

KESWICK TOWN COUNCIL

Keswick Town Council Events Committee

Council Offices  
50 Main Street  
Keswick  
CA12 5JS  
Tel 017687 73607

9<sup>th</sup> February 2016

Dear Sir/Madam

A meeting of the Keswick Town Council Events Committee will be held in the Council Chamber, First Floor, Council Offices, 50 Main Street, Keswick on **Tuesday 16<sup>th</sup> February 2016 at 11.00am.**

Members of the public and press are welcome to attend.

Yours faithfully



**Catherine Parker**  
Administration & Finance Officer

**AGENDA**

1. **Apologies**  
To receive apologies for absence.
2. **Minutes**  
To agree the minutes of the Events Committee Meeting held on the 12 January 2016 (pages 1 – 3).
3. **Matters to be received from the Public**  
Such matters may be received throughout the meeting, however items raised should not be discussed for longer than 10 minutes and the Chairman reserves the right to curtail repetitious matters. Public participation shall not be longer than quarter of an hour throughout the meeting.
4. **Allerdale Borough Council Town Centre Manager – Grant Application Update & Taste Cumbria**  
Joe Broomfield (ABC Town Centre Manager) will be in attendance along with a representative from CN Group Taste Cumbria to inform the committee of their proposed Taste Cumbria event in Keswick (to be held for 2 days during Easter weekend 2016). Joe will also give an update to the group in relation to the funding application to Cumbria Flood Recovery.  
*Please note: The KTC Events Committee will have no involvement/responsibilities pertaining to this event*
5. **Licensing Requirements for proposed Keswick Town Council Events (Market Square & Fitz Park)**  
To receive report from Administration & Finance Officer for ratification by full Town Council.

***For information: The meeting structure will run as per the above agenda, copies of which will be tabled on the day for ease of reference.***



## KESWICK TOWN COUNCIL

Minutes of the Keswick Town Council (KTC) Events Committee meeting held in the Council Chamber, First Floor, Council Offices, 50 Main Street, Keswick on Tuesday 12 January 2016 at 11.00am.

**Present:****Chair:**

Paul Titley (PT) – KTC Councillor (Cllr)

Sgt Gillian Atkinson (GA) – Cumbria Police  
 David Burn (DB) – KTC Cllr  
 Allan Daniels (AD) – KTC Cllr  
 Roy Johnson (RJ) – Keswick Retail Association

Wendy Lerigo (WL) – KTC Administrator  
 Catherine Parker (CP) – KTC Officer  
 Constable Leanne Pettit (LP) – Cumbria Police  
 David Quainton (DQ) - Rotary

**1. Apologies**

Apologies were received from Cllr Tony Lywood, Joe Broomfield (Allerdale Borough Council) and Phil Byers (Geraud Markets). Not present, Andy Cannon/Dave Roberts (Lions), Bernadette Dunne (Packhorse Court),

**2. Introduction of Attendees around the table**

Introductions were not made, parties present were known to all in attendance.

**3. Minutes**

No previous Minutes to be approved due to this meeting being the first formal Keswick Town Council Events Committee held.

**4. Matters to be received from the Public**

No members of the public were present.

**5. Keswick Town Council Christmas Lights & Events Committee – Terms of Reference, Accountability/Responsibility, Budget & Funding**

RECEIVED a report from the KTC Administration & Finance Officer. The report provided information to meeting attendees of the terms of reference, accountability/responsibility and budget & funding of the Committee.

CP reiterated that all attendees must abide by the rules and regulations provided.

In line with current KTC standing orders for Committees, agendas and minutes will be produced and distributed. Minutes of the KTC Events Committee will be issued with Town Council meeting papers. It was noted that non Councillor members of the Committee will be members in an ex officio capacity.

**Licensing**

It was acknowledged that licensing must be ratified well in advance of any KTC events. Anything licencing related must be emailed to Gillian Collinson (ABC Licencing Dept) in the first instance, copying in GA and LP who will pick up on anything and will advise the Committee of its licensing requirements. Premises Licences must be obtained for any events were attendee numbers are anticipated to be over 499.

**6. Updates of Initial Plans for 2016 Events - Initial Keswick Town Council Events – to be ratified by Full Council****a. St Georges Day**

**RESOLVED** that KTC Events Committee will not take over the running of the St George's Day event following a request received from the current/previous organiser, Roger Purkiss.

**b. Dragon Boat Competition**

PT has received an enquiry regarding a Dragon Boat Competition on Derwent Water. Difficulty regarding relevant permissions were acknowledged. It is understood that the Bassenthwaite Rotary Club have involvement with a similar event.

**RESOLVED** that PT will contact the enquirer to discuss further.

**c. Queens 90<sup>th</sup> Birthday**

Celebrations are anticipated to take place nationally 11 June 2016. The Events Committee acknowledged the Market Place could not be used for any proposed event due to the existing Saturday market. It was also noted that Keswick Festival week started the weekend after therefore the Events Committee would already be fully stretched.

**d. June Festival Week**

PT will prepare the 2016 Programme of Events. The ambition was that a Programme be delivered free of charge to all households in Keswick, this would be compiled by PT. Some sponsorship offers have already been received. It is anticipated that Fluid Productions will assist with the KTC June Festival week. It may be that the Town Council would want to pass the management of Scruffs and Keswick Festival Week onto a third party in 2017, in the same way that Keswick Mountain Festival was taken over from KTA, should the Council agree.

In addition to the events listed below, Keswick Rugby Club may also wish to participate.

**Proposed Programme:**

**e. 17 June 2016 – Kwik Cricket County Final**

Children knock out competition to be included in Programme, no other involvement from KTC Events Committee required.

**f. 18 June 2016 – Brass Band Competition – Fitz Park**

New event proposed to be included within the June Festival Week. Brass Band Competitions are already held in other towns of Cumbria.

**RESOLVED** that a joint Keswick funding application be applied for by Joe Broomfield, it is envisaged that the Brass Band competition would require funding of £2,000.00 alone. Cllrs David Burn and Allan Daniels will meet with Joe to discuss this potential bid to the Cumbria Flood Recovery fund, the meeting is scheduled to take place 20 January 2016, 2.00pm, Moot Hall, Keswick. Grant would be used to fund towards prizes, fencing and marshalling etc.

**g. TBC - Keswick on a Plate (Food Festival) – Fitz Park**

New event proposed to be included within the June Festival week, this KTC food event will only be considered should the proposal from Geraud Markets for a two day Food Festival in August not proceed.

**RESOLVED** that a further request of £2,000 will also be made to Joe Broomfield for inclusion in a potential bid to the Cumbria Flood Recovery fund.

**h. 19 June 2016 – Keswick Scruffs – Fitz Park**

Scruffs is now in its third year. Free time will be built in to the Programme of classes to allow participants and visitors to attend stall holders/other activities within the Park. Volunteers will be required to assist with the running of the event. A premises licence will be required due to usage of a PA system (this is classed as regulated entertainment). It was noted that stall holders will be responsible for obtaining their own relevant licences e.g. licence to sell alcohol.

**RESOLVED** that an invitation be made to the Police Dogs and that a premises licence for Fitz Park be applied for due to the regulated entertainment aspect of the event.

**i. 19 June 2016 – Songs of Praise – St John's Church, Keswick**

St John's Church, Songs of Praise event to be included in the Festival Programme, no other involvement from KTC Events Committee required.

**j. 22 June 2016 – Prom in the Park**

This will be the second Prom in the Park and should be included in the premises licence being applied for at Fitz Park.

**k. 25 June 2016 – I-Perform – Market Square**

Performances from Keswick School attendees followed by an Oasis tribute band – event to close 8.00/9.00pm

**RESOLVED** that the premises licence must be checked to ensure acts can perform until 9.00pm.

**l. 26 June 2016 – Music in the Square – Market Square**

Performances from local bands, followed by an Abba tribute band – event to close between 6pm and 7.00pm.

**m. 18 November 2016 – Keswick Christmas Lights Switch On – Market Square**

KTC Market Place Christmas Light Switch On event to close once the lights have been switched on. Packhorse Court may wish to continue with their activities.

**Rotary Lanterns**

The Lanterns produced in association with Rotary for the 2015 CIN/Christmas Light Switch On event were not used due to adverse weather. DQ has contacted all lantern providers regarding their retention for 2016. DQ has secured a facility for keeping lanterns at Applethwaite should the providers wish to use it. It is hoped that seven of the 2015 lanterns will still be available for the 2016 Switch On.

**Tree of Light**

Mike Graham, (Arbortec) has informed DQ that the lights on the Mini Tree of Light within the Market Place need to be removed due to the lights causing damage to the tree.

**RESOLVED** that DQ will liaise with Mike Graham to ensure this exercise is undertaken and new lights fitted. Funding for removal of the existing lights and the installation of new lights onto the Mini Tree of Light must be funded by Keswick Rotary Club as it will not be funded by KTC.

**n. New Years Eve**

This is not a KTC event – discussions regarding the position of the count down clock took place. The Committee concluded that the clock would be better positioned on the Moot Hall rather than in its current position on the Skiddaw Hotel, however no further action is required as the countdown clock is the responsibility of KTA. (It was noted that the Moot Hall position had been disallowed by LDNPA in the past as a planning matter due to the listed building status).

- o. Events in General** – All events need to be planned early and a cut-off date for inclusion in any of the events must be agreed by the committee in the early stages. The events in Fitz Park will be subject to parks recovery following flooding reinstatement. GA pointed out that it was important to have staffing and volunteer capacity required before any event was put in place. RJ would keep retailers informed and updated of events.

**7. Date of Next Meeting**

The next meeting of the KTC Events Committee will be held Tuesday 16 February, 11.00am, Council Chamber, Keswick. The meeting will be to agree the dimensions of the Fitz Park premises licence in order for an application to be made to Allerdale Borough Council as soon as possible and also to remind KTC committee members of the details of the existing Market Square premises licence.

The meeting closed at 11.55am.



The premises licences are applied for by Keswick Town Council with Catherine Parker (Administration & Finance Officer) as the responsible person on behalf of the Town Council.

**License Fees**

Initial Application Fee £100

Annual Fee £70

Variation Fee £100 (this would be in addition to the annual fee on the year that the variation took place)

**Keswick Town Council Events – MARKET SQUARE EVENTS LICENCE**  
**Premises Licence PLNA0141 – Existing Licence in place – Annual Fee £70 (any variations £100)**

**Licensable Activities (Authorised by the Licence)**

- A performance of play
- An exhibition of a film
- A performance of live music
- Any playing of recorded music
- A performance of dance
- Entertainment of a similar description to that falling within a performance of live music, any playing of recorded music or a performance of dance

**The Times the Licence Authorises the Carrying out of Licensable Activities**

Day	Month	Description	Time From	Time To
Friday	November/December	Performances taking place on Fridays will be during the Christmas Lights Switch On event taking place in either November or December each year	2.00pm	8.00pm
Saturday	June	Performances taking place on Saturdays will be during the Midsummer Festival event taking place in June each year	11.00am	9.00pm
Sunday	June	Performances taking place on Sunday will be during the Midsummer Festival event taking place in June each year	11.00am	8.00pm

**The licence above licence covers the following events:-**

- Saturday 25th June 2016 – I-Perform – Market Square – 7pm to 9pm
- Sunday 26th June 2016 – Music in the Square – Market Square – 12noon to 7.30pm
- Friday 18th November 2016 – Keswick Christmas Lights Switch On – Market Square – 2pm to 8pm

**NOTE:** The committee must be aware that when planning events the above dates, months, event description and times must be adhered to unless the committee decide on a variation which will cost £100

**Keswick Town Council Events – FITZ PARK EVENTS LICENCE**

**Premises Licence TO BE APPLIED FOR**

**Initial Application Fee £100 (plus £70 annual fee and any variations thereafter £100)**

**Proposed - Licensable Activities (To be applied for by the Licence under the ABC Licence headings)**

- A performance of play
- An exhibition of a film
- A performance of live music
- Any playing of recorded music
- A performance of dance
- Entertainment of a similar description to that falling within a performance of live music, any playing of recorded music or a performance of dance ( to include **Scruffs Dog Show in description**)

**Proposed - Times the Licence Authorises the Carrying out of Licensable Activities**

Day	Month	Description	Time From	Time To
Wednesday (Picnic Prom)	June	Performances taking place on Wednesday will be during the Midsummer Festival event taking place in June each year	3.00pm	9.30pm
Saturday (Brass Band Competition)	June	Performances taking place on Saturday will be during the Midsummer Festival event taking place in June each year	TBC	TBC
Sunday (Scruffs)	June	Performances taking place on Sunday will be during the Midsummer Festival event taking place in June each year	10.00am	6.00pm

**Proposed – Events to be covered by licence:-**

- Wednesday 24<sup>th</sup> June 2016 – Picnic Prom in the Park – 4.30pm to 9pm
- Saturday 18<sup>th</sup> June 2016 – Brass Band Competition – Fitz Park – Times to be confirmed
- Sunday 19<sup>th</sup> June 2016 – Keswick Scruffs – Fitz Park – 11am to 5pm

**NOTE:** The committee must decide other activities that may take place to accompany the events e.g. market, Funfair etc. to enable this to be induced on the licence application

**Other things to consider:-**

- Noise Management Plan
- Child Protection Policy
- Child Protection Certificates (for Event Committee KTC members)

**Catherine Parker**  
**Administration & Finance Officer**



Your Ref:  
Our Ref:  
This matter is being dealt with by:-  
Mrs R. Phillips  
Direct Line: 01900 702720 Fax:  
Email: [ruth.phillips@allerdale.gov.uk](mailto:ruth.phillips@allerdale.gov.uk)

November 4, 2015

Keswick Town Council  
50 Main Street  
Keswick  
CUMBRIA  
CA12 5JS

RECEIVED  
09 NOV 2015



Dear Sir/Madam

**Premises Licence**                      **PLNA0141**  
**Premises**                                      **Market Square**

Further to your recent application, I enclose your updated Premises Licence (Part A) and Premises Licence Summary (Part B). Also enclosed is a guidance document explaining your obligations under the new Act that you should be aware of.

Your attention is drawn to the following points:-

1. The Premises Licence Summary (Part B) of your licence must be prominently displayed on the premises at all times.
2. If your licence authorises the sale or supply of alcohol, all such sales or supplies must be authorised by the holder of a personal licence. This obligation does not require a personal licence holder to be on the premises at all times but when they are absent they should ensure that suitable authority has been given to those who will be selling or supplying. Allerdale Borough Council recommends that you maintain a written record of which employees have been authorised.
3. If your licence authorises the sale or supply of alcohol you are reminded that it is a condition of your licence that there must be a designated premises supervisor for the licensed premises and that this person must hold a valid personal licence.
4. Please carefully check your licence to ensure you are fully aware of what activities you have been licensed for and when they may be carried out.

If you consider there is a mistake in the Premises Licence or the Premises Licence Summary, the Licensing Authority will correct anything which it accepts as being a clerical error. If you believe there is such a clerical error, please return the original document, along with an explanation, to the Licensing Team **within 14 days**. This does not affect your right to appeal.

If you require any assistance please do not hesitate to contact the Licensing Team.

Yours faithfully,

**Mrs R. Phillips**  
Licensing and Compliance Officer



**Allerdale - a great  
place to live,  
work and visit**

**Allerdale Borough Council**  
**Allerdale House**  
**Workington**  
**Cumbria CA14 3YJ**  
**Tel: 01900 702702**  
**Fax: 01900 702507**

# **ALLERDALE BOROUGH COUNCIL**

## **Licensing Act 2003 – Premises Licence Guidance Notes for Licence Holders**

### **Duration of a Premises Licence**

A premises licence has effect until such time that it is suspended, revoked or surrendered.

### **Duty to notify change of name or address**

The holder of a premises licence must, as soon as is reasonably practicable, notify the relevant licensing authority of any change of name or address.

Where the designated premises supervisor (DPS) under a premises licence is not the holder of the licence, he should notify the licensing authority of a change in name or address as soon as possible. The DPS must also notify the holder of the premises licence.

Failure without reasonable excuse to comply with the above is an offence, and a person will be liable on summary conviction to a fine not exceeding level 2 on the standard scale (£500 as at November 2005).

### **Duty to keep and display licence**

The holder of a premises licence must ensure that the licence or a certified copy of it is kept at the premises in the custody of or under the control of the holder of the licence or a person who works at the premises whom the premises licence holder has nominated in writing. A notice should be prominently displayed at the premises specifying the position of any such nominee.

The premises licence holder has a duty to ensure that a summary of the licence or a certified copy of that summary is prominently displayed at the premises.

Failure without reasonable excuse to comply with the above is an offence, and a person will be liable on summary conviction to a fine not exceeding level 2 on the standard scale (£500 as at November 2005).

### **Duty to produce licence**

A constable or an authorised person may require production of the premises licence for examination. An authorised person must, if requested, produce evidence of his authority to exercise the power.

Failure without reasonable excuse to comply with the above is an offence, and a person will be liable on summary conviction to a fine not exceeding level 2 on the standard scale (£500 as at November 2005).

### **Theft or loss of premises licence**

Where a premises licence or summary is lost, stolen, damaged or destroyed, the holder of the licence may apply to the relevant licensing authority for a copy of the licence or summary. A fee of £10.50 is payable in relation to such an application. (Fee as at November 2005 – please check current level of fees at time of application).

Where an application is made for a replacement licence or summary the licensing authority must issue the holder of the licence with a licence or summary if it is satisfied that:-

- (a) the licence or summary has been lost, stolen, damaged or destroyed; and
- (b) where it has been lost or stolen, the holder has reported that loss or theft to the Police.

### **Surrender of premises licence**

Where the holder of a premises licence wishes to surrender his/her licence he/she may give the licensing authority a notice to that effect. The notice must be accompanied by the premises licence or where that is not practicable, by a statement of the reasons for the failure to provide the licence. Where a notice of surrender is given, the premises licence lapses on receipt of the notice by the licensing authority.

### **Death, incapacity, insolvency of licence holder**

A premises licence lapses if the holder of the licence –

- (a) dies;
- (b) becomes mentally incapable (within the meaning of section 13(1) of the Enduring Powers of Attorney Act 1985);
- (c) becomes insolvent;
- (d) is dissolved; or
- (e) if it is a club, ceases to be recognised club  
(subject to provision for re-instatement in certain circumstances).

Licensing Act 2003

# Premises Licence

# PLNA0141

## Part 1 - Premises Details

### POSTAL ADDRESS OF PREMISES, OR IF NONE, ORDNANCE SURVEY MAP REFERENCE OR DESCRIPTION

#### Market Square

Keswick, CUMBRIA, CA12 5JJ.

### WHERE THE LICENCE IS TIME LIMITED THE DATES

Not applicable

### LICENSABLE ACTIVITIES AUTHORISED BY THE LICENCE

- a performance of a play
- an exhibition of a film
- a performance of live music
- any playing of recorded music
- a performance of dance
- entertainment of a similar description to that falling within a performance of live music, any playing of recorded music or a performance of dance

### THE TIMES THE LICENCE AUTHORISES THE CARRYING OUT OF LICENSABLE ACTIVITIES

Activity (and Area if applicable)	Description	Time From	Time To
A. Performance of a play (Outdoors)	Friday	2:00pm	8:00pm
	Performances taking place on Fridays will be during the Christmas Lights Switch On event taking place in either November or December each year.		
	Saturday	11:00am	9:00pm
	Performances taking place on Saturdays will be during the Midsummer Festival event taking place in June each year.		
	Sunday	11:00am	8:00pm
	Performances taking place on Sundays will be during the Midsummer Festival event taking place in June each year.		
B. Exhibition of films (Outdoors)	Friday	2:00pm	8:00pm
	Performances taking place on Fridays will be during the Christmas Lights Switch On event taking place in either November or December each year.		
	Saturday	11:00am	9:00pm
	Performances taking place on Saturdays will be during the Midsummer Festival event taking place in June each year.		
	Sunday	11:00am	8:00pm
	Performances taking place on Sundays will be during the Midsummer Festival event taking place in June each year.		
E. Performance of live music (Outdoors)	Friday	2:00pm	8:00pm
	Performances taking place on Fridays will be during the Christmas Lights Switch On event taking place in either November or December each year.		
	Saturday	11:00am	9:00pm



Licensing Act 2003

**Premises Licence**

**PLNA0141**

**THE TIMES THE LICENCE AUTHORISES THE CARRYING OUT OF LICENSABLE ACTIVITIES continued ...**

Activity (and Area if applicable)	Description	Time From	Time To
E. Performance of live music (Outdoors) continued ...	Performances taking place on Saturdays will be during the Midsummer Festival event taking place in June each year.		
	Sunday	11:00am	8:00pm
	Performances taking place on Sundays will be during the Midsummer Festival event taking place in June each year.		
F. Playing of recorded music (Outdoors)			
	Friday	2:00pm	8:00pm
	Performances taking place on Fridays will be during the Christmas Lights Switch On event taking place in either November or December each year.		
	Saturday	11:00am	9:00pm
	Performances taking place on Saturdays will be during the Midsummer Festival event taking place in June each year.		
	Sunday	11:00am	8:00pm
	Performances taking place on Sundays will be during the Midsummer Festival event taking place in June each year.		
G. Performance of dance (Outdoors)			
	Friday	2:00pm	8:00pm
	Performances taking place on Fridays will be during the Christmas Lights Switch On event taking place in either November or December each year.		
	Saturday	11:00am	9:00pm
	Performances taking place on Saturdays will be during the Midsummer Festival event taking place in June each year.		
	Sunday	11:00am	8:00pm
	Performances taking place on Sundays will be during the Midsummer Festival event taking place in June each year.		
H. Entertainment of a similar description to that falling within E, F, or G (Outdoors)			
	Friday	2:00pm	8:00pm
	Performances taking place on Fridays will be during the Christmas Lights Switch On event taking place in either November or December each year.		
	Saturday	11:00am	9:00pm
	Performances taking place on Saturdays will be during the Midsummer Festival event taking place in June each year.		
	Sunday	11:00am	8:00pm
	Performances taking place on Sundays will be during the Midsummer Festival event taking place in June each year.		

**THE OPENING HOURS OF THE PREMISES**

Description	Time From	Time To
Monday	Midnight	Midnight
Tuesday	Midnight	Midnight
Wednesday	Midnight	Midnight
Thursday	Midnight	Midnight
Friday	Midnight	Midnight

Licensing Act 2003

# Premises Licence

# PLNA0141

**THE OPENING HOURS OF THE PREMISES** continued ...

Description	Time From	Time To
Saturday	Midnight	Midnight
Sunday	Midnight	Midnight

**WHERE THE LICENCE AUTHORISES SUPPLIES OF ALCOHOL WHETHER THESE ARE ON AND / OR OFF SUPPLIES**

**NAME, (REGISTERED) ADDRESS, TELEPHONE NUMBER AND EMAIL (WHERE RELEVANT) OF HOLDER OF PREMISES LICENCE**

Keswick Town Council  
[lynda@keswicktowncouncil.gov.uk](mailto:lynda@keswicktowncouncil.gov.uk)

50 Main Street, Keswick, CUMBRIA, CA12 5JS.  
Telephone 017687 73607

**REGISTERED NUMBER OF HOLDER, FOR EXAMPLE COMPANY NUMBER, CHARITY NUMBER (WHERE APPLICABLE)**

# Licensing Act 2003

Licensing Act 2003

# Premises Licence

# PLNA0141

## ANNEXES

### LICENSING ACT 2003 MANDATORY CONDITIONS

#### **Mandatory Condition where the licence authorises the exhibition of films**

- (a) Where a club premises certificate authorises the exhibition of films, the certificate must include a condition requiring the admission of children to the exhibition of any film to be restricted in accordance with this condition.
- (b) Where the film classification body is specified in the certificate, unless subsection (3)(b) applies, admission of children must be restricted in accordance with any recommendations made by that body.
- (c) Where -
  - (i) the film classification body is not specified in the licence; or
  - (ii) the relevant licensing authority has notified the premises which holds the certificate that this subsection applies to the film in question, admission of children must be restricted in accordance with any recommendation made by that licensing authority.
- (d) In this section -

"children" means persons aged under 18; and

"film classification body" means the person or persons designated as the authority under section 4 of the Video Recordings Act 1984 (c.39) (authority to determine suitability of video works for classification).

#### **Mandatory condition where Door Supervisors are provided**

Any individual employed on the premises to carry out a security activity must be licensed by the Security Industry Authority.

### CONDITIONS IMPOSED BY ENVIRONMENTAL HEALTH

1. A noise management plan has been devised and is in operation.

### CONDITIONS CONSISTENT WITH OPERATING SCHEDULE

1. The police will be notified and asked to patrol.
2. Health and Safety Risk Assessment will be carried out and the appropriate insurance will be in place.
3. A PA system will be provided and announcements will be made as and when required.
4. First Aid Support will be provided by St. Johns Ambulance.
5. Stewards to be briefed to provide assistance and control.
6. No alcohol to be provided by event organisers, any other providers to be appropriately licensed, organisers and stewards to monitor.
7. Music to be kept to appropriate level.
8. Arrangements will be made to remove all litter after the event.



Licensing Act 2003

## Premises Licence

# PLNA0141

### ANNEXES continued...

9. All material used is of a family nature for all ages.
10. Missing children announcements to be made from the main stage.



Signature of Authorised Officer

# Licensing Act 2003



Licensing Act 2003

# Premises Licence Summary

**PLNA0141**

## Premises Details

### POSTAL ADDRESS OF PREMISES, OR IF NONE, ORDNANCE SURVEY MAP REFERENCE OR DESCRIPTION

#### Market Square

Keswick, CUMBRIA, CA12 5JJ.

### WHERE THE LICENCE IS TIME LIMITED THE DATES

Not applicable

### LICENSABLE ACTIVITIES AUTHORISED BY THE LICENCE

- a performance of a play
- an exhibition of a film
- a performance of live music
- any playing of recorded music
- a performance of dance
- entertainment of a similar description to that falling within a performance of live music, any playing of recorded music or a performance of dance

### THE TIMES THE LICENCE AUTHORISES THE CARRYING OUT OF LICENSABLE ACTIVITIES

Activity (and Area if applicable)	Description	Time From	Time To
A. Performance of a play (Outdoors)	Friday	2:00pm	8:00pm
	Performances taking place on Fridays will be during the Christmas Lights Switch On event taking place in either November or December each year.		
	Saturday	11:00am	9:00pm
Performances taking place on Saturdays will be during the Midsummer Festival event taking place in June each year.			
B. Exhibition of films (Outdoors)	Sunday	11:00am	8:00pm
	Performances taking place on Sundays will be during the Midsummer Festival event taking place in June each year.		
	Friday	2:00pm	8:00pm
Performances taking place on Fridays will be during the Christmas Lights Switch On event taking place in either November or December each year.			
E. Performance of live music (Outdoors)	Saturday	11:00am	9:00pm
	Performances taking place on Saturdays will be during the Midsummer Festival event taking place in June each year.		
	Friday	2:00pm	8:00pm
Performances taking place on Fridays will be during the Christmas Lights Switch On event taking place in either November or December each year.			
E. Performance of live music (Outdoors)	Saturday	11:00am	9:00pm
	Performances taking place on Saturdays will be during the Midsummer Festival event taking place in June each year.		

Licensing Act 2003

# Premises Licence Summary

**PLNA0141**

**THE TIMES THE LICENCE AUTHORISES THE CARRYING OUT OF LICENSABLE ACTIVITIES continued ...**

Activity (and Area if applicable)	Description	Time From	Time To
E. Performance of live music (Outdoors)	continued ... Performances taking place on Saturdays will be during the Midsummer Festival event taking place in June each year.		
	Sunday Performances taking place on Sundays will be during the Midsummer Festival event taking place in June each year.	11:00am	8:00pm
F. Playing of recorded music (Outdoors)			
	Friday Performances taking place on Fridays will be during the Christmas Lights Switch On event taking place in either November or December each year.	2:00pm	8:00pm
	Saturday Performances taking place on Saturdays will be during the Midsummer Festival event taking place in June each year.	11:00am	9:00pm
	Sunday Performances taking place on Sundays will be during the Midsummer Festival event taking place in June each year.	11:00am	8:00pm
G. Performance of dance (Outdoors)			
	Friday Performances taking place on Fridays will be during the Christmas Lights Switch On event taking place in either November or December each year.	2:00pm	8:00pm
	Saturday Performances taking place on Saturdays will be during the Midsummer Festival event taking place in June each year.	11:00am	9:00pm
	Sunday Performances taking place on Sundays will be during the Midsummer Festival event taking place in June each year.	11:00am	8:00pm
H. Entertainment of a similar description to that falling within E, F, or G (Outdoors)			
	Friday Performances taking place on Fridays will be during the Christmas Lights Switch On event taking place in either November or December each year.	2:00pm	8:00pm
	Saturday Performances taking place on Saturdays will be during the Midsummer Festival event taking place in June each year.	11:00am	9:00pm
	Sunday Performances taking place on Sundays will be during the Midsummer Festival event taking place in June each year.	11:00am	8:00pm

**THE OPENING HOURS OF THE PREMISES**

Description	Time From	Time To
Monday	Midnight	Midnight
Tuesday	Midnight	Midnight
Wednesday	Midnight	Midnight
Thursday	Midnight	Midnight
Friday	Midnight	Midnight

Licensing Act 2003

# Premises Licence Summary

PLNA0141

**THE OPENING HOURS OF THE PREMISES continued ...**

Description	Time From	Time To
Saturday	Midnight	Midnight
Sunday	Midnight	Midnight

**WHERE THE LICENCE AUTHORISES SUPPLIES OF ALCOHOL WHETHER THESE ARE ON AND / OR OFF SUPPLIES**

**NAME, (REGISTERED) ADDRESS OF HOLDER OF PREMISES LICENCE**

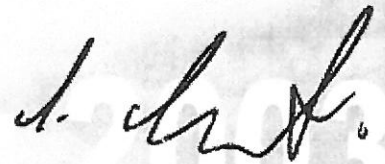
Keswick Town Council

50 Main Street, Keswick, CUMBRIA, CA12 5JS.

**REGISTERED NUMBER OF HOLDER, FOR EXAMPLE COMPANY NUMBER, CHARITY NUMBER (WHERE APPLICABLE)**

**STATE WHETHER ACCESS TO THE PREMISES BY CHILDREN IS RESTRICTED OR PROHIBITED**

No restriction.



Signature of Authorised Officer

Midsummer Festival - Site Plan 2015 – Not to Scale

The Inn at Keswick
Brittannia
Lloyds TSB

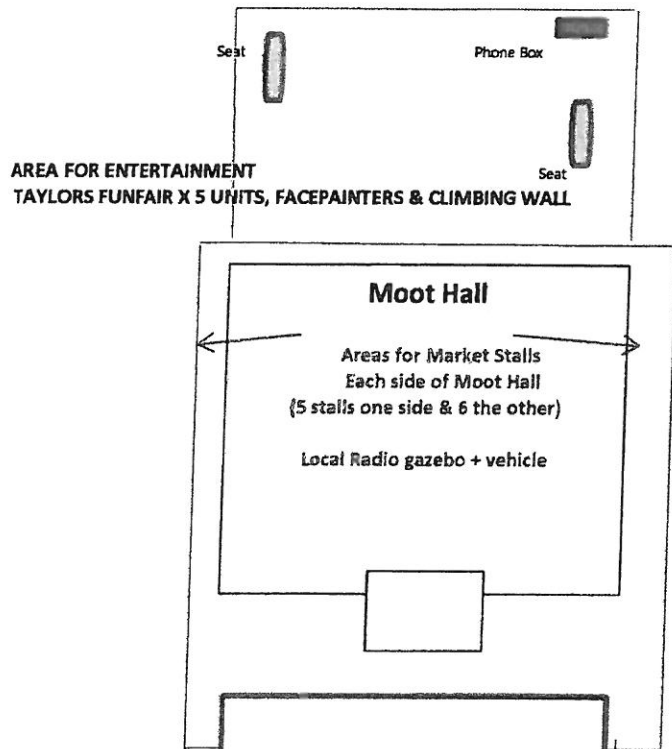
Ye Olde Friars
Merienda
Youngs

**Kings Head Yard**

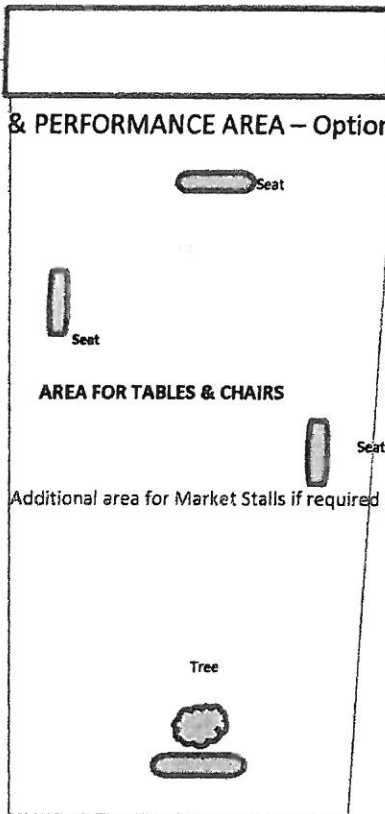
Cotswolds
Joules
Inn on the Square

Golden Lion
Sweet Temptations
Cancer Research
Formerly All Seasons
Floor Choice & Natwest Bank
Clinkards
Special Expressions
Rathbones

	Olde Keswickian Tea Room	Olde Keswickian Restaurant
Greggs		



**STAGE & PERFORMANCE AREA – Option 1**



**STAGE & PERFORMANCE AREA – Option 2**

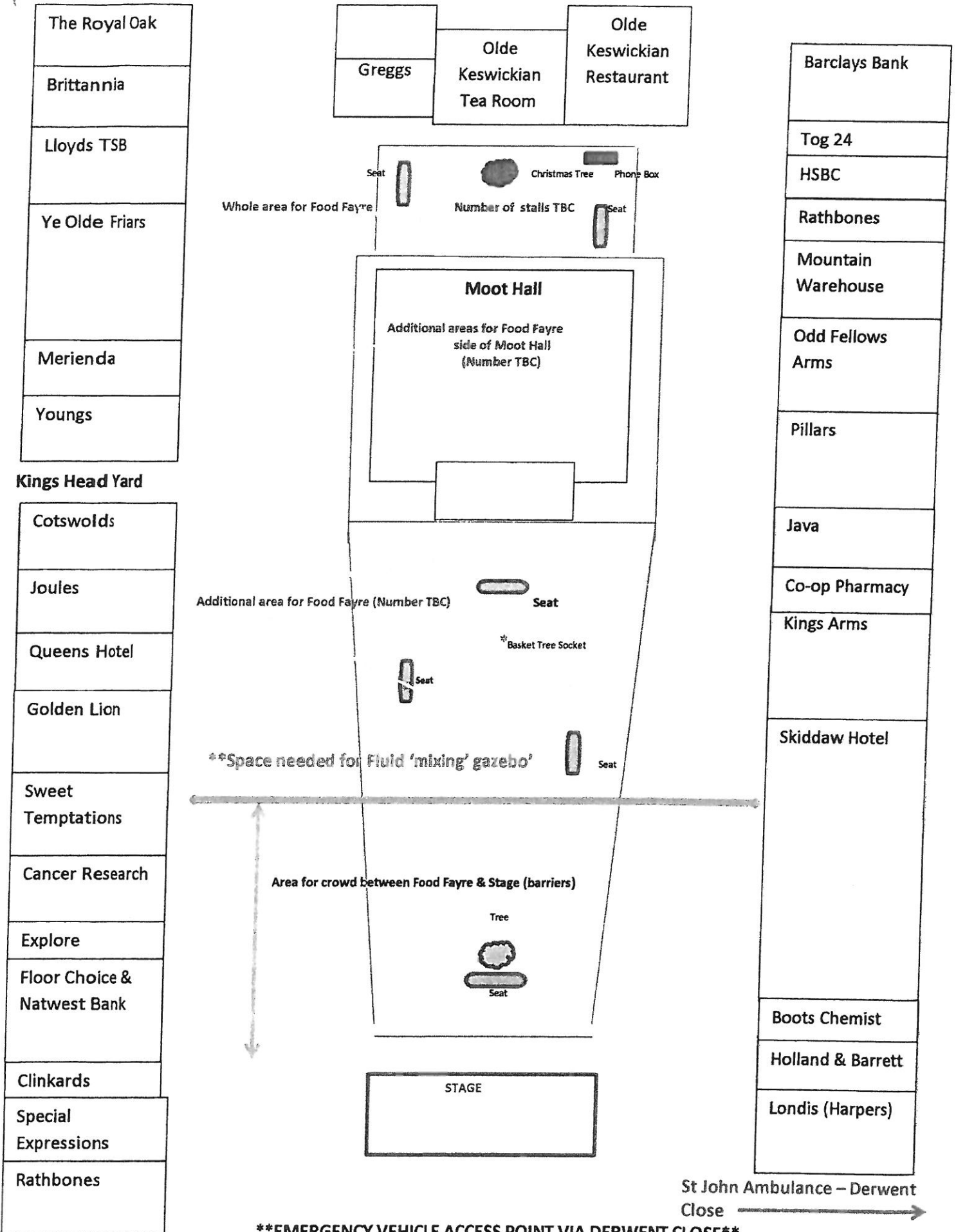


AREA FOR ST JOHNS AMBULANCE  
(STAGE POSITION WEATHER DEPENDENT)  
**\*\*EMERGENCY VEHICLE ACCESS POINT VIA DERWENT CLOSE\*\***

Barclays Bank
Tog 24
HSBC
Rathbones
Mountain Warehouse
Odd Fellows Arms
Pillars
Java
Co-op Pharmacy
Kings Arms
Skiddaw Hotel
Boots Chemist
Holland & Barrett
Londis (Harpers)

Derwent Close

Christmas Lights – Site Plan – NOT TO SCALE



**\*\*EMERGENCY VEHICLE ACCESS POINT VIA DERWENT CLOSE\*\***

Stage (inc management) – 6m x 4m covered modular stage with uncovered tiered section at front – Fluid Productions

Power Source for Stage – Fluid – Generator

Barriers – To be placed adjacent to stage for performer/crowd protection and also around the back of the stage

