

KESWICK TOWN COUNCIL

Minutes of the meeting of Keswick Town Council held in the Council Chamber, First Floor, Council Offices, Keswick, on Thursday 20th February 2014 at 7.30pm.

Present:

Chairman
Councillor Martin Pugmire

Councillors

David Burn	David Etherden	Martin Jordan
Denstone Kemp	Susan Leighton	Andrew Lysser
Duncan Miller	Keith Taylor	Lorraine Taylor

Also present were Lynda Walker (Town Clerk), Catherine Howe (Administration & Finance Officer), Karl Melville (Cumbria Highways) 3 members of the press and no members of the public.

184. Apologies

Apologies for absence were received from Councillors Lywood (holiday) and Titley (holiday).

185. Minutes

RESOLVED that the Chairman be authorised to sign as a correct record the minutes of the Town Council meeting held on Thursday 16th January 2014 (pages 34-37).

186. Requests for Dispensations

The Clerk reported that no requests for dispensations had been received.

187. Declarations of Interests

No declarations by elected and co-opted members of interests in respect of items on this agenda were received.

188. Police Attendance

RECEIVED the Keswick Neighbourhood Policing Team report including an update on crime and anti-social behaviour in Keswick during January 2014. No officers were in attendance.

189. Matters to be received from the Public

No members of the public were in attendance.

190. Cumbria Highways Update

Karl Melville, Area Highways and Transport Manager West, provided an update on the current structure and priorities for Cumbria Highways relating to Keswick and answered questions from Councillors. Councillor Lysser was nominated as the point of contact for highways issues, which could also be raised via the office.

191. Applications for Development

- i) **RESOLVED** that the following observations be submitted to the Lake District National Park Authority:-

Plan Ref:	Description of Development Location
T/2014/0022	Fell 5 cypress trees Townhead, 25 St Johns Street (<i>Site visit made</i>) NEUTRAL

- 7/2013/2320** Replacement garage
The Garth, Chestnut Hill
(*Site visit made*)
Object – Overbearing due to scale and height
The proposal description states ‘Replacement garage’
although the plans also mention a ‘studio’ above.
Concerns as no explanation is given of use and reasons
for the need of an additional room above the garage.
OBJECT
- 7/2014/2329** Addition of bay to existing approved application
18 Manesty View
NEUTRAL
- 7/2013/2332** Proposed change of use of ground floor and basement
area – A1 (retail) to A3 (restaurant/café) – (Re-
submission)
Hellena Fashions, 21 Main Street
(*Site visit made*)
NEUTRAL
- 7/2014/2003** Extensions & alterations
12 Brandlehow Crescent
(*Site visit made*)
NEUTRAL
- 7/2014/2008** Remove 1970’s door and replace with traditional style
colour. Replace rotting and ill-fitting windows with
vertical sliding sash windows
6 Church Street
NEUTRAL
- 7/2014/2009** Erect summerhouse/shed
25 Bank Street
NEUTRAL
- 7/2014/2011** Extensions & alterations
Elmcott, Limepots Road
(*Site visit made*)
NEUTRAL
- 7/2014/2016** Construction of new 2 bedroom dwelling adjacent and
linked to existing dwelling
43 Latrigg Close
(*Site visit made*)
Object for the same reasons as previous applications on
this site. Over-development in a very restricted area and
lack of parking.
OBJECT
- 7/2014/2020** Internal alterations to ground, first and second floors to
improve the circulation to and from the kitchens; altering
existing bathroom arrangements and introduction of
inter-connecting doors between bedrooms
The Inn at Keswick
NEUTRAL

7/2014/2022 Replacement of old wooden sliding sash windows with white 'woodgrain' upvc sliding windows
10 Blencathra Street
NEUTRAL

7/2014/2025 Change of use from Indian restaurant to office and retail areas associated with existing KE Adventure Travel (specifically travel agent on ground floor and associated telephone and internet booking office areas at first and second floor)
Royal Bengal Restaurant, Central Car Park
NEUTRAL

ii) **RECEIVED** update on National Park Planning Decisions

192. Timing of Remembrance Sunday Service at War Memorial

At the request of Councillor Leighton, further consideration was given to whether the timing of the annual Remembrance Sunday service at the War Memorial should be brought forward to 11.00 am. Comments had been received from Churches Together in Keswick and the Royal British Legion urging that the traditional arrangements remain in place.

RESOLVED that no change be made to the current arrangements and that clear notices be put in place well in advance at the War Memorial to advise members of the public together with more robust advertising in the Keswick Reminder.

Councillor Lysser asked that the Town Council's thanks to the British Legion for their efforts in organising the annual event be put on record.

193. Payment of Accounts

RESOLVED that the accounts for February 2014 as approved by the Inspection Committee be authorised for payment for:

- i) The Town Council, vouchers 178-192 amounting to £20589.09 (twenty thousand five hundred and eighty nine pounds and nine pence)
- ii) The Trusts, vouchers HP96-FP83 amounting to £4862.18 four thousand eight hundred and sixty two pounds and eighteen pence.

194. Review of Internal Audit

Consideration was given to the Clerk's report.

RESOLVED that the arrangements for internal control and audit be endorsed and that the re-appointment of Mrs Jean Airey as Internal Auditor on the basis of the audit plan submitted be approved.

195. Review of Risk Assessment

RESOLVED that the revised Risk Assessment as at February 2014 be adopted.

196. Town Council Business Plan Monitoring

RECEIVED an update on progress in relation to Theme 5 – Economy and Development.

197. Approval of revised Derwent 7 Cluster Group Constitution

The Clerk reported that following recent Derwent 7 Cluster Group meetings a revised constitution had been produced and the consent of three quarters of the total parishes covered was required to the changes.

RESOLVED that the revised Derwent 7 constitution be approved.

198. Reports from Ward Representatives

RECEIVED reports from the following representatives:

- i) Allerdale Borough Council – Councillor Pugmire submitted a written report which confirmed that the planned work to improve the toilet facilities in the Council Offices had been put on hold. The Clerk was asked to contact the Borough Council to report the Council's dissatisfaction with

the situation and to advise them that the rent may be withheld if no improvement work is carried out. Councillor Pugmire also reported that Keswick Museum had now been handed over to its management company and the building was due to open at Easter. Councillor Lysser asked for a letter of congratulation to be sent to the volunteers.

- ii) Cumbria County Council – Councillor Lysser reported on the County Council’s budget meeting and advised that it now seemed likely that a charge for on street parking and residents parking permits would be introduced in the future. He felt it was important that the town seek to raise its own funding in view of cuts to Borough and County Council budgets and asked for an item to be placed on the agenda for the next meeting regarding the possibility of reinstating Business Improvement District status for Keswick.

199. Mayor’s Engagements

RECEIVED details of the Mayor’s calendar of duties.

200. Clerk’s Report

Consideration was given to the Clerk’s report.

RESOLVED (i) that arrangements be put in hand to outsource the Council’s payroll from April 2014 to an appropriate and cost effective provider

(ii) that the provision of £1700 set aside for a possible Lakes Alive event in 2014 and no longer required for this purpose be used as an Events contingency fund.

201. Correspondence

RECEIVED the following correspondence:

- i) Mayor of Allerdale – invitation to participate in WW1 Commemorative event 10 May 2014
RESOLVED that the Mayor and Deputy Mayor attend the event to represent Keswick
- ii) Allerdale BC – Footway Lighting
- iii) Theatre by the Lake – Financial Assistance 2014-15
- iv) EM Highway Services Ltd – A66 Briery Interchange Resurfacing
- v) CKP Railways – Invitation to become a ‘Founding Funder’ and update no. 55 Winter 2013-14

Prior to the following business the Chairman moved the following resolution:

‘That in view of the special or confidential nature of the business about to be transacted, it was advisable/in the public interest that the public and/or press be temporarily excluded’ and they were instructed to withdraw

202. Request for Transfer of Pension Benefits

RESOLVED that the request be approved subject to written assurances from Your Pension Service that there would be no future financial implications for the Town Council.

The meeting closed at 9.10 pm

Chairman

Date