

FITZ PARK, HOPE PARK & TOWNSFIELD CHARITABLE TRUSTS

Minutes of the meeting of Hope Park, Fitz Park & Townsfield Charitable Trusts held in the Council Chamber, First Floor, Council Offices, Keswick, on Thursday 10th September 2015 at 7.30pm.

Present:

Chairman
Councillor Susan Leighton

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|-------------|---------------|---------------|
| | Councillors | |
| David Burn | Martin Jordan | Denstone Kemp |
| Tony Lywood | Duncan Miller | Adam Paxon |
| Peter Price | Paul Titley | |

Also present were Catherine Howe (Admin & Finance Officer), Keith Brown (Keswick Parks Manager), Frances Clark (Keswick Accountants) and Elizabeth Barraclough (Friends of the Parks). No members of the public or press were present.

24. Apologies

Apologies for absence were received from Councillors Pugmire (holiday), Lysser (holiday) and Taylor (other).

25. Declarations of Interests

Declarations of Interests from members in respect of items on this agenda were received from:-

Councillors Lywood and Titley – item 11. ii) – Keswick Museum & Art Gallery Trustees

26. Minutes

RESOLVED that the Chairman be authorised to sign as a correct record the Minutes of the Trust Meeting held on 9th July 2015 (pages 4-5).

27. Trustees Reports and Accounts for the year ended 31st March 2015

RESOLVED that the Trustees Reports and Accounts for the year ended 31st March 2015 for Hope Park, Fitz Park and Townsfield be approved. Frances Clark of Keswick Accountants was in attendance for this item.

28. Sensory/Memorial Garden – Wivell Park

RECEIVED an update from Elizabeth Barraclough (Friends of Keswick Parks) in relation to this project. Elizabeth Barraclough was in attendance for this item and gave the following further update:-

- Planning permission has now been granted for the development
- A response to the Awards for All funding application should be received soon and if this was successful a start date could be given
- The group will start building relationships with people who may use the area prior to plans being finalised

29. PUP's Shelter – Wivell Park

RESOLVED to leave the area for now until the Sensory/Memorial Garden development has been completed and then reassess the situation.

30. Trust Chairman's Report

RECEIVED the Trust Chairman's report.

RESOLVED that, at the suggestion of Councillor Lywood (Allerdale Borough & Keswick Town Councillor), Allerdale Borough Council be asked if further 'dog waste bins' could be installed in Lower Fitz Park, this was supported 100% by fellow Trustees.

Further **RESOLVED** that the Park Manager tell the parks staff to reinstate the wheelie bin adjacent to the Sir John Banks statue in Upper Fitz with immediate effect.

31. Parks Manager & RoSPA Report's

RECEIVED the Parks Manager and annual RoSPA report.

RESOLVED that:-

- i) The Parks Manager obtain two further like for like quotations for the machinery, as per the details tabled.
- ii) RoSPA have detailed in their report that emergency services should have full vehicular access to the BMX Track site, therefore the Football Club are to be advised of this requirement which would require emergency vehicles using the car park adjacent to the clubhouse in the event of an emergency.
- iii) The Parks Manager contact the contractors responsible for erecting the wooden shelter in Hope Park to ask them to resolve the issue of the leaking roof, at the request of Councillor Jordan.
- iv) The Parks Manager be asked to obtain costs, if possible, for a permanent surface at Fitz Park Play Area instead of using mulch, at the request of Councillor Lywood.
- v) The Parks Manager looks into costs for adult keep fit equipment being installed in Fitz Park including the area being lit for winter use, at the request of Councillor Price.
- vi) Councillor Lywood obtain costs and information for a BBQ area adjacent to the MUGA in Fitz Park
- vii) The buildings noted in the recent structural survey not be repaired and that alternatives be looked into to replace the existing. The Parks Manager to obtain quotations for both rebuild and 'porta cabin' type buildings and to arrange a meeting with Councillor Miller to progress the situation in October once some prices have been received.

Further **RESOLVED** that all of the above be brought back to the next Charitable Trust meeting in November.

32. Administration & Finance Officer's Report

RECEIVED the Administration & Finance Officer's report.

RESOLVED that permission be given for free car parking on Crosthwaite Road Car Park, to the Keswick Town Council Events Committee, to coincide with the Christmas Light Switch on taking place on Friday 13th November 2015 involving a live Children in Need broadcast.

Further **RESOLVED** that the car park management company be advised of this decision.

33. Crosthwaite Road Car Park

RECEIVED an update following a site visit which took place on Monday 7th September, to look at the overall area of the Car Park.

RESOLVED that:-

- i) The car park management company be asked if the Trust was to close the car park during the winter months, when would they suggest that be e.g. which month(s) and for what period of time
- ii) This item be revisited at the November Trust meeting

34. Correspondence

RESOLVED that the following correspondence be received:

- i) United Utilities – Confirmation of charges for Park and cemetery sites
- ii) Keswick Museum & Art Gallery – Banner request on Play Area

RESOLVED that as the request date had now passed permission would be granted for the banner to be placed in the area requested prior to the October half term and taken down immediately after.

Prior to the following business the Chairman moved the following resolution:

‘That in view of the confidential nature of the business about to be transacted, it was advisable that the public and/or press be temporarily excluded and they were instructed to withdraw’

35. Keswick Football Club - Contracting

RECEIVED an email from Keswick Football Club.

RESOLVED that the request be declined to due to lack of Trust funding and that the Trust would like to suggest the Football Club applies to Keswick Town Council for a grant as part of their annual grant funding, this would be paid in May 2016 if the application was successful. The Trust do not have a policy to give out grants.

The meeting closed at 9.45pm

Chairman

Date