

**KESWICK TOWN COUNCIL**

Minutes of the meeting of Keswick Town Council held in the Council Chamber, First Floor, Council Offices, 50 Main Street, Keswick on Thursday 17<sup>th</sup> April 2014 at 7.30 pm.

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Present:

Chairman  
Councillor Martin Pugmire

Councillors

David Burn	David Etherden	Martin Jordan
Denstone Kemp	Susan Leighton	Andrew Lysser
Tony Lywood	Duncan Miller	Keith Taylor
Lorraine Taylor	Paul Titley	

Also present were Lynda Walker (Town Clerk), Catherine Howe (Administration & Finance Officer), Jackie Langford (Administration & Finance Assistant), 3 members of the public and 3 members of the press.

**224. Apologies**

No apologies for absence were received.

**225. Minutes**

**RESOLVED** that the Chairman be authorised to sign as a correct record the minutes of the Town Council meeting held on 20<sup>th</sup> March 2014 (pages 42 – 45)

**226. Requests for Dispensations**

The Clerk reported that no requests for dispensations had been received.

**227. Declarations of Interests**

Declarations by elected and co-opted members of interests in respect of items on this agenda were received from:-

Councillor S Leighton – item 8 (i) application no. 7/2014/2080 (friend of applicant)

**228. Police Attendance**

PCSO Megan Jones was in attendance to present the report of the Allerdale Neighbourhood Policing Team for March.

**229. Proposal to Provide Speed Indicator Devices**

PCSO Megan Jones gave information on the provision of a Speed Indicator Device at Chestnut Hill, High Hill (between Vicarage Hill and Crosthwaite Road), and Crosthwaite Road south of its junction with Brundholme Road, which had been requested by Councillors. There was an option to deploy a device on loan from the Police; however, a member of the community would need to take responsibility for this. Another option would be to purchase a device which would cost in the region of £2,000. A Community Speedwatch Group could be set up and provided with training in the use of Speed Guns. A flashing 'Slow Down' sign could also be considered as a more permanent deterrent.

**RESOLVED** that further information be submitted to the next meeting on provision and funding of digital 'Slow Down' signs in the three locations identified.

**230. Matters to be received from the Public**

Councillor Lysser raised a question on behalf of a member of the public regarding the need for planning permission for a new café which had opened in premises formerly used as a gallery. The Administration & Finance Officer advised that the planning authority had already been contacted for guidance on this matter.

**231. Applications for Development**

- i) **RESOLVED** that the following observations be submitted to the Lake District National Park Authority:-

<b>Plan Ref:</b>	<b>Description of Development Location</b>
<b>7/2013/2225 &amp; 2226</b>	Change of use, internal and external alterations to the existing former police station to form new public house, including new external drinking area, alterations to the front elevation, kitchen extract, condensers, fire flue, summer opening hours (amended plan) Cumbria Constabulary, Police Station, Bank Street <b>NO COMMENT MADE AS PERMISSION GRANTED BY LDNPA 2<sup>ND</sup> APRIL 2014, PRIOR TO TOWN COUNCIL MEETING</b>
<b>7/2013/2320</b>	Replacement garage – amended plan The Garth, Chestnut Hill <b>NEUTRAL</b>
<b>7/2014/2055</b>	Two parking meters installed on the station platform forming part of the Keswick Country House Hotel Keswick Country House Hotel, Station Road <b>NEUTRAL</b>
<b>7/2014/2066</b>	Proposed development of 3 local needs houses and a guest house Former Castle Head House Hotel, Borrowdale Road <i>Object – This development does not fit with LDNPA policy on local housing and the benefits for local housing have not been addressed i.e. the first 3 houses on a development site are to be Local Needs and any further development on the site must be Local Needs and Affordable.</i> <b>OBJECT</b>
<b>7/2014/2068</b>	Proposed alterations and extension to existing vehicle repair centre to provide vehicle service area, designated MOT bay and ancillary vehicle sales areas Greta Motor Body Works, Southey Hill Estate <i>Support – We need this facility in Keswick.</i> <b>SUPPORT</b>
<b>7/2014/2069</b>	Demolition of timber garage and erection of car port with workshop and drive increased The Screens, Chestnut Hill <i>Object – Overbearing due to the height of the development, detrimental effect on loss of light to neighbours, large foot print, effect on permissive right of way, no provision has been made for water runoff and will remove wildlife habitat. The development could be moved to an alternative area on the site to address some of these issues.</i> <i>1 letter of objection received</i> <b>OBJECT</b>
<b>7/2014/2071</b>	Two storey extension 33 Millfield Gardens <b>NEUTRAL</b>

**7/2014/2076** Single storey extension comprising additional reception room and toilet/shower room  
Meadow Bank, Springs Road  
**NEUTRAL**

**7/2014/2080** Extension and alterations to existing mixed use building to form separate retail units  
Post Office, 48 Main Street  
*The Post Office was likely to relocate without this change. The development will improve the area of Bank Street.*  
**SUPPORT**

- ii) Councillor Etherden expressed concerns regarding the handling of application no. 7/2013/2225 by the planning authority. The Town Council had been denied the opportunity to comment because of the timescale within which the application had been considered by the Development Control Committee and the short notice given of the date for the meeting.

**RESOLVED** that a letter be sent to the Chief Executive and Chief Planning Officer of the Lake District National Park Authority expressing the Council's dissatisfaction with the handling of application no. 7/2013/2225 which had prevented the Town Council from commenting on an important development to which it had previously objected.

- iii) **RECEIVED** an update on National Park Planning Decisions

**232. Proposed On Street Parking Charges**

Consideration was given to making further representations to Cumbria County Council following the announcement that charges for on street parking would be introduced in Keswick to raise additional revenue.

**RESOLVED** that a meeting be sought with the County and Borough Councils in the first instance to discuss a more holistic and imaginative approach to parking charges in Keswick.

**233. Payment of Accounts**

**RESOLVED** that the accounts for April 2014 as approved by the Inspection Committee be authorised for payment for:

- i) The Town Council, vouchers 209 – FR14 amounting to £25293.65 (twenty five thousand two hundred and ninety three pounds and sixty five pence)
- ii) The Trusts, vouchers HP125 – FP4 amounting to £144438.73 (fourteen thousand four hundred and thirty eight pounds and seventy three pence)

**234. Budget Summary Comparisons as at 31<sup>st</sup> March 2014**

**RECEIVED** budget comparisons for the 4<sup>th</sup> quarter.

**235. Assets Register**

**RESOLVED** that the updated Assets Register be approved and adopted.

**236. Town Council Business Plan Monitoring**

**RECEIVED** an update on progress in relation to Theme 1 – Town Council Governance.

**237. Mayor's Engagements**

**RECEIVED** details of the Mayor's calendar of duties.

**238. Reports from Ward Representatives**

**RECEIVED** reports from the following representatives:

- i) Allerdale Borough Council – as per the report submitted to the Annual Town Meeting held earlier
- ii) Cumbria County Council – as above

**239. Clerk's Report**

**RECEIVED** the Clerk's report.

**RESOLVED** that arrangements be made for the return of the commemorative plaque relating to the adoption of HMS Blencathra by the town in 1942, and that this be offered to Keswick Museum together with the ship's badge (currently being held by Councillor Jordan) and a photograph of the ship – any costs to be funded from contingency.

**240. Correspondence**

**RECEIVED:** the following correspondence:

- i) Friends of Keswick Museum - Proposed parking charges for Station Road  
**RESOLVED** that a letter be sent to Cumbria County Council expressing concern about the impact of the proposed charges
- ii) D Chaplin-Brice – Cockermouth, Keswick and Penrith Railway 150<sup>th</sup> anniversary celebrations  
**RESOLVED** that Mr Chaplin-Brice be wished every success with the event
- iii) Lake District National Park Authority – response to letter regarding removal of telephone service at Moot Hall
- iv) Allerdale BC – copy of pro forma for road closure order for Keswick Mountain Festival
- v) Cumbria Playing Fields Association – dissolution of the Association
- vi) Environment Agency – notification of changes to website

**Prior to the following business the Chairman moved the following resolution:**

*'That in view of the special or confidential nature of the business about to be transacted, it was advisable/in the public interest that the public and/or press be temporarily excluded and they were instructed to withdraw'*

**241. Staffing**

**RECEIVED** a request from a member of staff for Flexible Retirement.

**RESOLVED** that the request be approved in line with the Council's agreed policy and subject to a suitable job share arrangement being in place.

The meeting closed at 10.00 pm

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Chairman

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Dated