

KESWICK TOWN COUNCIL

Council Offices
50 Main Street
Keswick
Cumbria
CA12 5JS
017687 73607

13th February 2014

Dear Sir/Madam

You are summoned to attend a meeting of Keswick Town Council to be held in the Council Chamber, First Floor, Council Offices, Keswick, on Thursday 20th February 2014 at 7.30pm.

Yours faithfully

Lynda Walker
Town Clerk

A G E N D A

1. **Apologies**
To receive apologies for absence.
2. **Minutes**
To authorise the Chairman to sign as a correct record the minutes of the Town Council meeting held on Thursday 16th January 2014 (pages 34-37) (enclosed).
3. **Requests for Dispensations**
The Clerk to report any requests received since the previous meeting for dispensations to speak and/or vote on any matter where a member has a disclosable pecuniary interest.
4. **Declarations of Interests**
To receive declarations by elected and co-opted members of interests in respect of items on this agenda.

Members are reminded that, in accordance with the revised Code of Conduct, they are required to declare any disclosable pecuniary interests or other registrable interests which have not already been declared in the Council's Register of Interests. (It is a criminal offence not to declare a disclosable pecuniary interest either in the Register or at the meeting). Members may, however, also decide, in the interests of clarity and transparency, to declare at this point in the meeting, any such disclosable pecuniary interests which they have already declared in the Register, as well as any other registrable or other interests.

If a member requires advice on any item involving a possible declaration of interest which could affect his/her ability to speak and/or vote, he/she is advised to contact the Clerk at least 24 hours in advance of the meeting
5. **Police Attendance (10 minutes allowed)**
To receive the report of the Keswick Neighbourhood Policing Team - an officer may attend to update crime and detection figures and address relevant matters of local concern.
6. **Matters to be received from the Public**
Such matters may be received throughout the meeting, however items raised should not be discussed for longer than 10 minutes and the Chairman reserves the right to curtail repetitious matters. Public participation shall not be longer than half an hour throughout the meeting.
7. **Cumbria Highways Update**
Karl Melville, Area Highways and Transport Manager West, will provide an update on the current structure and priorities for Cumbria Highways relating to Keswick.

8. Applications for Development

- i) To examine applications for development and submit observations to the Lake District National Park Authority (list enclosed - Planning Committee report to be circulated at the meeting)
- ii) To receive update on National Park Planning Decisions (enclosed)

9. Timing of Remembrance Sunday Service at War Memorial

At the request of Councillor Leighton and further to previous discussion, to consider whether the timing of the annual Remembrance Sunday service at the War Memorial should be brought forward to 11.00 am.

10. Payment of Accounts

To confirm the payment of accounts for February 2014 as approved by the Inspection Committee (to be circulated at the meeting) for:

- i) The Town Council
- ii) The Trusts

11. Review of Internal Audit

To agree arrangements for the annual review of the effectiveness of the Council's system of internal audit (report enclosed).

12. Review of Risk Assessment

To receive for adoption the revised Risk Assessment as at February 2014 (enclosed)

13. Town Council Business Plan Monitoring

To receive an update on progress in relation to Theme 5 – Economy and Development (enclosed).

14. Approval of revised Derwent 7 Cluster Group Constitution

Following recent Derwent 7 Cluster Group meetings a revised constitution has been produced (copy enclosed). As per the old constitution, the consent of three quarters of the full Group (i.e. 75% of the total parishes covered) is required to approve any changes and the Council's approval is sought.

15. Reports from Ward Representatives (e where submitted)

To receive reports from the following representatives:

- i) Allerdale Borough Council
- ii) Cumbria County Council – including an update on provision of winter grit bins

16. Mayor's Engagements

To receive details of the Mayor's calendar of duties (enclosed).

17. Clerk's Report

To receive the Clerk's report (enclosed).

18. Correspondence

To receive details of the following correspondence (e where enclosed)

a) For consideration and action:

- i) Mayor of Allerdale – invitation to participate in WW1 Commemorative event 10 May 2014 (e)

b) For information:

- i) Allerdale BC – Footway Lighting (e)
- ii) Theatre by the Lake – Financial Assistance 2014-15 (e)
- iii) EM Highway Services Ltd – A66 Briery Interchange Resurfacing (e)
- iv) CKP Railways – Invitation to become a 'Founding Funder' and update no. 55 Winter 2013-14 (e)

Prior to the following business the Chairman will move the following resolution:

'That in view of the special or confidential nature of the business about to be transacted, it is advisable/in the public interest that the public and/or press be temporarily excluded' and they are instructed to withdraw

19. Request for Transfer of Pension Benefits

To consider response to letter from Your Pension Service (enclosed).

To: All Councillors, Press, Police, Library