

FITZ PARK, HOPE PARK & TOWNSFIELD CHARITABLE TRUSTS

Council Offices
50 Main Street
Keswick
CA12 5JS

3rd March 2016

Dear Sir/Madam

A meeting of the following Charitable Trusts will be held in the Council Chamber, First Floor, Council Offices, 50 Main Street, Keswick on Thursday 10th March 2016 **at 7.30pm.**

Members of the press and public are welcome to attend.

Yours faithfully



Lynda Walker
Town Clerk

HOPE PARK
FITZ PARK
TOWN FIELD

Registered Charity 503465
Registered Charity 520327
Registered Charity 520295

AGENDA

1. **Apologies**
To receive apologies for absence.
2. **Declarations of Interests**
To receive any declarations of interests in respect of items on this agenda.
3. **Minutes**
To approve and authorise the Chairman to sign the Minutes of the Special Trust meeting held on Thursday 4th February 2016 (pages 13 -14).
4. **Chairman's Report**
To receive the Chairman's report.
5. **Sensory Garden – Wivell Park**
To receive an update from Elizabeth Barraclough who will be in attendance for this item (see also item 7).
6. **Flooding Update**
To receive the report of the Administration & Finance Officer and to consider designs for replacement footbridge.
7. **Clerk's Report**
To receive the report of the Trust Clerk.
8. **Parks Manager's Report**
To receive the report of the Parks Manager.
9. **Budget Comparisons**
To receive for information the 3rd quarter's budget comparisons.

10. Grass Tennis Courts, Upper Fitz

To consider:

- i) letter from Keswick Croquet Club
- ii) request from Keswick Tennis Club to increase the footprint of the courts used by the Club by two metres to meet minimum recommended court size (the increase is in the distance from the baselines to the perimeter fence).

11. Requests for use of the Parks

To consider the following correspondence:-

- i) Keswick Athletic Club – events in Fitz Park for 2016
- ii) CN Group – the Lakesman Event and use of Hope Park
- iii) New Lakes Brass – concerts in Hope Park

Prior to the following business the Chairman will move the following resolution:

‘That in view of the confidential nature of the business about to be transacted, it is advisable that the public and/or press be temporarily excluded and they are instructed to withdraw’

12. Contracting

To consider arrangements for games provision in Fitz Park for 2016.

FITZ PARK, HOPE PARK & TOWNSFIELD CHARITABLE TRUSTS

Minutes of the Special Meeting of Hope Park, Fitz Park & Townsfield Charitable Trusts held in the Council Chamber, First Floor, Council Offices, Keswick, on Thursday 4th February 2016 at 7.30pm.

Present:

Chairman
Councillor Susan Leighton

Councillors

David Burn
Andrew Lysser
Peter Price

Allan Daniels
Duncan Miller
Martin Pugmire

Denstone Kemp
Adam Paxon

Also in attendance were Lynda Walker, Trust Clerk; Keith Brown, Parks Manager; 2 representatives from Keswick Cricket Club; 2 representatives from Keswick Bowling Club and 2 press.

Prior to the start of the meeting the Chair expressed condolences for the family of Alistair Birkett who had recently died. The Trust had been grateful for Alistair's help and support during the construction of the BMX Pump Track at Fitz Park and were very sorry to hear of his loss.

56. Apologies

Apologies for absence were received from Councillors Jordan, Lywood and Titley (holidays).

57. Declarations of Interests

No declarations of interests in respect of items on this agenda were received.

58. Minutes

RESOLVED that the Chairman be authorised to sign as a correct record the minutes of the meeting held on 14th January 2016 (pages 11 – 12).

59. Flooding Update and Reinstatement Work

The Parks Manager and Trust Clerk gave a verbal update on progress with parks reinstatement work and insurance claims/funding respectively. Consideration was given to the Clerk's report following the Working Group meeting held on 28 January 2016.

RESOLVED that Fitz Park buildings, land and bridges be reinstated on a like for like basis with the exception of the following:

- i) Designs to be drawn up for a replacement for Knightsbridge to take into consideration future flood resilience for consideration at the next Trust meeting
- ii) That the reinstatement of the public tennis courts at Upper Fitz be put on hold for 2016 and the area be returned to grass – to be reviewed at the September Trust meeting
- iii) That Keswick Tennis Club be permitted to reinstate the Club courts at the Club's expense
- iv) That discussions take place with the Tennis Club regarding the future use of the Clubhouse and the installation of a staff facility within the building
- v) That a full survey take place before any reinstatement to embankments and that the Environment Agency be asked for advice on restoration
- vi) That the Pups Shelter remain in situ provided the riverbank can be satisfactorily reinstated at this location
- vii) That the paths in Lower Fitz Park be reinstated in the short/medium term with long term improvements to be sought in consultation with the public

- viii) That no further action be taken regarding the replacement of the workshop at Hope Park with a steel building or the replacement of the staff mess hut, and that the Parks Manager present a new plan for the replacement of these facilities on the existing site of the mess hut/greenhouses which is better able to withstand flooding
- At the conclusion of the meeting, Keith Richardson of Keswick Cricket Club made a plea for the Environment Agency and other relevant bodies to be lobbied to take measures to secure the future of Fitz Park and the Sports Clubs located there by reducing the likelihood of future flooding.

The meeting closed at 9.15 pm.

Chairman

Date

Chairman's Report March 2016

The last few months have been a busy time for the Park and Office staff, sorting out insurance claims, dealing with ongoing changes in the condition of the grounds, clearing and cleaning, working with on-site companies, fielding telephone calls and dealing with visitors. Thank you all for your hard work, and I hope we can keep the work load within reasonable limits.

Things in the parks in terms of actual steps towards getting back to 'normal', have included the drying out of the buildings in Fitz Park, and the gradual clearing of upper Fitz.

I am grateful to the councillors and to Lynda who were able to make the Parks working group and special meeting last month. The timing of these were to enable decisions to be made that would identify the priorities for the reinstatement works at Fitz Park at this time.

Plans are already in place for work to begin on the buildings in Fitz Park. Like for like work is being done under the insurance claims, with some extra work being added at the clubs expense and with the Trust's agreement.

It will be good to get the club buildings usable again.

The future of The Pup's Shelter is undecided as yet as we are waiting for the results of an inspection. This is one structure that is likely to require wider discussions among the Town's people before any decisions on its future can be made.

The plans for the Sensory Garden are progressing with funding applications, and the details of this scheme are being finalised, with a likely start date being in May.

It still feels as though we have a long way to go before things are more normal and the Parks fully usable again. I am hoping we can get Upper Fitz open again very soon, but the Wivell footbridge and walkway are still to be repaired.

The spring Crocuses and the returning green of the grassed areas are very good to see and give us encouragement that the area can be made both useable and attractive again.

Councillor Susan Leighton.

**Report from Friends of Keswick Parks
to
Trust Meeting 10th March 2016**

Sensory/Memorial Garden

Fund Raising

We have been applying to a range of charities for funding to add to the £50,000 from the Holroyd Foundation. So far we have raised £5,800. On current estimates this sum would be sufficient to do all the groundworks.

Planning the work

We hope to start work in May when the designer can be available. The work will involve securing the site, laying paths, creating ramped access where there are currently steps, building the sheepfold seating, arched walkway, rockeries etc.

We are hoping to use some of the stone washed down by the floods for the rockeries. I have been in touch with the Environment Agency and the designer is going to assess the available stone. We will need to store this until we are ready to build the rockeries.

Steve Harwood is concerned that we cannot get local stonemasons to put in tenders for the work so both we and they will lose the work to outside contractors. Is it essential to get tenders or can we use Steve's judgement to get the best result?

Friends of the Parks will do whatever preparatory work is possible to keep the cost down; we would plan to do this in April.

Maintenance

The majority of the maintenance i.e. of the rockeries, the planting in the raised bed and the training and pruning of the climbers in the arched walkway will be handled by Friends of the Parks. We are planning a tapestry hedge on the Penrith road side this will need maintenance by Park Staff once it reaches maturity. Some grass cutting will remain to be done though the area will be much reduced.

Friends of the Parks

I believe we could make better use of Friends if we were used on a regular basis for tasks across the Parks. At the moment we look after two areas a bed in Hope Park and what was designated as a Sensory Garden in Fitz Park. We only meet when there is work to be done and the timing is dependent on me asking people to come. I would like to ask the Parks Manager to consider if we could attend regularly and be given tasks to do. I realise that too much is going on to consider a new method of working at this time but in the future it could be a more useful approach.

Approval from the Trust

We would like approval from the Trust for the work to start at a date in May and for the use of stone from the river.

We would like advice on the handling of tenders and costs.

We would like the Trust to agree that the maintenance to be undertaken by Park staff can be handled.

**Elizabeth Barraclough
Convener, Friends of Keswick Parks
March 2016**

Flooding Update

March 2016

Tennis/Games Hut, Bowling Bower & Sports Pavilion – Update:-

- A second quotation has been obtained by the insurance assessor for the buildings in Fitz Park, as they felt the first was too high. The second quotation has been successful and the reinstatement work contract has been given to Prater Group by our insurance assessor. Reinstatement work is due to start in the Bowling Bower on Thursday 3rd March with the work in the Sports Pavilion and Tennis Hut being programmed in along with this.
- A site visit took place on 3rd March between Keith Brown, Catherine & Stephen (Prater Group) as a pre-start meeting.
- The Sports Clubs have been made aware that the estimates received to date are just for the standard 'like for like' reinstatement work and do not include any additional work/changes, although Prater are aware that additions/changes are required in each building.

It has been agreed with both Peter Farrelly and Stephen Prater that the best way forward would be for the Sports Clubs to contact Prater directly to discuss their requirements (additional work/changes) during the reinstatement work; this should hopefully save any confusion with the additional work required. The contact details for Stephen Prater have been given to Sports Clubs and Prater has been given contact details for each club.

The additional work to be undertaken by the clubs is on the proviso of the following:-

Each club understands and accepts that the cost of any additional work will be invoiced directly to them by Prater Contracts.
The additional work/changes will need to be ran past the Parks Trustees prior to any of the additional work taking place.

- Further details have been sent to the insurance assessors (original purchase invoices/quotations for replacements) for the damaged contents contained within Fitz Park buildings and hopefully settlement will be paid to us within the next couple of weeks.

The above costs are covered on the insurance claim

Knightsbridge – Update:-

- Quotations have been obtained and approved by our insurance assessors for the topographical and soil surveys which are required to allow the design of a replacement bridge. A contractor has now been appointed and the cost authorised by our insurance assessor.
- Following a decision on the type of replacement bridge, it is anticipated (by RG Parkins) that the reinstatement programme could be as follows:-
February: - Decision to be made by Trustees on the type and appearance of replacement bridge; surveys to be undertaken on site.
March: - Survey results to be received; design of selected bridge to commence.
April: - Design progressed sufficient to allow planning and flood consent applications to be submitted; design to continue to completion; discussions with prospective tenderers;
May: - Assuming favourable feedback from Planners and Environment Agency, tenders to be invited.
June: - Tenders received back; Contractor selected, subject to planning; flood defence consent received.
July: - Planning permission received; work to start on site.
August: - Construction on site.
September: - Construction completed (all in river works to be completed to comply with Flood Defence Consent).

You will hopefully appreciate that the above is a prediction, subject to change, but this should be achievable.

- Kevin Richards (LDNPA) has confirmed that we will need to apply for full planning permission for the replacement of Knightsbridge.
- As agreed at the last Trust meeting designs are being drawn up by RG Parkins for the replacement of Knightsbridge taking into account future flood resilience.

The above costs are covered on the insurance claim – up to the sum insured value

Wivell Bridge – Update

- Wivell Bridge requires minor repairs to the handrailing; support walls for the access footpath and underpinning of the facing concrete to the South abutment. In addition to this, the surveyors noted a need for underpinning of the retaining wall adjacent to the South abutment.
- Quotations are being sought for the repair work to the structure of the bridge (as per RG Parkins report). Once received these will be sent to the insurance assessor for approval.
- Approval has been given by our assessor for repairs to be carried out on the access paths/ramps onto the bridge from both the park and Penrith Road side. We have been advised that this work needs to be completed prior to the structural work.
- Keith will give an update on repairs to the retaining wall adjacent to the south abutment.
- As per the surveyors report apart from the minor defects noted, the structural frame of the bridge would appear to be intact and therefore following repairs to the handrailing and access ramps, along with the abutments and ideally the retaining wall adjacent to the south abutment, the bridge could be reopened.

The above costs are covered on the insurance claim - subject to structural repair quotations received

Wivell Park – Retaining Wall – Below PUPs Shelter

- The Parks Manager has obtained a quotation of £1,640.00, for a survey to be completed of this area, prior to any reinstatement work being carried out.
- A cost for any reinstatement work will be obtained by the Parks Manager following the results of the survey.

The above costs will require funding

Golf Hut & Equipment within Workshop – Hope Park – Update:-

- The minor repairs to the building will be taken on by Prater contracts and authorised by the insurance assessor.
- Further details have been sent to the insurance assessors (original purchase invoices/quotations for replacements) for the damaged contents contained within Hope Park buildings and hopefully settlement will be paid to us within the next couple of weeks.

The above costs are covered on the insurance claim

Fitz Park

- The work has now been completed on the silt clearance of the Tennis Courts, Bowling Greens and larger open spaces in upper Fitz.
- The work on silt clearance on the Junior Football Pitches is due to be completed by 14th March
- The Environment Agency are continuing their work in the sections of river adjacent to Fitz Park, using the park as an access point.

The above silt clearance and removal costs will require funding

Crosthwaite Road Car Park

- A local farmer has removed most of the wood from this area and given a donation to the trust towards flood reinstatement work.
- Further clearance and reinstatement work needs to be carried out in this area, the Parks Manager may be able to update.

The above costs will require funding

Community Sports Area

- As per the insurance assessors instructions a Surface Regularity Survey has taken place. Based on the information provided in the document, it was assumed simple localised patching would not be an option to consider and that the entire area would need to be re-surfaced with a new layer of macadam laid to the required tolerances. The assessors have subsequently reviewed the report and asked that 3 quotations be obtained for the area to be resurfaced, as there is no other option. The Parks Manager is in the process of obtaining these quotations, which will then be forwarded to the assessors for review and authorisation.
- An initial electrical test took place which found the flood lights came on, although subsequent to this it has been found that damage has been caused to the circuit board and timer (resulting in the lights staying on permanently). A cost has been obtained and the assessor has authorised for this work to be carried out.

The above costs are covered on the insurance claim

I have covered the main updates in relation to insurance claims, although the Parks Manager will update further reinstatement work required in his report.

Catherine Parker

Administration & Finance Officer – Thursday 3rd March 2016

KESWICK PARKS CHARITABLE TRUSTS
10 MARCH 2016

CLERK'S REPORT

The workload for the office and parks staff remains high following the flooding and as we approach year end there is a need for holidays to be taken. One member of staff is also still on reduced hours as part of a phased return to work following a period of extended sick leave. Catherine has provided a detailed report on progress with the various aspects of the flood reinstatement work. I will be able to update on funding bids at the meeting.

Sensory Garden

Elizabeth Barraclough will be attending the meeting to update on progress with this project. Steve Harwood of ADK Architects is managing the contract on behalf of the Trust. A detailed quotation to carry out the work has been provided based on the prepared design and Steve has been pressing for alternative quotations on specific areas of the work from local tradesmen with a view to obtaining 3 tenders for the work. This was instigated at the end of September 2015, however, none of the local tradesmen have submitted a quotation and as efforts have been made to obtain alternative quotations, it is requested that approval be given for Financial Regulations (which require 3 tenders for work of this value) to be waived and that the project proceed on the basis of the one quotation received. This is acceptable to Friends of Keswick Parks though further efforts will be made to obtain quotations for areas of work. Steve Harwood also supports this course of action on specialist work of this nature.

The earliest date for a start by the contractor is May 2016 and Steve has asked whether the Trust requires a formal contract for the work or whether it would be acceptable to proceed on a simple form of confirmation by letter. The site management and supervision of the work will be the responsibility of Liz Newport and the contractor.

Tennis Club

Following discussions with representatives of the Tennis Club, the Tennis and Games Hut in Fitz Park will be reconfigured to provide a staff facility which results in less space for the Club. It will be necessary to re-negotiate the fee paid by the Club once the work is complete on the hut and the courts.

LW
030316

March 2016

Park Managers report

Hope Park

The pathway walk through the back of Hope Park needs attention and I'm looking at changing the board walk part of the path to recycled plastic as the wood is starting to decay and this material is low maintenance and is rot proof but it will cost in excess of £2000.00 or I can do a stone path with a smaller board walk at a reduced cost. There is a Triathlon going through Hope Park in June of this year (that's if the Trustees give their permission) and I was hoping to get the event organisers and their event colleagues to contribute to the pathway but nothing is forthcoming. The cost will not be cheap but this has to be done in the near future as the constant flooding is adding to the erosion of the pathway and board walk area. I will get the full cost as soon as is possible.

The Hedge around the Greenhouse area has been reduced in height as it was getting out of hand to maintain. The golf course is drying out and the greens will need fertilised and aerated as will the putting area and the lawns.

We are still awaiting money from the Insurance Company to re-instate our flood damaged machines. Time is moving on and spring growth will soon be upon us so we need to get machines ordered. I have ordered a new RTV machine from Lloyds and the verti corer(machine for aerating the ground) they will be here soon. I will still hope to get some drains dug on the golf course by hand but this all depends on the weather....it can't rain forever. !

All in all Hope Park is looking good.

Well done the staff.

Upper Fitz Park

The silt removal continues at a pace and weather willing will be finished very soon.

The tennis courts and bowling green areas are now clear and the workforce are now clearing around shrub beds and other areas the machines could not get to. There is still a lot of cleaning up to do but good news maybe on the horizon with help from Bob Henderson of Allerdale and ISS Landscaping who if funding can be sourced will do a lot of re-instating Upper Fitz in the shape of re-turfing both the bowling green and the public tennis courts area and general cleaning up and it will be a big help towards our opening the parks much quicker.

The Environmental Agency are still in Upper Fitz as they need access to clear the river of trees and such but will reinstate any damage they have left in Upper Fitz.

Lower Fitz Park

The MUGA pitch has had a straight edge survey done to its surface and it has shown how much the levels have been disturbed by the flood and will probably need relayed but the MUGA is insured. We are now getting quotes for this job. The MUGA lighting system is in the process of being repaired as

the token mechanism does not function properly so new parts have been ordered by an electrician to get them back working, again this was caused by the flood.

The silt in Lower Fitz is still being led to Archery Field and will be spread out and grass seeded when the time is right. There is still work to be done with the clear up of remaining small piles of silt and debris and quotes are still coming in.

Cumbria NHS trust have expressed concerns about the silt we have deposited in Hospital Field asking about contamination and such and I have been in discussion with the Environmental Agency about this and they have passed me onto Allerdale Council and onto their Environmental Officer. I will update when I get more information on this.

Upper Fitz will remain closed and I will review this at the end of March when more work has been done and that I am satisfied that there are no Health and Safety issues should the park be opened again for the public.

Wivell Bridge will stay closed until all repair work has been done.

The banking below the PUPs shelter is still to be assessed by divers as and when the river levels are low enough.

There is work going on all the time in the parks and I stress again the public need to be aware of this and great care be taken if walking near an area where work is ongoing.

The flooded buildings in Upper and Lower Fitz look like being started to be re-instated week commencing 7th March.

The clear up is going well and let's hope the weather continues to allow us.

Well done the staff.

HOPE PARK TRUST

Budget 1st April 2015 to 31 March 2016

Budget Summary as at 31st December 2015 - REVENUE

3rd Quarter

EXPENDITURE	Budget for Year	Actual to 31.12.15	% of Budget Spent	
Games Areas Equipment - Golf Cups & Tee Mats	500	531	106.20	
Tools	250	36	14.40	
Materials	1500	428	28.53	
Maintenance	1000	494	49.40	
Repairs - Paths/fences	1500	233	15.53	
Repairs - Buildings	1500	225	15.00	
Repairs - Course	250	52	20.80	
Repairs - Machinery	2000	489	24.45	
Repairs - Van service/repairs	300	78	26.00	
Fuel and licences	2500	1977	79.08	
Plant production costs	2000	1094	54.70	
Trees and shrubs	300	0	0.00	
Fertilisers	630	364	57.78	
Electricity and heating oil	500	235	47.00	
Water rates	210	65	30.95	
Wages gardens	34380	24000	69.81	
Wages management (inc staff costs)	25430	17917	70.46	
Admin and on costs	22278	14837	66.60	
Insurance	4500	3439	76.42	
Telephone	250	240	96.00	
Advertising - Including Staff Recruitment	100	222	222.00	Overspend due to recruitment & tender advert
Trade Refuse Collection	680	314	46.18	
Training costs	250	0	0.00	
Workwear	300	774	258.00	Overspend due to new uniforms
Equipment	400	0	0.00	
Audit Fee & Accounts Preparation	800	0	0.00	
Bird/squirrel feeding station	150	90	60.00	
Printing and stationery	50	0	0.00	
Contingency	1000	828	82.80	Recruitment Advertising & Watering
Health and Safety	250	192	76.80	
Computer equipment	100	30	30.00	
Web & Internet Costs	160	124	77.50	
Tree Work & Surveys	2000	1095	0.00	
Professional Fees	500	1102	220.40	Structural survey Hope & drawingd for welfare building
Signs Expense	100	144	144.00	
Memorial Seats & Trees	0	183	0.00	
TOTAL EXPENDITURE	108618	71832	66.13	

INCOME	Budget for Year	Actual to 31.12.15	% of Budget Income
Lease Fee	134984	134984	100.00
Bank interest	5	0	0.00
Donations & Money Spinner	350	315	90.00
Building Fund interest	10	8	80.00
Fuel reimbursements	1000	354	35.40
Bird/Squirrel Feed Station Donations	300	559	186.33
Memorial Seats & Trees	0	0	0.00
Sale of Assets/Scrap	0	50	0.00
TOTAL INCOME	136649	136270	99.72

SURPLUS/DEFICIT	28031	64438
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FITZ PARK

1st April 2015 - 31st March 2016

Budget Summary as at 31st December 2015 - REVENUE

3rd Quarter

Expenditure	Budget for Year	Expenditure to 31.12.15	% of budget spent	
Materials	700	400	57.14	
Games Equipment - Including CSA	300	504	168.00	Overspend due to new hole cutter
Repairs - Paths, fences & walls	2500	524	0.00	
Repairs - Buildings	500	0	0.00	
Repairs - Greens and courts	1000	462	46.20	
Repairs & Maintenance - children's play area	6000	1,825	30.42	
Repairs - Memorial seats	350	200	57.14	
Trade refuse	750	315	42.00	
Plant material - Including trees & shrubs	500	0	0.00	
Fertiliser	750	364	48.53	
Electricity	750	598	79.73	
CSA Electricity	400	203	50.75	
CSA Expenditure	600	75	12.50	
Water Rates	550	78	14.18	
Wages, NI & SA (Management)	6358	4,468	70.27	
Wages, NI & SA (Parks)	37772	28,253	74.80	
Grass cutting - outside contract	8000	8,000	100.00	
Admin and on costs	22278	14,837	66.60	
Insurance	4000	5,131	128.28	Overspend due to new insurer
Telephone	20	0	0.00	
Advertising & Staff Recruitment	100	0	0.00	
Car park expenses	3000	651	21.70	
Audit fee & Accounts Preparation	800	0	0.00	
Tools	100	30	30.00	
Health and Safety	200	35	17.50	
Printing & Stationery	50	0	0.00	
Sinking Fund	10000	10,000	100.00	
Hygiene Contract	80	75	93.75	
Signs Expense	500	192	38.40	
Tree Work	3500	418	11.94	
Workwear	300	1,023	341.00	Overspend due to new uniforms
Contingency	1500	0	0.00	
Professional Fees	500	0	0.00	
Maintenance	300	18	0.00	
BMX Track Expenditure	1000	195	19.50	
Total Expenditure	116,008	78,874	67.99	

Income	Budget for Year	Income to 31.12.15	% of budget income	
Licence Fee - Games & Catering	1000	0	0.00	
New Car park income	23000	13,260	57.65	
Grazing Rights	0	0	0.00	
Wayleaves	33	33	100.00	
Insurance Reimbursements	470	991	0.00	Inc Sports Pavilion
Hire of Fitz Park	3000	3,523	117.43	
Donations	150	36	24.00	
Tennis Club - Licence Agreement	1000	0	0.00	
Football Club - Lease	1000	1,000	100.00	
Car Park Levy - Football Club	2800	4,629	165.32	
CSA Electricity	700	0	0.00	
Play Area - All Income	50	340	680.00	
BMX Track Income - Restricted Fund	500	91	18.20	
Memorial Seats	600	208	34.67	
Total Income	34,303	24,111	70.29	
NET EXPENDITURE SURPLUS/-DEFICIT	81,705	54,763	67.03	

*Orchard House,
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12th May, 2015

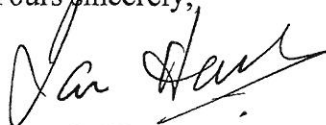
Dear Susan and Keith,

First of all, my sympathies for the enormous task you, Lynda and the Trustees have been faced with in the aftermath of Storm Desmond. I thought we had a daunting prospect in 2009, but it pales into insignificance beside the appalling devastation and clear-up you have had to face. Congratulations on the splendidly professional way you have gone about it all – I can see the parks back to their former glory by the time the season really gets under way. I do hope you can secure sufficient finance to cover what must be staggering costs for a charitable trust to bear!

I note from the Keswick Reminder that the public tennis courts are not to be re-instated at least in the short term. Can I ask that you and the trustees note our interest, as Keswick Croquet Club, in their area? It is sufficient for two full-sized croquet lawns which we would be delighted to be able to make our own, and which would allow our growing membership much more room to provide separate lawns for the easier game of 'Golf Croquet' which I am sure many Keswickians would enjoy, and also for provision of shorter lawns for those learning 'Association Croquet'.

We have been very grateful to Ray and Sandra Dowding for the regular and frequent use of the public bowling green, and would hope to be able to continue there this year, but to be able to expand to the erstwhile tennis courts would allow us to expand as a club offering a very suitable game both for Keswick's retired population and its younger members. We would not need any netting or other provision, simply the level area.

Yours sincerely,



Ian Hall (Chair, Keswick Croquet Club)

Lynda Walker

From: Steve Harwood <steve@adk.co.uk>
Sent: 01 March 2016 13:45
To: lynda@keswicktowncouncil.gov.uk
Cc: catherine@keswicktowncouncil.gov.uk; parksmanager@keswicktowncouncil.gov.uk; philip@lamontpridmore.net; keithr@rivergretawriter.co.uk
Subject: Re. Keswick Athletic Club events in Fitz Park for 2016

e-mail to Lynda Walker

Dear Lynda

Re. Keswick Athletic Club events in Fitz Park for 2016

As in previous years I set out below a list of events planned to be held from Fitz Park in this year. Clearly the flooding may have an impact on some of these events depending on how quickly the cricket pavilion can be brought back into use and the restoration work in affected areas of the park. If the pavilion is out of action we propose to hire the ground floor room in the Keswick Museum as a base and on some occasions we may need to erect a tent to cope with numbers involved. We will advise you when this might apply.

1. Weds 20 April Keswick Round the Houses 10K

Our annual road race which includes a lap of the park. Race starts at 7.00pm – race

organiser Steve Harwood

Please note that our club committee has agreed that all proceeds from this event will be donated to the Fitz Park Flood Relief Fund.

2. Weds 18 May Latrigg Race

Our annual fell race which is part of the Keswick Mountain festival. Start time

7.30pm. There may also be a junior race starting at 6pm.

Race organiser Pete Richards

- Please note I am concerned about the impact of the work currently being carried out on the banked area at the rear of the pavilion which could affect this race but we will wait and see how it ends up.

3. Sun 3 July Skiddaw Race

Our annual fell race – Start time 12.30pm. Race organiser Allan Buckley

4. Weds 17 Aug Round Latrigg Fell Race

Start time 7pm. Race organiser Clive Beauvais.

We also organise an annual Cumbria League Cross Country event for juniors and seniors in Fitz Park – date to be confirmed but usually November / December.

In addition to Keswick AC events we have also been asked to help organise the following mountain running trial races for selection of national teams to compete in International Championship races. These races are organised through the Fell Runners Association and it is hoped to use Fitz Park as the base for races on Skiddaw. These are:

- | | |
|--|--|
| A. Saturday 30 July | World Mountain Running Championship Trial Race and Senior Home International Race. |
| B. Saturday 27 August | Junior Home International Trial Race for selection of teams to compete in 17th Sept event. |
| C. Saturday 17 th September | British and Irish Junior Mountain Running Championship & Home International |

Final details of these events to be confirmed.

I trust this is o.k.

Regards
Steve Harwood

From: Marie Whitehead
Sent: Thursday, February 25, 2016 2:51 PM
To: Keith Brown
Subject: Hope Park Trustees - The Lakesman

Dear Keith

On behalf of The Lakesman Event, I would like to request permission for the run route to pass through Hope Park.

There will be about 400 athletes taking part on Sunday June 19th in this first on road iron distance triathlon in The Lake District, and it has taken 3 years of incredibly hard work to bring this event to reality.

The timings of the event are such that the first runners will pass through Hope Park at about 1pm, and the last runner will begin their marathon at about 4pm.

The route is 5 laps, and the runners will be incredibly spread out, with plenty of marshals in the park to make sure the athletes and members of the public are safe.

The route we plan for them to take is entering the park at the gate opposite to the TBTL car park and then along the rear path of the park, passing through the works yard, and then exiting on the back road to Isthmus Cottage, so won't be in the busiest parts of the park.

However, on returning from each lap we are pointing people towards the grass area opposite Hope Park cafe as a main spectator point so hopefully they will see an increase in trade.

The last runner will finish around 10pm at night, after completing a 2.4 mile swim, a 112 mile bike ride and a marathon, a huge achievement.

Although the event will not return a profit in Year 1, we hope to grow this event into one of the top national sporting events each year and create something else very special in Keswick.

We would like to make a donation of £250 for the use of the park and we hope you can use this towards something this year.

If you have any further questions, please do not hesitate to contact me, and I hope we can work with you on this event.

> On 15 Feb 2016, at 16:21, John Redgate <johnsredgate@gmail.com> wrote:

>

> Dear Lynda,

>

> I am writing to seek permission from the trustees in order for our brass group to play in Hope Park on a couple of occasions this summer. We would like to reestablish the brass band tradition of playing in the park on a Sunday afternoon to visitors and people around Keswick. Our group is called New Lakes Brass and based on Keswick drawing on eight players from Penrith, Keswick and west Cumbria who perform to a high standard. I thought that the small gazebo in park would be ideal and a lovely opportunity to play to passers by or people sitting on the benches around about. I don't imagine it would interfere with the people playing pitch and put.

>

> Our group is self funding for cost of rehearsal room, new music and other running costs rather than for personal income. We have raised funds for the Keswick flood collection last Christmas and for rotary the year before. Our intention would be to collect in the park and split the proceeds hopefully making £100 for ourselves. It would also fulfil our desire to be more widely known in Keswick. Some of our history can be seen on Twitter at @newlakesbrass

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> We would ideally be able to play in late May or June , possibly 5 and 19 June.

>

> I hope this might be possible and if there are any restrictions or concerns we could address then please let me know.

>

> Best wishes

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> John Redgate

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> Hope Park. How many members, when , how often, collecting intensions , etc.

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> Sent from my iPad

