

## KESWICK TOWN COUNCIL

Minutes of the meeting of Keswick Town Council held in the Council Chamber, First Floor, Council Offices, 50 Main Street, Keswick on Thursday 21<sup>st</sup> November 2013 at 7.30pm.

---

Present:

Chairman  
Councillor Martin Pugmire

Councillors

|               |                |                 |
|---------------|----------------|-----------------|
| David Burn    | David Etherden | Martin Jordan   |
| Denstone Kemp | Susan Leighton | Andrew Lysser   |
| Tony Lywood   | Keith Taylor   | Lorraine Taylor |

Also present were Lynda Walker (Town Clerk), Catherine Howe (Administration & Finance Officer), 2 members of the press and 14 members of the public.

Prior to the start of the meeting the Mayor congratulated Councillor Susan Leighton on achieving a BA degree in Practical Theology from the University of Cumbria.

### 1. Apologies

Apologies for absence were received from Councillors Miller (holiday) and Titley (holiday).

### 2. Minutes

**RESOLVED** that the Chairman be authorised to sign as a correct record the minutes of the Town Council meeting held on the 17<sup>th</sup> October 2013 (pages 21-24).

### 3. Requests for Dispensations

The Clerk reported that no requests for dispensations had been received.

### 4. Declarations of Interest

Declarations by elected and co-opted members of interests in respect of items on this agenda were received from:-

Councillor D Etherden – item 7 (i) application no. 7/2013/2272 (Governor of Keswick School)

### 5. Police Report

**RECEIVED** the Keswick Neighbourhood Policing team newsletter including details of crime and anti-social behaviour in Keswick during October 2013. No officers were in attendance.

### 6. Matters received from the Public

- (i) Mr Phil Roberts asked a question regarding payment of the Living Wage. The Clerk advised that all Town Council staff would be earning at or above this level as from 1<sup>st</sup> April 2014 and it was hoped that this would act as an example for other local employers to follow.
- (ii) Mrs Dot Tudhope referred to her letter of objection to planning application no. 7/2013/2244
- (iii) Representatives of local businesses and others spoke in relation to planning application no. 7/2013/2225 and 2226 raising a number of objections to the proposals.

### 7. Applications for Development

- i) **RESOLVED** that the following observations be submitted to the Lake District National Park Authority:

| Plan Ref:   | Description of Development<br>Location   |
|-------------|--|
| T/2013/0141 | Crown reduce beech trees (1&2) and chestnut (3) by 25% to reduce overhanging<br>25 St Johns Street |

*Site visit made*

**NEUTRAL**

**T2013/0143**

Crown reduce by maximum of 25% - 2 no. beech (T1 &T2); horse chestnut (T3)

Townhead House, St Johns Street

*Site visit made – 2 trees very close to rear of Church Street properties, 1 tree is very close to main house*

**NEUTRAL**

**7/2013/2193**

Renew two first floor windows

Moot Hall, Market Square

*Exact replication of existing*

**NEUTRAL**

**7/2013/2225**

Change of use, internal and external alterations to the existing former police station to form a new public house, including new external drinking area, alterations to the front elevation, kitchen extract, condensers, fire flue, summer opening hours

Cumbria Constabulary, Police Station, Bank Street

*1 letter of objection received*

*Councillors voted 7 to 2 objecting to the application*

*Object strongly for the following reasons:-*

- *Inappropriate size and location.*
- *Negative effect on both local businesses and suppliers.*
- *Negative effect on the external and internal appearance of the building and the spirit of listed building status has been flouted.*
- *Oppose to the substantial changes to the external layout.*
- *Will be creating nuisance and noise to residents and neighbours*

*If the application is approved by the Lake District National Park Authority the hours of opening should be addressed and restricted to 10am until Midnight, Monday to Sunday.*

**OBJECT**

**7/2013/2226**

Change of use, internal and external alterations to the existing former police station to form a new public house, including new external drinking area, alterations to the front elevation, kitchen extract, condensers, fire flue, summer opening hours – Listed building consent

Cumbria Constabulary, Police Station, Bank Street

*1 letter of objection received*

*Councillors voted 7 to 2 objecting to the application*

*Object strongly for the following reasons:-*

- *Inappropriate size and location.*
- *Negative effect on both local businesses and suppliers.*
- *Negative effect on the external and internal appearance of the building and the spirit of listed building status has been flouted.*
- *Oppose to the substantial changes to the external layout.*
- *Will be creating nuisance and noise to residents and neighbours*

*If the application is approved by the Lake District National Park Authority the hours of opening should be addressed and restricted to 10am until Midnight, Monday to Sunday.*

**OBJECT**

**7/2013/2236**

Replace rear courtyard boundary fence with a stone wall

Priorholme, Borrowdale Road

*Site visit made*

**NEUTRAL**

|                    |   |
|--------------------|---|
| <b>7/2013/2244</b> | <p>Extension and internal alterations, new parking area<br/> Inchmaholme, Lonsties<br/> <i>Site visit made</i><br/> <i>1 letter of objection received</i><br/> <i>Councillors voted 5 to 3 objecting to the application</i><br/> <i>The development is tight within the area and parking will be an issue.</i><br/> <i>Overdevelopment to turn 2 bedroomed property into 4 bedroomed and imposing on neighbouring properties</i><br/> <b>OBJECT</b></p> |
| <b>7/2013/2253</b> | <p>Alterations to dwelling including replacement windows, alteration to porch, installation of French door and flue<br/> 9 The Seams<br/> <i>Site visit made</i><br/> <b>NEUTRAL</b></p>  |
| <b>7/2013/2254</b> | <p>Reconfiguration of the ground floor shop front including change of colour and signage at 15-17 Market Square<br/> Mountain Warehouse, 15-17 Market Square<br/> <i>Site visit made</i><br/> <b>NEUTRAL</b></p>  |
| <b>7/2013/2256</b> | <p>Extensions &amp; alterations (amended scheme following implemented works from previously approved scheme)<br/> Fine Design, 35 Lake Road<br/> <i>Site visit made</i><br/> <b>NEUTRAL</b></p>   |
| <b>7/2013/2259</b> | <p>Replacement of all rear windows to property with upvc sash windows and installation of velux to rear first floor bathroom to resolve privacy issues<br/> Woodlands, Lonsties<br/> <i>Site visit made</i><br/> <b>NEUTRAL</b></p>   |
| <b>7/2013/2265</b> | <p>Amended proposals to current planning approval (7/2013/2109) to; 1. Raise section of northern boundary wall by approximately 225mm to match existing height of existing roadside parapet wall. 2. Raise southern boundary wall by approximately 450mm to match height of existing roadside parapet wall<br/> 1 Shu le Crow Gardens<br/> <i>Site visit made</i><br/> <b>NEUTRAL</b></p>   |
| <b>7/2013/2267</b> | <p>Temporary use of agricultural fields to accommodate campers and caravanners attending the Keswick Convention in summer 2014<br/> Crosthwaite Conference Centre, Church Lane<br/> <b>NEUTRAL</b></p>  |
| <b>7/2013/2270</b> | <p>Removal of existing windows and replacement with new wood windows<br/> Heads House, 79 Main Street<br/> <b>NEUTRAL</b></p>   |
| <b>7/2013/2271</b> | <p>Entrance to flat<br/> 7a Bank Street<br/> <i>Site visit made</i><br/> <b>NEUTRAL</b></p>   |

|                    |  |
|--------------------|--|
| <b>7/2013/2272</b> | Variation of condition 2 on planning approval 7/2013/2071 – amended design<br>Keswick School, Vicarage Hill<br><b>NEUTRAL</b>  |
| <b>7/2013/2275</b> | Two storey extension to include a bedroom, ensuite and extra living space. Replacement wooden shed with stone faced, slate roofed home workshop<br>Cider House, Penrith Road<br><i>1 letter of objection received</i><br><b>NEUTRAL</b>                                  |
| <b>7/2013/2280</b> | 1 fascia sign, 1 projecting sign<br>Skipton Building Society, 4-6- Station Street<br><b>NEUTRAL</b>  |
| <b>7/2013/2283</b> | 3 sign (1 x fascia sign with LED strip light concealed within timber surround, 1 folded aluminium panel with perspex lettering and 1 x folded aluminium panel with steel structural frame)<br>Co-operative Insurance Society, James Court, Main Street<br><b>NEUTRAL</b> |
| <b>7/2013/2285</b> | Removal of existing windows and replacement with new wood windows<br>Listed building consent<br>Head House, 79 Main Street<br><b>NEUTRAL</b>   |

- ii) **RECEIVED** an update on National Park planning decisions.

#### **8. Payment of Accounts**

**RESOLVED** that the accounts for November 2013 as approved by the Inspection Committee be authorised for payment:

- i. For the Town Council, vouchers 125 – 145 amounting to £19806.29 (nineteen thousand eight hundred and six pounds and twenty nine pence)
- ii. For the Trusts, vouchers HP65 – FP60 amounting to £5444.76 (five thousand four hundred and forty four pounds and seventy six pence)

#### **9. Requests for Financial Support**

Consideration was given to the following requests for financial support:

- i) Keswick Flood Action Group – request for £5,000 contribution towards costs of a community pump  
**RESOLVED** that a contribution of £5,000 be made to be funded from the contingency provision in the current year's budget
- ii) Keswick Victorian Fayre – request for £750 contribution to costs of 2013 event  
**RESOLVED** that no contribution be made in view of the lateness of the application and as there is no risk to this year's event going ahead

#### **10. Remembrance Day Services in Keswick**

At the request of Councillor Burn, Councillors discussed comments which had been made by the public regarding the timing of the annual Remembrance Day services in Keswick, in particular whether there should be a service held at the War Memorial at 11 am on the Sunday nearest to the 11<sup>th</sup> November. An offer from Councillor Susan Leighton to discuss this with St Johns Church and the British Legion and to lead a service personally if necessary was accepted with thanks.

#### **11. Managing Radioactive Waste Safely – Consultation on Site Selection Process**

Consideration was given to the Government's consultation paper about revising the siting process for a geological disposal facility for higher activity radioactive waste, together with the response which had been circulated by Cumbria Association of Local Councils and the comments of the two Allerdale Borough Councillors on the Town Council.

**RESOLVED** that the response of CALC be endorsed with the addition of the following comments:

- i) There should be consultation with Parish and Town Councils at an early stage to ensure that local views are heard
- ii) The right of withdrawal should be enshrined in law
- iii) A referendum should be taken which is district-wide
- iv) Social funding should be provided 'up front' and not clawed back later
- v) Geological information should be peer-reviewed by an independent body

**12. Cumbria County Council Budget Consultation**

**RECEIVED** a copy of the County Council's budget consultation document about its service priorities for 2014/15 and how it proposes to make budget savings next year and in the two following years.

**13. Review of Polling Districts and Polling Places 2013**

**RECEIVED** letter from Allerdale Borough Council regarding a review of polling districts and polling places in the Borough.

(Note: Councillor Jordan asked that the Borough Council's attention be drawn to the omission of 'the Heads' from the list of addresses.)

**14. Town Council Business Plan**

The Clerk updated on progress in relation to Theme 2 (Leisure and Community) of the adopted Business Plan. Councillor Lywood provided information relating to Allerdale Borough Council's plans for a limited refurbishment of Bell Close toilets during the winter.

**15. Keswick Festival 2014**

**RECEIVED** a report on the meeting of the Festival Working Group held on 4 November 2013.

**16. Chairman's Announcements**

**RECEIVED** details of the Mayor's calendar of duties.

**17. LDNPA Partnership Forum – Proposal for Planning Controls to Limit Holiday Home Ownership**

**RECEIVED** a report from the Mayor following the LDNPA Partnership Forum held on 28 October 2013.

**18. CALC AGM**

**RECEIVED** a report from the Mayor and the Deputy Mayor on the CALC AGM held on Saturday 9 November 2013.

**19. Reports from Ward Representatives**

**RECEIVED** reports from the following representatives:

- i. Allerdale Borough Council Ward Representatives – Councillors Kemp and Pugmire (information provided earlier in relation to MRWS consultation)
- ii. Cumbria County Council Ward Representative – Councillor Lysser reported that he had received an estimate for the cost of improvements to kerbing on the Market Square of £250,000; there would be issues with continued street lighting provision in some areas although this was unlikely to affect Keswick; investigations had revealed that the area of damaged paving outside Keswick Library was unadopted; and that he had asked for improvements to the pelican crossing on the Market Square to make the 'green man' more visible.

**20. Reports from Representatives on Outside Bodies**

**RECEIVED** reports from the following representatives:

- i. Keswick Fair Trade Committee – Councillor Susan Leighton
- ii. Keswick Tourism Association – Councillor Duncan Miller

**21. Clerk's Report**

**RECEIVED** the Clerk's report.

**RESOLVED** that the Council's thanks be put on record to Catherine Howe for all her hard work in organising the Christmas lights in the town and the switch on event on 8<sup>th</sup> November 2013.

**22. Correspondence**

**RECEIVED** the following correspondence:

- i) West Cumbria Rape Crisis – funding request  
**RESOLVED** that a contribution of £250 be made to be funded from the remaining grants budget for the year supplemented from the contingency provision
- ii) United Utilities – draft five year business plan
- iii) Cumbria Independent Custody Visiting Scheme – volunteer request
- iv) Your Housing Group – update on Greta Gardens development  
(Note: Councillor Etherden asked that a request be made for the road outside the new development to be cleaned of mud)

**Prior to the following business, the Chairman moved the following resolution:**

*‘That in view of the confidential nature of the business about to be transacted it was advisable/in the public interest that the press and public be temporarily excluded and they were instructed to withdraw’*

**23. Staffing**

Consideration was given to the report of the Clerk following a meeting of the Staffing Panel  
**RESOLVED** that the request be agreed in principle but that further information be provided to the Staffing Panel on the issues raised prior to the next meeting.

The meeting closed at 10.25 pm

\_\_\_\_\_  
Chairman

\_\_\_\_\_  
Date