

FITZ PARK, HOPE PARK & TOWNSFIELD CHARITABLE TRUSTS

Council Offices  
50 Main Street  
Keswick  
CA12 5JS  
Tel 017687 73607


21<sup>st</sup> May 2015

Dear Sir/Madam

The Annual Meeting of the Charitable Trusts listed below will be held in the Council Chamber, First Floor, Council Offices, 50 Main Street, Keswick, on **Thursday 28<sup>th</sup> May 2015 at 7.30pm.**

Members of the public and press are welcome to attend.

Yours faithfully



**Catherine Howe**  
Administration & Finance Officer

**HOPE PARK Registered Charity 503465**  
**FITZ PARK Registered Charity 520327**  
**TOWNSFIELD Registered Charity 520295**

**A G E N D A**

- 1. Apologies**  
To receive apologies for absence.
- 2. Declarations of Interests**  
To receive any declarations of interests in respect of items on this agenda.
- 3. Election of Chairman**  
To elect a Chairman for the ensuing year.
- 4. Election of Vice Chairman**  
To elect a Vice Chairman for the ensuing year.
- 5. Minutes**  
To approve and authorise the Chairman to sign the Minutes of the meeting held on 12<sup>th</sup> March 2015 (pages 13-14).
- 6. Annual Report**  
To receive the outgoing Chairman's Annual Report.
- 7. Sensory Garden – Wivell Park**  
To receive an update from Elizabeth Barraclough.
- 8. Administration & Finance Officer's Report**  
To receive the Administration & Finance Officer's report.
- 9. Head Gardener's Report**  
To receive the report of the Head Gardener.

**10. Budget Comparisons**

To receive budget comparisons for the fourth quarter.

**11. Assets Register**

To approve and adopt the updated Assets Registers for Hope and Fitz Parks.

**12. Keswick WI – Tree Seat Fitz Park**

To receive, for approval details of a proposal from the Keswick WI to fund and install a tree seat in Lower Fitz Park.

**Prior to the following business the Chairman will move the resolution:**

**‘That in view of the special/confidential nature of the business about to be transacted, it is advisable/in the public interest that the public and/or press be temporarily excluded and they are instructed to withdraw’**

**13. Contracting – Hope Park**

To consider email.

**14. Contracting Drainage – Contracting**

Request for permission for drainage in Fitz Park.

To: All Councillors/Trustees  
Press