

KESWICK TOWN COUNCIL

Minutes of the meeting of Keswick Town Council held in the Council Chamber, 50 Main Street, Keswick, on Thursday 19th July 2012 at 7.30pm.

Present:

Chairman
Councillor Andrew Lysser

Councillors

David Burn	David Etherden	Ian Hall
Denstone Kemp	Susan Leighton	Tony Lywood
Duncan Miller	Martin Pugmire	Keith Taylor
Paul Titley		

Also present were Lynda Walker (Town Clerk), Catherine Howe (Administration & Finance Officer), 3 members of the press, 13 members of the public and County Councillor R Munby.

Prior to the start of the meeting the Mayor presented a cheque to Keswick First Responders towards the defibrillator fund.

44. Apologies

Apologies for absence were received from Councillor Jordan (holiday).

45. Minutes

RESOLVED that the Chairman sign as a correct record the minutes of the Town Council meeting held on 21st June 2012 (pages 7-10).

46. Declarations of Interest

Declarations of personal and prejudicial interests in respect of items on this agenda were received from: Councillor D Etherden – item 22

47. Police Attendance

No officer was in attendance.

RECEIVED report of Allerdale Rural Neighbourhood Policing Team together with Keswick newsletter for June 2012. The Admin & Finance Officer read out an e-mail regarding action taken in relation to the issue of speeding on Station Road.

48. Matters to be received from the Public

No issues were raised.

49. Appearance of Town Centre

Further to the issue raised by Mr Sean Crawford at the last meeting, a discussion took place on the Town Council's role in setting standards and monitoring the appearance of the town centre. The Clerk advised that Allerdale Borough Council was in the process of appointing a new Town Centre Manager to cover Keswick.

RESOLVED that the Mayor, Deputy Mayor and a representative of local businesses meet the new Town Centre Manager when appointed for a 'walkabout' of the Town Centre and that Mr Sean Crawford be invited to participate.

50. Applications for Development

- i) **RESOLVED** that the following observations be submitted to the Lake District National Park Authority:

Plan Ref:	Description of Development Location
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- 7/2012/2101** Development of six live-work units, two detached houses and a gatehouse incorporating two flats, and all associated works (amended site plan and additional information)
Bristowe Hill, Crosthwaite Road
Object – Unless absolute undertakings are made that local occupancy and affordability are met
OBJECT
- 7/2012/2138** Change of use to health, fitness and wellness suite
Clark Timber Unit, Southey Hill Industrial Estate
Support – Will provide occupation of unused unit and about 6 jobs for local people. We recognise that it is an employment site but would still like to support as there is a principle established from previous activity providers on site. Police support occupation of units to deter crime.
SUPPORT
- 7/2012/2141** Replacement rear utility/store extension
Lynwood Hotel, 12 Ambleside Road
NEUTRAL
- 7/2012/2145** Change of use of pavement area 1m beyond existing canopy to provide external seating area for café – resubmission
Brysons of Keswick, 38-42 Main Street
Support – Subject to area not being used on Market Days or Town Event days
SUPPORT
- 7/2012/2153** Alterations to existing building
St Herberts Social Centre, High Hill
NEUTRAL
- 7/2012/2154** Change of use from A1 (shop) to A3 & A5 (café and hot food takeaway)
Cornerwise, 13 Lake Road
Object – Due to the balance of shops and for the benefit of the Town and to protect viability of other businesses
OBJECT

- ii) **RECEIVED** an update on National Park planning decisions.

Councillor Etherden left the meeting at 8.40 pm

51. A Board and Pavement Café licences

RECEIVED report of Clerk together with additional information provided by Councillor Lywood.

RESOLVED that the Town Council take on responsibility for deciding the allocation of licences for pavement cafes in the Market Square to be issued by Cumbria County Council. Further **RESOLVED** that Councillors Burn, Hall, Kemp and Taylor be granted delegated authority to decide on applications received, advised by Councillor Lywood.

52. New Code of Conduct

RECEIVED report of Clerk.

RESOLVED that the Town Council:

- (1) adopt the revised Code of Conduct for members and co-opted members of the Council as attached at Appendix 1 to the report with effect from 19th July 2012
- (2) note the disclosable pecuniary interests as detailed in the appendix to the revised Code of Conduct which will be required to be disclosed in the Council's Register
- (3) agree the other interests that should be treated as registrable interests as provided for in the revised Code of Conduct and note the requirements for completion
- (4) note that the Borough Council's Monitoring Officer will prepare and maintain a new Register of Members Interests to take effect from 1 July 2012 to comply with the requirements of the Act and of the Council's Code of Conduct, once adopted, and ensure that it is available for inspection as required by the Act
- (5) note that the Register of Interests must also be published on this Council's website and that this will be actioned by the Clerk working with the Borough Council's Monitoring Officer
- (6) agree that members should be required to leave the room where they have a disclosable pecuniary interest, and that this requirement should take effect from the date of adoption of the revised Code and be included in the Council's Standing Orders
- (7) note that the Borough Council's Monitoring Officer will arrange training for parish/town council clerks initially on the new arrangements.

53. Reports from Ward Representatives

RECEIVED reports from the following representatives:

- i) Allerdale Borough Council – Councillor Pugmire reported on the recent Peer Review of Allerdale BC and confirmed that he had been given assurances that the Borough Council had appropriate back up for Emergency Officer cover following concerns expressed by the Keswick Flood & Emergency Recovery Group.
- ii) Cumbria County Council – Councillor Munby updated on progress with the new Traffic Regulation Order for Keswick and action arising from a meeting held recently between the Town Council and Cumbria Highways representatives.

County Councillor Munby left the meeting.

54. Mayor's Engagements

RECEIVED details of the Mayor's Calendar of Duties. Councillor Taylor reported on his recent visit with the Mayoress to Keswick School for the year 7 campaign presentation.

55. Reports from Outside Bodies

RECEIVED the following reports:

- i) Cumbria Theatre Trust - Councillor Martin Pugmire
- ii) The Battersby Charity – Councillor Tony Lywood

Councillor Leighton left the meeting.

56. Report on CALC Allerdale Meeting

RECEIVED a verbal report from Councillor Pugmire on the meeting held at Braithwaite on 3rd July 2012.

57. Payment of Accounts

RESOLVED that the accounts for July 2012 as approved by the Inspection Committee be authorised for payment:

- i) For the Town Council, vouchers 61 – FR4 amounting to £22971.36 (twenty two thousand nine hundred and seventy one pounds and thirty six pence)
- ii) For the Trusts, vouchers HP31 – FP27 amounting to £8424.12 (eight thousand four hundred and twenty four pounds and twelve pence)

58. Quarterly Budgets

RECEIVED quarterly budget monitoring information.

59. Provision of Affordable Housing

RECEIVED a verbal report following a meeting with Jamie Reed MP held on 6th July 2012 attended by the Mayor plus Councillors Hall, Kemp and Lywood.

RESOLVED that the Housing Working Group meet to consider the way forward.

60. Annual Town Celebration

RECEIVED the report of the Working Group.

RESOLVED that an annual event be organised as outlined in the report and provision of £3,000 be made in the budget for 2013/14.

61. Community Planning - Review of Keswick Masterplan

RECEIVED the report of the Working Group.

RESOLVED that the contents of the report be noted and that Action for Market Towns be asked to carry out a 'Community Plan MOT' exercise involving a half day session at a cost of £250 plus expenses as a first step.

62. Clerk's Report

RECEIVED for information and approval the Clerk's report.

RESOLVED that the expenditure of £585 on repairs to the bus shelter on Penrith Road be met from the Contingency fund

63. Cumbria County Council's Travel Strategy – Travel and access needs in the Area

Councillors considered the letter received from Cumbria County Council.

RESOLVED that the Derwent 7 Transport sub-group be asked to comment.

64. Correspondence

RECEIVED the following correspondence:

- i) Cumbria County Council – Cumbria Minerals and Waste Local Plan
- ii) Lake District National Park – update

Prior to the following business the Chairman moved the resolution:

'That in view of the special or confidential nature of the business about to be transacted, it was advisable/in the public interest that the public and/or press be temporarily excluded'

and they were instructed to withdraw

65. Contracting – Office Accommodation

RECEIVED report of Clerk.

RESOLVED that representations be made to Cumbria County Council regarding proposals to sell the Magistrates Court building and that alternative proposals be pursued as outlined in the report.

66. Contracting – Walker Park

The Clerk reported that this issue had now been resolved.

The meeting closed at 10.15 pm

Chairman

Date