

**KESWICK TOWN COUNCIL**

Minutes of the Annual Meeting of Keswick Town Council held in the Council Chamber, First Floor, Council Offices, Keswick on Thursday 17<sup>th</sup> May 2012 at 7.00pm.

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Present:

Chairman  
Councillor Andrew Lysser

Councillors

David Burn	David Etherden	Ian Hall
Martin Jordan	Denstone Kemp	Susan Leighton
Tony Lywood	Duncan Miller	Martin Pugmire
Keith Taylor		

Also present were Lynda Walker (Town Clerk), Catherine Howe (Administration & Finance Officer), 4 members of the press and 15 members of the public. Ben Murray of Cumbria Highways was also in attendance.

**1. Election of Chairman (Town Mayor)**

There being two nominations, Councillor Lysser and Councillor Pugmire, a vote took place. It was **RESOLVED** that Councillor Andrew Lysser be elected as Chairman (Town Mayor) for the ensuing year. Councillor Lysser made the statutory Declaration of Acceptance of Office.

**2. Election of Vice Chairman (Deputy Mayor)**

There being only one nomination it was **RESOLVED** that Councillor Martin Pugmire be elected as Deputy Chairman (Deputy Mayor). Councillor Pugmire made a Declaration of Acceptance of Office.

**3. Presentation of Mayor's Cadet**

The Mayor's Cadet for the year, L Cpl Hamish Lucas, was presented to the Mayor.

**4. Apologies**

Apologies for absence were received from Councillor Titley (work).

**5. Declarations of Interest**

No declarations by members of personal and prejudicial interests in respect of items on this agenda were made.

**6. Minutes**

**RESOLVED** that the Chairman sign as a correct record the minutes of the Town Council meeting held on 19<sup>th</sup> April 2012 (pages 47-50).

**7. Police Attendance**

PCSO Megan Jones attended to present the Allerdale Rural Neighbourhood Policing Team newsletter and report. The Mayor proposed that a letter be sent to Inspector Kelly requesting details of times when there was a police presence in Keswick (excluding PCSOs).

**8. Matters to be received from the Public**

Mr Ken Price of 1 The Crescent asked for the Council's support in securing a residents parking permit scheme for the Headlands, The Crescent and Heads Mount. Ben Murray of Cumbria Highways, who was present at the meeting, was asked to include this in the forthcoming Traffic Regulation Order review.

**9. Notice of Special Resolution – Managing Radioactive Waste Safely**

Written notice of special resolution having been received from Councillors S Leighton, D Burn and M Jordan as follows:

*‘That the Town Council rescinds the resolution in Minute No. 193 i.e. ‘that the Council support the proposal to enter the next stage of the process to find a site for a repository for the UK’s higher activity radioactive waste in the Allerdale area, without any commitment to have it’*

the issue was further debated and it was **RESOLVED** that Minute No 193 be rescinded and that the Town Council’s support for entering the next stage of the process to find a site for a repository for higher activity radioactive waste in the Allerdale area be withdrawn.

#### 10. Keswick Traffic Regulation Order Review

Ben Murray of Cumbria Highways explained the review process which would include parking and waiting restrictions. He invited Councillors to identify proposals for inclusion.

**RESOLVED** that details of proposals currently under consideration be circulated to Councillors and that any additional schemes be submitted via the Clerk.

#### 11. Applications for Development

- i) **RESOLVED** that the following observations be submitted to the Lake District National Park Authority:

<b>Plan Ref:</b>	<b>Description of Development Location</b>
<b>T/2012/0039</b>	Fell 1 fir tree 5 Market Square <b>NEUTRAL</b> <i>Response sent to LDNPA 3<sup>rd</sup> May 2012</i>
<b>T/2012/0040</b>	Fell 2 ash trees (G31) Verge of Bridge Terrace <b>NEUTRAL</b> <i>Response sent to LDNPA 3<sup>rd</sup> May 2012</i>
<b>T/2012/0042</b>	Fell 5 norway maples and 3 rowan trees Rawnsley Centre, Main Street <b>NEUTRAL</b> <i>Response sent to LDNPA 3<sup>rd</sup> May 2012</i>
<b>7/2012/2090</b>	Form a dormer window to rear elevation 32 Lakeland Park <b>NEUTRAL</b>
<b>7/2012/2091</b>	Variation of condition 2 on planning permission 7/2012/2100 – alterations to the position of the combined youth centre, control and transformer building and a permanent power take kiosk Rawnsley Centre, Main Street <b>NEUTRAL</b>
<b>7/2012/2092</b>	Conservatory/day care centre extension to existing retirement home The Millfield Retirement Home, Penrith Road <i>Site visit made</i> <b>NEUTRAL</b>
<b>7/2012/2095</b>	Change of use of highway to area siting tables and chairs and in association with Café Bar 26 Café Bar 26, 26 Lake Road <i>Support on the grounds that we wish to improve the café culture in Keswick</i> <b>SUPPORT</b>
<b>7/2012/2096</b>	Single storey rear sun lounge/studio and office extension

- 20 Brackenrigg Drive  
**NEUTRAL**
- 7/2012/2099** Side entrance and replacement of ground floor windows and doors  
Beetholm, Southey Street  
**NEUTRAL**
- 7/2012/2100** Proposed widening of the Greta Bridge northern wall, installation of  
pipeline and erection of vent stack and kiosk  
Bridge over the River Greta between Carding Mill Lane and Howrahs  
Lane  
*Support – Subject to clarification of who will be responsible for clearing  
up in the event of an incident*  
**SUPPORT**
- 7/2012/2101** Development of six live-work units, two detached houses and a  
gatehouse incorporating two flats and all associated works  
Bristowe Hill, Crosthwaite Road  
*Site visit made*  
*Object for the following reasons:-*  
*This is classed as amenity ground on LDNPA policy*  
*The site is not appropriate for industry or employment*  
*Removal of many mature trees would be required*  
*Unsure if there would be compliance with work/live units*  
*The properties would not help towards local housing and meet  
identified housing need*  
**OBJECT**
- 7/2012/2103** Construction of a single storey rear extension to provide additional  
storage space for retail shop  
23 Station Street  
*Site visit made*  
**NEUTRAL**
- 7/2012/2107** Single storey kitchen extension to side of existing dwelling  
The Howe, Manor Park  
**NEUTRAL**
- 7/2012/2108** Replace existing timber windows to rear of property with new PVCu  
casement windows  
53 Helvellyn Street  
**NEUTRAL**
- 7/2012/2109** Replacement of external stair, replacement and enlargement of first  
floor conservatory  
17a Leonard Street  
*Site visit made*  
**NEUTRAL**

- ii) **RECEIVED** an update on National Park Planning Decisions.  
**RESOLVED** that the National Park authority be informed of the Council's disappointment at the  
recent refusal of planning permission for 2 local needs dwellings on land at Garthorpe.

*It was agreed to bring item 23 forward for consideration as a representative of Keswick in Bloom was present.*

## 12. Land at Keswick Underpass

A request from Keswick in Bloom for the Town Council to enter into a formal licence agreement with Cumbria County Council to occupy land adjacent to Keswick underpass to enable the organisation to apply for funding to undertake maintenance on the area was considered.

**RESOLVED** that the County Council be advised that the Town Council would be interested in acquiring the land by way of Community Asset Transfer, and considers that there should be no charge involved should any licence agreement be entered into.

**13. Chairman's Allowance**

**RESOLVED** that the Chairman's allowance in pursuance of Section 15 (5) of the Local Government Act 1972 be fixed at £1,960, as per the budget provision made.

**14. Working Group Members**

**RESOLVED** that the following members serve on the undermentioned working groups:

Planning Group  
Councillor Burn, Etherden and Hall

Christmas Lights Advisory Committee  
Councillors Lysser (Mayor), Pugmire (Deputy Mayor), Jordan and Taylor plus representatives of Keswick Tourism Association, Keswick Tourist Information Centre and Keswick Rotary Club

Housing Group  
Councillors Etherden, Hall, Jordan, Kemp and Lywood

**15. Staffing Panel**

**RESOLVED** that the undermentioned members be appointed to serve on the Staffing Panel:

Councillors Lysser (Mayor), Pugmire(Deputy Mayor), Hall (Trust Chairman), Miller(Trust Vice Chairman) and Jordan.

**16. Outside Bodies**

**RESOLVED** that the following Councillors be appointed as representatives on outside bodies:

The Battersby Charity	Tony Lywood
Cumbria Theatre Trust	Martin Pugmire
Derwentwater Foreshore Committee	Ian Hall (Trust Chairman) and Martin Jordan
Fitz Park Sports Pavilion	Keith Taylor
Joint Management Advisory Group (Keswick Tourist Information Centre)	Martin Jordan
Keswick In Bloom	Susan Leighton and Keith Taylor
Keswick Flood & Emergency Group	Martin Pugmire
Keswick Tourism Association	Duncan Miller
Keswick Youth Centre	David Etherden and Duncan Miller
Neighbourhood Forum	David Etherden and Martin Jordan
Keswick Fair Trade Committee	Susan Leighton

Keswick Flood Action Group

Martin Pugmire

Liaison Meetings  
(CALC Allerdale, Lake District Partnership  
Parish Forum & Derwent 7)

Andrew Lysser, Ian Hall and Martin Pugmire

#### 17. Schedule of Meetings 2012/13

**RESOLVED** that the date and times of ordinary meetings of the Council for the ensuing year be fixed as follows:-

Thursday 21 <sup>st</sup> June	Town Council Meeting 7.30pm
Thursday 5 <sup>th</sup> July	Hope Park Inspection 5.30pm Fitz Park Inspection 7.00pm
Thursday 12 <sup>th</sup> July	Charitable Trust Meeting 7.30pm
Thursday 19 <sup>th</sup> July	Town Council Meeting 7.30pm
Thursday 16 <sup>th</sup> August	Town Council Meeting 7.30pm
Thursday 13 <sup>th</sup> September	Charitable Trust Meeting 7.30pm
Thursday 20 <sup>th</sup> September	Town Council Meeting 7.30pm
Thursday 18 <sup>th</sup> October	Town Council Meeting 7.30pm
Thursday 8 <sup>th</sup> November	Charitable Trust Meeting 7.30pm
Thursday 15 <sup>th</sup> November	Town Council Meeting 7.30pm
Thursday 20 <sup>th</sup> December	Town Council Meeting 7.30pm
Thursday 10 <sup>th</sup> January	Charitable Trust Meeting 7.30pm
Thursday 17 <sup>th</sup> January	Town Council Meeting 7.30pm
Thursday 21 <sup>st</sup> February	Town Council Meeting 7.30pm
Thursday 14 <sup>th</sup> March	Charitable Trust Meeting 7.30pm
Thursday 21 <sup>st</sup> March	Town Council Meeting 7.30pm
Thursday 18 <sup>th</sup> April	Annual Parish 6.30pm – 7.30pm Town Council Meeting 7.30pm
Thursday 16 <sup>th</sup> May	Annual Council Meeting 7.30pm
Thursday 23 <sup>rd</sup> May	Annual Trust Meeting 7.30pm

#### 18. Members Attendances

**RECEIVED** details of members' attendances for 2011/12.

#### 19. Schedule of Charges

**RESOLVED** that the level of charges remain the same for 2012/13.

**20. Reports from Ward Representatives**

- i) Allerdale Borough Council – none received
- ii) Cumbria County Council – Cllr Munby was in attendance for this item and presented a copy of the West Cumbria Economic Blueprint for circulation. In response to a question from Councillor Lywood concerning the County Council’s decision to allow an A board on the Market Square for a single business not situated on the Square, he undertook to raise this at the next Local Committee meeting.

**21. Mayor’s Engagements**

**RECEIVED** details of the Mayor’s calendar of duties including a verbal update on a recent meeting with pupils of Keswick School.

**22. Payment of Accounts**

**RESOLVED** that the accounts for May 2012 as approved by the Inspection Committee be authorised for payment for:

- i) The Town Council, vouchers 14 – FR1 amounting to £35302.20 (thirty five thousand three hundred and two pounds and twenty pence)
- ii) The Trusts, vouchers HP6 – FP10 amounting to £17443.80 (seventeen thousand four hundred and forty three pounds and eighty pence)

**23. Events Banner Policy Review**

The Admin & Finance officer updated on information received since the report of the Working Group was circulated in relation to licences and permits now being required by Cumbria Highways.

**RESOLVED** that a meeting be requested with the Area Highways Engineer and County Councillor Munby to review the licensing situation and in the meantime, no changes be made to the current policy.

**24. Clerk’s Report**

**RECEIVED** the Clerk’s report.

**RESOLVED** that the request from Bouaye in France to enter into a twinning agreement be declined in view of the lack of interest from local groups and organisations.

**25. Correspondence**

**RECEIVED** the following correspondence:

- i) Cumbria Playing Fields Association – request for affiliation at a cost of £45  
**RESOLVED** that the request be considered at the next meeting
- ii) Allerdale BC – invitation to suggest review topics for Overview & Scrutiny Committee  
**RESOLVED** at the suggestion of Cllr Kemp, that provision of Affordable Housing be included.

The meeting closed at 9.30pm

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Chairman

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Date