

KESWICK TOWN COUNCIL

Minutes of the meeting of Keswick Town Council held in the Council Chamber, 50 Main Street, Keswick on Thursday 15th March 2018 at 7.30pm.

Present:

Chairman
Councillor Susan Leighton

Councillors

Allan Daniels	Martin Jordan	Denstone Kemp
Graham Kendall	Tony Lywood	Duncan Miller
Jean Murray	Adam Paxon	Paul Titley

Also present were Lynda Walker (Town Clerk), Catherine Parker (Responsible Financial Officer), 1 member of the press and 6 members of the public.

Prior to the start of the meeting Heather Askew delivered a presentation about the fundraising campaign to support the reinstatement of the Keswick to Threlkeld railway path. £300,000 was required from local fundraising towards the total approximate cost of £5.4m and she asked the Council for its support in principle together with a donation. It was agreed that this should be considered at the next meeting.

The Mayor paid tribute to the Royal Air Force which was approaching its 100th anniversary and expressed gratitude for all its work.

237. Apologies

Apologies for absence were received from Councillor David Burn (holiday), Councillor Martin Pugmire, Dr Geoff Davies (National Park Authority) and PCSO Catherine Smith.

238. Minutes

RESOLVED that the Chairman be authorised to sign as a correct record the minutes of the Town Council meeting held on Thursday 15th February 2018 (pages 46 – 49).

239. Requests for Dispensations

The Clerk reported that no requests for dispensations had been received.

240. Declarations of Interests

No declarations of interests in respect of items on the agenda were received.

241. Police Attendance

RECEIVED the report of the Allerdale Rural Neighbourhood Policing team for February. 25 crimes had been reported in the Keswick area during February 2018 with 5 anti-social behaviour incidents reported during the month (this compared with a total of 29 incidents for the same period in 2017). No PCSO was available to attend. Councillor Murray raised the issue of police response times and advised that she had discussed this with Inspector Gale who had agreed to produce a report and would welcome an opportunity for community engagement. It was agreed that this would be a suitable subject for the Annual Town Meeting on 19th April 2018.

242. Matters to be received from the Public

No matters were received from the public.

243. Matters to be raised by Councillors

Councillor Lywood spoke about levels of Child Poverty in Keswick and asked for this issue to be discussed at the next meeting.

Councillor Paxon spoke about the proposed redevelopment of the former Pencil factory site by Keswick Ministries. He felt that there were a number of issues of concern and suggested additional representation on the Town Liaison Group. It was agreed to place an item on the agenda for the next meeting.

244. Applications for Development

- i) **RESOLVED** that the following observations be submitted to the Lake District National Park Authority:

Plan Ref.	Description of Development
T/2018/0021	Location T1: Ash - fell County Hotel, Penrith Road SUPPORT
7/2017/2174	Use of building as a dwelling house with an occupancy restriction (Allerdale inside and outside the National Park, Eden within the National Park and Penrith town administrative area) in lieu of existing occupancy restriction (north locality) Cider House, Penrith Road <i>Object - as per comments made on earlier submission August 2017 - whilst we have a certain amount of sympathy we do not agree with opening up occupancy to Cumbria wide, as northern distinctive area is fairly sizeable without this.</i> OBJECT
7/2018/2016	Erection of glazed porch on the front of the property 11 The Heads Mount <i>Support - ample ground area for small porch subject to no objection from near neighbour</i> SUPPORT
7/2018/2024	3 wall mounted aluminium signs (replacement signage) 8 Museum Square, Heads Road <i>Support - an improvement in signage and a much needed upgrade</i> SUPPORT
7/2018/2025	Change of use to a hot food takeaway 11 Bank Street <i>Support - Glad to see that empty premises are being utilised on a busy Keswick street. Previously supported applicant in Standish Street (change of location). An opportunity to energise Bank Street.</i> SUPPORT
7/2018/2028	Demolition of existing porch, erection of a replacement porch and resurfacing of external sitting out/garden area Keswick View, 24 Lake Road <i>Support - appropriate upgrade on same footprint</i> SUPPORT
7/2018/2042	Alterations & extensions, improved drive area and detached garage Brantholme, Lonsties <i>Support - upgrade of property and appropriate design for the area.</i> SUPPORT
7/2018/2006	Redevelopment of Keswick Pencil Factory site to provide new site for Keswick Convention comprising 1) renovation and change of use of original pencil factory building to provide offices, meeting and conference space, accommodation and toilets 2) demolition of buildings to north of the site and development of a car parking area to be used for the accommodation of a marquee for the Convention for three

weeks in every year and for use by third parties on an occasional short-term basis 3) landscaping of the site – Transport Statement rev c. (accommodation of marquee).
The Former Cumberland Pencil Museum, Southey Works, Main Street

David Sawday of Keswick Ministries clarified the position regarding the marquee i.e. that it would only be erected for the three week summer convention plus a two week period to allow erection and dismantling each year.

The following observations on the revised Transport Statement were agreed -
The wording is an improvement on the original statement. Reservations in relation to traffic, sound/noise and access issues still stand.

It was further **RESOLVED** that Keswick Ministries be urged to withdraw the application until solutions have been identified to the outstanding areas of concern.

ii) **RECEIVED** update on National Park Planning decisions.

iii) Application no. 7/2018/2006 - covered under item (i)

245. Deputy Mayor's Chain of Office

Brian Fulton presented his designs for a new Chain of Office for the Deputy Mayor. He explained that it would be made in Keswick using Fair Trade silver which would have a quality mark. Councillors thanked Brian for his professionalism and work which had been freely given, with charges to be made for materials only.

RESOLVED that the proposed design be approved and funding of £1,500 be authorised from underspends in the 2017/18 budget on Civic Pride Award (£300) and Communications (£500), supplemented by £700 from reserves.

Paul Titley joined the meeting at 8.50 pm

246. Mayor's Report

RECEIVED details of the Mayor's engagements and meeting attendance for the period 9th February 2018 – 8th March 2018.

247. Reports from Ward Representatives

RECEIVED reports from the following representatives:

- i) Allerdale Borough Council Ward Representatives – the Clerk reported on behalf of Councillor Pugmire. Councillor Lywood reported that negotiations were still ongoing with the Battersby Trust regarding the sale of the Moot Hall.
- ii) Cumbria County Council Ward Representative – Councillor Lywood gave an update on improvement work to the surface of the Market Square.
- iii) Lake District National Park Authority North Distinctive Area Parishes Representative

248. Dog Fouling in Keswick

Consideration was given to ways of addressing the problem caused when owners do not pick up dog mess. A number of suggestions were put forward including provision of more dog waste bins, particularly in residential areas, and poo bags.

249. 'Plastic-free Keswick'

Councillor Lywood proposed a number of measures to show support for the campaign for a 'plastic-free Keswick'.

RESOLVED that the Council support the campaign and the measures proposed with the exception of bullet point 2.

250. County Square War Memorial

The Clerk reported that the bid for funding from the Dulverton Trust to carry out improvement works to the paved areas surrounding the War Memorial had been unsuccessful; however, Allerdale BC had agreed that the remainder of the Market Towns Grant for the current year could be used for this purpose. Councillor Miller was confident that most of the work could be carried out within the revised sum available and agreed to contact the builder.

RESOLVED that the remaining £5,930 of the Market Towns Grant for 2017/18 be used to supplement the £2,000 in the contingency budget for improvement works to the paved area surrounding the War Memorial.

251. Payment of Accounts

RESOLVED that the accounts for March 2018 as approved by the Inspection Committee be authorised for payment for:

- i) The Town Council, vouchers 249 – 266 amounting to £26,942.13 (twenty six thousand, nine hundred and forty two pounds and thirteen pence)
- ii) The Trusts, vouchers HP202 – FP184 amounting to £29,140.34 (twenty nine thousand, one hundred and forty pounds and thirty four pence)

252. Annual Review of Effectiveness of Internal Financial Control

RECEIVED a report following a review of the Effectiveness of Internal Financial Control from Councillors Daniels and Titley.

RESOLVED that the recommendation contained in the report be approved.

253. Council Tax Base Confirmation

RECEIVED the report of the Responsible Financial Officer confirming the Council Tax base for Keswick for 2018/19 and its impact on the amount of precept payable for a Band D property in Keswick.

254. Keswick Neighbourhood Development Plan – Item deferred to April meeting**255. Minutes of Committee Meetings**

RECEIVED for information the draft Minutes of the Events Committee meeting held on 26th February 2018 and the Neighbourhood Plan Steering Group meeting held on 26th February 2018.

256. Clerk's Report

RECEIVED the Clerk's report.

257. Correspondence

RECEIVED for information the following correspondence:

- i) Rural Services Network – Utility Priority Services Register
- ii) UK Parliament – UK Parliament Week

Prior to the following business the Chairman moved the following resolution:

'That under the Public Bodies (Admission to Meetings) Act 1960, the public and representatives of the press and broadcast media be excluded from the meeting during the consideration of the following items of business as publicity would be prejudicial to the public interest because of the confidential nature of the business to be transacted'

258. Contracting - Assistive Listening System in Council Chamber

Consideration was given to the report of the Responsible Financial Officer.

RESOLVED that:-

- i) the quotation for the wireless solution from Specialist Audio be accepted amounting to £1,210.00, personal listeners to be purchased at a later date if necessary.
- ii) Cumbria Community Foundation be contacted to ask if this project could be funded from the United Utilities Legacy Fund, however, if a funding application is unsuccessful then funding to be taken from the following budget heads: accruals 16/17 (£500), repairs (£490) and office equipment (£220)

259. Staffing Committee Minutes

RECEIVED for information the draft Minutes of the Staffing Committee meeting held on 8th February 2018.

The meeting closed at 9.50pm

Chairman

Date