

## KESWICK TOWN COUNCIL

Minutes of the meeting of Keswick Town Council held in the Council Chamber, First Floor, Council Offices, 50 Main Street, Keswick, on Thursday 20th March 2014 at 7.30pm.

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Present:

Chairman  
Councillor Martin Pugmire

Councillors

David Etherden	Martin Jordan	Denstone Kemp
Susan Leighton	Andrew Lysser	Tony Lywood
Duncan Miller	Keith Taylor	Lorraine Taylor
Paul Titley		

Also present were Lynda Walker (Town Clerk), Catherine Howe (Administration & Finance Officer), Rob Kitchen (Allerdale Borough Council) and Darren Piniero (FCC), Jim Newstead (British Legion), Peter Winter (PF&K) and 2 members of the press.

### 203. Apologies

Apologies for absence were received from Councillor Burn (holiday)

### 204. Minutes

**RESOLVED** that the Chairman be authorised to sign as a correct record the minutes of the Town Council meeting held on 20<sup>th</sup> February 2014 (pages 38-41).

### 205. Requests for Dispensations

The Clerk reported that no requests for dispensations had been received.

### 206. Declarations of Interests

Declarations by elected and co-opted members of interests in respect of items on this agenda were received from:

Councillor D Etherden – item 8 (i) application no. 7/2014/2033 (School Governor)

Councillor S Leighton – item 8 (i) application no. 7/2014/2031 (Friend of applicant)

### 207. Police Report

**RECEIVED** the report of the Keswick Neighbourhood Policing Team covering February 2014. No officers were in attendance.

### 208. Recycling in Allerdale

Rob Kitchen, Waste and Recycling Officer for Allerdale Borough Council, and Darren Piniero of FCC, the Borough Council's service contractors, were in attendance to provide information on recycling in Keswick and to answer questions from Councillors.

### 209. Matters to be received from the Public

No matters were received from the public.

*It was agreed to bring item 14 forward for consideration as there was a representative of Keswick British Legion present.*

### 210. Remembrance of the 1914 -18 Great War

Jim Newstead gave details of a proposal by the Royal British Legion to hold a 2 minute silence and service at Keswick War Memorial on Sunday 3 August 2014.

**RESOLVED** that the Town Council's support be given to the proposal and that the War Memorial be cleaned and any necessary repair work carried out prior to August.

**211. Applications for Development**

- i) **RESOLVED** that the following observations be submitted to the Lake District National Park Authority:-

<b>Plan Ref:</b>	<b>Description of Development Location</b>
<b>T/2014/0034</b>	Fell 1 ash tree Morrells, 34 Lake Road <i>Town Council declared interest</i> <b>NO COMMENT</b>
<b>7/2013/2324</b>	Installation of fire escape staircase to rear elevation of the building and re-location of existing street lamp Barclays Bank, Market Square <b>OBJECT</b> – previous comments still apply: Detrimental impact on the surrounding dwellings in conservation area.
<b>7/2014/2010</b>	Fit a sliding shutter door 1m wide x 2.1m high into workshop wall, to give access into workshop from access road to rear of property 35a Blencathra Street <b>NEUTRAL</b>
<b>7/2014/2015</b>	Safety improvement works to supermarket car and coach park, bus turning area, taxi waiting area and surrounding highway Booths, Tithebarn Street <b>OBJECT</b> Removes 12 coach parking spaces with consequent loss of income to local economy (NB work already carried out). It was further <b>RESOLVED</b> that Cumbria County Council and Booths Supermarket be requested to re-open discussions regarding the use of Town Cass for parking as considered in relation to the previous proposal.
<b>7/2014/2031</b>	Proposed side extension to form new basement staircase, formation of deck areas to rear yard to replace garage, alterations to external openings and installation of kitchen extract system Hellena Fashions, 21 Main Street <b>NEUTRAL</b>
<b>7/2014/2033</b>	Alterations to existing car parking and extension of car parking Keswick School, Vicarage Hill <b>SUPPORT</b> – extra parking is needed at the school.
<b>7/2014/2039</b>	New illuminated and non-illuminated signage to south east and south west elevations The Inn at Keswick <b>NEUTRAL</b>
<b>7/2014/2040</b>	New illuminated and non-illuminated signage to south east and south west elevations – Listed building consent The Inn at Keswick <b>NEUTRAL</b>

**7/2014/2042**

Three dwellings for local occupancy (retrospective) – revisions to planning permission ref 7/2004/2176

Land at former Castlehead Hotel, Borrowdale Road

**SUPPORT** – to enable completion of development to provide much-needed housing for local people.

**7/2014/2046**

Replace existing windows with PVCu Heritage Rose windows  
4 Skiddaw Street

**NEUTRAL**

- ii) **RECEIVED** an update on National Park Planning Decisions  
**RESOLVED** that the National Park Authority be requested to supply reasons for decisions which are contrary to the Town Council's observations as previously agreed.

## **212. Payment of Accounts**

**RESOLVED** that the accounts for March 2014 as approved by the Inspection Committee be authorised for payment for:

- i) The Town Council, vouchers 193 – FR11 amounting to £15637.04 (fifteen thousand six hundred and thirty seven pounds and four pence)
- ii) The Trusts, vouchers HP107 – FP96 amounting to £15990.02 (fifteen thousand nine hundred and ninety pounds and two pence)

## **213. Election of Parish Member to Lake District National Park Authority**

**RESOLVED** that Councillor Paul Titley be nominated to stand in the election for an Allerdale parish member on the Lake District National Park Authority following the resignation of John Hayton.

## **214. Possible Reinstatement of BID Status for Keswick**

Consideration was given to whether attempts should be made to seek reinstatement of Business Improvement District status for Keswick to secure additional funding for projects in the town. There was consensus that the proposal should be re-visited in a year's time as it was considered to be too soon after the previous vote on the continuation of Keswick BID Ltd.

**RESOLVED** that the item be placed on the agenda for the meeting in March 2015 and included in the Town Council's Business Plan.

*Councillor Etherden left the meeting at this point.*

## **215. Public Toilets**

The Mayor reported that repairs to Bell Close toilets had now begun but that the issue of long-term care of public toilets in the town had still not been resolved. Councillor Lywood stated that the Borough Council were to spend only £15,000 on superficial improvements to Bell Close toilets instead of the promised £65-70,000. Concerns were expressed about the continued unsatisfactory condition of the public toilets in Keswick in view of the large number of tourists visiting the town and the amount of money which the Borough Council raised from Keswick each year. No progress had been made to date in negotiations with the Borough Council which had been ongoing for four years.

**RESOLVED** that the Town Council and Keswick Tourism Association send a strong letter to Allerdale Borough Council emphasising the importance of tourism to the town's economy and the urgent need for improvements to the public toilet facilities to retain visitors. It was further **RESOLVED** that a meeting be arranged with the relevant Portfolio Holder and Officers from the Borough Council to be attended by the three Keswick Allerdale ward representatives, County Councillor Lysser, and Councillor Lywood.

## **216. Proposal to provide Speed Signs on Chestnut Hill**

Councillor Pugmire raised the issue of the speed of vehicles on Chestnut Hill and asked for consideration to be given to providing a Speed Indicator Device at this location to raise awareness of drivers to the speed limit. High Hill (between Vicarage Hill and Crosthwaite Road), and Crosthwaite Road south of its junction with Brundholme Road were also considered to be suitable locations for such a device.

**RESOLVED** that the Clerk ascertain costings for the provision of Speed Indicator devices in the locations suggested and that the Police be asked to attend the next meeting to provide advice.

**217. Reports from Ward Representatives**

**RECEIVED** reports from the following representatives:

- i) Allerdale Borough Council – Councillor Kemp advised that he would circulate information on the Borough Council’s budget for 2014-15.
- ii) Cumbria County Council – County Councillor Lysser advised that Borrowdale Road had now re-opened with single lane operating and congratulated the Highways department on carrying out the required work so speedily. He also thanked Councillor Miller and all those involved in the BMX track project at Fitz Park which the County Council had part funded.

**218. Mayor’s Engagements**

**RECEIVED** details of the Mayor’s calendar of duties.

**219. Town Council Business Plan Monitoring – Theme 6 Housing and Health**

**RECEIVED** an update on progress in relation to Theme 6 – Housing and Health.

**RESOLVED** that a meeting of the Housing Working Group be convened to discuss the best way to progress the outstanding projects.

**220. Clerk’s Report**

Consideration was given to the Clerk’s report.

**RESOLVED** that the draft Health and Safety Policy Statement be adopted with one addition to reflect the need to report ‘near-misses’.

**221. Correspondence**

**RECEIVED** the following correspondence:

- i) Allerdale Borough Council – Overview and Scrutiny Footway Lighting Review
- ii) Allerdale Borough Council – Allerdale Local Plan (Part 1) – Main Modifications

**Prior to the following business the Chairman moved the resolution:**

*‘That in view of the special or confidential nature of the business about to be transacted, it was advisable/in the public interest that the public and/or press be temporarily excluded’ and they were instructed to withdraw*

**222. Staffing - Local Government Pension Scheme**

**RECEIVED** response from Your Pension Service regarding a request to transfer benefits into the scheme from an employee.

**RESOLVED** that the request be allowed in view of the assurances received.

**223. Contracting - Outsourcing Payroll**

Consideration was given to the report of Clerk.

**RESOLVED** that Cumbria Payroll Services be engaged to administer the Council’s payroll from 1<sup>st</sup> April 2014.

The meeting closed at 9.10 pm

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Chairman

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Date