

KESWICK TOWN COUNCIL

**Council Offices
50 Main Street
Keswick
CA12 5JS
017687 73607**

8th October 2015

Dear Sir/Madam

A meeting of Keswick Town Council will be held in the Council Chamber, first floor, Council Offices, 50 Main Street, Keswick on **Thursday 15th October 2015 at 7.30pm.**

Members of the public and press are welcome to attend.

Yours faithfully



**Catherine Howe
Administration & Finance Officer**

AGENDA

- 1. Apologies**
To receive apologies for absence.
- 2. Minutes**
To authorise the Chairman to sign as a correct record the minutes of the Town Council meeting held on the 17th September 2015 (pages 19-22).
- 3. Requests for Dispensations**
The Administration & Finance Officer to report any requests received since the previous meeting for dispensations to speak and/or vote on any matter where a member has a disclosable pecuniary interest.
- 4. Declarations of Interests**
To receive declarations by elected and co-opted members of interests in respect of items on this agenda.

Members are reminded that, in accordance with the revised Code of Conduct, they are required to declare any disclosable pecuniary interests or other registrable interests which have not already been declared in the Council's Register of Interests. (It is a criminal offence not to declare a disclosable pecuniary interest either in the Register or at the meeting). Members may, however, also decide, in the interests of clarity and transparency, to declare at this point in the meeting, any such disclosable pecuniary interests which they have already declared in the Register, as well as any other registrable or other interests.

If a member requires advice on any item involving a possible declaration of interest which could affect his/her ability to speak and/or vote, he/she is advised to contact the Clerk at least 24 hours in advance of the meeting

5. Co-option of Councillors

- i) To receive a presentation from co-option applicants giving the reasons they would like to be a Town Councillor and what they feel they can offer to the community.
- ii) To select a candidate to fill the vacancy in the East Ward.
- iii) To receive the Declaration of Acceptance of Office.

6. Police Report

To receive the report of the Allerdale Neighbourhood Policing Team (a Police Community Support Officer will be in attendance when on duty and available).

7. Matters to be received from the Public (30 minutes maximum throughout the meeting)

Such matters may be received throughout the meeting, however items raised should not be discussed for longer than ten minutes and the Chairman reserves the right to curtail repetitious matters. Public participation shall not be longer than half an hour throughout the meeting.

8. Reports from Ward Representatives

To receive reports from the following representatives:

- i) Allerdale Borough Council Ward Representatives
- ii) Cumbria County Council Ward Representative
- iii) Lake District National Park Authority Allerdale Parishes Representative

9. Applications for Development

- i) To examine applications for development and submit observations to the Lake District National Park Authority (Planning Committee report to be circulated at the meeting).
- ii) To receive update on National Park planning decisions.

10. Payment of Accounts

To confirm the payment of accounts for October 2015 as approved by the Inspection Committee (to be circulated at the meeting):

- i) For the Town Council
- ii) For the Trusts.

11. Administration & Finance Officer's Report

To consider the Administration & Finance Officer's report.

12. Audit for the Year Ended 31 March 2015

To approve the Annual Return for the year ended 31 March 2015 following completion of the External Audit and to report that no matters were arising.

13. Quarterly Budgets

To receive for information the quarterly budget comparisons.

14. Committee & Outside Body Representatives

To appoint members to replace Lorraine Taylor and Cllr. Adam Paxon on the following committee and outside bodies:-

Committees

Planning Group – Existing members Councillors Burn, Lysser and Price

Housing Group – Existing members Councillor Kemp, Lywood & Paxon

Christmas Lights & Events Advisory Group – Existing members Councillors Titley, Burn and Lywood

Outside Bodies

Keswick in Bloom

Keswick Flood & Emergency Group

Keswick Fair Trade Committee

Liaison Meetings (CALC Allerdale, LD Partnership Parish Forum & Derwent 7)

15. Remembrance Services 2015

To receive details of the Remembrance Services taking place on Sunday 8th November 2015 and Wednesday 11th November 2015.

(NB: An informal service will be held at the Cenotaph on Sunday 8th November at 11am which will be organised by Cllr. Lywood)

16. Busking Badge Review

To review the current Busking Badge system (A voluntary scheme administered by Keswick Town Council), to discuss a 'complaints' procedure and additional 'Town Centre Guidance Officers.

17. Mayor's Engagements

To receive details of the Mayor's calendar of duties.

18. Correspondence

To receive details of the following correspondence

a) For consideration and action:

- i) Allerdale Borough Council – Planning Applications – Removal of telephone and replace with defibrillator inside kiosk – Penrith Road and Lake Road
- ii) NALC – Campaign to exempt public toilets from business rates
- iii) CALC – Geological Disposal Facility Consultation – Consultation open until 4th December 2015
- iv) David Robinson – Great Gardens – Premises Licence Application

b) For information:

- i) United Utilities Community Legacy Projects Meeting – Wednesday 21 October at 18:30 hrs at Embleton Village Hall
- ii) The Direct Communications Unit – 10 Downing Street
- iii) Jamie Reed MP – Government's Proposal to Revise Right to Buy Scheme

Prior to the following business, the Chairman will move the following resolution:

'That in view of the confidential nature of the business about to be transacted, it is advisable/in the public interest that the press and public be temporarily excluded and they are instructed to withdraw'

19. Staffing

To receive an update from the Staffing Committee

20. Contracting

To receive a United Utilities working group report from Councillor Titley

To: All Councillors

Police

Press

Library