

## KESWICK TOWN COUNCIL

Minutes of the Annual Meeting of Keswick Town Council held in the Council Chamber, First Floor, Council Offices, 50 Main Street, Keswick on Thursday 15<sup>th</sup> May 2014 at 7.30pm.

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Present:

Chairman  
Councillor Lorraine Taylor

Councillors

Martin Jordan	Denstone Kemp	Susan Leighton
Andrew Lysser	Duncan Miller	Martin Pugmire
Keith Taylor	Paul Titley	

Also present were Lynda Walker (Town Clerk), Catherine Howe (Administration & Finance Officer), 15 members of the public and 3 members of the press.

The outgoing Mayor, Councillor Martin Pugmire, made a short speech regarding his year of office and presented flowers to the Town Clerk and Administration and Finance Officer as a token of thanks for their support and hard work during the year.

**1. Election of Chairman (Town Mayor)**

There being only one nomination it was **RESOLVED** that Councillor Lorraine Taylor be elected as the Chairman (Town Mayor) for the ensuing year. Councillor Taylor made the statutory Declaration of Acceptance of Office.

**2. Election of Vice Chairman (Deputy Mayor)**

There being only one nomination it was **RESOLVED** that Councillor Paul Titley be elected as the Deputy Chairman (Deputy Mayor) for the ensuing year. Councillor Titley made a Declaration of Acceptance of Office.

**3. Presentation of Mayor's Cadet**

The Mayor's Cadet for the year, Cadet Matthew Newton, was presented.

*There followed a short adjournment during which refreshments were served.*

**4. Apologies**

Apologies for absence were received from Councillors Burn (holiday), Etherden (work) and Lywood (holiday).

**5. Requests for Dispensations**

The Clerk reported that no requests for dispensations had been received.

**6. Declarations of Interests**

Declarations by elected and co-opted members of interests in respect of items on this agenda were received from:-

Councillor D Kemp – item 10 (i) application no.7/2014/2092 (employed by the School).

**7. Minutes**

**RESOLVED** that the Chairman be authorised to sign as a correct record the minutes of the Town Council meeting held on 17<sup>th</sup> April 2014 (pages 46-49).

**8. Police Report**

**RECEIVED** the report of the Allerdale Neighbourhood Policing Team for April. There was no Police Officer present.

## 9. Matters to be received from the Public

Mr Kieron Graham expressed his dissatisfaction that his recent appeal against the Lake District National Park Authority's refusal of permission for evening opening for his business, the Filling Station Café on Crosthwaite Road, had been turned down. He advised that he intended to submit a further application for an extension of opening hours to include evenings and hoped that the Town Council would be able to support this at the appropriate time. A number of other members of the public who were present spoke in support of the business being allowed to open during evenings.

## 10. Applications for Development

- i) **RESOLVED** that the following observations be submitted to the Lake District National Park Authority:-

Plan Ref:	Description of Development Location
7/2014/2050	Replacement windows, doors and garage door on front elevation Shorley Mews, Shorely Lane <b>NEUTRAL</b>
7/2014/2084/85	Proposed change of use of ground floor and first floor area – A1 (retail) to A3 (restaurant/café) <b>NEUTRAL</b>
7/2014/2087	Replacement of windows (front & back) 33 Helvellyn Street <b>NEUTRAL</b>
7/2014/2092	Proposed connecting stair between the lower and upper ground floor level of the existing Sixth Form Block at Keswick School Keswick School, Vicarage Hill <b>NEUTRAL</b>
7/2014/2094	Construction of new dwelling adjacent to and linked to existing dwelling – resubmission of 7/2014/2016 43 Latrigg Close <i>Object for the same reasons as previous applications on this site. Over- development in a very restricted area and lack of parking.</i> <b>OBJECT</b>
7/2014/2095	Installation of ATM to shop front Derwent Service Station, Penrith Road <b>NEUTRAL</b>
7/2014/2096	Projecting sign & internally illuminated ATM fascia Derwent Service Station, Penrith Road <b>NEUTRAL</b>
7/2014/2099	Redevelopment of building to create three extra residential units, comprising of four flats and an attached house Forge Mill, The Forge <i>Support – We need accommodation (single occupation) like this in Town.</i> <b>SUPPORT</b>

- ii) **RECEIVED** an update on National Park Planning Decisions.

**11. Chairman's Allowance**

**RESOLVED** that the Chairman's allowance in pursuance of Section 15 (5) of the Local Government Act 1972 be set at £2,000, as per budget provision made.

**12. Working Group Members**

**RESOLVED** that the following Councillors serve on the undermentioned working groups:

## Planning Group:

David Burn  
David Etherden  
Andrew Lysser  
Keith Taylor  
Paul Titley

## Christmas Lights Advisory Group:

Lorraine Taylor (Mayor)  
Paul Titley (Deputy Mayor)  
Martin Pugmire  
Keith Taylor

## Housing Group:

David Etherden  
Martin Jordan  
Denstone Kemp  
Tony Lywood  
Lorraine Taylor  
Andrew Lysser

## Staffing Committee:

Lorraine Taylor (Mayor)  
Paul Titley (Deputy Mayor)  
Trust Chair (to be appointed)  
Trust Vice Chair (to be appointed)  
David Burn  
Martin Pugmire

**13. Outside Bodies**

**RESOLVED** that the following Councillors be appointed as representatives on the undermentioned outside bodies:

## The Battersby Charity

Tony Lywood

## Cumbria Theatre Trust

Martin Pugmire

## Fitz Park Sports Pavilion

Keith Taylor

Joint Management Advisory Group  
(Keswick Tourist Information Centre)

Martin Jordan

## Keswick In Bloom

Susan Leighton

## Keswick Flood &amp; Emergency Group

Martin Pugmire and Lorraine Taylor

## Keswick Tourism Association

Duncan Miller

## Keswick Youth Centre

David Etherden and Lorraine Taylor

## Neighbourhood Forum

Any 2 Councillors

## Keswick Fair Trade Committee

Susan Leighton



Keswick Flood Action Group

Keith Taylor and Paul Titley

Liaison Meetings  
(CALC Allerdale, Lake District Partnership  
Parish Forum & Derwent 7)

Susan Leighton, Martin Pugmire and Lorraine Taylor

#### 14. **Schedule of Meetings 2014/15**

**RESOLVED** that the date and times of ordinary meetings of the Council for the ensuing year be fixed as follows:

Thursday 19 <sup>th</sup> June	Town Council Meeting 7.30pm
Thursday 10 <sup>th</sup> July	Charitable Trust Meeting 7.30pm
Thursday 17 <sup>th</sup> July	Town Council Meeting 7.30pm
Thursday 21 <sup>st</sup> August	Town Council Meeting 7.30pm
Thursday 11 <sup>th</sup> September	Charitable Trust Meeting 7.30pm
Thursday 18 <sup>th</sup> September	Town Council Meeting 7.30pm
Thursday 16 <sup>th</sup> October	Town Council Meeting 7.30pm
Thursday 13 <sup>th</sup> November	Charitable Trust Meeting 7.30pm
Thursday 20 <sup>th</sup> November	Town Council Meeting 7.30pm
Thursday 18 <sup>th</sup> December	Town Council Meeting 7.30pm
Thursday 8 <sup>th</sup> January	Charitable Trust Meeting 7.30pm
Thursday 15 <sup>th</sup> January	Town Council Meeting 7.30pm
Thursday 19 <sup>th</sup> February	Town Council Meeting 7.30pm
Thursday 12 <sup>th</sup> March	Charitable Trust Meeting 7.30pm
Thursday 27 <sup>th</sup> March	Town Council Meeting 7.30pm
Thursday 16 <sup>th</sup> April	Annual Parish 6.30pm – 7.30pm Town Council Meeting 7.30pm
Thursday 21 <sup>st</sup> May	Annual Council Meeting 7.30pm
Thursday 28 <sup>th</sup> May	Annual Trust Meeting 7.30pm

#### 15. **Members Attendances**

**RECEIVED** for information details of members' attendances for 2014/15.

#### 16. **Schedule of Charges**

**RESOLVED** that the existing charges remain in place for 2014/15 with the exception of the Council Chamber hire charge which should be increased to £12 per hour plus VAT once the re-decoration of the Chamber has been completed.



**17. Review of Standing Orders and Financial Regulations**

**RESOLVED** that the amended Standing Orders and Financial Regulations be approved and adopted.

**18. Payment of Accounts**

**RESOLVED** that the accounts for May 2014 as approved by the Inspection Committee be authorised for payment for:

- i) The Town Council, vouchers 13-37 amounting to £31056.80 (thirty one thousand and fifty six pounds and eighty pence)
- ii) The Trusts, vouchers HP3 – FP10 amounting to £2487.09 (two thousand four hundred and eighty seven pounds and nine pence)

**19. Reinstatement of Keswick to Penrith Railway**

Councillor Pugmire reported on a meeting he had attended, together with the Mayor and the Town Clerk, on 2<sup>nd</sup> May 2014 at which relevant local authorities and business groups had been asked to confirm their support for the project to reinstate the Keswick to Penrith section of the CKP railway.

**RESOLVED** that the Town Council's support for the re-opening of the Keswick to Penrith section of the CKP railway be re-affirmed and that Councillors Pugmire and Lorraine Taylor be nominated to attend future meetings. It was further **RESOLVED** that the Town Council act as the co-ordinating body for the project.

**20. Radioactive Waste Management**

**RECEIVED** a report of Councillor Pugmire on the meeting of the Committee on Radioactive Waste Management held on 30<sup>th</sup> April 2014.

*Councillor Pugmire left the meeting at this point*

**21. Telecommunications**

At the request of Councillor Titley, consideration was given to how the Town Council might influence the relevant providers to obtain an improvement to mobile phone connectivity in the area.

**RESOLVED** that Councillor Titley follow up the suggestions put forward and report back to a future meeting.

**22. Town Council Business Plan Monitoring**

**RECEIVED** an update on progress in relation to Theme 2 – Leisure & Community.

**23. Mayor's Engagements**

**RECEIVED** details of the Mayor's calendar of duties.

**24. Reports from Ward Representatives**

**RECEIVED** reports from the following representatives:

- i) Allerdale Borough Council – Councillor Kemp reported on the Annual Meeting of the Borough Council which he had attended the previous evening.
- ii) Cumbria County Council – Councillor Lysser reported on highways work which had recently been completed, changes to arrangements for meals provision, and the reduced opening hours for Keswick Library (to be circulated by the Clerk). Councillor Keith Taylor raised the issue of cyclists using the Market Square. The Clerk was asked to draw this to the attention of the local Police with a request for them to monitor the situation.

**25. Clerk's Report**

**RECEIVED** the Clerk's report.

**26. Correspondence**

**RECEIVED** the following correspondence:

- i) NHS Cumbria Clinical Commissioning Group – consultation on five year plan to transform health services  
**RESOLVED** that the offer to attend a Council meeting be accepted.
- ii) EM Highway Services Ltd – feedback on works to Greta Bridge


Prior to the following business the Chairman moved the resolution:

*'That in view of the special or confidential nature of the business about to be transacted, it was advisable/in the public interest that the public and/or press be temporarily excluded' and they were instructed to withdraw*

**27. Local Government Pension Scheme Employer Discretions – Statement of Policy**

**RESOLVED** that the draft policy in relation to the exercise of discretions under the new pension scheme regulations be adopted.

The meeting closed at 9.50 pm

  
Chairman  
19/6/2014  
Date