

KESWICK TOWN COUNCIL

Minutes of the Annual Meeting of Keswick Town Council held in the Council Chamber, First Floor, Council Offices, Keswick on Thursday 16th May 2013 at 7.30pm

Present:

Chairman
Councillor Martin Pugmire

Councillors

David Burn	David Etherden	Martin Jordan
Denstone Kemp	Susan Leighton	Andrew Lysser
Tony Lywood	Duncan Miller	Lorraine Taylor
Paul Titley		

Also present were Lynda Walker (Town Clerk), Catherine Howe (Administration & Finance Officer), Lance Corporal Josh Sanderson (Mayors Cadet), Major John Bennet, 5 members of the press and 7 members of the public.

Prior to the start of the meeting a request was received from a member of the press for permission to record the proceedings. Councillors voted in favour of allowing this.

1. Election of Chairman (Town Mayor)

There being only one nomination it was **RESOLVED** that Councillor Martin Pugmire be elected as Chairman (Town Mayor) of the Council for the ensuing year. Councillor Pugmire made the statutory Declaration of Acceptance of Office.

2. Election of Vice Chairman (Deputy Mayor)

There being two nominations, Councillor Leighton and Councillor Lorraine Taylor, a vote took place. It was **RESOLVED** that Councillor Lorraine Taylor be elected as Deputy Chairman (Deputy Mayor) for the ensuing year. Councillor Lorraine Taylor made a Declaration of Acceptance of Office.

3. Presentation of Mayor's Cadet

The Mayor's Cadet for the year, Lance Corporal Josh Sanderson, was presented.

4. Apologies

Apologies for absence were received from Councillor Keith Taylor (illness).

5. Requests for Dispensations

The Clerk reported that no requests for dispensations had been received.

6. Declarations of Interests

Declarations by elected and co-opted members of interests in respect of items on this agenda were received from:

Councillor Leighton – item 24 (a) (ii) (non pecuniary)

Councillor Etherden – item 10 (i) application no. 7/2013/2078 (pecuniary)

Councillor Miller – item 10 (i) application no. 7/2013/2084 (non pecuniary)

7. Minutes

RESOLVED that the Chairman sign as a correct record the minutes of the Town Council meeting held on 18th April 2013 (pages 45-47).

8. Police Attendance

Sergeant Gary Armstrong presented the report of the Allerdale Neighbourhood Policing team for Keswick for April and gave details of a new 'Safer Gems' initiative. Sergeant Armstrong was welcomed back to Keswick in his new role covering Cockermouth and Keswick.

9. Matters to be received from the Public

No matters additional to those already on the agenda were raised.

It was agreed to bring forward item 24 (a) (ii) for consideration in view of the number of members of the public present for this item

10. Proposed Launch charges at Derwentwater Foreshore

Alistair Westle spoke on behalf of the Derwentwater Foreshore Users Group concerning the introduction of a charge by Keswick Launch Company for each boat launched from the foreshore. It was felt that the new charges would be extremely detrimental to all canoeing and water based activity providers and would remove affordable public access at the Keswick end of the lake. Whilst the commercial nature of this issue was recognised, Councillors expressed concern regarding continued access to the foreshore by members of the public.

RESOLVED: (i) that the Town Council facilitate a meeting of all parties concerned with a view to reaching an acceptable way forward

(ii) that an item be placed on the agenda for the next meeting concerning the future management of the foreshore.

11. Applications for Development

- i) **RESOLVED** that the following observations be submitted to the Lake District National Park Authority:-

Plan Ref:	Description of Development Location
7/2013/2072	Construction of new detached two storey dwelling within the curtilage of 1 Forge Close 1 Forge Close <i>Site visit made</i> NEUTRAL
7/2013/2078	Alterations and extension to existing building to provide proposed climbing wall (incorporating dedicated bouldering area and ice wall) with café and indoor children's soft play area Planet Fear, Heads Road <i>Support – Good design using render and stone. Providing soft play facilities which will add to all weather activities in Keswick which are much needed. Increased employment opportunities</i> <i>Declared interest – Councillor Etherden</i> SUPPORT <i>(Councillor Etherden left the room during discussion and voting on this application).</i>
7/2013/2082	Replace existing solid fuel Stanley boiler with new LPG combination boiler including semi-moulded LPG tank located within the garden 2 Derwent Island Cottages, Lake Road NEUTRAL
7/2013/2083	Single storey extension to dwelling Kintail, Chestnut Hill NEUTRAL
7/2013/2084	Single storey side extension, replacement conservatory and replacement garage Wayside, Manor Brow NEUTRAL
7/2013/2085	Replacement windows and rear door 9 St Herbert Street <i>Site visit made</i> NEUTRAL

7/2013/2103New porch incorporating slate roof to replace flat roof frontage
Manesty, Springs Garth**NEUTRAL**

- ii) No update on National Park Planning Decisions was received.

12. Chairman's Allowance

RESOLVED that the Chairman's allowance in pursuance of Section 15 (5) of the Local Government Act 1972 be fixed at £2,000, as per budget provision made.

13. Working Group Members

RESOLVED that the following members serve on the undermentioned working groups:

Planning Group

Councillors Burn, Etherden, L Taylor and Tittley

Christmas Lights Advisory Group

Mayor or Deputy Mayor (Councillor Pugmire) plus Councillors Lysser, Jordan and K Taylor together with representatives of Keswick Tourism Association and Keswick Rotary Club.

Housing Group

Councillors Etherden, Jordan, Kemp, Lywood, Lysser and L Taylor.

Staffing Panel

Mayor and Deputy Mayor (Councillors Pugmire and L Taylor), plus Trust Chair and Vice Chair (Councillors Miller and Jordan) and Councillor Burn.

14. Outside Bodies

RESOLVED that the following Councillors be appointed as representatives on outside bodies:

The Battersby Charity

Tony Lywood

Cumbria Theatre Trust

Martin Pugmire

Fitz Park Sports Pavilion

Keith Taylor

Joint Management Advisory Group
(Keswick Tourist Information Centre)

Martin Jordan

Keswick In Bloom

Susan Leighton and Keith Taylor

Keswick Flood & Emergency Group

Martin Pugmire

Keswick Tourism Association

Duncan Miller

Keswick Youth Centre

David Etherden and Lorraine Taylor

Neighbourhood Forum

Any 2 Councillors

Keswick Fair Trade Committee

Susan Leighton

Keswick Flood Action Group

Keith Taylor and Paul Tittley

Liaison Meetings
(CALC Allerdale, Lake District Partnership
Parish Forum & Derwent 7)

Martin Pugmire, Lorraine Taylor and Andrew Lysser

15. Schedule of Meetings 2013/14

RESOLVED that the date and times of ordinary meetings of the Council for the ensuing year be fixed as follows:-

Thursday 20 th June	Town Council Meeting 7.30pm
Thursday 4 th July	Hope Park Inspection 5.30pm Fitz Park Inspection 7.00pm
Thursday 11 th July	Charitable Trust Meeting 7.30pm
Thursday 18 th July	Town Council Meeting 7.30pm
Thursday 15 th August	Town Council Meeting 7.30pm
Thursday 12 th September	Charitable Trust Meeting 7.30pm
Thursday 19 th September	Town Council Meeting 7.30pm
Thursday 17 th October	Town Council Meeting 7.30pm
Thursday 14 th November	Charitable Trust Meeting 7.30pm
Thursday 21 st November	Town Council Meeting 7.30pm
Thursday 19 th December	Town Council Meeting 7.30pm
Thursday 9 th January	Charitable Trust Meeting 7.30pm
Thursday 16 th January	Town Council Meeting 7.30pm
Thursday 20 th February	Town Council Meeting 7.30pm
Thursday 13 th March	Charitable Trust Meeting 7.30pm
Thursday 20 th March	Town Council Meeting 7.30pm
Thursday 17 th April	Annual Parish 6.30pm – 7.30pm Town Council Meeting 7.30pm
Thursday 15 th May	Annual Council Meeting 7.30pm
Thursday 22 nd May	Annual Trust Meeting 7.30pm

16. Members Attendances

RECEIVED for information details of members' attendances for 2012/13.

17. Schedule of Charges

RESOLVED that the existing charges remain in place for 2013/14.

18. Reports from Ward Representatives

RECEIVED: a report from County Councillor Andrew Lysser following his recent election to Cumbria County Council.

19. Mayor's Engagements

RECEIVED details of the Mayor's calendar of duties.

20. Payment of Accounts

RESOLVED that the accounts for May 2013 as approved by the Inspection Committee be authorised for payment:

- i) For the Town Council, vouchers 12 – FR1 amounting to £49606.48 (forty nine thousand six hundred and six pounds and forty eight pence)
- ii) For the Trusts, vouchers HP5 – FP11 amounting to £11467.14 (eleven thousand four hundred and sixty seven pounds and foruteen pence)

21. Free Car Parking Dates for 2013

Consideration was given to when the five free car parking days normally allocated by Allerdale Borough Council should be taken during 2013.

RESOLVED that four of the free days be taken on Christmas Eve (compulsory), 1st December (Victorian Christmas Fayre), 8th November (Christmas lights switch on), 30th June (Midsummer Festival) with the remaining date to be held in reserve for the time being.

22. Draft Allerdale Markets Policy

RECEIVED: Allerdale Borough Council's draft Markets policy.

23. Lake District National Park Partnership – Parish Forum

Councillor Lysser gave a verbal report on the meeting held on Monday 29th April 2013 which he attended with Councillor Lorraine Taylor.

24. Clerk's Report

Consideration was given to the Clerk's report.

RESOLVED: (i) that the funds remaining from the amount contributed by Keswick BID Ltd towards town events be set aside as a contingency provision for the Midsummer Festival

(ii) that the recommended amendments to the Council's Financial Regulations be approved and implemented with immediate effect

25. Correspondence

RECEIVED the following correspondence:

- i) Borrowdale Parish Council – condition of Borrowdale Road (B5289)
County Councillor Lysser advised that he would raise these issues at his forthcoming meeting with the Highways Department
- ii) Cumbria Playing Fields Association – appeal for funds
- iii) Enterprise Mouchel Ltd – A66 Greta Bridge Expansion Joint Replacement
- iv) Keswick Jazz Festival – Overview 2013
- v) Hospice at Home – newsletter Spring/Summer 2013

Prior to the following business, the Chairman moved the resolution:

'That in view of the confidential nature of the business about to be transacted it was advisable/in the public interest that the press and public be temporarily excluded and they were instructed to withdraw'

26. Contracting – Christmas Lights

RECEIVED report of Clerk.

RESOLVED that a contract be entered into with MK Illuminations Ltd to provide Christmas lighting for the period 2013-15 and that priority be given to the Market Square area within the budget available.

The meeting closed at 10 pm

Chairman

Date