

KESWICK TOWN COUNCIL

Minutes of the meeting of Keswick Town Council held in the Council Chamber, 50 Main Street, Keswick on Thursday 19th April 2018 at 7.30pm.

Present:

Chairman

Councillor Susan Leighton

Councillors

David Burn	Allan Daniels	Martin Jordan
Denstone Kemp	Graham Kendall	Tony Lywood
Duncan Miller	Jean Murray	Adam Paxon
Martin Pugmire	Paul Titley	

Also present were Lynda Walker (Town Clerk), Catherine Parker (Responsible Financial Officer), 1 member of the press and 7 members of the public.

The Mayor congratulated Councillor Lywood on gaining his Party's support for the nomination as Parliamentary candidate for the Copeland constituency. She also paid tribute to Cliff Sandham who had been a remarkable man of Keswick.

260. Apologies

Apologies for absence were received from Dr Geoff Davies (Lake District National Park Authority) and Borough Councillor Ron Munby.

261. Minutes

RESOLVED that the Chairman be authorised to sign as a correct record the minutes of the Town Council meeting held on Thursday 15th March 2018 (pages 50 – 54).

262. Requests for Dispensations

The Clerk reported that no requests for dispensations had been received.

263. Declarations of Interests

No declarations of interests in respect of items on the agenda were received.

264. Police Attendance

RECEIVED the report of the Allerdale Rural Neighbourhood Policing team for March. 18 crimes had been reported in the Keswick area during March 2018 with 3 anti-social behaviour incidents reported during the month (this compared with a total of 18 incidents for the same period in 2017). PCSO Catherine Smith was in attendance and provided information on the grading system for calls to the Police control room and corresponding response time targets. Councillor Burn asked if information on response times could be provided on a quarterly basis.

265. Matters to be received from the Public

No matters were received from the public.

266. Matters to be received from Councillors

Councillor Murray raised the issue of work which had been carried out by Electricity North West in the Market Square and subsequent reinstatement of the surface with tarmac. She undertook to monitor the situation to secure reinstatement in the original materials.

267. Community Governance Review

Lindsay Tomlinson, Electoral Services Manager at Allerdale BC, was in attendance for this item. She explained the process to be followed for the Community Governance Review to establish whether the

Keswick parish boundaries should be changed to incorporate two additional areas. There would be two consultation stages with any amendment to be effective in 2019.

268. Applications for Development

- i) **RESOLVED** that the following observations be submitted to the Lake District National Park Authority:

Plan Ref.	Description of Development
7/2018/2037	<p>Location</p> <p>Install a 'wood grain' effect upvc window and door in existing loading bay 2 Southey Yard, Southey Street <i>Support - a great improvement to existing</i></p> <p>SUPPORT</p>
7/2018/2043	<p>Demolition of existing garage and porch. Single storey extensions providing new garage, porch and master bedroom suite. Relocation of vehicle access Rowan Rigg, Brundholme Road <i>Object – We believe the neighbour’s objections should be taken note of. It will impact their properties during the build and dominate the area; basically there is no improvement on the previous plans. This is a revamp of substantial bungalow and still an extensive enlargement that will dominate the area. It would appear to be over development and out of character within The Paddock. Any extension should be considered at the front of property on grassed area. It is difficult to see how it can be built without intrusions to neighbours.</i> <i>4 letters of objection received from neighbours</i></p> <p>OBJECT</p>
7/2018/2044	<p>New dormer window to rear elevation for loft conversion 43 Southey Street <i>Support - appropriate design to add another bedroom no. 4, will also improve the site (concern that an extra bedroom could add to parking issues in an already congested area -this is an ongoing issue).</i></p> <p>SUPPORT</p>
7/2018/2049	<p>Construction of a new 21 bedroom hotel extension, dining room extension and changes to the existing car park Keswick Hotel, Station Road <i>Object - The orangery looks out of place and the design of the extension is disappointing for an iconic hotel. An extension of this scale needs an appropriate increase in parking that has been achieved (in the plan).</i></p> <p>OBJECT</p>
7/2018/2051	<p>Two storey side extension Mount View, 12 Fenton <i>Object - The neighbours are concerned that scaffolding will be on their property, it is also over bearing. Similar to some other developments along Fenton, although extension extremely close to neighbouring property garage.</i> <i>1 letter of objection received</i></p> <p>OBJECT</p>
7/2018/2053	<p>Demolition of existing lean-to and construction of new lean-to extension Benycot, Southey Street <i>Support - an upgrade to existing</i></p> <p>SUPPORT</p>

- 7/2018/2061** Alterations to shop front
20 Station Street
Support - sensible plan - no visual impact once completed.
SUPPORT
- 7/2018/2068** Fascia signage for new SPAR store; Totem sign, pop up unit and spreader box for Texaco Petrol
Spar Store and Texaco Petrol Station, High Hill Garage, High Hill
Support - smart standard garage signage.
SUPPORT
- 7/2018/2069** Change of use to a hot food takeaway
13 Bank Street
*Support - as per previous application (7/2018/2025):-
Glad to see that empty premises are being utilised on a busy Keswick street.
Previously supported applicant in Standish Street (change of location). An opportunity to energise Bank Street.*
SUPPORT
- 7/2018/2076** Alterations and extensions, improved drive area and detached garage (revised scheme)
Brantholme, Lonsties
Support - no comments made.
SUPPORT

ii) **RECEIVED** update on National Park Planning decisions.

269. Mayor's Report

RECEIVED details of the Mayor's engagements and meeting attendance for the period 9th March 2018 – 12th April 2018.

270. Reports from Ward Representatives

RECEIVED reports from the following representatives:

- i) Allerdale Borough Council Ward Representatives
- ii) Cumbria County Council Ward Representative
- iii) Lake District National Park Authority North Distinctive Area Parishes Representative

271. Payment of Accounts

RESOLVED that the accounts for April 2018 as approved by the Inspection Committee be authorised for payment for:

- i) The Town Council, vouchers 267 – 13 amounting to £32,033.52 (thirty two thousand and thirty three pounds and fifty two pence)
- ii) The Trusts, vouchers HP230 – FP5 amounting to £26,819.43 (twenty six thousand, eight hundred and nineteen pounds and forty three pence)

272. Request for Funding – Reinstatement of Keswick to Threlkeld Railway Path

Further to the presentation at the last meeting, consideration was given to providing a contribution to the fundraising campaign to support the reinstatement of the Keswick to Threlkeld railway path.

RESOLVED that a contribution of £2,000 be agreed to be funded from the accrual in the 2017/18 budget for this purpose.

273. Representation on Town Liaison Group

Consideration was given to appointing an additional representative to the Keswick Convention Town Liaison Group.

RESOLVED that two representatives be appointed to the group at the Annual Council meeting (one plus a substitute).

274. CCTV Protocol

The Clerk submitted a draft protocol for the operation of the CCTV cameras on the Moot Hall.

RESOLVED that the draft protocol for the operation of the CCTV cameras on the Moot Hall be adopted.

275. Budget Summary Comparisons as at 31st March 2018

RECEIVED budget comparisons for the fourth quarter.

276. Verification of Bank Reconciliations

RESOLVED that Councillor Kemp be appointed to sign the bank reconciliations and original bank statements as evidence of verification in accordance with the Council's Financial Regulations.

277. Annual Review of Financial Regulations

Consideration was given to the report of the Responsible Financial Officer.

RESOLVED that the revised Financial Regulations be approved and adopted.

278. Assets Register

RESOLVED that the updated Assets Register be adopted.

279. Bank Mandate Amendments

RESOLVED that the current bank mandate be amended to reflect the change in Councillors following the resignation of Andrew Lysser and the election of Jean Murray.

280. Clerk's Report

RECEIVED the Clerk's report.

281. Minutes of Committee Meetings

RECEIVED for information the Minutes of the Events Committee meeting held 3rd April 2018.

282. Minutes of Liaison Meetings

RECEIVED for information the Minutes of the CALC Allerdale 3 tier meeting held on 22nd March 2018.

283. Correspondence

Consideration was given to the following correspondence:

- i) Cumbria County Council – Tour of Britain Cycle Race in Cumbria in 2018 – request for financial sponsorship

RESOLVED that the request be declined.

Prior to the following business the Chairman moved the resolution:

'That under the Public Bodies (Admission to Meetings) Act 1960, the public and representatives of the press and broadcast media be excluded from the meeting during the consideration of the following items of business as publicity would be prejudicial to the public interest because of the confidential nature of the business to be transacted'

284. Request for Funding – Keswick Community Housing Trust

Consideration was given to a request from Keswick Community Housing Trust.

RESOLVED that £15,000 be made available to Keswick Community Housing Trust to support the provision of an additional rental property in Keswick, to be repaid no later than 31st March 2019, to be funded from the uncommitted reserves earmarked for support for local housing with the balance from general reserves.

Councillor Tittle asked for it to be noted that he had voted against the proposal.

285. Sickness Absence Policy

The Clerk presented a draft Sickness Absence Policy which the Staffing Committee recommended for adoption by the Council.

RESOLVED that the Sickness Absence Policy be adopted with immediate effect.

286. Minutes of Staffing Committee

RECEIVED for information the draft Minutes of the Staffing Committee meeting held on 4th April 2018.

The meeting closed at 9.45 pm.

Chairman

Date