

**FITZ PARK, HOPE PARK & TOWNSFIELD CHARITABLE TRUSTS**

**Council Offices  
50 Main Street  
Keswick  
CA12 5JS**

23rd March 2017

A meeting of the following Charitable Trusts will be held in the Council Chamber, First Floor, Council Offices, 50 Main Street, Keswick, on **Thursday 30th March 2017 at 7.30pm.**

*Lynda Walker*

**Lynda Walker  
Town Clerk**

<b>HOPE PARK</b>	<b>Registered Charity 503465</b>
<b>FITZ PARK</b>	<b>Registered Charity 520327</b>
<b>TOWN FIELD</b>	<b>Registered Charity 520295</b>

**AGENDA**

- 1. Apologies**  
To receive apologies for absence.
- 2. Declarations of interests**  
To receive any declarations of interests in respect of items on this agenda.
- 3. Minutes**  
To authorise the Chairman to sign as a correct record the minutes of the meeting held on 12<sup>th</sup> January 2017 (pages 11 – 13).
- 4. Wivell Bridge – flood resilience work**  
To receive a report from Keswick Flood Action Group regarding work required at Wivell Bridge to assist with flood resilience in Penrith Road. Members of the Group will be in attendance for this item.
- 5. Chairman's Report**  
To receive the Chairman's report.
- 6. Signage at Fitz Park**  
To receive a proposal from Keith Richardson of Keswick Cricket Club regarding provision of new signs promoting the attractions of Fitz Park and the facilities offered by user clubs etc.
- 7. Proposed new workshop and staff building, Hope Park**  
To consider a proposal for a new workshop and staff building at Hope Park.
- 8. Knightsbridge Replacement**
  - i) To receive an update from Steve Harwood, ADK Architects on progress with the work to replace the bridge
  - ii) To confirm a donation from Keswick Lions of £20,000 towards the provision of a ramp access with the remaining £15,000 required to be funded from the Sinking Fund.
- 9. Land at Hospital Field**  
To consider an email from eLift Cumbria Ltd regarding possible disposal of land at Hospital Field.

- 10. Micro Anaerobic Digester (AD)**  
To consider whether Fitz Park and/or Hope Park should be considered as a potential site for a Micro AD processing commercial food waste to generate energy and digestate (organic fertiliser) for use by community facilities.
- 11. Parks Manager's Report**  
To receive the report of the Parks Manager.
- 12. Clerk's Report**  
To receive the report of the Trust Clerk.
- 13. Budget Comparisons**  
To receive for information the 3<sup>rd</sup> quarter's budget comparisons.
- 14. Requests for use of the Parks**  
To consider the following requests for the use of Fitz Park -
  - i) Ahmadiyya Muslim Youth Assoc UK – 10k/half marathon and bike ride – Sat 19<sup>th</sup> August 2017
  - ii) Keswick Junior Parkrun – Sunday mornings

**Prior to the following business the Chairman will move the following resolution:**

*'That in view of the confidential nature of the business about to be transacted, it is advisable that the public and/or press be temporarily excluded and they are instructed to withdraw'*

- 15. Contracting – Crosthwaite Road car park**  
To receive an update from Steve Harwood, ADK Architects.
- 16. Contracting – Lease for Hope Park**  
To receive an update from the Clerk.

### FITZ PARK, HOPE PARK & TOWNSFIELD CHARITABLE TRUSTS

Minutes of the meeting of Fitz Park, Hope Park & Townsfield Charitable Trusts held in the Council Chamber, First Floor, Council Offices, Keswick, on Thursday 12<sup>th</sup> January 2017 at 7.30pm.

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Present:

Chairman  
Councillor Adam Paxon

Councillors		
David Burn	Allan Daniels	Denstone Kemp
Susan Leighton	Tony Lywood	Duncan Miller
Martin Pugmire	Paul Titley	

Also in attendance were Lynda Walker (Trust Clerk), Catherine Parker (Responsible Financial Officer), Christine Fawcett (Parks Manager), 5 members of the public and 2 members of the press.

Prior to the meeting, Bill Bewlay of Keswick Community Housing Trust, presented details of a proposal to build local affordable housing at Hospital Field which could provide an income towards the maintenance of Fitz Park. Representatives of the Friends of Keswick Hospital were also in attendance.

**58. Apologies**

Apologies for absence were received from Councillors Jordan and Lysser (holiday) and Councillor Kendall.

**59. Declarations of Interests**

Declarations of interests in respect of items on this agenda were received from:  
Councillor Daniels – item 5 – Board member - Keswick Community Housing Trust

**60. Minutes**

**RESOLVED** that the Chairman be authorised to sign as a correct record the Minutes of the Trust Meeting held on 10<sup>th</sup> November 2016 (pages 8 – 10).

**61. Chairman's Report**

**RECEIVED** the Chairman's report.

**62. Request from Keswick Community Housing Trust**

Consideration was given to a request from Keswick Community Housing Trust for the release of a piece of land at Hospital Field, Fitz Park for the provision of local affordable housing which could provide funding towards maintenance of the park. Correspondence from the Friends of the Mary Hewetson Hospital was also presented for consideration.

**RESOLVED** that the project be supported in principle and the possibility of releasing a plot of land at Hospital Field for affordable housing be investigated further.

**63. Request from Keswick & Braithwaite Tennis Club**

Consideration was given to a request from the Tennis Club for a review of the lease fee for use of three grass tennis courts at Fitz Park together with shared use of the Tennis/Games/Staff hut.

**RESOLVED** 'That the Tennis Club be charged a lease fee of £1,250 p.a. to include maintenance of three grass courts at Fitz Park and the shared use of the Tennis/Games/Staff hut for 2017 (fee to be reviewed annually in line with the Retail Price Index), subject to agreeing a satisfactory arrangement for public use of the courts with the Fitz Park games operator'.

**64. Crosthwaite Road Car Park**

Steve Harwood of ADK Architects gave an update on discussions with Planning Officers regarding proposals to re-surface and re-configure the Crosthwaite Road car park. He had prepared a planning application for approval prior to submission and would invite three tenders to carry out the work.

**RESOLVED** that the planning application be approved for submission to the Lake District National Park Authority.

*It was agreed to defer item 8 for consideration later in the meeting.*

**65. Parks Manager's Report**

Consideration was given to the report of the Parks Manager.

**RESOLVED:**

- i) that an approach be made to Doug Coyle of Cumbria County Council for assistance in clearing the watercourse leading out/beyond Hope Park to help alleviate surface water flooding
- ii) that expenditure on path repairs at Fitz Park in the sum of £30,000 be approved from the Sinking Fund
- iii) that no action be taken at this time with regard to the condition of the Bowling Club roof
- iv) that a new finance package be entered into over 60 months to include the Kubota RTV and a new Kubota 32hp garden tractor with loader attachment at a cost of £423 per month.

**66. Draft Budgets 2017-18**

**RESOLVED** that the draft budgets for 2017-18 for Hope and Fitz Parks be approved.

**67. Requests for Use of the Parks**

**RESOLVED** that the following requests for use of Fitz Park be approved:

- i) Fitz Park -  
Keswick Mountain Festival Kids Triathlon – Thursday 8<sup>th</sup> or Friday 9<sup>th</sup> June 2017  
Charge £500
- ii) Hope Park -  
Lakesman Event – Sunday 18<sup>th</sup> June 2017  
Charge £500
- iii) Townsfield –  
'Mind Fest' 2017 –Saturday 1<sup>st</sup> July 2017  
Free of charge

**68. Keswick Cricket Club**

Keith Richardson provided an update on activity Keswick Cricket Club.

**69. Clerk's Report**

**RECEIVED** the report of the Trust Clerk.

**Prior to the following business the Chairman moved the following resolution:**

*'That in view of the confidential nature of the business about to be transacted, it is advisable that the public and/or press be temporarily excluded and they are instructed to withdraw'*

**70. Clerk's Report (continued) – Knightsbridge**

Steve Harwood gave a progress report on work to replace Knightsbridge and advised of a potential source of funding for additional work to provide a ramp to assist access.

**RESOLVED** that the offer of funding be gratefully accepted and that any shortfall in the amount required be considered for provision from the Sinking fund.

**71. Staffing**

Consideration was given to the report of the Parks Manager.

**RESOLVED** that Option 1 of the report be approved and that further consideration be given to Option 2 by the Staffing Committee prior to reconsideration by the Trust.

**72. Contracting**

**RECEIVED** an update from Councillor Lywood and the Clerk on progress with the lease renewal for Hope Park.

The meeting closed at 9.45 p.m.

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Chairman

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Date



**Fitz Park trustees**

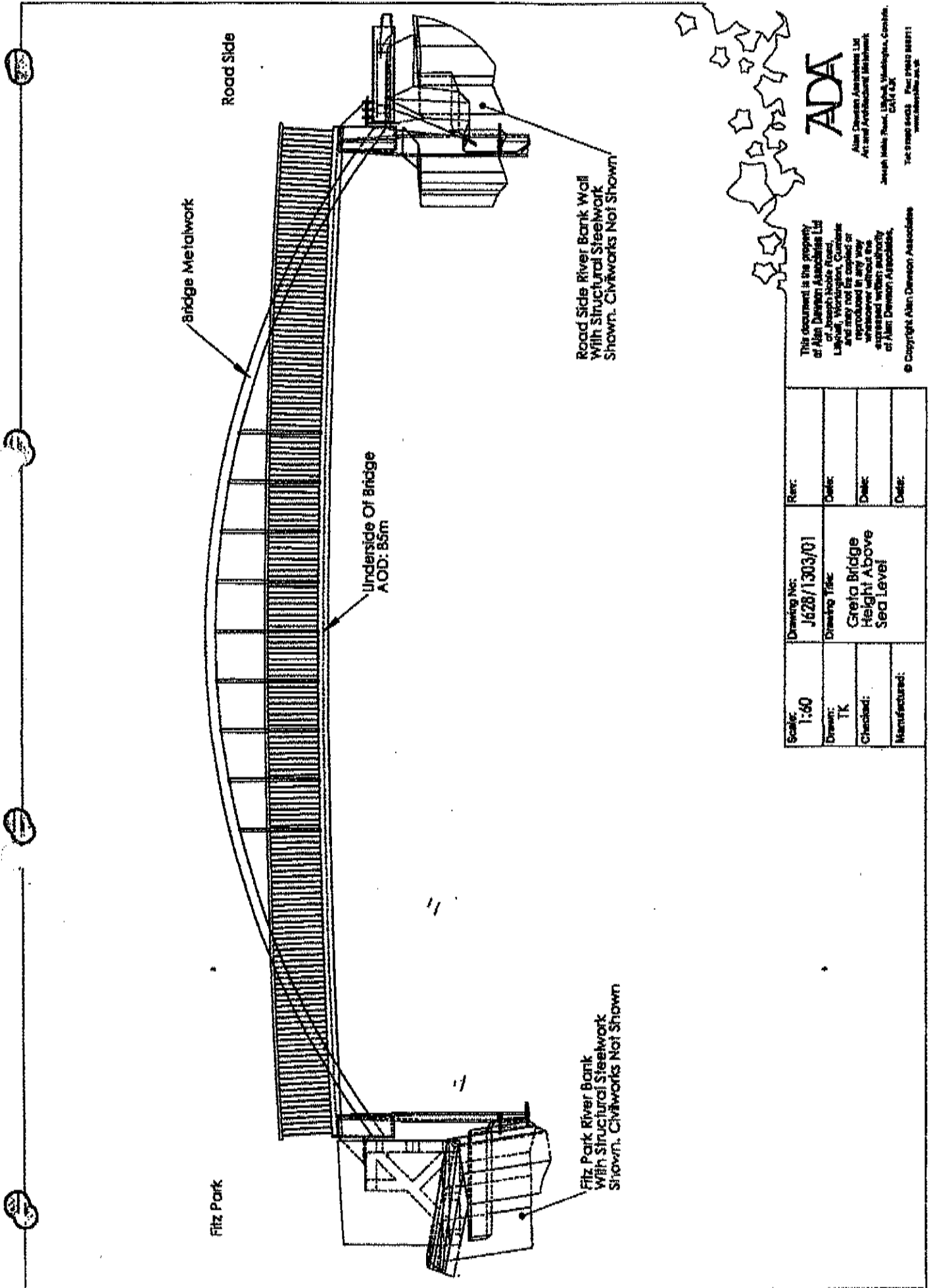
What is being proposed is to seek planning permission and to form an improved access ramp to Wivell Bridge from Penrith Road side, the bridge has got planning permission but the ramps never have. (Please see the enclosed plans – (present and proposed)

The present ramp on Penrith Road side is solid and throttles the river pushing the flood water over the flood defence wall adding to the flooding issues on Penrith Road. We are seeking permission for a revised ramp design with the correct planning approval so that river water can flow freely underneath for longer, keeping the water within the confines of the flood defence wall when the river is in flood.

The benefit will be to give flood water the space to spread within the confines of the flood defences and therefore saving properties and helping to keeping a major road into Keswick open for longer.

**Keswick Flood Action Group**

# Wirell Bridge - 7/2005/E2123



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Scale:	1:60	Rev:	
Drawing No:	J628/1303/01	Date:	
Drawn:	TK	Date:	
Checked:		Date:	
Manufactured:		Date:	
Drawing Title:	Greia Bridge Height Above Sea Level		

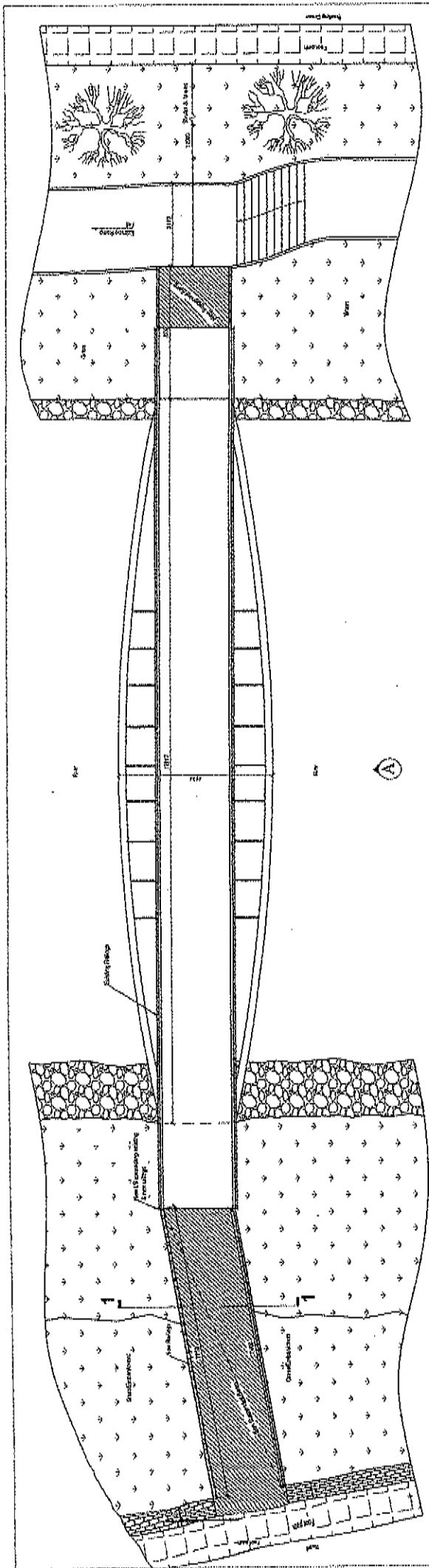




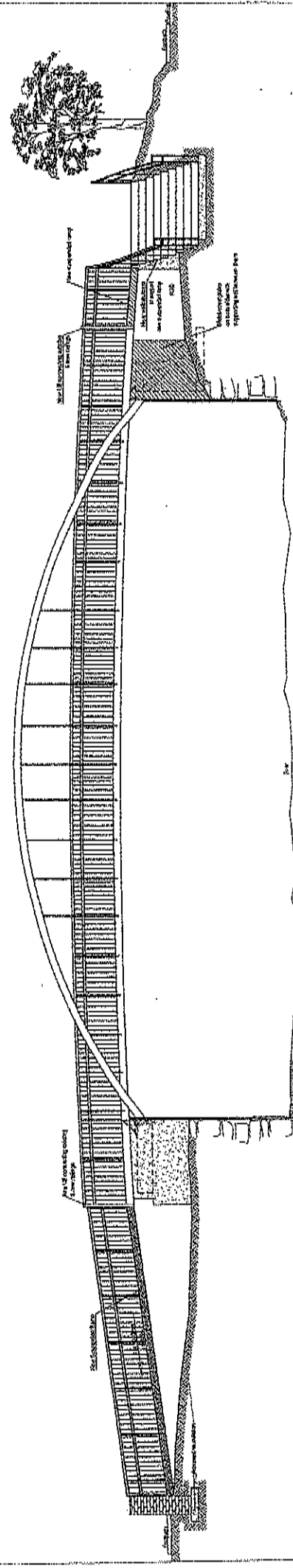




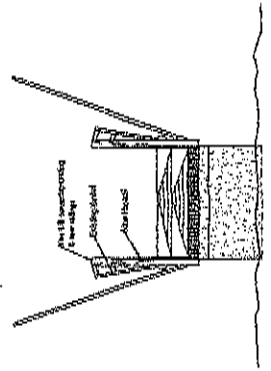




Plan



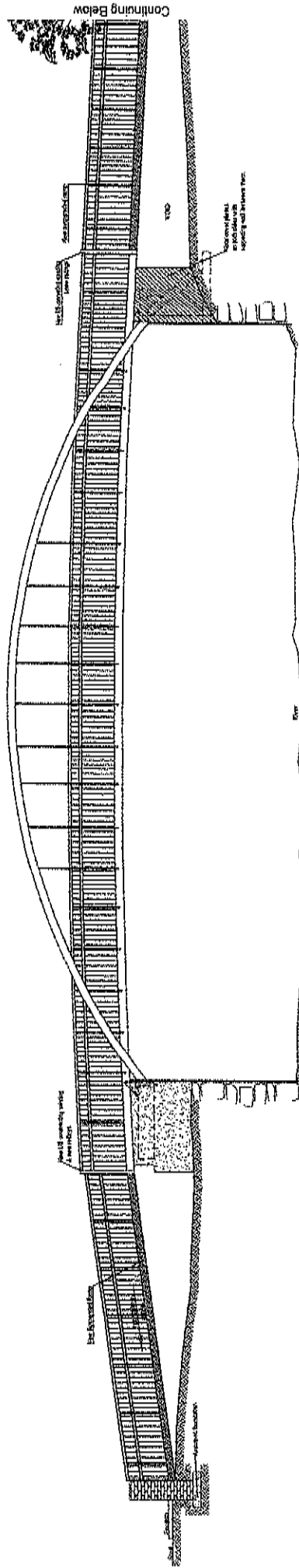
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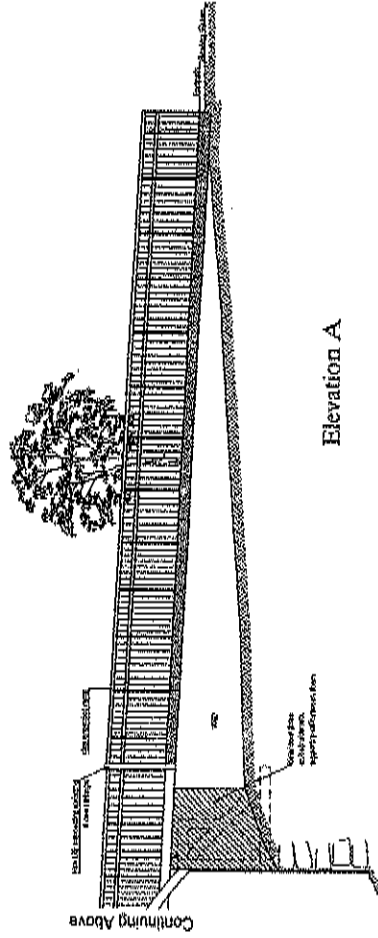
Section 1-1

Bingham Yates Limited Consulting Engineers 34 Victoria Place, Cardiff, CA 1 1EX Tel: 01222 521435 Fax: 01222 511573 email: info@binghamyates.co.uk	
Project: Mivel Bridge Fric Park, Kewick	Drawing No: B9219/02
Checked By: Drawing Date: Date: 04.11.11	Drawing Scale: 1:100
Client: Durand Charman / Farnwell	Drawing Title: Proposed Site Layout, Elevation & Section, Scheme A
Author: Date: 04.11.11	Checked: Date: 04.11.11
Designer: Date: 04.11.11	Engineer: Date: 04.11.11
Checker: Date: 04.11.11	Approver: Date: 04.11.11

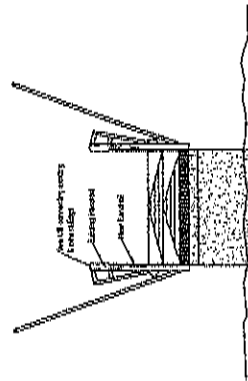




Elevation A



Elevation A



Section I-1

Project No.	Client	Scale	Date	Drawn by	Checked
		1:100	10/11/11		
<b>Bingham Yates Linnfield</b> Consulting Engineers 31 Woodside Place, Canisak, CA1 1EA Tel: 01228 501436 Fax: 01228 55 1579 email: info@binghamyates.co.uk					
Project: Wind Bridge Fitz Park, Keswick					
Drawing No: B9219 / 04					
Drawing Date: Elevation					
Drawing Title: City					
Drawing Status: Revision					
Project: Proposed Site Elevation & Section, Scheme B					
Client: Carlisle Community Foundation Ltd					
Scale: 1:100					
Date: 10/11/11					
Drawn by: J. Smith					
Checked: J. Smith					









E-mail from: Keith Richardson

Item for agenda for Keswick Parks Trusts meeting 9<sup>th</sup> March 2017

Signage for Fitz Park

The beginnings of a design idea to introduce striking, colourful, and informative new signs promoting the attractions of the park and the facilities offered by user clubs etc.

Signs to be placed at all main entrances: Wivell Bridge, the main gates next to the museum, Knightsbridge, Crosthwaite Road

Plus: A new banner (22 yards long - the length of a cricket pitch) to be displayed on the railings adjacent to Lower Fitz Park depicting a timeline of the history of the park from its inception to the present day.

To involve St Herbert's School in the drawings needed for the banner. Keith Richardson of the cricket club to provide a timeline and words for the youngsters to produce drawings.

Ideally new signs to be in place for this summer but funding and other implications to be considered in due course.

I have had an initial meeting with Adam Jackson, Manager at Café West, and a designer, Malcolm Rigg. Now need to take it to a wider audience with a view to taking this concept forward.

Keith Richardson (Chairman, Keswick CC)

E-mail to Hayleigh Hodgson at St Herberts School

Hayleigh,

Good to talk to you earlier today and explain the project for the park signs and a banner.

Basically we feel that the signage, such as it is, in Fitz Park (Upper and lower) is not particularly appealing. And does not do justice to the fantastic range of sports and other attractions of the park.

Adam Jackson (manager of Cafe West) and myself have felt for sometime that it was lacking and decided we would try our best to improve the situation. We have met twice now with Malcolm ("Chippy") Rigg who designed my last book and has worked with me on other projects, such as 'The Greta' exhibition in the Museum last year. We have taken informal soundings from one or two other people linked to the park and who have its best interests at heart.

The project consists of two main elements:

**1 Five fixed signs** to be placed at strategic entrance points to the park - Crosthwaite Road, Stanger Street (Knight's Bridge), Wivell Bridge (Penrith Road) and the twin entrances at the main gates on Station Road. The signs would depict the principal attractions of the parks in an attractive way, namely through drawings created by children from St Herbert's School. There would also be concise text.

**2 A 22 yard long (66-foot) banner** - the length of cricket pitch and about 2'6" deep - to be placed along the railings on the Lower Fitz Park just up the road from the main gates to the park on the museum side of the road and looking out over the hard core sports area and cricket field. This would be very much an art installation and, I think, would be a great tourist attraction in its own right.

The banner would depict a timeline history of Fitz Park from its origins in 1880 to the present day and depict key developments / events in the lifetime of the park.

I would provide a storyline for pupils to work from and, again, the banner would consist principally of drawings by children's from St Herbert's School depicting the various events. Again there would be limited text.

I think that the similarity and themed co-ordination of the fixed signs and banner, through the drawings of children, will prove really attractive and be quite different - which is exactly what we want. Something that will be attractive, striking, eye-catching and innovative. The children and the school will, of course, receive recognition on the signs and banners for their work and I also think it will provide an excellent opportunity for positive publicity for the park and the school.

The idea of the park and the school working together in this way is I think an excellent concept in its own right and will lead to an appreciation by the children and, for that matter, every one in Keswick and those visiting the area, of the fantastic place and space we have in Fitz Park.

In fact the words 'fantastic, place, space and park' might form part of the message.

At the moment the project is being positively received. Malcolm Rigg is putting together costings for the signs and the banner and he will co-ordinate the finished work, putting it together so that it is in a format acceptable to the production of the signs and the banner.

Clearly, the go ahead for the scheme will depend on funding being forthcoming. At this stage Malcolm is working on the costs.

The project concept, plus costings, will be presented to a meeting of the trustees of the park (effectively the town council) towards the end of this month when I hope it will meet with their approval so that we can proceed to the creation of the drawings. There is little point, I think, in producing anything further at this stage until such time as we know the cost that the funding will be in place and it meets with their approval.

I was gladdened by your enthusiastic response to this project idea and the school's potential involvement. If you will now take this to the people at the school you need to talk to about it, then that is the next stage.

If you can then give your response and, hopefully, the school's commitment to taking part in the project then that would be fantastic.

The project concept in its entirety, with most aspects in place, will then go to the trustees for their consideration.

I may, in the meantime, start doing some provisional work and research on the timeline for the banner and subjects for inclusion on the signs, signs which will be identical. So that we are ready to move quickly forward. The idea is to have this in place this summer.

As park users (Cafe West and the cricket club) we are working on this project on an entirely voluntary basis. We believe that the signs and the banner will add enormously to the attraction of the park and are sure that the creative input of children from St Herbert's School is essential to its success.

I look forward to hearing from you

Best wishes

Keith Richardson (Chairman, Keswick CC).



**KESWICK PARKS CHARITABLE TRUSTS  
30<sup>TH</sup> MARCH 2017**

**PROPOSED NEW WORKSHOP AND STAFF BUILDING AT HOPE PARK**

At the Trust meeting held in November 2015 it was agreed that tenders be sought for a building to replace the workshop at Hope Park, and that architect's drawings be obtained for a new staff welfare building at the park. Since the devastating damage caused by Storm Desmond the following month, the focus has been on reinstatement of the parks and although tenders were sought for a new workshop, none were forthcoming at the time.

A proposal is now being put forward to replace the existing workshop with a larger building adjacent to it which can incorporate staff facilities, to include an office base for the Parks Manager with telephone and internet access. At the site meeting held on 3<sup>rd</sup> March 2017 it was agreed that an approach be made to Steve Harwood of ADK Architects to draw up plans for consideration by Trustees at the next meeting.

Steve has advised that it will be necessary to carry out a land and levels survey of the area to provide information for a planning application and that this is important in the context of dealing with flood risk issues and drainage provision. Arrangements have been made for this to be carried out on Monday 27<sup>th</sup> March at a cost of £500 plus VAT. In the meantime, Steve is to do some outline survey work of the area with the aim of preparing a plan with his initial thoughts in advance of the meeting.

Consideration can be given at a later date to uses for the old staff building adjacent to the glasshouses in the park which would be made redundant.

LW  
220317





Email received 9<sup>th</sup> March 2017

Dear Lynda,

Further to our conversation last month now that the election purdah period is over, I write to confirm that the Cumbria Clinical Commissioning Group's view is that were any land to be made available in the vicinity of the Keswick Hospital it would very much prefer to see the use restricted to healthcare until a premises solution is identified for primary care in the town. As you will be aware sites for new development in the town are limited and this is the obvious location for the provision of a new health centre and / or additional clinical accommodation.

Kind regards,

Tristan

Tristan Firth  
eLIFT Cumbria Limited

Mob: 07813 056140



eLIFT Cumbria Limited  
Unit 18, The South Range  
Hackthorpe Hall Business Centre  
Hackthorpe  
Cumbria  
CA10 2HX



## Who's involved



Suskes was founded in 2007 by a group of volunteers based in Keswick and the surrounding villages who were concerned about the twin threats of climate change and peak oil and the effect that these might have on the way we live.

We believe we need to do what we can to try, while ideally maintaining our standard of living, to live in a manner that is sustainable both for ourselves and the millions of other species that share our planet.

<http://www.suskes.org.uk>

## Derwent 7

The Derwent Seven is a Community Led Planning Group that was formed in 2008 and is a voluntary association of seven Parish & Town Councils in the Keswick area.

Keswick, Borrowdale, St.Johns, Castlerigg & Wythburn, Underskiddaw, Bassenthwaite, Threlkeld, Above Derwent,

<https://derwent7.wordpress.com>



Set up in 2013, Rural Cumbria Connects (RCC) brings together key players in the Renewable Energy sector from both the private and third sector who are working together to help rural communities in Cumbria develop community energy projects.

<http://www.caifs.org.uk/projects/rural-cumbria-connects-community-energy>

Diverting food waste from landfill reduces CO2 and methane emissions. Methane is a powerful greenhouse gas 20-30 times more potent than CO2. For every 7kgs food waste digested, 1m3 of renewable biogas is produced. That's equivalent to 6kW energy, or 6-8 hours of cooking time, or powering a 100w bulb for 60 hours.

A few local organisations have started looking into whether we could do this here, using a network of anaerobic digesters at the micro scale. Micro digesters are small enough to sit next to community facilities which then use the energy they generate.

It's been done in a few other places in the UK and lots of places abroad, and we think it could be a fantastic way for us to put food waste to good use, while generating our own clean, renewable energy.

Even better, the digesters also create natural liquid fertiliser that would be brilliant for local gardens and green spaces.

## We need to know what you think

We've just started finding out if this could be possible. Over the next few months we'll be researching how much food waste our businesses produce; whether we can use it; what kind of energy we can produce; where it would be best used; and who could use the fertiliser. We plan to report on all this later this year.

**Please complete our 5 minute survey at: [www.surveymonkey.co.uk/r/DKLMZ5N](http://www.surveymonkey.co.uk/r/DKLMZ5N)**

Or if you prefer fill in the response slip

- Keswick Post Office
- Braithwaite Primary School

Or on this form and put it in one of our boxes at:

- Borrowdale Cafe
- Threlkeld Village Hall Coffee Shop

- Bassenthwaite Primary School
- Millbeck Village Hall (Underskiddaw Area)

# Turning food waste into renewable energy and fertiliser for local use



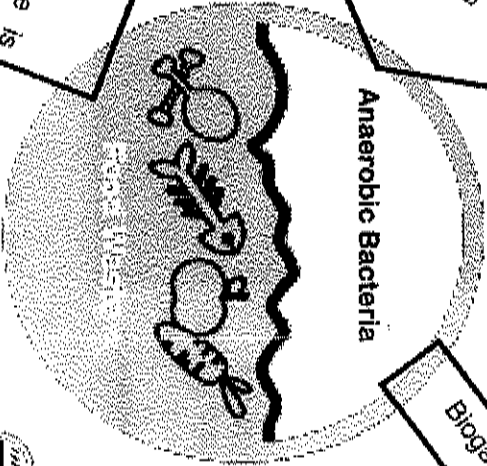
In and around Keswick, we have lots of fantastic cafes, hotels, restaurants, and B&Bs - and we inevitably create some food waste. What if we could take that food waste and transform it into energy we can use locally?

# What is micro anaerobic digestion?



Digesters ranging from 1-40m<sup>3</sup> can process waste food daily.

Anaerobic Bacteria



Digestate is a liquid fertiliser – a natural alternative to artificial fertiliser

Biogas



Used for cooking lighting generating electricity and heating waterspace.

Want to see one?

We're bringing a micro digester to the Keswick area soon—fill in your contact details either online via survey monkey or on response slip and we'll send you details. You can also see one at <http://communitybydesign.co.uk/pages/our-pilot-system>

Please select an option for each of the following statements

I'm in favour of exploring micro digester projects in the Keswick area

Extremely  Very  Indifferent  Not very  Not at all

I'm concerned about having micro digesters in the Keswick area

Extremely  Very  Indifferent  Not very  Not at all

I'm in favour of a community-owned micro digester

Extremely  Very  Indifferent  Not very  Not at all

I support the idea that the energy produced be used in community facilities

Extremely  Very  Indifferent  Not very  Not at all

I understand how a Micro AD works?

Extremely  Very  Indifferent  Not very  Not at all

My concerns are:

I'm interested in getting involved and helping?

Yes please (please fill in contact details)  No thanks

Do you have any suggestions for community venues that could benefit from having a micro digester?

Do you have any suggestions for community use for the fertiliser producer

If you want to be kept informed and/or to help please fill in contact details below. We will not use these details for any other purpose.

Name \_\_\_\_\_

Address \_\_\_\_\_

\_\_\_\_\_

Phone \_\_\_\_\_

email \_\_\_\_\_

**Parks Manager Report March 2017**

**Christine Fawcett**

The fine dry weather in January and early Feb has given us chance to make progress in all the Parks. This prolonged dry spell has made our jobs far better, although cold and dry it's a lot nicer than wet days we are more used to at this time of year.

Thanks must go to the parks staff for their hard work and commitment and also to the three ladies within the office for all their help and support. Without all these cogs in place we would not be able to drive forward as we are, so many thanks must be given to all.

**Hope Park**

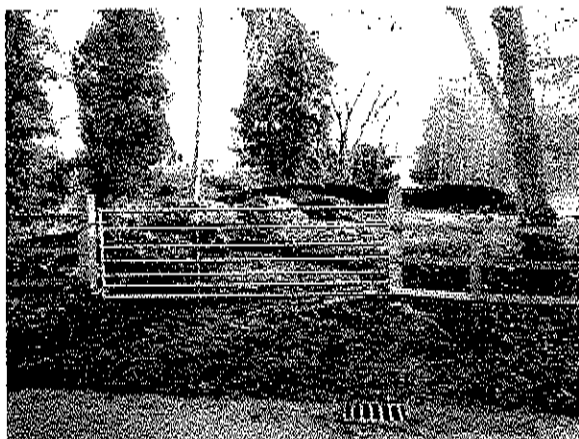
All of the existing benches have now been painted apart from a few that were beyond repair. These have been removed and either returned to the purchaser or disposed of. Those which have been disposed of have had their plaque removed and returned or remounted on the Rose arbour within the park.

We have successfully gained some more Memorial benches, four of which are in place with a few more to follow. I have chosen to go with a recycled plastic bench as they are sustainable and require less maintenance; however they still have the traditional look and feel and have a guarantee for 10 years.

Two memorial trees have also been planted including a Prunus "Okame" and a Salix caprea.

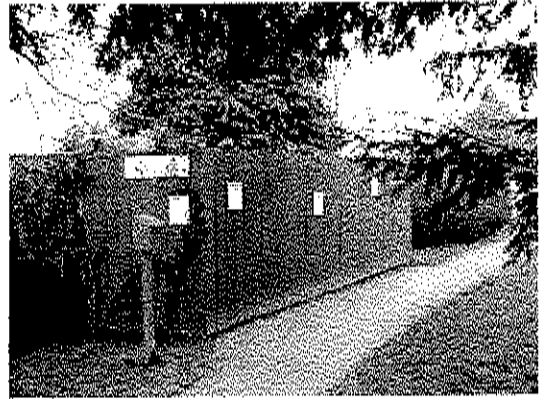
One of the herbaceous borders has been lifted and divided. As there is a large amount of twitch in this border, we intend to sow this border with pictorial meadows to allow us to clean it up before replanting with herbaceous plants in the autumn.

The entrance to the wood chip area has been widened and a replacement 12ft gate fitted, the post and rail fence has been repaired and a new pedestrian gate installed. This new pedestrian gate leads to the raised wooden walkway via a new path - this is to discourage people from walking through the wood chip area.



The obstacle golf course has been cleaned and most of the moss removed, to date 11 of the holes have been repainted. This is a job that takes time and needs the correct weather conditions, but will be completed shortly.

The bird viewing/feeding station has under gone a make- over with a coat of paint, some new information signs and a few more holes drilled in the front to allow better viewing.



### Townsfild

This area has been monitored and the moles are being taken care of.

### Lower Fitz Park

The signs at the play area have been replaced and brought up to date along with signs at the BMX pump track being replaced after vandalism.

We have had trouble with the lights on the MUGA, one bulb has had to be replaced (£135 each) and the control box has been a problem. This has led to the lights being turned off for nearly four weeks while replacement parts were sourced and fitted. Peter has very kindly come down in his own time and turned the lights on manually for junior's tri club to us on a Tuesday night.

Most of the Memorial benches have been replaced after the floods and they have now been fastened down to a stone flag base. This is to help them remain in their intended place, reduce muddy areas and aid grass cutting throughout the summer season. Again these are recycled plastic benches.



Five memorial trees have been planted including the three apple trees beside the river that were washed away just over twelve months ago.

The trees at Crosthwaite car park have been planted and seem to be doing well.

## Upper Fitz Park

A large amount of work has been carried out in this area, most of the shrub borders have been covered in bark mulch to help to prevent weeds and some additional shrubs have been planted. These shrubs include hydrangeas, miniature buddleia and azalea.

Wilsons Plant has carried out the tarmac repair work to the path running through the entrance of Upper Fitz Park and around the tennis hut, as agreed at the last Trust meeting in Jan 2017.

- Upper Fitz - Main entrance to river between public tennis courts and public bowling green and replace 7 gulleys. £12,841 + vat
- Upper Fitz - Path around Tennis hut with fall to gulley £776 + vat

The path to Crosthwaite car park will be repaired after Knights Bridge has been replaced. The Bowling Green grass seed has benefited from the dry weather and is showing signs of growth.

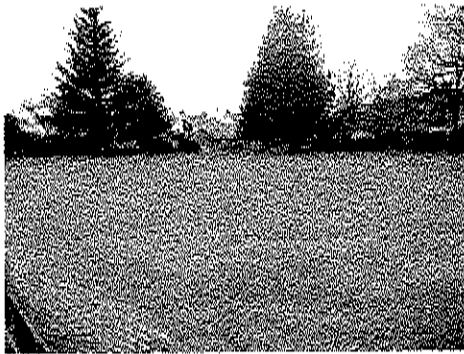


Photo taken 20/01/17.

However the soil beneath is suffering from compaction and panning, and after heavy rain surface water is taking far too long to clear.

More drains have been hand dug into the new drainage system, which in my opinion were too wide apart and too shallow.

Whilst digging these drains we came across what appears to be the old drainage system. A clay tile main drain, with laterals coming off at seven yards apart and at a depth of around 18 inches. This old system will still work well if we can get water through the compacted soil.



The wooden surrounds to the green have all been renewed and the turf lowered to the new wood height, this lowering of the turf again has taken time but will aid grass cutting and maintenance in the future.

Some second hand artificial turf will be placed in the bottom of the rink to help prevent weeds and complete the professional look we are looking for.

The map showing the tree locations in 2008 which was lost during Dec 2015 has been redrawn. I felt this map showed valuable information and history of the park and although out of date I did not want this piece of history to be lost. This labour of love has been done in my own time and in the future an up-to date version will be created and mounted next to the new original on the tennis hut.

A new flood height sign has also been mounted on the tennis hut to give the general public an idea of the sheer height of the flood water in both 2009 and 2015.

## Tree Survey

Rob Simm of Capita has now completed the tree survey for both parks and Townsfield. His findings have highlighted a few problems with our trees including one tree to be removed in Upper Fitz Park. This is a Hornbeam and is situated at the top of the park next to the river. The tree is showing extreme signs of storm damage and is leaning heavily over the river Greta. Quotes are now being obtained for this work along with other crown raising and crown clearing work required.

Five trees within the Lake District National Park and require crown raising from footpaths and public highways, permission for this work has been applied for and we are awaiting the outcome. Three of these trees are in the area around the war memorial, the other two just over the bridge in Upper Fitz.

Three trees are to be removed at Hope Park due to ill health, and will be removed as part of Stephens's refresher training for CS30/31.

### Staff Development

Stephen and Kevin have successfully attended and passed their emergency first aid refresher course. Sara and I collected some trees from Weasdale Nursery, Tebay, Cumbria. Whilst we were there will were allowed exclusive access to the growing area and spent some quality time exploring and highlighting some new trees for our parks.

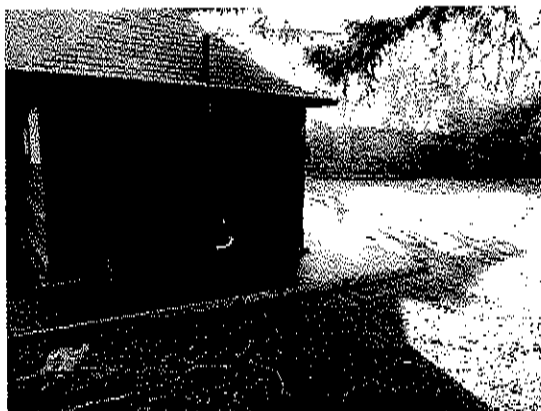
Peter, Kevin and I attended the BIGGA Turf exhibition at Harrogate in January. A very enjoyable day, with new contacts made and the chance to see new products coming onto the market.

Stephen has completed his refresher training for CS30/31 here in the parks, with the assistance of an outside instructor.

Well done everyone.



New tarmac footpath at Upper Fitz, however the small gates gave the contractors a head ache.





KESWICK PARKS CHARITABLE TRUSTS  
30<sup>TH</sup> MARCH 2017

**CLERK'S REPORT**

It seems a long time since the last Trust meeting at the beginning of January with the postponement of the March meeting by three weeks, however much has been happening in the parks during this period.

CCF funding for Fitz Park - Christine and I had a visit from a monitoring officer from the Cumbria Community Foundation on 2<sup>nd</sup> February as a follow-up to the grants awarded to Fitz Park from the Cumbria Flood Fund. We were able to take her on a tour of the park and explain some of the funding difficulties of the Trust.

Hospital Field - Following an approach regarding the Trust's ownership of Hospital Field I have been in contact with the Charity Commission who have supplied a copy of the definitive map which accompanies the 1995 scheme transferring the trusteeship of the park to Keswick Town Council. A copy is attached.

Keswick Lions Donation - After several conversations with Alan Dunn of Keswick Lions, it has now been confirmed that the Club will be in a position to offer funding of £20,000 towards the cost of reinstating Knightsbridge to include a ramp. The Lions would like plaques on the bridge to recognise their contribution and Steve Harwood is dealing with the necessary artwork. It is also worth bearing in mind the donation of £55,000 received from the joint Rotary/Lions flood fund towards the reinstatement of the games areas at Upper Fitz Park, and consideration will need to be given to a way of recognising this.

New Workshop/Staff Building at Hope Park - A site visit took place at Hope Park on 3<sup>rd</sup> March at which 7 Trustees were present to view possible sites for a new workshop/staff building. Following this Christine and I met with Steve Harwood to explain the project and Steve is hoping to have some plans available for the meeting.

Micro Anaerobic Digester - A demonstration of a Micro Anaerobic Digester took place at Fitz Park on 9<sup>th</sup> March which was well attended by the public and press. Trustees will need to consider the implications of installing one at either of the parks in terms of servicing and licensing requirements etc. before agreeing to take part in a trial scheme.

Fitz Park Stakeholder Meeting - A Fitz Park Stakeholder meeting is due to take place prior to the Trust meeting on 30<sup>th</sup> March when the Clubs etc will be able to raise any issues of concern.

Penrith Road Project - No progress has been reported on the provision of a flood pump at Penrith Road adjacent to the bus shelter. It is understood that the cost of the scheme has risen and additional funding is being sought.

LW  
220317



FITZ PARK

BUDGET ESTIMATES 2017/18 - AGREED MINUTE NUMBER 66. 12th January 2017

Expenditure:	Actual Spend 14/15	Actual Spend 15/16	AGREED Budget 16/17	Estimated Out Turn 16/17	AGREED Budget 17/18
Materials	731	400	700	1172	2000
Games Equipment - Including CSA	117	504	300	300	200
Repairs - Paths, fences & walls	1198	541	2500	3310	3000
Repairs - Buildings	439	0	500	500	1000
Repairs - Greens and courts	758	462	1000	1021	1000
Repairs & Maintenance - children's play area	3216	3094	5000	5000	6000
Repairs - Bridges (Wivell & Knights)	0	0	250	250	250
Trade refuse	641	629	750	750	750
Plants, trees & shrubs	755	0	500	500	1200
Fertiliser	850	364	500	550	1000
Electricity	617	598	750	750	850
CSA Electricity	499	321	400	400	400
CSA Expenditure	240	108	600	600	600
Water Rates	430	206	610	710	550
Wages, NI & SA (Management) + see below	6268	6087	6354	9117	8221
Wages, NI & SA (Gardener & Maintenance)	37542	37671	39792	41705	41885
Grass cutting - outside contract	7340	8000	8000	8000	8000
Admin and on costs	18913	20285	22591	22591	24550
Insurance	3634	5131	5000	5328	6000
Advertising & Staff Recruitment	101	0	100	100	600
Car park expenses	2569	651	5000	5000	5000
Audit fee & Accounts Preparation	750	750	800	800	800
Tools	95	195	150	150	300
Health and Safety	300	84	200	200	300
Printing & Stationery	0	0	50	50	50
Sinking Fund	10000	10000	10000	10000	10000
Hygiene Contract	60	75	80	75	75
Signs Expense	105	665	500	500	300
Tree Work	3510	1929	3500	3500	3500
Workwear	136	1023	800	800	500
Contingency	3510	0	1500	2495	4000
Professional Fees	0	0	250	250	250
Maintenance	276	30	1500	1500	1500
BMX Track Expenditure	2315	0	1000	2500	1000
Collection Box Upgrade - Play Area	0	0	0	0	1300
Training	0	0	0	0	500
<b>Total Expenditure:</b>	<b>107915</b>	<b>99803</b>	<b>121527</b>	<b>130474</b>	<b>137431</b>

Income:	Actual Income 14/15	Actual Income 15/16	AGREED Budget 16/17	Estimated Out Turn 16/17	AGREED Budget 17/18
Licence Fee - Games & Catering	1000	1000	1000	0	1000
New Car park Income	22858	13260	20000	11000	20000
Wayleaves	33	32	33	33	33
Insurance Reimbursements	0	991	1000	1189	1200
Hire of Fitz Park	3058	3523	3500	3300	3500
Donations	250	736	50	105	100
Tennis Club - Licence Agreement	1000	1000	1000	0	150
Football Club - Lease	1000	1000	1000	1000	1000
Car Park Levy - Football Club	2805	4630	4000	3000	4000
CSA Electricity	348	0	600	300	300
Play Area Donations	0	940	250	200	250
BMX Track Donations	1303	891	100	0	50
Memorial Seats (MOVED TO FUND 16/17)	685	208	0	0	0
<b>Total Income:</b>	<b>34340</b>	<b>28211</b>	<b>32533</b>	<b>20127</b>	<b>31583</b>

<b>NET EXPENDITURE DEFICIT</b>	<b>-73575</b>	<b>-71592</b>	<b>-88994</b>	<b>-110347</b>	<b>-105848</b>
<b>ADDITIONAL GRANT FROM KTC ON TOP OF DEFICIT</b>	<b>0</b>	<b>6824</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>TOTAL TO BE PAID TO FITZ IN TWO HALVES FROM KTC WHEN PRECEPT PAID</b>	<b>0</b>	<b>88529</b>	<b>88994</b>	<b>0</b>	<b>105848</b>

<b>Wages (Management) - OVERSPEND FROM RESERVES</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>2630</b>
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## HOPE PARK

## BUDGET ESTIMATES 2017/18 - AGREED MINUTE NUMBER 66. 12th January 2017

Expenditure:	Actual Spend 14/15	Actual Spend 15/16	AGREED Budget 16/17	Estimated Out Turn 16/17	AGREED Budget 17/18
Games Areas Equipment	635	500	500	500	500
Tools	100	66	250	250	1250
Materials	1223	428	1500	1500	1500
Maintenance	152	495	1000	4026	1000
Repairs - Paths/fences	220	1043	1500	1500	2500
Repairs - Buildings	1164	225	1000	1000	1200
Repairs - Course	250	52	250	150	500
Repairs - Machinery	1856	495	1000	1000	1000
Repairs - Van service/repairs	254	313	300	300	500
Fuel and licences	2494	2396	2500	3000	3250
Plants & Compost	2288	1094	2000	3682	3000
Trees and shrubs	145	0	200	200	300
Fertilisers	411	517	500	607	650
Electricity and heating oil	857	545	500	500	1200
Water rates	136	66	270	210	270
Wages (Gardeners)	31033	31555	36958	34000	36487
Wages (Management) + See below	25072	24347	25935	36680	32882
Wages apprentices	0	0	12348	0	0
Admin and on costs	18913	20285	22591	22591	24550
Insurance	4537	3439	3500	3060	3600
Telephone	249	316	250	250	375
Advertising - Including Staff Recruitment	0	68	100	2576	600
Trade Refuse Collection	641	629	680	680	680
Training costs	60	0	700	700	700
Workwear	293	774	1500	1500	1100
Equipment	210	0	400	400	400
Audit Fee & Accounts Preparation	750	750	800	800	800
Bird/squirrel feeding station	93	99	150	150	500
Printing and stationery	0	0	50	50	50
Contingency	400	828	1000	1000	1500
Health and Safety	607	192	250	252	700
Computer equipment	89	117	0	134	200
Web & Internet Costs	123	454	75	75	75
Tree Work & Surveys	1740	168	2000	2000	2000
Professional Fees	0	1102	500	500	1500
Signs Expense	0	0	1000	0	500
Drainage (filling) work to fairway	0	0	2000	0	500
Contribution to D&E Fund	0	0	5000	5000	5100
<b>TOTAL EXPENDITURE:</b>	<b>96995</b>	<b>93358</b>	<b>131057</b>	<b>130823</b>	<b>153419</b>

Income:	Actual Income 14/15	Actual Income 15/16	AGREED Budget 16/17	Estimated Out Turn 16/17	AGREED Budget 17/18
Games, Golf Hut & Café - Lease/Licence	129792	134984	140383	140383	162000
Bank interest	53	54	5	5	5
Donations & Money Spinner	478	315	350	300	300
Building Fund interest	16	16	10	10	10
Fuel reimbursements	823	354	0	0	0
Bird/Squirrel Feed Station Donations	0	577	600	100	200
Keswick Lions	0	0	0	0	250
<b>TOTAL INCOME:</b>	<b>131162</b>	<b>136300</b>	<b>141348</b>	<b>140798</b>	<b>162765</b>

<b>SURPLUS/deficit</b>	<b>34167</b>	<b>42942</b>	<b>10291</b>	<b>9975</b>	<b>29346</b>
<b>Wages (Management) - OVERSPEND</b>					<b>10520</b>
<b>REVISED SURPLUS</b>					<b>18826</b>

Development & Equipment Fund - Expenditure Required 2017/2018	Actual 15/16	Budget 2016/17	Budget 2017/18	
Change Iseki (as 10 years old)	0	0	4650	Actual as per CF
Ride on Rotary Mower (HP over 5 years £4k per year)	0	4000	5100	For use at Hope & Fitz
	0	4000	9750	

Dear Adam

Hope your well.

Susan Leighton asked me to get in contact with you. By way of introduction my name is Farooq Aftab of the Ahmadiyya Muslim Youth Association. We helped with the floods and last year did some fundraising for the floods. This year we are looking to do a 10k or half marathon and a bike ride for various British charities.

We expect to have between 500 to 1000 people. Susan has agreed the date as Saturday 19 August and suggested we use Fitz Park as the base. She asked me to get in contact with you regarding to help us with this. I am in contact with the Athletics Club regarding the route.

Look forward to hearing from you.

Kind regards

Farooq

**Farooq Aftab**  
**National Vice President**  
**Ahmadiyya Muslim Youth Association UK**

Further information supplied 21.3.17

I have submitted all the paperwork and am attaching the event management plan and risk assessment form. Would be really grateful if we can finalise and get the go ahead this month so we can start promoting this.

We do not charge an entry fee and all fund raised go to the charities. All funds raised through food, games, etc also go to the charities so we don't keep anything. In the past most venues have allowed us to hold without a cost. However, some have charged a reduced fee given what the event is all about. Please advise on this.

On the bike ride if it's not possible then we can leave but would have been nice to do.



**From:** Adam Campion  
**Sent:** Friday, February 17, 2017 9:22 AM  
**To:** [office@keswicktowncouncil.gov.uk](mailto:office@keswicktowncouncil.gov.uk)  
**Subject:** Keswick Junior parkrun

I write in my capacity as the Event Director of the Keswick Parkrun event, held each Saturday on the railway line. I am looking into the prospect of starting an event for juniors. This would take place at 9:00am on Sunday mornings, and I am looking for a venue suitable for juniors. The best option looks like 2 laps of the perimeter of Fitz Park, utilising the Tarmac path, rather than running on the grass.

Are the town council the organisation who could grant me this permission? If not, could you please advise me.

Regards  
Adam Campion

