

KESWICK TOWN COUNCIL

Minutes of the meeting of Keswick Town Council held in the Council Chamber, 50 Main Street, Keswick on Thursday 16th November 2017 at 7.30pm.

Present:

Chairman
Councillor Susan Leighton

Councillors

Allan Daniels	Martin Jordan	Denstone Kemp
Graham Kendall	Tony Lywood	Martin Pugmire

Also present were Lynda Walker (Town Clerk), PCSO Todd Stuart, 1 member of the press, and 3 members of the public.

Prior to the start of the meeting the Mayor thanked all Councillors who had attended Remembrance Services in Keswick and elsewhere on 12th November.

149. Apologies

Apologies for absence were received from Councillors Burn (holiday), Miller (holiday), Paxon (work) and Titley (other) and Dr Geoff Davies, LDNPA NDA Parishes representative.

150. Minutes

RESOLVED that the Chairman be authorised to sign as a correct record the minutes of the Town Council meeting held on Thursday 19th October 2017 (pages 27-30).

151. Requests for Dispensations

The Clerk reported that no requests for dispensations had been received.

152. Declarations of Interest

Declarations of interests in respect of items on the agenda were received from:
Councillor Kemp – non-pecuniary interest - item 8 (i) application no. 7/2017/2290 (knows the applicant).

153. Police Attendance

RECEIVED the report of the Allerdale Rural Neighbourhood Policing team for October. 15 crimes had been reported in the Keswick area during October 2017 with 5 anti-social behaviour incidents reported during the month (this compared with a total of 29 incidents for the same period in 2016). PCSO Todd Stuart was in attendance for this item and answered questions from Councillors. The Mayor thanked the Police for their support on Remembrance Sunday.

154. Matters to be received from the Public

Mr Andrew Thoburn raised an issue in relation to the proposed 'UU Legacy Fund' stating that Keswick needed a 3G astroturf pitch which all neighbouring towns had. Councillor Kendall advised that Keswick School were intending to submit an application to the fund for an all-weather pitch for school and community use. Councillor Lywood advised that Cumbria Community Foundation, who would be administering the scheme, would be considering the first round of awards on 21st April 2017.

155. Matters to be raised by Councillors

- i. Councillor Pugmire raised the issue of difficulties for mobility-impaired outpatients attending Newcastle Hospital and travelling by rail. He had found that there was no-one at Newcastle station to provide assistance on the arrival platform and no way of contacting a member of staff for help. He suggested that a telephone link was need on each platform and said that he would be taking the matter up with the operators of the station. The Mayor advised that assistance could be booked in advance.

- ii. Councillor Daniels asked County Councillor Lywood to ensure that Cumbria Highways cleared any leaves blocking drains on Brundholme Road to avoid surface water flooding in the area. Councillor Lywood agreed to pursue this.

156. Applications for Development

- i) **RESOLVED** that the following observations be submitted to the Lake District National Park Authority:

Plan Ref.	Description of Development Location
7/2017/2208	Alterations and extensions to existing detached garage to form studio office and storage for use with flat 2, Oakside Flat 2, Oakside <i>Support - ample space on site for this small development</i> SUPPORT
7/2017/2265	Lower the cill level of 2 no. main banking hall windows on the Market Square façade of the building to improve internal daylight and street aspect of the internal ground floor accommodation. HSBC, Market Square <i>Support - appropriate design for a sensitive area -</i> SUPPORT
7/2017/2269	Erection of porch and canopy to front elevation (resubmission of 7/2017/2176) 7 The Hawthorns <i>No comments made</i> SUPPORT
7/2017/2272	Erection of a single-storey rear extension. Replace existing white UPVC windows with triple glazed white UPVC windows. Replace existing front door with composite door. Introduce doors to the front and rear of the car port. Raise bay window sill heights by 200mm. Reposition existing PV Solar panels. Introduce 2 no. rooflights to front elevation and 1 no. rooflight to rear elevation. Reposition existing rear rooflight in rear elevation not in accordance with condition no. 2 of planning approval ref. 7/2016/2264 (amended design) 28 Southey Street <i>No comments made</i> SUPPORT
7/2017/2275	Fascia signage for new Spar store High Hill Garage, High Hill <i>No comments made</i> SUPPORT
7/2017/2276	Replacement of existing modern casement windows with traditional sash windows to Main Street elevation First Floor, 26-28 Main Street <i>Support - an improvement</i> SUPPORT
7/2017/2277	Flood resilience improvements to the existing structure, raising of cill level to 3 no fixed light windows on South East elevation, insertion of full height glass panels above balustrade at first floor level Lucas Restaurant, High Hill

Support - appropriate alterations to a sensitive building which will allow it to become operational

SUPPORT

7/2017/2278 Flood resilience improvements to the existing structure, raising of cill level to 3 no fixed light windows on South East elevation, insertion of full height glass panels above balustrade at first floor level - *LISTED BUILDING CONSENT*

Lucas Restaurant, High Hill

Support - appropriate alterations to a sensitive building which will allow it to become operational

SUPPORT

7/2017/2281 Side extension and garage conversion including raising roof level
Linthwaite, Manor Brow

Support - unobtrusive small development, matches current property

SUPPORT

7/2017/2288 Convert chip shop back into living accommodation and blocking up access points to front area of property

Windebrowe Chippy, 102 Windebrowe Avenue

Support - adds more housing. S106 should apply

SUPPORT

7/2017/2289 Temporary use of agricultural fields to accommodate campers and caravans attending the Keswick Convention between the 15th July and the 4th August 2018
Crosthwaite Conference Centre, Church Lane

No comments made

SUPPORT

7/2017/2290 Construction of an attached 2 storey 3 bedroom dwelling
Garden of Glentarn, Crosthwaite Road

NEUTRAL

ii) **RECEIVED** update on National Park Planning Decisions.

157. Mayor's Report

RECEIVED details of the Mayor's engagements and meeting attendance for the period 13th October – 9th November 2017.

158. Reports from Ward Representatives

RECEIVED reports from the following representatives:

- i) Allerdale Borough Council – Councillor Lywood raised awareness of the Special Investment Fund which was distributed by the Borough Council for job creation projects. He also advised that the scaffolding would be removed from the Moot Hall in the next week and that the property would need to be re-valued prior to any sale to the Battersby Trust.
- ii) Cumbria County Council – Councillor Lywood reported on a County Council meeting he had attended that day to consider how to manage diminishing funds.
- iii) LDNPA North Distinctive Area Parishes Representative – Councillor Lywood added to the report submitted by Dr Geoff Davies to the effect that the National Park authority was now having to move in a more commercial direction due to funding cuts.

159. Payment of Accounts

RESOLVED that the accounts for November 2017 as approved by the Inspection Committee be authorised for payment for:

- i) The Town Council, vouchers 163 – 181 amounting to £20,033.62 (twenty thousand, and thirty three pounds and sixty two pence)

- ii) The Trusts, vouchers HP123 – FP137 amounting to £65,084.65 (sixty five thousand, and eighty four pounds and sixty five pence)

160. Provision of CCTV in Keswick

Councillor Kendall reported that a number of suppliers had now been approached and he and Councillor Burn had made visits to see systems currently in operation in the town. A demonstration had been scheduled to take place in the near future and he would submit a written report to the next meeting. Councillors Burn and Kendall were thanked for their hard work.

161. Market Square Safety Audit

Councillor Kendall reported that the audit was now largely complete and confirmed that there was a problem to be addressed. The report contained proposals for measures to resolve the situation but funding would be needed to implement these. County Councillor Lywood said that he would use his best endeavours to ensure that the County Council made the necessary funding available at the next Local Area Committee meeting when budgets would be discussed.

Councillors Kendall and Lywood were thanked for their work.

162. Events Co-ordinator Role

Consideration was given to the report of the Events Committee.

RESOLVED that a provision be included in the draft budget for 2018/19 to provide an on-line Events Guide at a cost of approximately £2,000, and that efforts be made to source external funding, possibly from the Lake District National Park Authority.

163. Request for funding – Keswick Cricket Club

Consideration was given to a request for funding from Keswick Cricket Club towards a Climate Cover sheet.

RESOLVED that the request be supported in principle but that the Cricket Club be advised to apply to the United Utilities Legacy fund.

164. Keswick Town Council Business Plan

Consideration was given to the report of the Clerk.

RESOLVED that no action be taken to produce a further Business Plan when the current one expires in 2018.

165. Clerk's Report

The Clerk's report was considered.

RESOLVED that a noticeboard be provided in the foyer of the Council offices with Councillors photographs and contact details displayed.

166. Reports from Representatives on Outside Bodies

RECEIVED the report of Councillor Pugmire on Keswick Community Emergency Recovery Partnership.

The Mayor thanked all the volunteers for their time and efforts.

167. Minutes of Committee Meetings

RECEIVED for information the Minutes of the Events Committee meeting held on 27th October 2017 and the Neighbourhood Plan Steering Group meeting held on 25th September 2017.

168. Minutes of Liaison Meetings

RECEIVED for information the Minutes of the CALC Allerdale meeting held on 19th September 2017 and the Lake District National Park Authority Parishes Forum held on 10th October 2017.

Prior to the following business the Chairman moved the resolution:

'That under the Public Bodies (Admission to Meetings) Act 1960, the public and representatives of the press and broadcast media be excluded from the meeting during the consideration of the following items of business as publicity would be prejudicial to the public interest because of the confidential nature of the business to be transacted'

169. Proposed Civic Award Scheme

Consideration was given to the format of and possible nominations for a Civic Award scheme.

RESOLVED that the Mayor submit a report to a future meeting outlining proposed criteria and process for nominations, and format for presentation ceremony.

The meeting closed at 9.00 pm

Chairman

Date