

FITZ PARK, HOPE PARK & TOWN FIELD CHARITABLE TRUSTS

Minutes of the meeting of Hope Park, Fitz Park and Townsfield Charitable Trusts held in the Council Chamber, First Floor, Council Offices, 50 Main Street, Keswick on Thursday 12th March 2015 at 7.30pm.

Present:

Chairman
Councillor Martin Jordan

Councillors		
Denstone Kemp	Susan Leighton	Andrew Lysser
Lorraine Taylor	Paul Titley	

Also present were Catherine Howe (Admin & Finance Officer), James Hewitt (Head Gardener), Elizabeth Barraclough and Maggie Potts (Friends of the Parks).

49. Apologies

Apologies for absence were received from Councillors Burn (holiday), Lywood (holiday), Miller (holiday), Pugmire (illness) and Taylor (illness).

50. Declarations of Interests

No declarations of interests in respect of items on this agenda were received.

51. Minutes

RESOLVED that the Chairman be authorised to sign as a correct record the Minutes of the meeting held on Thursday 27th November 2014 (pages 7 -9).

52. Chairman's Report

The Trust Vice Chairman, Councillor Martin Jordan gave the following verbal updates:-

- Crow Park Wall - Contact had been made, by Councillor Jordan, with the National Trust regarding the poor state of the wall adjoining Crow Park and Hope Park. Now that the National Trust has been made aware of the situation they can act on this and report back to Councillor Jordan with an update.
- Crow Park Road Drain – Communications had been started by James regarding the continuing drainage issues in this area with United Utilities and other bodies. An update report would be brought to the next meeting.

It was agreed that item 9.Sensory Garden – Wivell Park, be brought forward as two representatives from Friends of the Parks were present.

53. Sensory Garden – Wivell Park

RECEIVED a report from Elizabeth Barraclough.

Further updates given by Elizabeth were as follows:-

- A designer has been approached and supplied with the design brief; an update would be brought to the Trust meeting in May, as a good outline should be known by then.
- Any paved path to be installed must be accessible to all and the area should be kept interesting.
- To reduce road noise in the sensory garden the plans will probably have 'bushy' planting to act as screening.

RESOLVED that the Trust do not currently have any plans in the PUPS shelter area.

54. Administration & Finance Officer's Report

RECEIVED the report of the Administration & Finance Officer.

RESOLVED that:-

- The picnic benches be purchased for the BMX track following a successful grant application from Cumbria County Council (Keswick & District) Neighbourhood Forum, by Fitz Park.

- the resurfacing work be authorised on Wivell Bridge and that the amount of £1836.00 be funded from the Fitz Park contingency budget, which will result in an overspend to that budget head.
- that the United Utilities, Parks Project report be brought to a future meeting when received.

55. **Head Gardener's Report**

RECEIVED the report of the Head Gardener.

RESOLVED that:-

Old Aviary Hope Park - Replacement

- the shelter be ordered from our preferred supplier as per the specification detailed in the quotation provided. To be funded from General Reserves as per minute No. 47. of the November 2014 Trust meeting.
- the Head gardener obtain a quotation from the above supplier for a panel to be installed in the shelter to provide protection from the elements and to be used as interpretation boards. An update to be brought to the next meeting.
- there be ongoing enquiries into additional funding, by way of donor, for this area. Councillor Taylor to give an update at the next meeting.

Tree Survey – Fitz Park

- costings be obtained for a Squirrel wood carving on the tree trunk left in situ following tree works. Councillor Titley to be advised of the cost to enable a donor to be approached.

56. **Budget Comparisons**

RECEIVED for information the 3rd quarter's budget comparisons.

Councillor Lysser left the meeting

57. **Memorials at Fitz Park**

Consideration was given to the suggestion made by Councillor Titley of a memorial path/slate. This would require a path like surface to start with and obviously needs to be managed. A suitable location would need to be chosen, this could possibly be implemented into the sensory garden.

RESOLVED that Councillor Titley look into this further and bring information back to the next meeting.

58. **Keswick Surface Water Flood Risk & Pump Capacity**

RECEIVED details from Lynne Jones (Chair KFAG) regarding the possible location of a pump at Wivell Park. **RESOLVED** that this item be deferred to the May Trust meeting following a pending site visit involving Doug Coyle (CCC), representatives from Fitz Park Trust and representatives from Friends of the Park.

59. **Fitz Park Bowling Club**

RESOLVED that the request for the removal of pillars in the Bowling Club be agreed on the understanding that prior to any work taking place:-

- written agreement is received from the Bowling Club confirming that they will be fully responsible for any structural or material damage caused as a result of the work.
- the Trust instructs a suitably qualified professional to undertake a structural survey subject to the Bowling Club agreeing to pay for this work being carried out. The reason for this is due to possible future insurance implications.

60. **Keswick Lions 100 Year Anniversary**

RECEIVED a request for floral display to commemorate the above celebration.

RESOLVED that the request for a floral display to commemorate the above celebration be agreed in principle. The location for the display to be confirmed and that the Lions Club make all arrangements for this in conjunction and agreement with the Head Gardener.

61. **Correspondence**

RESOLVED that the following correspondence be received:-

- i) Coast to Coast Adventure Race – Request for use of Fitz Park August 28th to 31st 2015 – **RESOLVED** that this request be accepted at the current rate of £500 per day plus VAT with no bond being

required. The terms & conditions of hire would be the same as the 2013 agreement with additional toilet provision being made if required by the organiser.

- ii) Taylors Funfairs - Request for use of Fitz Park 8th to 16th August 2015 and to agree rate – **RESOLVED** that permission be granted for use of Fitz Park for the above dates on the standard terms and conditions, at the rate of £350.00 per day (rate reduction due to period of hire)

Prior to the following business the Chairman moved the following resolution:

‘That in view of the confidential nature of the business about to be transacted, it was advisable that the public and/or press be temporarily excluded and they were instructed to withdraw’

62. Contracting Grass Cutting Tender 2015-2017

RESOLVED that the information contained in the Administration & Finance Officers report be agreed and accepted for the award of the contract for grass cutting for 2015-2017.

63. Contracting Keswick Football Club – Terms of Lease

RECEIVED a request for funding towards repairs.

RESOLVED that the request be declined to due to lack of Trust funding.

64. Contracting Drainage – Contracting

This item was withdrawn from the meeting as the area in question relates to land outside the Fitz Park boundary.

The meeting closed at 8.55pm

Chairman

Date