

KESWICK TOWN COUNCIL

Minutes of the meeting of Keswick Town Council held in the Council Chamber, First Floor, Council Offices, 50 Main Street, Keswick on Thursday 19th December 2013 at 7.30pm.

Present:

Chairman
Councillor Martin Pugmire

Councillors

David Burn	David Etherden	Martin Jordan
Denstone Kemp	Susan Leighton	Keith Taylor
Lorraine Taylor	Paul Titley	

Also present were Lynda Walker (Town Clerk), Catherine Howe (Administration & Finance Officer), 3 members of the press and no members of the public.

1. Apologies

Apologies for absence were received from Councillors Lysser (holiday), Lywood (holiday) & Miller (other).

2. Minutes

RESOLVED that the Chairman sign as a correct record the minutes of the Town Council meeting held on the 21st November 2013 (pages 25 - 30).

3. Requests for Dispensations

The Clerk reported that no requests for dispensations had been received.

4. Declarations of Interests

Declarations by elected and co-opted members of interests in respect of items on this agenda were received from:-

Councillor L Taylor – item 7 i) application no. 7/2013/2305 and 7/2013/2310 (non-pecuniary)

Councillor Etherden – item 7 i) application no. 7/2013/2309 (non-pecuniary)

5. Police Report

RECEIVED the Keswick Neighbourhood Policing team newsletter including details of crime and anti-social behaviour in Keswick during November 2013. No officers were in attendance.

6. Matters to be received from the Public

No members of the public were present.

7. Applications for Development

- i) **RESOLVED** that the following observations be submitted to the Lake District National Park Authority:-

Plan Ref:	Description of Development Location
T/2013/0179	Fell Birch tree (T1) Beetholm, Southey Hill <i>Site visit made</i> NEUTRAL
7/2013/2290	Landscaping works, including construction of patio areas and erection of shed Beetholm, Southey Hill <i>Site visit made</i> NEUTRAL

7/2013/2293	Garden room extension to replace conservatory at rear of existing dwelling Whitbeck, Ambleside Road <i>Site visit made</i> NEUTRAL
7/2013/2305	Proposed installation of 4 no. satellite dishes, externally wall mounted 2, 4, 6, & 9 The Hopes <i>Declared interest – Councillor Lorraine Taylor</i> <i>Site visit made</i> NEUTRAL
7/2013/2309	Demolition of flat roof extension and construction of new pitched room extension 51 Blencathra Street <i>Declared interest – Councillor Etherden</i> <i>Site visit made</i> NEUTRAL
7/2013/2310	Proposed alterations to front terrace to incorporate storage area below Sandown, Halls Mead <i>Declared interest – Councillor Lorraine Taylor</i> <i>Site visit made</i> NEUTRAL

- ii) **RECEIVED** an update on National Park planning decisions.
- iii) **RESOLVED** that Councillor Etherden be authorised to attend the Lake District National Park Development Control Committee meeting to speak on behalf of the Town Council to reinforce its objection to application no. 7/2013/2225 (change of use, internal and external alterations to the existing former police station to form a new public house etc. Cumbria Constabulary, Police Station, Bank Street).

8. Payment of Accounts

RESOLVED that the accounts for December 2013 as approved by the Inspection Committee be authorised for payment:

- i) For the Town Council, vouchers 146 – FR9 amounting to £18966.05 (eighteen thousand nine hundred and sixty six pounds and five pence)
- ii) For the Trusts, vouchers HP74 – FP68 amounting to £11084.03 (eleven thousand and eighty four pounds and three pence)

9. Budget for 2014/2015

The draft budget for 2014-15 was presented for approval including the Staffing Panel's recommendations following the annual review of pay and conditions of service of employees as required by Standing Order no. 7.

RESOLVED that the draft budget for the financial year 2014-15 be approved and the precept be set at £226,161. It was further **RESOLVED** that the list of recommended grants to local organisations be approved.

10. Reinstatement of CKP Railway

Consideration was given to a proposal from Councillor Lorraine Taylor for the Town Council to facilitate a meeting of relevant bodies to review progress on the reinstatement of the railway line and to confirm continued support for the project.

RESOLVED that a meeting be convened early in 2014 as suggested.

11. Governance Review – Terms of Reference for Staffing Panel

Following the recent Governance review, the Clerk presented a report containing proposals for the Staffing Panel to become a Staffing Committee and recommending its terms of reference and delegated powers.

RESOLVED that the Staffing Panel be re-titled Staffing Committee with the terms of reference and delegated powers as outlined in the Clerk's report. It was further **RESOLVED** that the current membership be retained and that no Staffing Sub-Committee be set up at the present time.

12. Town Council Business Plan Monitoring

The Clerk provided an update on progress in relation to Theme 3 (Town Appearance, Environmental Services and Public Safety) of the adopted Business Plan. No issues were raised.

13. Mayor's Engagements

RECEIVED details of the Mayor's calendar of duties.

14. Reports from Ward Representatives

- i) No report was received from the Allerdale Borough Council ward representatives.
- ii) The Clerk submitted a verbal report on behalf of County Councillor Lysser covering progress in relation to a number of highways issues. He also advised that he had pledged an £8,000 contribution from his ward member's allowance to Keswick Community Housing Trust towards future developments and asked that the Town Council give consideration to matching this amount.

RESOLVED that the amount in the Town Council's budget for 2014-15 towards local housing provision be supplemented from general reserves to increase the total to £8,000.

15. Reports from Representatives on Outside Bodies

RECEIVED reports from the following representatives:

- i) Joint Management Advisory Group (Moot Hall) – Councillor Martin Jordan
RESOLVED that representations be made to the Lake District National Park Authority for calls relating to Keswick to be handled by staff at the Keswick Tourist Information Centre who have better local knowledge than those at the call centre based in Kendal.
- ii) Keswick Flood Action Group – Councillor Paul Titley

16. Clerk's Report

RECEIVED the Clerk's report.

17. Correspondence

RECEIVED the following correspondence:

- i) Lake District National Park Authority – Notice of Adoption of Allocations of Land (Local Plan Part Two) and Minerals Safeguarding Areas (Local Plan Part Three)
- ii) EnterpriseMouchel Ltd – A66 Trunk Road resurfacing works
- iii) Cumbria Community Foundation – Winter Warmth Appeal

Prior to the following business, the Chairman moved the following resolution:

'That in view of the confidential nature of the business about to be transacted it was advisable/in the public interest that the press and public be temporarily excluded and they were instructed to withdraw'

18 Staffing

RESOLVED that the recommendations contained in the report of the Staffing Panel be approved.

The meeting closed at 8.30 pm

Chairman

Date