

## KESWICK TOWN COUNCIL

Minutes of the meeting of Keswick Town Council held in the Council Chamber, First Floor, Council Offices, 50 Main Street, Keswick, on Thursday 18<sup>th</sup> June 2015 at 7.30pm.

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**Present:**

**Chairman**  
Councillor Paul Titley

**Councillors**

David Burn	Denstone Kemp	Susan Leighton
Andrew Lysser	Tony Lywood	Duncan Miller
Adam Paxon	Peter Price	Martin Pugmire
Lorraine Taylor		

Also present were Catherine Howe (Administration & Finance Officer), Geoff Davies (LDNPA Allerdale Parish Representative), Joe Broomfield (Allerdale Borough Council Town Centre Manager), Roy Johnson (Keswick Retailers Association), Peter Winter (PFK), Frances Clarke (Keswick Accountants), David Quainton & Peter Campion (Keswick Rotary Club), 4 members of the press and 5 members of the public.

Prior to the meeting, at 7.00 pm, David Thomas of the Lakeland Rowing Club made a short presentation about the Club. This included details of what the club offers, building awareness, what the club are trying to build & develop (community based sports club), events (Regatta) and how they contribute the local Keswick community

**28. Apologies**

Apologies for absence were received from Councillor Jordan (holiday).

**29. Requests for Dispensations**

The Administration & Finance Officer reported that no requests for dispensations had been received.

**30. Declarations of Interests**

Declarations by elected and co-opted members of interests in respect of items on this agenda were received from:-

Councillor Peter Price – item 7 i) application number 7/2015/2123 (Friend of applicant)

Councillor Paul Titley – item 7 i) application number 7/2015/2120 (Mother is a resident of applicant)

Councillor Paul Titley – item 7 i) application number 7/2015/2124 (Owns neighbouring property)

**31. Minutes**

**RESOLVED** that the Chairman be authorised to sign as a correct record the minutes of the Town Council meeting held on Thursday 21<sup>st</sup> May 2015 (pages 1-6).

**32. Police Attendance**

**RECEIVED** the report of the Allerdale Neighbourhood Policing team. No police officers were present.

**33. Matters to be received from the Public**

Councillor Lysser (acting as a member of the public) asked that an item be placed on the next Town Council agenda to consider writing to Allerdale Borough Council regarding the future of the Isthmus following the expiration of the lease.

Roy Johnson advised that a Keswick Retailers Association had been formed and he was the Chairman of the organisation. There are currently 20 members and it is hoped that this group will move forward with communications between Keswick Town Council, retailers, organisation's and groups. It would look at things that effect trade in Keswick and to communicate with groups/organisations regarding special events

in the Town. Mr Johnson said he would like to join the Keswick Town Council Events Committee as a representative from the Retailers Association. **RESOLVED** that Mr Johnson be advised of all future meetings.

*It was noted that only Keswick Town Councillors have voting rights at any of their committee/sub-committee meetings.*

#### 34. Applications for Development

Following a discussion it was **RESOLVED** that should Council make a 'neutral' observation on a planning application and felt it necessary to add a comment to this i.e. following a debate, then a comment should be given in addition the neutral stance.

- i) **RESOLVED** that the following observations be submitted to the Lake District National Park Authority:

<b>Plan Ref:</b>	<b>Description of Development: Location:</b>
<b>7/2015/2041</b>	Roof Extension and new window at first floor level in Western elevation Melyn Howe, Southey Hill <i>Support – Local materials, slate used in roof design fits in with existing building. No overlooking issues.</i> <b>SUPPORT</b>
<b>7/2015/2046</b>	Single storey extension to dwelling and provision of hard standing to improve parking provision Bonny Rigg, Lonsties <b>NEUTRAL</b>
<b>7/2015/2056</b>	Extension to include double garage Fairhaven, Lonsties <i>There was a debate to discuss whether Councillors felt that the building fitted in with the surrounding properties and it was concluded that it did.</i> <i>Site visit made</i> <b>NEUTRAL</b>
<b>7/2015/2058</b>	Constructing new roof to create dormer bedroom accommodation to existing bungalow, ground floor extensions and front elevation re-modelling Lindisfarne, 17 Fenton <i>Site visit made</i> <b>NEUTRAL</b>
<b>7/2015/2070</b>	Alterations to window and door openings, external cladding, roof eaves and new slate roof finish with roof lights. New porch, windows and doors throughout, wraparound balcony and associated extension of roof canopy over the existing flat roof extension. Suilven, Lonsties <i>Site visit made</i> <b>NEUTRAL</b>

- 7/2015/2108** Construction of a new pumping station consisting of 2 pumps in a below ground pumping chamber, associated pipework and a new above ground control kiosk  
Car Park, Elliott Park  
*Support – As part of flood defence system*  
**SUPPORT**
- 7/2015/2115** Erection of single dwelling  
Vacant plot between Manesty and Pinecones, Springs Garth  
*Object on grounds that the proposed property had little empathy with the surrounding properties, plus the size of the windows are overbearing.*  
**OBJECT**  
*4 letters of objection received*
- 7/2015/2116** Replacement of external self-service machine  
HSBC, Market Square  
**NEUTRAL**
- 7/2015/2117** Rear dining room extension  
14 The Hawthorns  
**NEUTRAL**
- 7/2015/2118** Replacement of all windows at front of property with like for like wood sash windows. There are 5 windows in total; a ground floor bay window, 2 first floor windows and 2 second floor windows  
21 Helvellyn Street  
*Support – New wooden sash windows are in keeping with other properties and the original windows.*  
**SUPPORT**
- 7/2015/2120** New roof lighting over dining room  
The Millfield Retirement Home  
*Declared interest Councillor Titley*  
*Support – Improved facility for the home's residents which improves the lighting and has zero impact on the area.*  
**SUPPORT**
- 7/2015/2123** Extension of existing raised entrance arrangements to provide patio area  
9 Fenton  
*Declared interest Councillor Price*  
*This development does fit in well with the area and the design is pleasing to the eye*  
**SUPPORT**
- 7/2015/2124** Extension to rear of existing Fire Station to allow shared use with the Ambulance Service. Additional car parking to front of building. Replacement doors, windows and external repairs  
Fire Station  
*Declared interest Councillor Titley*  
*Support – Vital and needed service for the community giving improved emergency provision and car parking for rapid response vehicle. Improved aspects that fit in well with surrounding*

*properties.*  
*Site visit made*  
**SUPPORT**

*Councillor Peter Price left the meeting at this point.*

- ii) **RECEIVED** an update on National Park planning decisions. **RESOLVED** that the reasons for refusal on application 7/2015/2048 be emailed to Councillors along with details of the conservation area of Keswick.

### 35. Funding for Town Centres

Joe Broomfield, Town Centre Manager for Keswick, reported that Allerdale Borough Council was making £10,000 of funding available for each of the seven town centres in Allerdale. The funding was to be administered and spent by the Town Centre Area Manager in line with the Borough Council's priorities within the 2015/16 financial year. Suggestions for projects were being sought to ensure the funding was spent effectively, this spend needs to take place within this financial year. **RESOLVED** that ideas and suggestions be brought back to the July meeting.

### 36. Reports from Ward Representatives

**RECEIVED** reports from the following representatives:

- i) Allerdale Borough Council - Tony Lywood & Martin Pugmire
- ii) Cumbria County Council – Councillor Lysser encouraged as many Councillors as possible to attend the meeting to be held on 14<sup>th</sup> July 2015 at 2pm at Underskiddaw Village Hall, Millbeck. Representatives of Cumbria Highways will be in attendance to discuss issues/concerns relating to Brundholme Road.
- iii) Lake District National Park Authority – Geoff Davies

### 37. Payment of Accounts

**RESOLVED** that the payment of accounts for June 2015 as approved by the Inspection Committee be authorised for payment:

- i) For the Town Council, vouchers 45 – FR2 amounting to £23434.85 (twenty three thousand four hundred and thirty four pounds and eighty five pence)
- ii) For the Trusts, vouchers HP16 – FP16 amounting to £11120.68 (eleven thousand one hundred and twenty pounds and sixty eight pence)

Further **RESOLVED** that the Administration & Finance Officer contact KCS to ascertain if the Town Council website is 'app' friendly and if not how much it would cost to make this change.

### 38. Annual Accounts

**RESOLVED** that the statement of accounts and the Annual Governance Statement for the year ending 31<sup>st</sup> March 2015 be received and approved together with the Internal Auditor's report, in which no matters had been raised, and to authorise the Chairman to sign the Annual Return for the Audit Commission.

### 39. Written Notice of Special Resolution

**RECEIVED** a Written Notice of Special Resolution, at the request of Councillors Titley, Lywood and Pugmire. 'That the Town Council resolves to rescind the resolution in Minute No. 213 i.e. 'that Allerdale Borough Council be advised that the Town Council would not be interested in taking over Bell Close toilets via Capital Asset Transfer. This would then allow any local consortium to contact Allerdale Borough Council to take over the running and management of Bell Close toilets.'

**RESOLVED** that the above resolution be rescinded.

### 40. Public Toilet Provision in Keswick

**RECEIVED** a report from Councillor Lywood detailing a proposition regarding Public toilet provision in Keswick and correspondence from various Keswick businesses supporting these proposals. Frances Clark was in attendance to answer any questions/concerns relating to this item.

**RESOLVED** that Keswick Town Council enter into substantive negotiations for the asset transfer of both Bell Close and Lakeside (Theatre) toilet block's and that the 'FLUSH' Committee reconvene to be made up of the following Councillors and ex-officio members:-

Councillors Lywood, Taylor, Paxon and Pugmire

Frances Clark – Keswick Accountants

David Quainton – Keswick Rotary Club

*It was again noted that only Keswick Town Councillors have voting rights at any of their committee/sub-committee meetings.*

**41. Keswick Town Council Events**

**RECEIVED** an update from Councillor Titley, Keswick Town Council Events Committee Chairman, containing details of upcoming Keswick Town Council organised events during 2015.

**42. Administration & Finance Officer's Report**

**RECEIVED** the Administration & Finance Officer report.

**RESOLVED** that:-

- i) Sensory Garden, Wivell Park – The Town Council send Friends of the Park a letter of support for this development to assist when the group make funding applications.
- ii) LCAS Seminar – Councillor Taylor attend the LCAS Seminar to be held in Wigton 9<sup>th</sup> July 2015 and that a booking be made on her behalf

**RECEIVED** for information:-

- i) Christmas Lights Switch On – Change of date to Friday 13<sup>th</sup> November 2015
- ii) Office Hours – Monday & Wednesday 9.30am to 1pm, Friday 9.30am to 12 noon and Tuesday & Thursday closed.
- iii) Guidance on Boundaries Reviews

**43. Mayor's Engagements**

**RECEIVED** details of the Mayor's calendar of duties.

**44. Representatives on Outside Bodies**

**RECEIVED** the rota for reporting to Council.

**RESOLVED** that at the request of Councillors Leighton and Lysser to add the following outside bodies to the existing rota:-

- Keswick School – Council Representative - Councillor Andrew Lysser
- Churches Together Keswick – Council Representative – Councillor Susan Leighton
- Keswick Carer's Forum – Council Representative – Councillor Susan Leighton stated that this request has now been withdrawn

**45. Correspondence**

**RECEIVED** details of the following correspondence:

a) For information:

- i) CALC – Local Government (Religious etc. Observances) Act 2015
- ii) CALC – NHS Trust Announcement about Success Regime in North Cumbria
- iii) Great North Air Ambulance – Thank you for grant given

The meeting closed at 9.30pm

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Chairman

\_\_\_\_\_  
Date