

KESWICK TOWN COUNCIL

Minutes of the meeting of Keswick Town Council held in the Council Chamber, First Floor, Council Offices, 50 Main Street, Keswick, on Thursday 19th June 2014 at 7.30pm.

Members Present:

Chairman
Councillor Lorraine Taylor

Councillors		
David Burn	Martin Jordan	Susan Leighton
Andrew Lysser	Tony Lywood	Martin Pugmire
Keith Taylor	Paul Titley	

Also present were Lynda Walker (Town Clerk), Catherine Howe (Administration & Finance Officer), Joe Broomfield (Allerdale Borough Council Town Centre Manager), PCSO Adele Lyall, no members of the public and 2 members of the press.

Prior to the start of the meeting Councillors paid tribute to the late Mrs Maysie McCambridge BEM, who had served as Mayor of the Town Council three times, and there was a minute's silence as a mark of respect.

28. Apologies

Apologies for absence were received from Councillors Etherden (family commitment), Kemp (other) and Miller (holiday).

29. Requests for Dispensations

The Clerk reported that no requests for dispensations had been received.

30. Declarations of Interests

No declarations by elected and co-opted members of interests in respect of items on this agenda were received.

31. Minutes

RESOLVED that the Chairman be authorised to sign as a correct record the minutes of the Town Council meeting held on Thursday 15th May 2014 (pages 1-6).

32. Police Attendance

PCSO Adele Lyall gave an update on crime and detection figures. 13 crimes and 29 incidences of anti-social behaviour had been reported in the Keswick area during May 2014.

It was agreed to bring item 12 on the agenda forward.

33. Signage in Market Square

Consideration was given to whether additional signage should be provided in the Market Square to support the police in enforcement of the Traffic Regulation Order prohibiting vehicular access (including cyclists). The Clerk reported that advice had been received from Cumbria Highway's Traffic Management Officer to the effect that the introduction of further signage was likely to have minimal impact, but the feasibility of erecting a Cyclists Dismount sign at the entrance to the Market Square by the Post Office would be looked at.

RESOLVED that a request be made for the 'Cyclists Dismount' sign on Station Street/St Johns Street to be re-positioned and that the Police and officers of Cumbria Highways be asked to liaise in respect of additional signage requirements.

PCSO Adele Lyall left the meeting at this point.

34. Matters to be received from the Public

No matters were raised.



35. Funding for Town Centres

Joe Broomfield, Town Centre Manager for Keswick, reported that Allerdale Borough Council was making £10,000 of funding available for each of the seven town centres in Allerdale. The funding was to be administered and spent by the Town Centre Area Manager in line with the Borough Council's priorities within the 2014/15 financial year. Suggestions for projects were being sought to ensure the funding was spent effectively.

RESOLVED that costings be obtained for the following:

- i) Refurbishment of finger posts and visitor signage
- ii) Christmas lighting to supplement the Market Square area
- iii) Repair work to street furniture following damage by vehicles etc.

Joe Broomfield left the meeting at this point.

36. Applications for Development

- i) **RESOLVED** that the following observations be submitted to the Lake District National Park Authority:-

Plan Ref:	Description of Development Location
7/2014/2001	Removal of existing oil pipe, tanks, and water main and construction of 3 new services pipelines (gas, water, foul) to serve Derwent Island House Derwent Island House NEUTRAL
7/2014/2106	Revised scheme for new roller door to exciting garage following recent approval ref 7/14/2010 35a Blencathra Street <i>Notification received from LDNPA stating 'the above application falls into the Permitted Development category, and is therefore not required'.</i> No Observations required –Permitted Development
7/2014/2110	Remove existing timber windows and replace with upvc. Replace one window with a pair of patio doors on gable elevation 1 Millbank Cottages, Keswick NEUTRAL
7/2014/2113	Diversion of overhead line Low Briery Holiday Park NEUTRAL
7/2014/2114	Conversion for existing garage/workshop to additional staff accommodation and external alterations to existing building Castlerigg Manor, Manor Brow NEUTRAL
7/2014/2115	Conversion for existing garage/workshop to additional staff accommodation and external alterations to existing building – Listed building consent Castlerigg Manor, Manor Brow NEUTRAL
7/2014/2116	Extension & Alterations 27 Brandlehow Crescent NEUTRAL

- 7/2014/2117** Rear extension to dwelling
12, Crosthwaite Gardens
NEUTRAL
- 7/2014/2123** 1) Remove existing garage and glazed conservatory/porch
2) Construct new kitchen extension and alteration works to existing dwelling
Westways, Rogerfield
NEUTRAL
- 7/2014/2125** First Floor extension of existing educational building to create 4 new classrooms: 2 drama studios, access staircase and ancillary spaces (Resubmission)
Keswick School, Vicarage Hill
Support – Well designed and improved facilities for the school
SUPPORT
- 7/2014/2130** Construction of a single storey infill extension at rear of the property
50, Lakeland Park
NEUTRAL
- 7/2014/2135** Amend condition 4 (hours of opening) on planning application 7/2011/2090 to allow opening of the café building from 8am to 11.30pm each evening - **Amended times of opening 8am – 11pm - Ref Nick Thompson LDNPA**
Support - we concur with the planning inspector's views of the extended hours being restricted to the internal seating area only. This would not result in a significant or unacceptable increase in existing noise levels experienced by neighbouring occupiers
SUPPORT

- ii) **RECEIVED** update on National Park planning decisions.

37. Payment of Accounts

RESOLVED that the accounts for June 2014 as approved by the Inspection Committee be authorised for payment for:

- i) The Town Council, vouchers 38-55 amounting to £29995.25 (twenty nine thousand, nine hundred and ninety five pounds and twenty five pence)
- ii) The Trusts, vouchers HP13 –FP21 amounting to £4316.91 (four thousand three hundred and sixteen pounds and ninety one pence)

38. Annual Accounts

The Town Clerk presented the statement of accounts for the year ending 31st March 2014 together with the Internal Auditor's report in which no matters had been raised.

RESOLVED that the Internal Auditor's report be received and that the accounting statements and the Annual Governance Statement for the year ending 31st March 2014 be approved and the Chairman be authorised to sign the Annual Return for the Audit Commission.

39. Disabled Access and Safety Issues

Councillor Pugmire presented a paper on behalf of Ms Jill Chambers which raised a number of issues relating to disabled access difficulties and safety.

RESOLVED that Ms Chambers be advised to liaise with other local individuals and groups with a view to developing a co-ordinated action plan for consideration by the relevant authorities and that the Clerk investigate ways to aid participation in meetings in the Council Chamber by those with impaired hearing.

40. Public Toilet Provision in Keswick

RECEIVED an update from Councillor Lywood following a meeting held with Allerdale Borough Council on 28th May 2014 regarding the unsatisfactory public toilet facilities in the town. The Borough Council were currently carrying out a review and a report was due to be considered in the near future.

RESOLVED that a further update be brought to a future meeting.

41. Telecommunications – Mobile Phones and Broadband

Councillor Titley gave an update from the Lake District National Park Authority on the Mobile Infrastructure Project to address the problem of poor mobile phone coverage in the area. He also reported on a meeting with BT which he had attended together with the Mayor and the Hub Co-ordinator for the area regarding improvements to Broadband speed. Public information events were to be arranged by BT who had also offered to attend a Town Council meeting.

42. Request for Funding from Keswick Scout Group

Consideration was given to a request for funding from Keswick Scout Group to support attendance at the Red Rose International Camp.

RESOLVED that a contribution of £500 be made from the current year's budget provision for youth projects. Note – the Mayor also offered a personal contribution of £200.

43. Town Council Business Plan Monitoring

The Clerk gave an update on progress in relation to Theme 3 of the Business Plan – Town Appearance, Environmental Services and Public Safety. Councillor Jordan underlined the importance of the Town Council's responsibility to secure the improved management and maintenance of the Derwentwater Foreshore area (Action points 3.14 – 3.16).

44. Clerks Report

RECEIVED the Clerk's report including information provided by Cumbria Highways on Vehicle Activated signs to deter speeding.

RESOLVED that Councillors Burn, Leighton, Lysser and Pugmire liaise with the Traffic Management Team Leader of Cumbria Highways to identify suitable sites for the signs as a matter of urgency.

45. Mayor's Engagements

RECEIVED details of the Mayor's calendar of duties.

46. Reports from Ward Representatives

RECEIVED verbal reports from the following representatives:

- i) Allerdale Borough Council – Councillor Pugmire
- ii) Cumbria County Council - Councillor Lysser

47. Representatives on Outside Bodies


RECEIVED the rota for reporting to Council.

48. Correspondence

RECEIVED the following correspondence:

- i) Theatre by the Lake – Keswick Jazz Festival
RESOLVED that the Theatre be advised to apply for a grant at the appropriate time
- ii) LDNPA – Keep on the Right Track Code of Conduct
- iii) CALC – National Grid: North West Coast Connections
- iv) Post Office – Modernising Keswick Post Office
- v) Skipton-East Lancashire Rail Action Partnership – appeal for support
- vi) Western Front Association Cumbria Branch – 100th anniversary of start of the Great War
- vii) Great North Air Ambulance – thanks for grant
- viii) Theatre by the Lake – thanks for grant

The meeting closed at 9.25 pm


Chairman

17/7/2014
Date