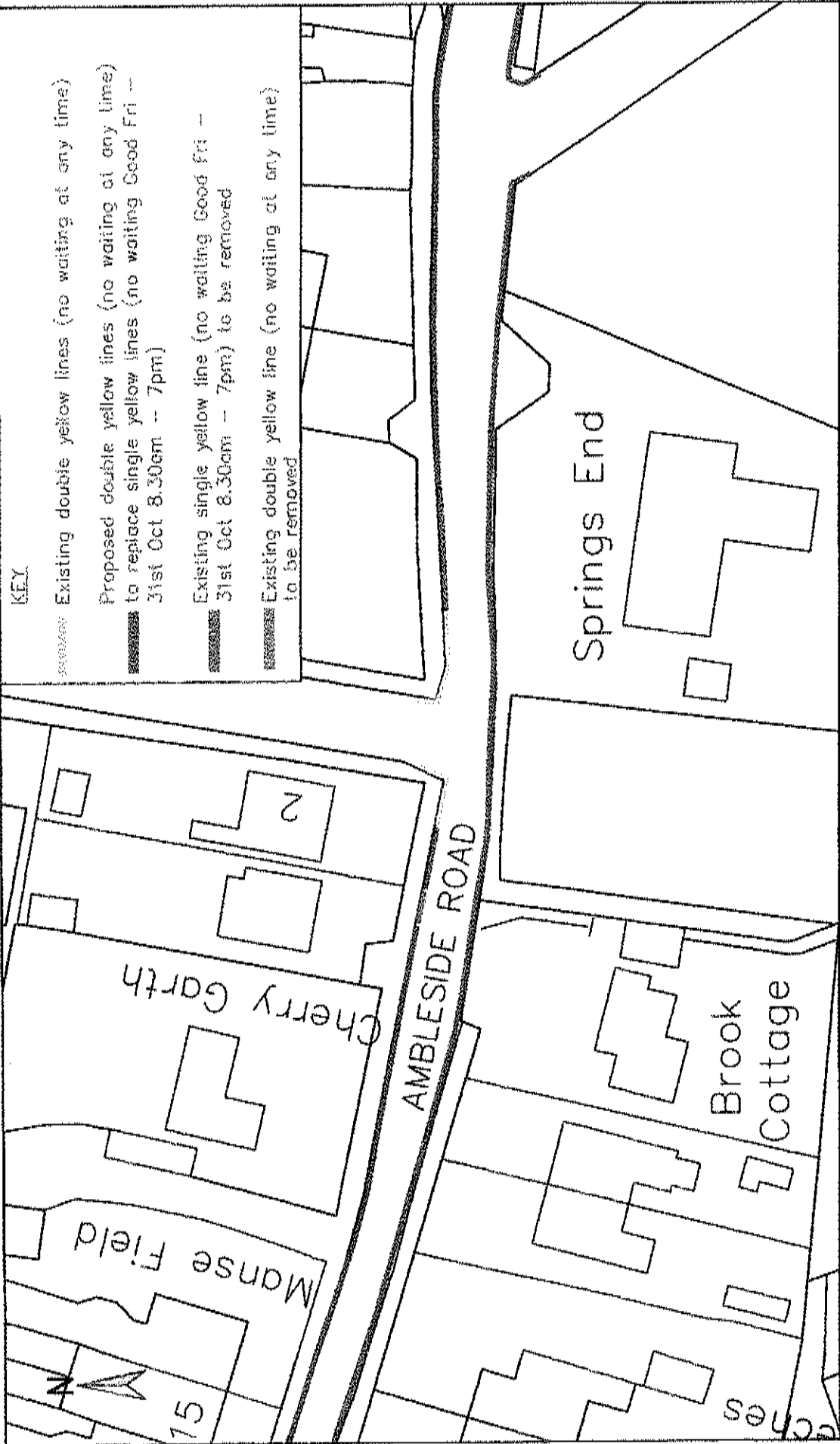
KEY

Existing double yellow lines (no waiting at any time)

Proposed double yellow lines (no waiting at any time)
to replace single yellow lines (no waiting Good Fri --
31st Oct 8.30am -- 7pm)

Existing single yellow line (no waiting Good Fri --
31st Oct 8.30am -- 7pm) to be removed

Existing double yellow line (no waiting at any time)
to be removed

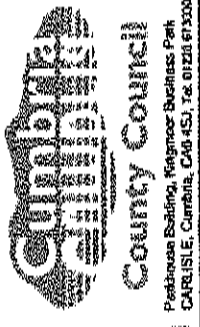


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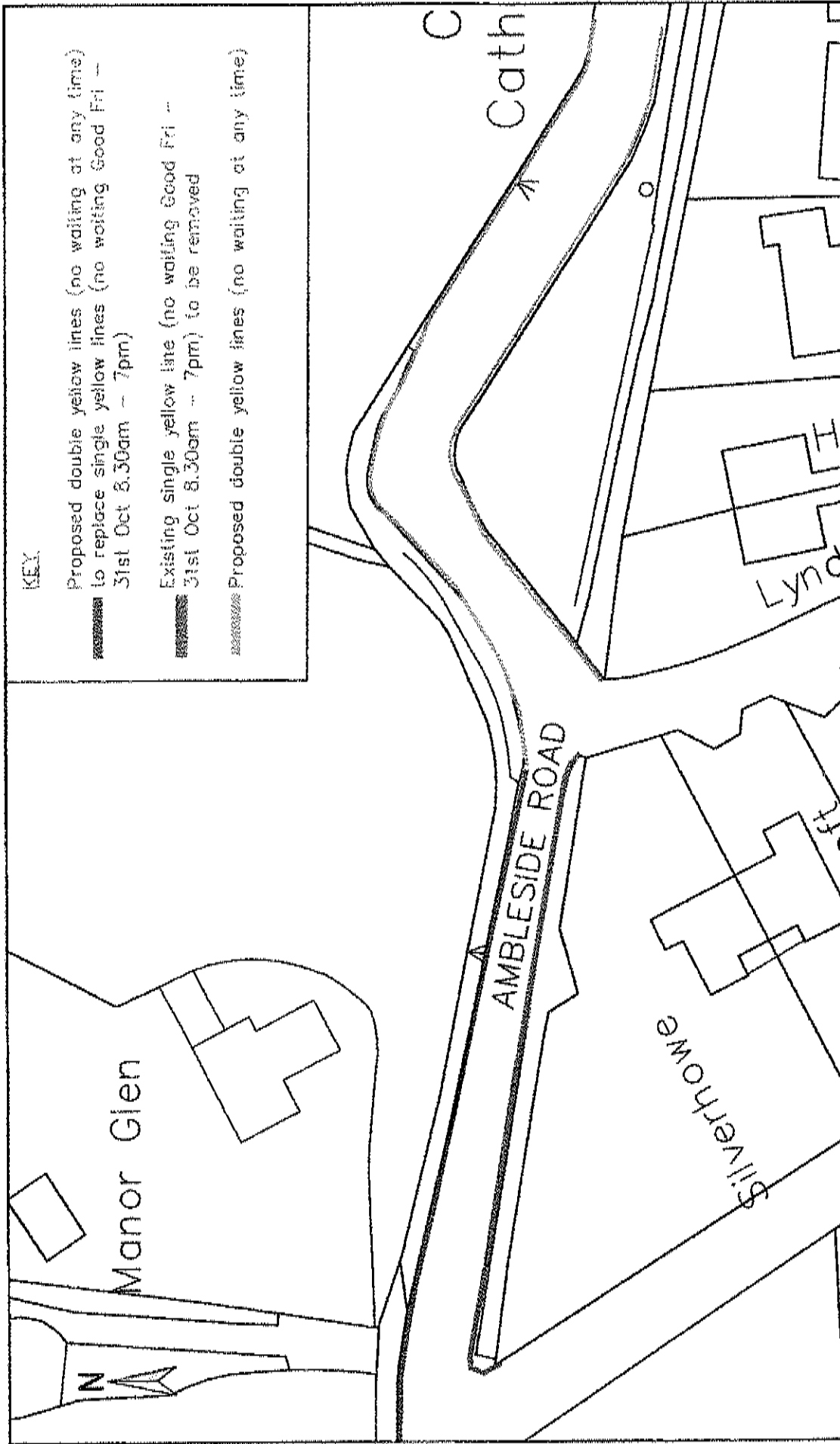
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Keswick TRO Review
Ambleside Road #2

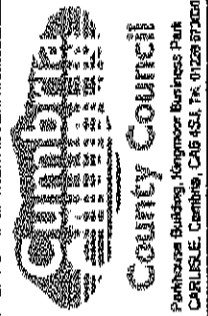


Presbiterian Building, Kellogg's Business Park
DARLWISTLE, Cumbria, CA9 4SU, Tel: 01223 675000



KEY

-  Proposed double yellow lines (no waiting at any time) to replace single yellow lines (no waiting Good Fri - 31st Oct 8.30am - 7pm)
-  Existing single yellow line (no waiting Good Fri - 31st Oct 8.30am - 7pm) to be removed
-  Proposed double yellow lines (no waiting at any time)



Keswick TRO Review
 Ambleside Road #3

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Drawing No. KTR017/PNG007.Rev0

Drawn by PNG Scale 1:500 Date JUN '17



Cumbria County Council

Environment • Cumbria Highways • Joseph Noble Road • Lillyhall • Workington • CA14 4JH

T: 01946 506550 • F: 01946 506537 • E: Philip.groom@cumbria.gov.uk

Date: 16/06/17

Your reference: KTRO/17/008

Our reference: KTRO/17/008

Dear Occupier

KESWICK TRAFFIC REGULATION ORDER (TRO) REVIEW: STANDISH STREET, KESWICK

I am writing to inform you of proposals to make adjustments to parking restrictions in Standish Street, as per the attached plan.

Cumbria Highways propose that existing seasonal single yellow line restrictions (no waiting at any time 8am – 6pm) are adjusted to double yellow lines (no waiting at any time). These proposals are being put forward in order to prevent obstructive parking at all times – the carriageway width is not sufficiently wide enough to accommodate parked vehicles and permit free passage of others. Please note that “reasonable” loading and unloading will be able to continue – there are no changes in this respect – though if obstruction is considered to be occurring, then this may become an issue that the Police investigate.

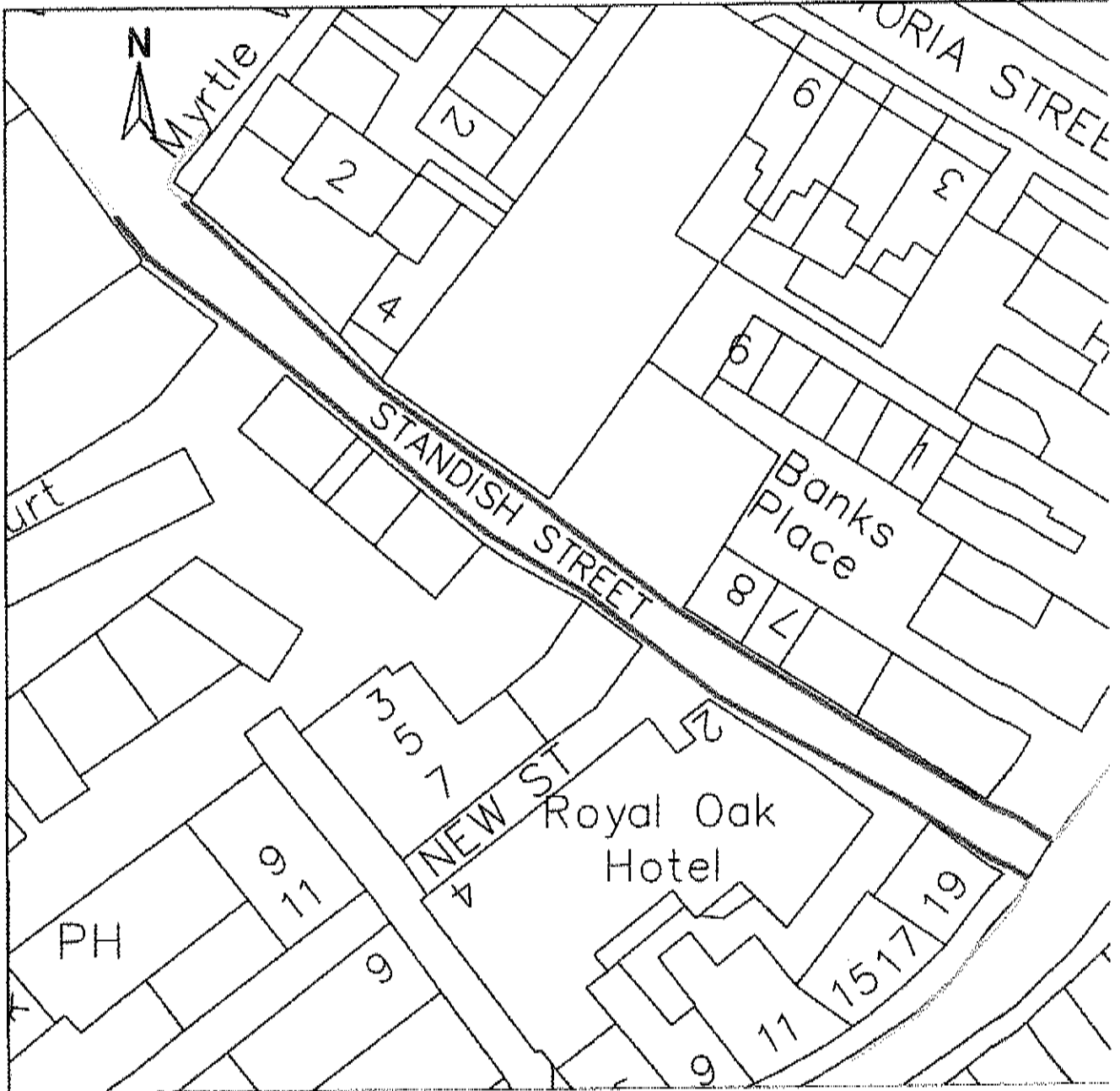
This initial letter is to invite initial comments and feedback prior to a “formal advertisement” which will take place later in 2017. Should you have any comments or questions relating to this, please contact me either by email or letter by Friday 7th July.



Yours faithfully,

A handwritten signature in black ink, appearing to be 'P. Groom'.

Philip Groom
Traffic Management Officer





KEY	
	Existing double yellow lines (no waiting at any time)
	Proposed double yellow lines (no waiting at any time) to replace single yellow line (no waiting 8am - 6pm)



Cumbria
County Council

Parkhouse Building, Kingmoor Business Park
CARLISLE, Cumbria, CA8 4SJ. Tel 01223 673030

**Keswick TRO Review
Standish Street**

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Drawing No. KTRO17/PNG01 O.Rev0

Drawn by PNG	Scale 1:500	Date JUN '17
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KESWICK TOWN COUNCIL
20 JULY 2017

Build-up of gravel in the River Greta on corner of Crosthwaite Road and High Hill

At our May 2017 meeting, I reported that I had been approached by a resident/business owner concerned about the build-up of gravel at this location since Storm Desmond. I have since been approached by other residents who are similarly concerned. I also mentioned that the Environment Agency (EA) had told us in 2014 when we last approached them about this location, that the then build-up of gravel was an optical illusion caused by the river being so low.

It is true that the river is low now, but it is equally true that there has been a large build-up of gravel since Storm Desmond,

Lynda emailed the EA in May asking that they remove the gravel, but they replied that they would not do so as the trigger level had not been reached. You may remember that we had anticipated such a refusal, and had obtained a quote from Ashcroft Plant (Cumbria) Ltd who said that in an attempt to help our town they would do the job at a discounted rate. However this still amounted to a sizeable four figure amount.

I have pursued funding sources to get the work done, but out of the blue we received contact in June from Thomas Armstrong (Aggregates) Ltd who said they had read about our concerns in the local press. They said they had a use for gravel extracted from rivers and would do the job for us free of charge. Lynda and I arranged to meet them on site on 7 July.

Lynne Jones, Chair of Keswick Flood Action Group copied to me some EA commissioned consultancy reports which were a bit technical but seemed to me to say that gravel levels upstream of Greta Bridge were high and should be removed. I raised this, among other things, at the "closed" EA Keswick Flood Risk Management meeting on 28 June and within a couple of days received a phone call saying that the EA planned to remove the gravel in August. I have asked the EA twice to confirm this in writing but as yet have not received anything from them.

Lynda and I met with Thomas Armstrong (Aggregates) Ltd on 7 July. They told us they were surprised the EA had allowed the gravel to build up to present levels and said in their view it needed to be removed as quickly as possible. They confirmed they would do the job free of charge, but asked that Keswick Town Council obtain the permit required to work in the river.

My understanding is that the EA will not allow work to be done in the river after the end of September, and that it can take up to 4 weeks for the permit to be granted. Thomas Armstrong (Aggregates) Ltd said they could begin the work with 2 weeks' notice.

The EA may undertake this work themselves, but their refusal to put anything in writing is worrying. We have a small window of opportunity to get the work done before the Autumn/Winter storms begin, and the annual "flood tension" really starts to build in the town.

Councillors are asked to approve an application for a permit to work in the river (at a cost of £170), the obtaining of the necessary access permissions, and to engage Thomas Armstrong (Aggregates) Ltd to remove the gravel in the event that the EA drag their heels any further.

Cllr David Burn
 8 July 2017

KESWICK TOWN COUNCIL

GENERAL FUND - ADMINISTRATION

1st April 2017 - 31st March 2018

Budget Summary as at 30 June 2017

1st Quarter

	AGREED Budget for year 17/18	Expenditure to 30.06.17	% of budget spent
Expenditure:			
Salaries, Nat ins & Pension (18.9%) & Pension Deficit	96515	22509	23.32
Payroll - Outsource Costs	360	79	21.94
Rent	7100	1775	25.00
Rates	4008	1198	29.89
Building Service Costs	5000	0	0.00
Repairs - Decorating/Carpets/Upgrades	500	0	0.00
Insurances	600	10369	1728.17
Subscriptions	735	626	85.17
Conferences/Training	750	0	0.00
Stationery	1000	220	22.00
Postage	400	56	14.00
Telephone & Internet	750	139	18.53
Photocopier	1400	274	19.57
Computer maintenance/support	1200	561	46.75
Office Equipment	300	0	0.00
Staff Expenses	300	0	0.00
Ex Employee Pension	1300	0	0.00
Health and Safety	50	0	0.00
Website (Annual Fee)	280	115	41.07
Council Chamber/Meeting Expenditure	150	48	32.00
Quality Award	100	0	0.00
Election Provision	0	0	0.00
Total Expenditure:	122798	37969	30.92

Recharges to be
made

	AGREED Budget for year 17/18	Income to 30.06.17	% of budget income
Income:			
Photocopies	0	0	0.00
Council chamber rental	50	0	0.00
Total Income:	50	0	0.00

To be allocated:	122748	37969	30.93
-------------------------	---------------	--------------	--------------

	Agreed allocation 17/18	% of allocation to date
Allocation:		
General Fund - (60%)	73648	22781
Hope Park - (20%)	24550	7594
Fitz Park - (20%)	24550	7594
	122748	37969

KESWICK TOWN COUNCIL

GENERAL FUND

1st April 2017 - 31st March 2018

Budget Summary as at 30th June 2017

1st Quarter

	AGREED Budget for17/18	Expenditure to 30.06.17	% of Budget
Expenditure:			
General Administration	73648	22781	30.93
Grants to outside bodies	15000	12950	86.33
Christmas Lights	30000	0	0.00
Mayors Allowance	2000	1000	50.00
War memorial	1500	200	13.33
Townsfeld	1300	200	15.38
Open Spaces	1000	250	25.00
Fitz Park - Grant from KTC (deficit)	105848	52924	50.00
Communications (Newsletter/Neighbourhood Plan)	500	0	0.00
Audit Fee/Accounts Preparation	1775	15	0.85
Contingency Sum	5000	0	0.00
Keswick Events	10000	9379	93.79
Events Co-ordinator	2520	1488	59.05
Floral displays	7000	4005	57.21
Allotments Expenditure	600	146	24.33
Annual Parish Meeting (inc room hire & refreshments)	100	0	0.00
Advertising	250	123	49.20
Event Banner Expenditure	100	0	0.00
Promotional gifts to civic visitors to Keswick	250	20	8.00
Civic Pride Award	300	0	0.00
TOTAL EXPENDITURE:	258691	105481	40.77

	AGREED Budget 17/18	Income to 30.06.17	% of Budget
Income:			
Precept	220930	109526	49.57
Grant to Fitz Park - ABC	20000	20000	100.00
Council Tax Support Grant	1879	939	49.97
Bank/Investment interest (inc War Memorial)	5	0	0.00
Walker Park rent	12267	0	0.00
Allotments Income - Rent	600	345	57.50
Events Banners Income	600	1293	215.50
Christmas Light Contribution	0	0	0.00
Townsfeld Interest	10	4	40.00
Contribution from General Reserves	2400	2400	100.00
TOTAL INCOME:	258691	134507	52.00

	AGREED Spend17/18	Expenditure to 30.06.17	% of Budget
General Reserves Expenditure - Earmarked reserves			
Contribution to Local Housing	20000	0	0

FUNDS - Held in Balances

ABC Market Towns Grant	
Balance as at 31 March 2017	5000
Expenditure - Parks Signage/Banner - Apr 2017 Min	-5000
Expenditure - TBC	0
Income during year	0
Balance to Date	0

Events Fund	
Balance as at 31 March 2017	9513
Expenditure - Scruffs	-1039
Expenditure - Over £10k agreed budget	0
Income - Scruffs	0
Income - Events	2927
Balance to Date	11401

TOWN AND PARISH COUNCIL INTERNAL AUDIT TESTING

KESWICK TOWN COUNCIL

INTERNAL AUDIT REPORT

VISIT: 8th - 9th MAY 2017

RFO: CATHERINE PARKER

YEAR ENDING: 31ST MARCH 2017

INTERNAL CONTROL	SUGGESTED TESTING	FINDINGS	RECOMMENDATIONS
PROPER BOOKKEEPING	Is the cashbook maintained and up to date?	The Council operates the SAGE accounting system and transactions are updated on a regular basis – payments are normally made by internet banking which can only be processed by a file transfer from the SAGE system.	
	Is the cashbook arithmetically correct?	Yes	
	Is the cashbook regularly balanced?	The SAGE system is double entry and self-balancing.	
A) STANDING ORDERS AND FINANCIAL REGULATIONS ADOPTED AND APPLIED; B) PAYMENTS CONTROLS	Has the council formally adopted standing orders and financial regulations?	Yes – Financial Regulations were adopted at the meeting of 21 st April 2016. Standing Orders reviewed and unchanged at meeting of 25 th May 2016.	

INTERNAL CONTROL	SUGGESTED TESTING	FINDINGS	RECOMMENDATIONS
	Has a Responsible financial officer been appointed with specific duties?	Yes – Catherine Parker. A comprehensive job description for her role has been drawn up.	
	Have items or services above the de minimus amount been competitively purchased?	Financial Regulations require quotations to be sought for expenditure between £1,000 and £25,000 and 3 estimates to be sought for items between £1,000 and £5,000. These limits are also applied to the two Trust accounts. Tenders seen for Christmas lights and floral displays.	
	Are payments in the cashbook supported by invoices, authorised and minuted?	Yes – comprehensive schedules are presented to the Council each month, for both the Town Council and the Trust accounts.	
	Has VAT on payments been identified, recorded and reclaimed?	Yes – reports from SAGE for all accounts are used to complete the online return to HMRC.	
	Is s137 expenditure separately recorded and within statutory limits?	Grants totalling £15,600 are recorded separately in the accounts.	
RISK MANAGEMENT ARRANGEMENTS	Does a review of the minutes identify any unusual financial activity?	No unusual activity seen.	

INTERNAL CONTROL	SUGGESTED TESTING	FINDINGS	RECOMMENDATIONS
	Do minutes record the council carrying out an annual risk assessment?	Comprehensive Risk Assessment prepared and adopted at the Town Council meeting on 16 th February 2017. Separate inspections of play and other equipment are undertaken by Zurich and RoSPA but are the responsibility of the two Trusts. More regular inspection sheets are in place for use by staff for MUGA, play equipment, vehicles and general open spaces.	
	Is insurance cover appropriate and adequate?	Comprehensive policy with Zurich for the year ended 13 th May 2017 at a premium cost of £9,161. This includes property of the two Trusts. Cover includes Public Liability £15m, Employers liability £10m, Fidelity Guarantee £1m, Money £250k. Also cover for 3 vehicles that are recharged to Hope Park Trust.	
	Are internal financial controls documented and regularly reviewed?	These are detailed in Financial Regulations. In addition copy bank reconciliations are sent to the Clerk and a nominated Councillor each month.	
BUDGETARY CONTROLS	Has the council prepared an annual budget in support of its precept?	Yes – budget for 2017/18 considered at 15 th December 2016 meeting and a precept of £220,930 agreed – an increase of 9.61% on 2016/17.	
	Is actual expenditure against the budget regularly reported to the council?	Yes – reports prepared and presented to Council quarterly at April, July, October and January meetings.	

INTERNAL CONTROL	SUGGESTED TESTING	FINDINGS	RECOMMENDATIONS
	Are there any significant unexplained variances from budget?	No significant variances – total income 7.25% above budget and total expenditure 2.01% above.	
	Are reserves adequate or excessive?	The Town Council has year end reserves that are very roughly the equivalent of its annual expenditure.	The Council consider whether there is a need to maintain balances at their current level and, if so, whether to earmark part of them for specific purposes.
INCOME CONTROLS	Is income properly recorded and promptly banked?	<p>Yes – at 25th May 2016 meeting the Schedule of Charges was agreed with no changes except for A3 photocopying charges which were increased to 20p per copy.</p> <p>The Council also receives rent from Allerdale Borough Council for Walker Park but there is only an informal agreement in place for this. However, there are plans to produce a formal lease in the near future.</p>	
	Does the precept recorded agree to the Council Tax authority's notification?	Yes – Precept and Council Tax Support Grant received in two instalments in line with notifications received from Allerdale Borough Council.	
	Are security controls over cash and near-cash adequate and effective?	Yes – very little cash income, but the Council has a safe and most income is banked on receipt.	

INTERNAL CONTROL	SUGGESTED TESTING	FINDINGS	RECOMMENDATIONS
PETTY CASH PROCEDURES	Is all petty cash spent recorded and supported by VAT invoices/receipts?	Yes	
	Is petty cash expenditure reported to each council meeting?	Yes- reimbursements made by cheque and included on schedules approved by Council.	
	Is petty cash reimbursement carried out regularly?	Yes	
PAYROLL CONTROLS	Do all employees have contracts of employment with clear terms and conditions?	Yes	
	Do salaries paid agree with those approved by the council?	Salaries paid were reviewed by the Staffing Committee and agreed by the Town Council at its Budget meeting on 15 th December 2016. Any changes are communicated to the payroll provider.	
	Are other payments to employees reasonable and approved by the council?	No other payments to staff seen.	
	Have PAYE/NIC been properly operated by the council as an employer?	Payroll operated by Cumbria Payroll Services Ltd.	

INTERNAL CONTROL	SUGGESTED TESTING	FINDINGS	RECOMMENDATIONS
ASSET CONTROLS	Does the council maintain a register of all material assets owned or in its care?	Yes – on a spreadsheet. Total value at 31 st March 2017 of £26,816. Mainly office equipment and property in Parks are covered by Trust accounts.	
	Are the assets and investments registers up to date?	Yes – includes additions totalling £2,664 in the year and disposals of £132.	
	Do asset insurance valuations agree with those in the asset register?	Amount of Town Council cover (£24,284) agrees to fixed assets register at 1 st April 2016.	
BANK RECONCILIATION	Is there a bank reconciliation for each account?	Yes.	
	Is a bank reconciliation carried out regularly and in a timely fashion?	Yes – on receipt of bank statements.	
	Are there any unexplained balancing entries in any reconciliation?	No.	
	Is the value of investments held summarised on the reconciliation?	£100 invested in CKP Railways Bond in Nov 2000.	

INTERNAL CONTROL YEAR-END PROCEDURES	SUGGESTED TESTING	FINDINGS	RECOMMENDATIONS
	Are year end accounts prepared on the correct accounting basis (Receipts and Payments or Income and Expenditure)?	Accounts are produced on an Income and Expenditure basis.	
	Do accounts agree with the cashbook?	Yes – reconciliation seen.	
	Is there an audit trail from underlying financial records to the accounts?	Yes – clear working papers prepared by a local accountant seen.	
	Where appropriate, have debtors and creditors been properly recorded?	Yes – details seen.	
OTHER ISSUES	Is the Council registered with the Information Commissioner?	Yes – registration number Z9451946 expiring 25 th April 2017. Subsequently renewed for a further year.	
	What arrangements does the Council have for the back up of computer files?	Cloud backup installed Nov 2016. Documents can be retrieved from a previous backup if deleted in error.	

INTERNAL CONTROL	SUGGESTED TESTING	FINDINGS	RECOMMENDATIONS
	<p>Does the Council have responsibility for any Trust Funds? If so, are they independently examined?</p>	<p>The Town Councillors are trustees of the Hope Park and Fitz Park Charitable Trusts (registered charity numbers 503465 and 520327 respectively).</p> <p>The trust accounts are administered by the Council and maintained on the SAGE system and a considerable number of recharges for payroll and administration are made between the various accounts. In addition the Council recovers VAT on behalf of expenditure incurred by the Trusts.</p> <p>Both trusts are independently examined by Frances Clark ACA of Keswick Accountants and the accounts for the year ended 31st March 2016 were reviewed.</p>	

Annual internal audit report 2016/17 to

Enter name of smaller authority here:

KESWICK TOWN COUNCIL

This smaller authority's internal audit, acting independently and on the basis of an assessment of risk, carried out a selective assessment of compliance with relevant procedures and controls expected to be in operation during the financial year ended 31 March 2017.

Internal audit has been carried out in accordance with this smaller authority's needs and planned coverage. On the basis of the findings in the areas examined, the internal audit conclusions are summarised in this table. Set out below are the objectives of internal control and alongside are the internal audit conclusions on whether, in all significant respects, the control objectives were being achieved throughout the financial year to a standard adequate to meet the needs of this smaller authority.

Internal control objective	Agreed? Please choose only one of the following		
	Yes	No	Not covered**
A. Appropriate accounting records have been kept properly throughout the year.	✓		
B. This smaller authority met its financial regulations, payments were supported by invoices, all expenditure was approved and VAT was appropriately accounted for.	✓		
C. This smaller authority assessed the significant risks to achieving its objectives and reviewed the adequacy of arrangements to manage these.	✓		
D. The precept or rates requirement resulted from an adequate budgetary process; progress against the budget was regularly monitored; and reserves were appropriate.	✓		
E. Expected income was fully received, based on correct prices, properly recorded and promptly banked; and VAT was appropriately accounted for.	✓		
F. Petty cash payments were properly supported by receipts, all petty cash expenditure was approved and VAT appropriately accounted for.	✓		
G. Salaries to employees and allowances to members were paid in accordance with this smaller authority's approvals, and PAYE and NI requirements were properly applied.	✓		
H. Asset and investments registers were complete and accurate and properly maintained.	✓		
I. Periodic and year-end bank account reconciliations were properly carried out.	✓		
J. Accounting statements prepared during the year were prepared on the correct accounting basis (receipts and payments or income and expenditure), agreed to the cash book, supported by an adequate audit trail from underlying records and where appropriate debtors and creditors were properly recorded.	✓		
K. (For local councils only) Trust funds (including charitable) – The council met its responsibilities as a trustee.	✓		Not applicable

For any other risk areas identified by this smaller authority adequate controls existed (list any other risk areas below or on separate sheets if needed)

Name of person who carried out the internal audit IAN SMITHSON CFFA

Signature of person who carried out the internal audit  Date 20/06/2017

*If the response is 'no' please state the implications and action being taken to address any weakness in control identified (add separate sheets if needed).
 **Note: If the response is 'not covered' please state when the most recent internal audit work was done in this area and when it is next planned, or, if coverage is not required, internal audit must explain why not (add separate sheets if needed).

Battersby Hall Charity

Report to Keswick Town Council – July 2017

The works on the Moot Hall continue and it is unlikely that they will finish until mid or late Aug. Repairs are on-going and defects to the tower and to the roof of the lean-to side toilets and the supports therein have proved to be more substantial than expected. Allerdale Borough Council is undertaking these works and my understanding is that they likely to be on going throughout the summer. At some point a crane will be needed to put in the steel beams.

The Battersby Hall Charity is also morphing into a less restrictive and more educationally based charity by use of a CIO which is a Charitable Incorporated Organisation. This enables the use of the charitable funds to be used more widely for community benefit. This does not change our commitment to the purchase of the Moot Hall but does untie our hands a little in that we can put the charities coffers into other good causes within Keswick.

Tony Lywood
Chair
06/07/2017

KESWICK TOWN COUNCIL
20TH JULY 2017

CLERK'S REPORT

It has been a busy period since my last report with meetings about office accommodation and car parking with Allerdale BC and Cumbria CC; a Keswick Community Emergency Recovery Partnership Trustees' meeting; Staffing Committee and Neighbourhood Plan Steering Group meetings; the Keswick Festival events and a staff meeting. Trust work continues to form a large part of the Town Clerk's role and the last month has seen the installation of the new bridge at Fitz Park and the presentation of the Fitz Park flood report to the Stakeholder Group, recommending a programme of future work.

CALC Satisfaction Survey

CALC has developed a survey for member parishes so that they can obtain feedback on different aspects of the service that they currently offer. The survey will help CALC to get a better understanding of needs of Councils, which will help them to prioritise their resources and focus on serving Councils' needs more effectively. The deadline for responses is Friday 4th August and the aim is to collate responses in time for the CALC AGM in November. The survey is at <https://www.surveymonkey.co.uk/r/9331LBZ> and there is a chance to win £100 for your Council.

The Public Sector Show

The Mayor has received an invitation for up to five Councillors to attend the Public Sector Show which takes place on 21st November in Manchester. The show is free to attend and offers 'a unique opportunity to network with over 1200 public sector professionals, policy makers and budget holders with the aim of delivering improved outcomes through better strategic planning, digital innovation and enhancing workforce capacity'. Councillors are asked whether they would like to attend.

LW
130717



CALC Member Survey 2017

Section B - CALC's Member Services

This section should be filled in by the council together, or completed by one person on behalf of the council. Your answers should reflect the views of the council as a whole.

The questions in this section are about the different services that CALC currently offers your council, to help us understand how useful these services are to you, and how we can improve the support we provide.

19. Which of these CALC services have you used in the last year? (Tick all that apply)

- Telephone advice service
- Email/Member Support System advice service
- Monthly newsletter
- Friday Update/information sharing requests
- District Association meetings
- NALC legal advice referral service
- Training courses designed for parish councils
- Workshops briefings and other events
-

- CALC website
- NALC bulletins/briefings
- Lobbying and campaigning on issues of relevance to member

20. In general, how valuable is each of these CALC services to your council?

	Not at all	Slightly	Moderately	Very	Extremely	N/A or Don't know
Telephone advice service	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Email/Member Support System advice service	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Monthly newsletter	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Friday Update/information sharing requests	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
District Association meetings	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
NALC legal advice referral service	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Training courses designed for parish councils	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Workshops briefings and other events	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
CALC website	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
NALC bulletins/briefings	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Lobbying and campaigning on issues of relevance to member	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

Council development and training

21. Which of the following statements best describes your council's current status regarding the Local Council Award Scheme (LCAS)?

- Hold it currently
- Never held it and working towards it
- Never held it and considering it
- Never held it and don't plan to gain it
- Lapsed and working towards it
- Lapsed and considering it
- Lapsed and don't plan to gain it again
- Don't know

22. Would your council like more information or support from CALC to help you gain the LCAS accreditation?

- Yes
- No

23. Does anyone from your council hold any of these qualifications? (Tick all that apply)

- CiLCA
- Degree in Community Governance
- Don't know

24. Does your council have a training and development budget?

- Yes
- No
- N/A or Don't know

If you have a training budget, how much is it?

25. Below are some aspects of council work. Please tick any that you feel the council lacks expertise in

- Running services
- Procurement
- Outsourcing services and managing contractors
- Managing buildings, land and other physical assets
- Setting the council's strategy/business planning
- Marketing and communications with electorate
- Communications with council employees and councillors
- Managing employees, HR
- Managing volunteers
- Understanding VAT

Other (please specify)

26. Please tell us about anything your council would like training on in the next 12 months

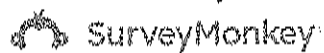
27. Has anyone from your council attended any of CALC's training courses in the last year?

- Yes
- No
- N/A or Don't know

Prev

Next

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KESWICK TOWN COUNCIL

Minutes of the Keswick Town Council (KTC) Events Committee meeting held in the Council Chamber, First Floor, Council Offices, 50 Main Street, Keswick on Friday 12 June 2017 at 10.00am.

Present:

Chair: Paul Titley (PT) – KTC Cllr

Heather Askew (HA) – KTC Events Co-ordinator Allan Daniels (AD) – KTC Cllr
 Joe Broomfield (JB) – Allerdale Borough Council, Tony Lywood (TL) – KTC, ABC & CCC Cllr
 David Burn (DB) – KTC Cllr

1. Apologies

Apologies were received from: Victoria Kimber (VK) – George Fisher, , Vanessa Metcalf (VM) - Keswick Tourism Association, Graham Murray (GM) – Fluid Productions, Leanne Pettit (LP) - Cumbria Police, David Quainton (DQ) – Rotary Club, Dave Roberts (DR) – Lions, Lynda Walker (LW) – KTC Town Clerk

2. Minutes

RESOLVED that the minutes of the Events Committee Meeting held on the 12 May 2017 (pages 17 – 18) be agreed as a correct record.

HA confirmed that the Cricket Club had been contacted to inform them of the event, but as no reply had been received, Tony Lywood to follow up.

Action: TL to contact

3. Financial Update

HA reported that the spend for the Midsummer festival was well within budget at present. There should be a surplus.

There was a brief discussion about having an event to mark the opening of the replacement Knights Bridge in Fitz Park.

4. Mid-Summer Festival

The following leads for on the day of each event were agreed:

Rock Concert – Paul Titley
 Prom in the Park – Tony Lywood
 Scruffs – David Burn

It was agreed that the lead person for each event would take the ultimate decision on cancelling/ curtailing any event due to extreme weather.

Rock Concert and Music in Pubs- Friday 23 June

- Green Room at Inn on the Square for Queen II, some concern about distance but Moot Hall room unlikely to be available.
- TL to MC for the evening.
- Music in the Square to finish by 9.30, for both licensing and to allow Music in the pubs to start.
- Barriers to be put in front of the stage
- JB has organised additional bins
- AD to go round pubs to remind of need to use plastic glasses.
- HA to arrange heavy duty rubbish bags.
- HA reminded about the need to collect data to report to ABC as a funder.

Prom in the Park – Saturday 24 June

- Straw bales to arrive by midday, TL to be contact.
- Fluid to put up inflatable stage cover
- TL has collection buckets

- Buffet to be produced by TL – organised by TL
- Union Jack flags – to be purchased by TL
- TL to MC for day.
- Agreed layout of site
- Straw bales to be collected back onto trailer at end of evening.
- Fun Fair may be in attendance.

Scruffs – Sunday 25 June

- TL, PT and DB to arrive to start setting up at 7am
- 30m x 15m for rings
- Medieval combat to get changed in museum
- Cars can come in, to drop off then move offsite, with a few exceptions
- Fun Fair in attendance
- Additional – Man bringing dalek and other Dr Who memorabilia
- Invited Alan Smith – Allerdale to attend

Action: JB to check Alan Smith attending

Nb. PT left meeting at 10.45am

Publicity

- TL and PT to distribute posters and put up banner.
- Agreed amendments to programme leaflet

Action: HA to complete amends and order from printers

Volunteers

- Agreed sufficient volunteers available.

Action: HA to confirm with Lions

5. Other events in Keswick

No update from other partners

6. AOB

Short discussion about celebration event for the opening of Knights Bridge Replacement. Initial suggestion was a Brass Band with the Bridge being opened by the Mayor. Lions need to be invited. Microphone and speaker required. Date currently scheduled for end of July, TBC.

7. Date of Next Meeting

Friday 14 July 10am

The meeting closed at 11am

Keswick Town Neighbourhood Plan

Steering Group Meeting Notes

Date: 10th July 2017

Time: 5.30pm

Location: Council Chamber, KTC offices

Present: Revd Charles Hope (CH) (St Johns Church) - Chair
 Councillors Allan Daniels, Susan Leighton and Paul Tittle (AD/SL/PT)
 Bill Bewley (Keswick Community Housing Trust) (BB)
 Ann Martin (Keswick resident)
 Tom Woof (Prospus) (TW)
 Lynda Walker (Town Clerk) (LW)

Apologies: Councillor Tony Lywood
 Shelagh Hughes – Headteacher, St Herbert’s School (SH)
 Jim Wilson (Chair, Underskiddaw PC) (JW)

No.	Item
1.	Welcome and introductions took place.
2.	Minutes of last meeting- the minutes of the last meeting held on 8 th May 2017 were agreed as a correct record.
3.	Designation of area – TW confirmed that the Designated Area application had been submitted – this is needed before the grant application can be approved.
4.	Grant application – TW confirmed that the bid for the grant has been submitted – a few issues have been raised which are being dealt with. CH asked about liability for costs pending the grant application and TW confirmed that he was working at his own risk until the funding comes through.
5.	Issues List The group reviewed responses to the request for issues affecting Keswick and identified those which could be addressed through the planning process – see list attached to these Minutes. Areas to be explored further were identified – a baseline situation would be needed on each of these. TW to come up with a matrix of issues raised and the current policy position, identifying where we want to get to and justification to support this.
6.	Date of Next Meeting It was agreed to hold the next meeting on Monday 25 th September 2017 at 5.30 pm in the Council Chamber.

Action list

No.	Description	Owner
1.	Progress grant application	TW/LW
2.	Source admin support	TW/LW
3.	Produce 'Issues Matrix' and check primary research Add sources of evidence/local knowledge	TW All
4.	Agenda for next meeting on 25 th September and produce minutes/issues list from this meeting.	LW

**ISSUES IDENTIFIED FOR NEIGHBOURHOOD PLAN BY LOCAL GROUPS ETC
10TH JULY 2017**

- Modern build materials that 'fit' with Conservation Area
- Future flood resilience
- Off street car parking
- Workshop/manufacturing space
- Affordable housing
- Local occupancy
- Second Homes
- Holiday Homes (London Act, St Ives)
- Renewable Energy
- Allotment provision
- Community orchard
- Alternative Technology Centre
- Office IT Hub
- Sports facilities
- Shared Ownership at 80% max
- Appropriate community space

Lynda Walker

From: ROGERS, JONATHAN (NW - Workington Branch)
<JONATHAN.ROGERS@natwest.com>
Sent: Tuesday, June 27, 2017 12:03 PM
To: 'lynda@keswicktowncouncil.gov.uk'
Subject: Natwest Community Banker

Lynda,

Please allow me to introduce myself. I am Jonathan Rogers and have been newly appointed to the role of Community Banker with Natwest bank. The role of Community Banker is to provide a bridge between the bank and customers in areas that are affected by branch closures. Once the Keswick branch of Natwest closes in October, I will be maintaining a presence in the community to help customers with their financial needs.

I am aiming to run events within the community in order to speak to people on topics such as Fraud and Scam awareness, Keeping yourself safe and secure online, Alternative ways to bank etc. I am also hoping to run a drop-in surgery at the library which will offer customers the opportunity to have financial health checks and help them become financially fitter.

I would be grateful if you could advise me of any community groups that you know of, who would welcome a talk from myself. I would also like the chance to attend the next town council meeting and do a short 5 minute presentation to the councillors on what my role involves and how I can help within the local community.

If you have any questions, please let me know.

Kind Regards

Jonathan Rogers
Community Banker

@Natwest Workington
31 Pow Street
Workington
Cumbria
CA14 3WY

☎ 07711764357

☎ 03457888444

✉ jonathan.rogers@natwest.com

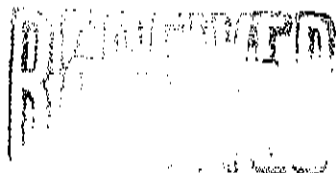
The information classification of this email is confidential unless otherwise stated.

National Westminster Bank Plc. Registered in England No. 929027. Registered Office: 135 Bishopsgate, London EC2M 3UR. National Westminster Bank Plc is authorised by the Prudential Regulation Authority, and regulated by the Financial Conduct Authority and the Prudential Regulation Authority.

The Royal Bank of Scotland plc. Registered in Scotland No. 90312. Registered Office: 36 St Andrew Square, Edinburgh EH2 2YB. The Royal Bank of Scotland plc is authorised by the Prudential Regulation Authority, and regulated by the Financial Conduct Authority and the Prudential Regulation Authority.

The
Local Government
Boundary Commission
for England

Lynda Walker
Keswick Parish Council
Council Offices
50 Main Street
Keswick
CA12 5JS



13 June 2017

Dear Ms Walker,

ELECTORAL REVIEW OF ALLERDALE: FINAL RECOMMENDATIONS

The Commission has now completed its review of Allerdale Borough Council. I am pleased to enclose a summary of the Commission's report setting out our final recommendations for Allerdale Borough Council, which is published today. A full copy of the report is available on our website, www.lgbce.org.uk. An interactive map of final recommendations is available at <https://consultation.lgbce.org.uk/>.

The changes proposed for Allerdale Borough Council must now be implemented by order subject to Parliamentary scrutiny. A draft Order – the legal document which brings into force the recommendations – will be laid in Parliament. The draft Order will provide for new electoral arrangements for Allerdale Borough Council to be implemented at the local elections in 2019.

We would also like to invite you to participate in our online opinion survey. This survey seeks feedback on the review processes and procedures, in order to identify improvements that can be made. We would be grateful if you could spare some time to visit our website, at <http://www.lgbce.org.uk/about-us/lgbce-opinion-survey> to complete the survey.

If you require a paper copy of the opinion survey, please contact us on 0330 500 1525 or email us on reviews@lgbce.org.uk.

Yours sincerely

Paul Kingsley
Review Adviser
Reviews@lgbce.org.uk
0330 500 1525

Colour copy available from Kewside Town Council

June 2017

The Local Government Boundary Commission for England

Final recommendations on the new electoral arrangements for Allerdale Borough Council

Summary report

Read the full report and view detailed maps at: consultation.lgbce.org.uk

Find out more at: www.lgbce.org.uk

Follow us on Twitter at: @LGBCE

Who we are

The Local Government Boundary Commission for England is an independent body set up by Parliament. We are not part of government or any political party. We are accountable to Parliament through a committee of MPs chaired by the Speaker of the House of Commons.

Our main role is to carry out electoral reviews of local authorities throughout England.

Electoral review

An electoral review examines and proposes new electoral arrangements for a local authority. A local authority's electoral arrangements are:

- The total number of councillors representing the council's voters ('council size').
- The names, number and boundaries of wards or electoral divisions.
- The number of councillors representing each ward or division.

Why Allerdale?

We are conducting an electoral review of Allerdale to deliver improved levels of electoral equality for local voters.

Allerdale currently has high levels of electoral inequality where some councillors represent many more - or many fewer - voters than others. This means that the value of your vote, in borough council elections, varies depending on where you live in the Allerdale.

Our proposals

Allerdale Borough Council currently has 56 councillors. Based on the evidence we received during previous phases of the review, the Commission recommends that 49 councillors should serve the borough in future.

Electoral arrangements

Our final recommendations propose that Allerdale's 49 councillors should represent nine three-councillor wards, eight two-councillor wards and six one-councillor wards across the borough.

The Commission believes the final recommendations meet our statutory criteria to:

- Deliver electoral equality for voters.
- Reflect local community interests and identities.
- Promote effective and convenient local government.

Stage of review	Description
27 Sep - 5 Dec 2016	Public consultation on new warding patterns
7 Feb - 3 Apr 2017	Public consultation on draft recommendations
13 Jun 2017	Publication of final recommendations
May 2019	Subject to parliamentary approval - implementation of new arrangements at local elections

Summary of our recommendations

We have considered all the submissions we received during consultation on our draft recommendations.

In response to local feedback during consultation, the Commission has made changes to some of its proposals. For example, In Maryport, the Commission has moved away from its proposal for a Maryport South ward to be represented by three councillors. Instead, and in response to local views on the shape of local communities in the area, it has decided to create a Maryport South ward which will be represented by two councillors alongside a Flimby ward which will be represented by one councillor.

In Workington, the Commission has also listened to local evidence and has altered the boundary between its proposed St John's ward and St Michael's ward. St John's ward will now be represented by three councillors and St Michael's ward will be represented by two councillors.

To the east of Cockermouth, the Commission has agreed with local representations that argued for the parish of Blindcrake to be included in All Saints ward rather than Aspatría ward as previously proposed by the Commission. The Commission believes that the amended recommendation is a better reflection of local community ties.

Our final recommendations propose that Allerdale's 49 councillors should represent nine three-councillor wards, eight two-councillor wards and six one-councillor wards across the borough.

An outline of the proposals is shown in the map to the right of this box. A detailed report on the recommendations and interactive mapping is available on our website at: www.lgbce.org.uk.

Overview of final recommendations

View this map online and explore it in more detail on our consultation.lgbce.org.uk

Follow the Commission on Twitter: @LGBC

If you are viewing this page online, click on the interactive mapping area



Find out more: consultation.lgbce.org.uk

- view the map of our recommendations down to street level.
- zoom into the areas that interest you most.
- read the full report of our recommendations.
- compare the final recommendations with the draft proposals and existing arrangements.
- find out more about the electoral review process

Single-c

Two-cou

Three-c

ns for Allerdale Borough Council

lat:

go straight to



r wards
wards
wards

The table lists all the wards we are proposing as part of our final recommendations along with the number of voters in each ward. The table also shows the electoral variances for each of the proposed wards which tells you how we have delivered electoral equality. Finally, the table includes electorate projections for 2022 so you can see the impact of the recommendations for the future.

	Ward name	Number of councillors	Electorate (2016)	Number of electors per councillor	Variance from average %	Electorate (2022)	Number of electors per councillor	Variance from average %
1	All Saints	3	4,493	1,498	-3%	4,929	1,643	3%
2	Alhallows & Waverton	1	1,550	1,550	0%	1,599	1,599	1%
3	Aspatia	2	3,023	1,512	-2%	3,046	1,523	-4%
4	Boltons	1	1,576	1,576	2%	1,595	1,595	0%
5	Broughton St Bridgets	2	3,162	1,581	2%	3,203	1,601	1%
6	Christchurch	2	3,234	1,617	5%	3,451	1,725	9%
7	Crummock & Derwent Valley	1	1,596	1,596	3%	1,573	1,573	-1%
8	Dalton	1	1,497	1,497	-3%	1,507	1,507	-5%
9	Ellen & Gilcrux	2	2,950	1,475	-4%	3,173	1,586	0%
10	Flimby	1	1,452	1,452	-6%	1,472	1,472	-7%
11	Hamington & Saiterbeck	3	4,437	1,479	-4%	4,537	1,512	-5%
12	Keswick	3	4,705	1,568	2%	4,773	1,591	0%
13	Marsh & Wampool	2	3,135	1,568	2%	3,308	1,654	4%
14	Maryport North	3	4,475	1,492	-3%	4,565	1,522	-4%
15	Maryport South	2	3,016	1,508	-2%	3,079	1,539	-3%
16	Moorclose & Moss Bay	3	4,748	1,583	3%	4,835	1,612	1%
17	Seaton & Northside	3	4,788	1,596	3%	4,958	1,653	4%
18	Silloth & Solway Coast	3	4,618	1,539	0%	4,912	1,637	3%
19	St John's	3	4,687	1,562	1%	4,580	1,527	-4%
20	St Michael's	2	2,967	1,484	-4%	2,956	1,478	-7%
21	Stainburn & Clifton	2	2,867	1,434	-7%	3,014	1,507	-5%
22	Warnell	1	1,638	1,638	6%	1,667	1,667	5%
23	Wigton & Woodside	3	5,024	1,675	8%	5,108	1,703	7%
	Totals	49	75,638			77,836		
	Averages			1,544			1,588	

What happens next?

We have now completed our review of Allerdale Borough Council.

The recommendations must now be approved by Parliament. A draft order - the legal document which brings into force our recommendations - will be laid in Parliament. Subject to parliamentary scrutiny, the new electoral arrangements will come into force at the local elections in 2019.

M. Cuthell
Whitestones
Portinscale
Keswick
CA12 5RW

16 June 2017

Environment & Community Services
Cumbria Country Council
Joseph Noble Road
Lillyhall
Workington
Cumbria
CA14 4JH

Dear sirs,

WALK TO SCHOOL

My daughter along with a number of others walk to Keswick school from Portinscale on a daily basis. They are encouraged to walk or cycle to work by the government because it is good for them and sustainable.

Below is the route she takes. This is the road from Keswick junction to the school (B5289). As you will see the footpath is not usable. This is the third year in a row the footpath has been left like this. Last year the hedge was cut by a council contractor with a tractor from footpath level upwards for the height of the cutter leaving it usable only for people less than 4'6" tall.



M. Cuthell
Whitestones
Portinscale
Keswick
CA12 5RW



Recently there have been 40mph speed limits imposed on part of this road, presumably to make it safer for pedestrians to walk in the carriageway due to the unsuitable footpath! I also notice the 2 deep gully pots now have road cones in them. These have been like this for 3 years too.

M. Cuthell
Whitstones
Portinscale
Keswick
CA12 5RW

The photographs below show the discharge point of the cycle path onto this road. The idea of cycle paths is too make the road safer. The discharge point at this point (just like the discharge point at the western Portinscale junction of the same cycle path section) has very poor visibility and is overgrown. To add to the safety issues of the Keswick junction point the new 40mph speed limit stops approximately 200 meters before the cycleway and returns to national speed limits. The new speed restriction signs are overgrown anyway as is the school children crossing sign further towards Keswick.



M. Cuthell
Whitestones
Portinscale
Keswick
CA12 5RW



I can see on your web site that there have been four recorded cases of reports into this issue, unfortunately your web site only shows the last three months so we have no record of reports before that or from last year. The update says it has been reported as a fault and awaiting assessment. What is there to assess? All it needs cut back properly!

There is of course an alternative route for school children to walk which takes them via the suspension bridge and the dead end road past the Howrahs. Below is a picture of the route. This route now passes through a motor home site. It attracts regular users and they fill the bins and empty their waste tanks in the verge. They sit with cans of lager and BBQ's in an evening. They fry their bacon on the roadside in a morning. This is a council road. Why are there no restrictions or attempts to stop this occurring? One man has lived on this section of road for at least 2 years and other motorhome users now have regular pitches. A good example of what will happen over time when the issue is not dealt with can be seen on the side of the road between Dovenby and Dearham.

M. Cuthell
Whitestones
Portinscale
Keswick
CA12 5RW



M. Cuthell
Whitestones
Portinscale
Keswick
CA12 5RW



M. Cuthell
Whitstones
Portinscale
Keswick
CA12 5RW

No doubt in response to the recent complaints you are about to cut the hedge but the fact is we shouldn't have to point this out, it is your job to keep on top of these issues particularly ones that are as obvious as these.

I cannot understand why is there not a cyclepath to the school by now, from any direction? We have all sorts of useless sections of cycle paths appearing but Keswick School has no school crossing or safe cycleway and insufficient road signs.

Would you be happy with your children walking/cycling to school on these routes?

I look forward to hearing from you in due course.

Yours sincerely

Martin Cuthell

Cc Keswick Town Council

Lynda Walker

From: Nicola Busuttil <nicola.busuttil@sparse.gov.uk>
Sent: Tuesday, June 27, 2017 12:36 PM
To: Nicola Busuttil
Subject: Growing a Rural Community Survey for Cumbria

Importance: High

Dear Clerk

I would be really grateful if you could discuss the survey, in the email below from David Inman, with your Parish/Town Councillors and complete it online by the **31st July 2017**.

Many thanks.

Kind regards

Nicola

Nicola Busuttil
Administrator
Rural Services Network

Dear Colleague

We are the national organisation that seeks to speak for rural areas across England. We fervently believe in community input and think that networking across all rural areas is massively important. We cannot take the current difficulties away but we can all work together to seek to help each other and to establish the rural consensus view nationwide. You can see how we are structured and what we seek to do by going on www.rsonline.org.uk

Rural areas are disparate across the country and getting consensus rural views is therefore more difficult but with email networking systems it is now achievable. At the present time we believe we communicate and work with some 50,000 people each week. We seek in 2017 to quintuple the number of contacts we have across the rural areas of England. We want to achieve a network of **250,000 rural residents** so that the clear consensus rural response system can be established to matters of the day. We will also set up a system of specific Sounding Boards and a Rural Panel to allow whoever is interested in rural issues to input three times a year in a little more detail. If we want government to listen to what rural areas have to say collectively, we need to demonstrate we can work together and set up a system that communicates with that number of rural residents.

We are writing to you asking for your help. We are also writing to the other 10,000 Parish/Town contacts in a similar way. If we can get all the information sought in our questionnaire from each rural parish we will have the information to be able to put together that network of a quarter of a million people.

Please can you help us?

Could you please discuss with your Parish/Town Councillors and complete the online survey here:-

[Survey Monkey – Growing a Rural Community](#)

Thank you for your help. This is a really important issue.

Kind Regards

David

Sent on behalf of:

David Inman
Director
Rural Services Network
www.rsnonline.org.uk
01822 851370

We are pleased to announce the launch of the **RSN Rural Conference 2017: "The Infrastructure of Success – New Routes to economic Growth "**. It is being held this year at Park Campus, Cheltenham on Tuesday 5th and Wednesday 6th September.

For further details and to book your place at this prestigious conference please click on the link:

<http://www.rsnonline.org.uk/rsn-rural-conference-2017/conference-and-booking-details>

The Rural Services Network seeks to provide a voice for rural communities by representing rural services, networking between rural service organisations and establishing and broadcasting best practice in rural service provision.

It comprises SPARSE Rural, the Rural Assembly, the wider Rural Services Partnership and the RSN Community Group. The organisation works with Rural England, a stand-alone CIC research group.

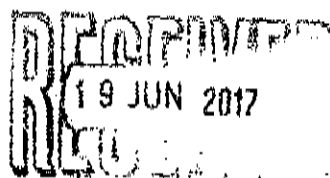
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Rural Services Partnership Company Registration Number 6960646.

15th June 2017



ACTion
with communities
in cumbria



Office O-Q, Skirsgill Business Park
Penrith, Cumbria CA11 0FA

t 01228 817224
e info@cumbriaaction.org.uk
Follow us @ACTCumbria

www.cumbriaaction.org.uk

Dear Parish Clerk,

Household Emergency Planning

Please find enclosed copies of a new Household Emergency Plan leaflet for each of your Councillors. You will hopefully have already received an electronic version for use on your parish / community website.

ACTion with Communities in Cumbria (ACT) is encouraging households across the county to consider what local risks may affect them and how to be better prepared. The leaflet includes practical suggestions for: having a plan; what to put in an emergency 'grab bag'; how to stay informed; and responding to an incident.

ACT is offering to provide, free of charge, enough leaflets for you to distribute to all households in your parish. We hope this offer will be of interest to all parishes, whether or not you're already involved in local activity to improve resilience. You can also help spread the word by including an article in your local newsletter or raising it at events.

Also enclosed is an information sheet about Community Emergency Planning and Resilience. If Councillors are interested in looking at how to do more to encourage, discuss and plan for improved resilience in your community, we would be happy to come and discuss this with you.

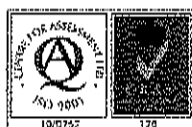
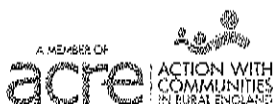
This work is part of 'Rebuilding Together', a three year BIG Lottery funded programme to build the resilience of people, communities, and organisations in Cumbria, helping them prepare for events similar to the devastating floods of December 2015. The programme is led by Cumbria CVS and delivered in partnership with ACT and Cumbria Action for Sustainability (CAfS).

To request copies of the Household Emergency Plan leaflet, or for more information, please contact us at ACT on Tel: 01228 817 224 or Email: info@cumbriaaction.org.uk.

We look forward to hearing from you.

Lorraine Smyth
ACT Chief Executive Officer

Enc: Household Emergency Plan leaflets
Community Resilience and Emergency Planning leaflet



Registered in England & Wales
as Voluntary Action Cumbria
Company No. 3957868
Registered Charity No. 1080875



ACTion
with communities
in cumbria

Community Resilience & Emergency Planning

As part of the Rebuilding Together programme ACTion with Communities in Cumbria (ACT) is supporting communities across the county with Community Emergency Planning and resilience activities, to help them prepare for, respond to, and recover from an emergency.

Resilience

Resilience is the ability to face challenges and recover quickly from them. Resilient communities work together, planning how to address challenges and encouraging local, personal and household resilience.

Resilience is not always about situations involving a 'blue light response' from the emergency services. Community resilience includes good neighbourliness in supporting those who may be more at risk

Getting together as a community to share experience from situations like the 2015 flooding - how people were affected, and how they responded - helps to identify the potential risks, and positive actions to encourage in the future.

ACT can help you to have these conversations to build community resilience and consider setting out the community response in a Community Emergency Plan.

Community Emergency Plans

It is not the role of the community to take on the responsibility of the 'blue light response' agencies. However, a Community Emergency Plan can help you prepare for an emergency; organise neighbourly help during an incident; make appropriate links to emergency services and local authorities; and assist with recovery after the event.

ACT can help you to create an appropriate plan for your community, bringing together the experience of others, and providing guidance and a template plan to get you started. We can also help you make contact with the relevant agencies to access other support and services.

For more information about how we can support your community, contact us on:

Tel: 01228 817592

Email: info@cumbriaaction.org.uk

Visit: www.cumbriaaction.org.uk/WhatWeDo/CommunityEmergencyPlanning.aspx

Rebuilding Together

Rebuilding Together is a 3 year BIG Lottery funded programme to build the resilience of people, communities and organisations in Cumbria, helping them to prepare for events similar to the devastating floods of December 2015. The programme is led by Cumbria CVS and delivered in partnership with ACTion with Communities in Cumbria (ACT) and Cumbria Action for Sustainability (CAFS).



Cumbria CVS will provide support to voluntary and community organisations to help them develop resilience and continuity plans that minimise the impact of potential emergencies or disruption and will also provide support and training to individuals who may wish to volunteer to help respond in the event of an emergency. Visit: www.cumbriacvs.org.uk



CAFS is helping people to adapt their homes and community buildings to cope better with increased rainfall and flooding, and use less energy. It is also supporting community projects to tackle climate change, a cause of extreme weather. Visit: www.cafs.org.uk



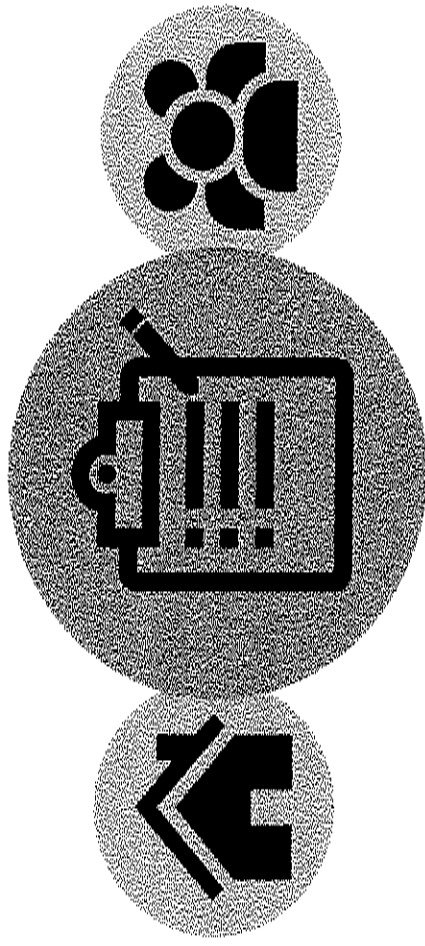
LOTTERY FUNDED

ACT champions community and rural issues

ACTion with Communities in Cumbria, Offices O - Q Skiregill Business Park, Penrith, Cumbria CA1 1QJ
T: 01228 817224 | www.cumbriaaction.org.uk | info@cumbriaaction.org.uk | www.facebook.com/cumbriaaction
Registered in England as Voluntary Action Cumbria | Charity No: 1030675 | Company No: 3957855

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Household Emergency Plan



- Ensure you are not in danger. If people are injured or there is a threat to life, dial 999 and follow instructions.
- Generally if the danger is outside (if it is safe to do so):
Go in in a safe building
Stay in until you are advised to do otherwise
Tune in to local radio / TV for more information
- If the danger is inside:
Get out, stay out and call emergency services

Contact all householders:

Name:	Mobile Number:

If we cannot contact each other we will leave a message with:

--

Meeting Point: If we cannot get home we can meet / stay at:

Near home:
Further away:

If required and safe to do so:

- Turn off utilities (Electricity, Water, Gas)
- Install protection measures e.g. flood doors
- If evacuating, collect grab bag kept here:
- Check on family and / or neighbours who may need assistance

If you need assistance: Who can you call for help?

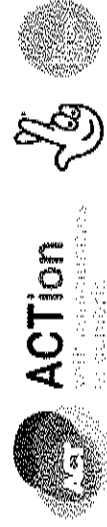
Name:	Mobile Number:

Families and households can better cope with emergencies by preparing in advance and working together as a team. This leaflet covers three basic steps to being prepared for emergencies:

- Have a Plan
- Have a Grab Bag
- Stay Informed

For more information about Emergency Planning in Cumbria visit:
www.cumbria.gov.uk/emergencyplanning

For information about Emergency Planning in your community visit
 ACT's website: www.cumbriaaction.org.uk



LOTTERY FUNDED

Have a Plan

Make a plan with all members of your household (back page) & review annually.

Getting prepared - Checklist

- Find out what local risks may affect you (e.g. flooding). Register for alerts and fit protective measures, if available.
- Know where and how to safely turn off utilities:
Electricity
- Water
- Gas
- Ensure you have valid building and contents insurance.
- Fit smoke and carbon monoxide detectors, and test regularly.
- Prepare escape routes from your house and teach all householders.
- Microchip your pet(s) and consider their needs in an emergency.
- Ask Parish / Town Council if your community has an emergency plan.

Have an Emergency Grab Bag

Know where your 'grab bag' essentials are to save time in an emergency.

Grab Bag - Checklist

- Wind up / battery radio, with spare batteries
- Torch with spare batteries, candles and matches
- First aid kit and manual
- Medication, repeat prescriptions, tissues, toiletries, sanitary supplies
- Food & equipment for those with special requirements e.g. babies, pets
- Spare warm clothing, sleeping bags or blankets, books and games
- Your mobile phone, spare battery and charger
- Extra car and house keys
- Cash, credit cards, key cards
- Copies of important documents - birth certificates, passports, licences, insurance policies (store originals in a fire and waterproof container).

Stay Informed

In major emergency situations it may be necessary to issue warnings and advice to the public. These would normally be broadcast via local radio or TV channels. You can also sign up in advance to receive relevant information.

- Tune into local radio or TV
 - Check relevant social media accounts (see below)
 - Register with your utility companies if you may require extra assistance.
NB: Each maintains its own Priority Services Register.
- Sign up for:**
- Cumbria Community Messaging: www.cumbriacommunitymessaging.co.uk
 - Flood Warnings: flood-warning-information.service.gov.uk

Complete the table below with your important contacts:

Important Contacts List

Contact	Phone	Web / Twitter
Environment Agency / Floodline	0345 988 1188	(see above flood warnings) @EnvAgencyNW
Electricity North West (power cut)	0800 195 4141	www.enwl.co.uk @electricityNW
National Grid (electricity, gas)	0845 385 1111	www2.nationalgrid.com/uk/ @nationalgriduk
United Utilities (sewerage flooding)	0845 602 0406	www.unitedutilities.com @unitedutilities
Highways (train / road flooding)	0300 303 2992	
District Council:		
Police (non-emergency)	101	www.cumbria.police.uk @Cumbriapolice
Doctor:		
Dentist:		
Vet:		
Out of town contact:		
Insurance Company:		
Policy Nos.	Buildings:	Contents:
		Car:
Local Radio Frequency	BBC Radio Cumbria 95 - 105 FM	



BY E-MAIL

**ADD IN HERE ALL THOSE WHO WERE
CONSULTED IN THIS MATTER (EMAIL
ADDRESSES)**

Lake District National Park Authority
Murley Moss, Oxenholme Road
Kendal, LA9 7RL

Telephone: 01539 724555
Fax: 01539 740822
Minicom: 01539 792690
Email: hq@lakedistrict.gov.uk
Website: www.lakedistrict.gov.uk
Direct email:
sarah.blakemore@lakedistrict.gov.uk
Direct dial: 01539 792730
Our ref: PM/1410.003 (184)
Your ref:

Date: 4 July 2017

Dear Sir or Madam

**Road Traffic Regulation Act 1984
Notice of Intention to Prohibit Traffic over Footpath 238036/249058 at Springs
Wood, Keswick Parish and St John's, Castlerigg & Wythburn Parish**

This Authority acts as Agent for Cumbria County Council for the maintenance and protection of public rights of way within the area of the National Park.

We intend to make the above temporary closure – please find attached a copy of the notice and plan relating to this.

Yours sincerely

Sarah Blakemore
Rights of Way and Access Assistant

Attached:

- 1) Copy of notice of intention and accompanying plan



PUBLIC PATH NOTICE

THE LAKE DISTRICT NATIONAL PARK AUTHORITY

FOOTPATH 238036/249058 AT SPRINGS WOOD, KESWICK PARISH AND ST JOHN'S, CASTLERIGG & WYTHBURN PARISH

TEMPORARY PROHIBITION OF TRAFFIC ORDER 2017

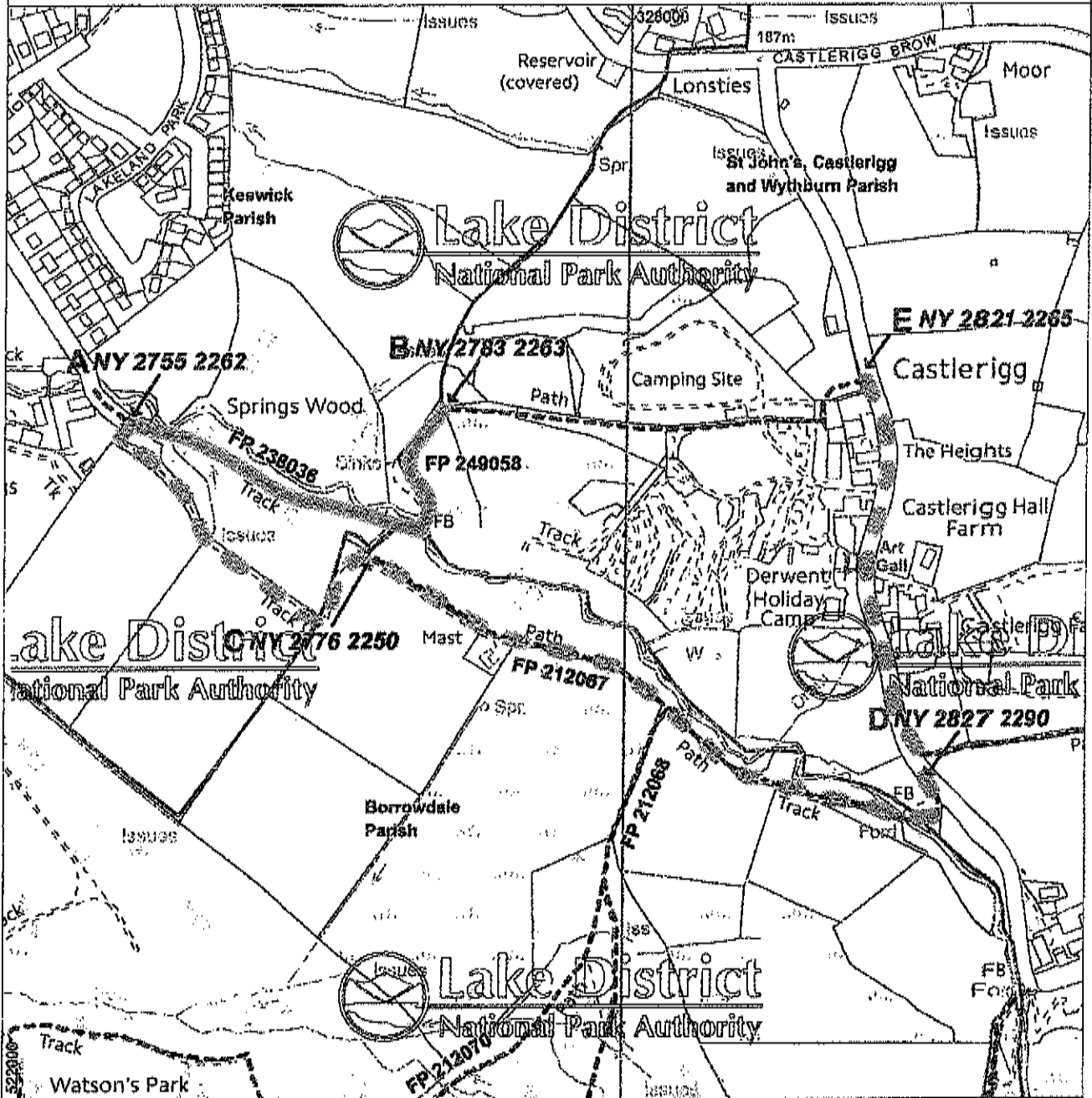
NOTICE IS GIVEN that under Section 14(1) of the Road Traffic Regulation Act 1984, the Lake District National Park Authority intends, not less than seven days from the date of this notice, to make an order. The effect of the order will be to prohibit public traffic for all purposes from proceeding over Footpath 238036/249058 at Springs Wood, Keswick Parish and St John's, Castlerigg & Wythburn Parish, at Springs Wood between NY 2755 2262 and NY 2783 2263, to enable bridge replacement work.

The notice and plan showing the route concerned may be inspected during normal office or opening hours at the National Park Authority Offices, Murley Moss, Oxenholme Road, Kendal, LA9 7RL; at Allerdale Borough Council, Allerdale House, New Bridge Road, Workington, CA14 3YJ; and at Keswick Tourist Information Centre, Moot Hall, Market Square, Keswick, CA12 5JR; and is also available online at www.lakedistrict.gov.uk/visiting/things-to-do/road-updates/road-closures.

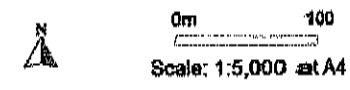
The order will take effect on 22 July 2017 and will continue in force for six months, but it is expected that the path will be closed during works for only about two weeks during this period. When works are taking place, signs will be erected showing the closed path and the alternative route. The path will be accessible once the works are completed. If the works have not been completed it may be extended for a further period with the approval of the Secretary of State.

Authority Solicitor, 6 July 2017

**Proposed Temporary Traffic Regulation Order
Part of Public Footpath 238036 / 249058 at Springs Wood
Keswick and St John's, Castlerigg & Wythburn Parishes
Road Traffic Regulation Act 1984 Section 14 (1)**



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<p>© Crown copyright and database rights 2017 Ordnance Survey 100021698.</p>	<p> Footpath to be closed Alternative route Other Public Rights of Way</p>	<p>Authorised signatory:</p>
<p>You are not permitted to copy, sub-license, distribute or sell any of this data to third parties in any form.</p>	<p>NGR for centre of map NY 2791 2252</p>	<p>Date: June 2017</p>

L:\Corporate Workspaces\Templates\ROW\Closures & TRO #14\238036_249058 SpringsWood



Customer Contact Centre: 0300 1235 000
www.highways.gov.uk

As Per E-Mail Contact
Notification of Roadworks

11 July 2017

Ref:- 1410010/MP.AM/EM-O-7251

Dear Sir/Madam

**A66 FLOOD RESILIENCE WORKS
UPDATE – 14**

Following on from the letter sent on the 28th June, we are now in a position to give you some further information regarding the works to provide flood resilience on the A66 around Bass Lake. It is our intention to send out updates as and when there is a significant change in the traffic management.

Osprey 1 Northern site is progressing with **full closures** of the A66 planned **between 2000 hours and 0600 hours** until the **21st July**.

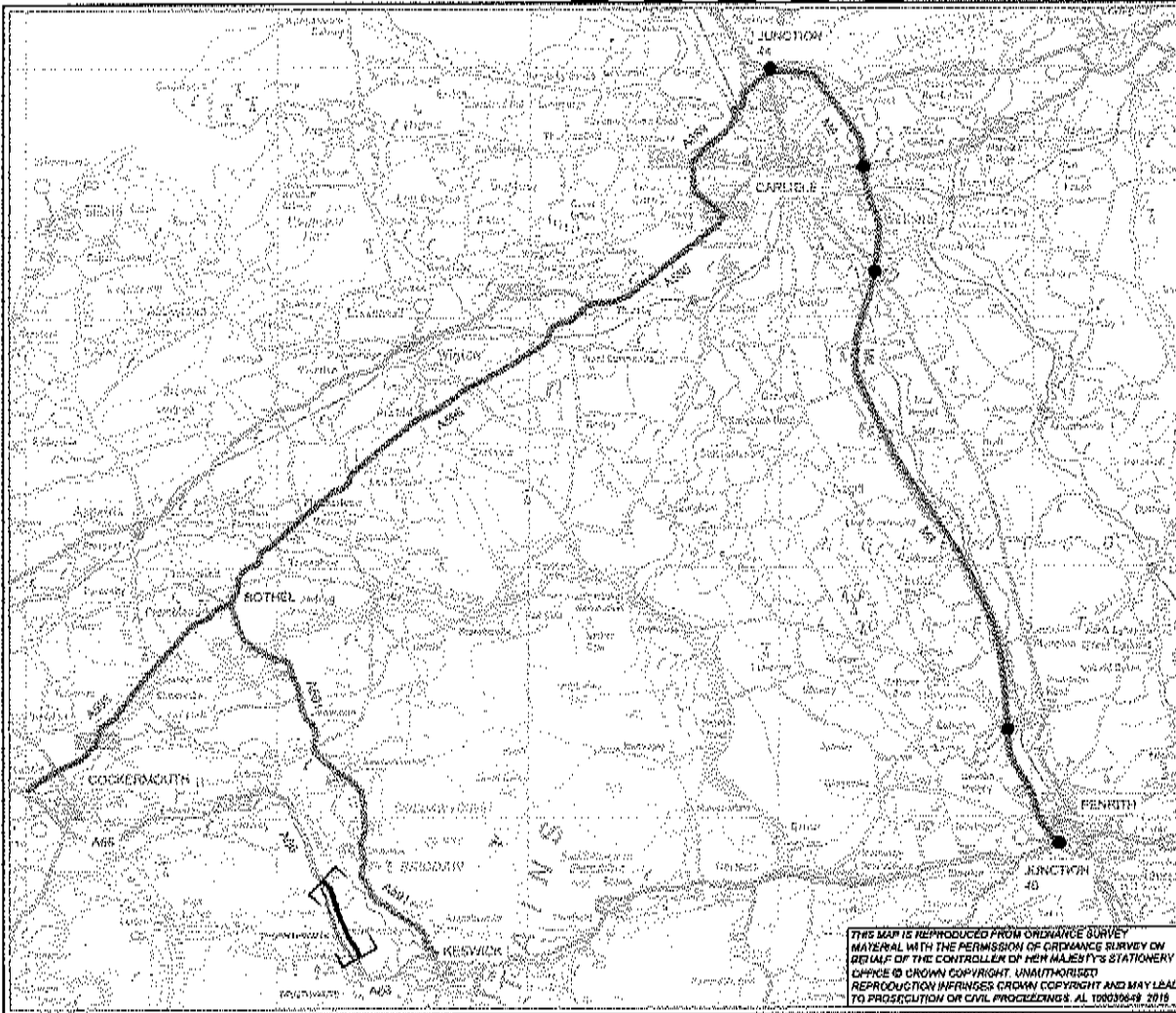
These closures are to allow for the final phase of surfacing to be carried out within the layby as well as the road markings and barrier installations to be undertaken. Outside of these hours traffic management will still be in place with single lane running under traffic signal control supplemented by a 40mph speed limit. The eastbound dual carriageway running alongside Bassenthwaite Lake will continue to have a lane 2 closure in place, this is as a safety measure to prevent two lanes of high speed traffic approaching the traffic signals for the Osprey North site. The diversion route for traffic is as previous updates and is attached with this letter.

We hope you will find these updates useful, but if you have any questions please do not hesitate to contact either myself or Highways England on 0300 1235 000.

Yours sincerely

Matthew Pullin
Matthew Pullin
Graduate Engineer





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