

## FITZ PARK, HOPE PARK & TOWNSFIELD CHARITABLE TRUSTS

Minutes of the meeting of Fitz Park, Hope Park & Townsfield Charitable Trusts held in the Council Chamber, First Floor, Council Offices, Keswick, on Thursday 8<sup>th</sup> September 2016 at 7.30pm.

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Present:

Chairman  
Councillor Adam Paxon

Councillors		
Allan Daniels	Martin Jordan	Denstone Kemp
Susan Leighton	Tony Lywood	Duncan Miller
Martin Pugmire	Paul Titley	

Also in attendance were Lynda Walker (Trust Clerk), Catherine Parker (Responsible Financial Officer), Derryck Corrighan and Donald Holme (Keswick Bowling Club), Steve Harwood (ADK Architects), one member of the public and one member of the press.

Prior to the meeting, Chris Evans of the Environment Agency gave an update on the work programme of the Agency since the 2015 floods including some of the issues and complexities currently being faced. Representatives of Keswick Flood Action Group were present for this item.

**27. Apologies**

Apologies for absence were received from Councillors Burn (holiday), Lysser, and Price.

**28. Declarations of Interests**

No declarations of interests in respect of items on this agenda were received.

**29. Minutes**

**RESOLVED** that the Chairman be authorised to sign as a correct record the Minutes of the Trust Meeting held on Thursday 14<sup>th</sup> July 2016 (pages 4 – 5).

**30. Trustee Reports and Accounts for the year ended 31<sup>st</sup> March 2016**

Consideration was given to the report of the Responsible Financial Officer recommending the transfer of £70,000 to the Building fund and £50,000 to the Development & Equipment fund from the Hope Park free reserves as at 31 March 2016.

**RESOLVED** that the transfers to the Building and Development & Equipment funds recommended in the report be approved and that the Trustee Reports and Accounts for the year ended 31st March 2016 for Hope Park and Fitz Park be formally approved.

**31. Request for Parking in Upper Fitz Park**

Consideration was given to a request from Keswick Bowling Club for a parking area at the rear of the staff/tennis/games hut at Upper Fitz Park to replace the existing area which was unfit for use. Representatives of the Club present gave assurances that the Club would pay for an appropriate protective surface to be provided and would closely steward the movement of cars in the area.

**RESOLVED** that the request be granted for a one year period to provide five spaces at the rear of the staff/tennis/games hut for Bowling Club use only, on Tuesday afternoons between 1.45 pm and 4.30 pm and on a maximum of 18 other occasions – dates to be confirmed – during the season (mid-April to mid-September 2017).

**32. Chairman's Report**

**RECEIVED** the Chairman's report.

**RESOLVED** that an item be placed on the agenda for the next meeting to review the terms and conditions of hire of the parks.

**33. Emergency Route through Fitz Park**

The Chairman outlined a proposal to create a route for emergency vehicles through Lower Fitz Park from the Crosthwaite Road entrance to the Museum gate entrance.

**RESOLVED** that no further action be taken.

**34. Provision of Outdoor Gym at Fitz Park**

In Councillor Price's absence, the Chair outlined a proposal to provide outdoor exercise equipment at Fitz Park.

**RESOLVED** that further discussions take place with Keswick Lions Club regarding possible funding for the project.

**35. Crosthwaite Road Car Park**

Consideration was given to the report of the Clerk covering issues regarding the surface, landscaping and management of the Crosthwaite Road car park. Councillor Jordan provided information regarding drainage problems.

**RESOLVED** that further information regarding the costs of the proposed coloured gravel surface be brought to the next meeting and that in the meantime the drainage problems be addressed as suggested by Councillor Jordan.

**36. Fitz Park Drainage**

Consideration was given to the report of the Responsible Financial Officer regarding costs of carrying out a drainage and pipework survey of Upper and Lower Fitz Park.

**RESOLVED** that details of the public drainage in Fitz Park be obtained from United Utilities as a starting point to which information from local contractors etc can be added.

**37. Update on Flood Reinstatement Work**

**RECEIVED** the report of the Clerk.

**38. Clerk's Report**

Consideration was given to the Clerk's report.

**RESOLVED** that the path from Crosthwaite Road through the park be re-surfaced as soon as possible and that Councillor Lywood make attempts to resolve the situation regarding replacement of litter bins by Allerdale BC for the next meeting.

**39. Budget Monitoring**

**RECEIVED** for information the 1st quarter's budget comparisons.

**RESOLVED** that the 6 monthly position be monitored at the next meeting.

**Prior to the following business the Chairman moved the resolution:**

*'That in view of the confidential nature of the business about to be transacted, it is advisable that the public and press be temporarily excluded and they are instructed to withdraw'*

**40. Contracting – Replacement of Knightsbridge**

Consideration was given to the report of the Responsible Financial Officer and advice from Steve Harwood of ADK Architects.

**RESOLVED** that approval be given to the award of the contract for in-river works to MPM Ltd to facilitate the work being completed as soon as possible and that the design be amended to provide steps instead of a ramp to ensure that the final cost is within the insurance limit.

**41. Contracting – Hope Park Lease**

**RECEIVED** an update from the Clerk and Councillor Lywood.

The meeting closed at 9.40 p.m.

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Chairman

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Date