

KESWICK TOWN COUNCIL

Council Offices
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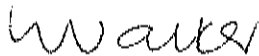
13th October 2016

Dear Sir/Madam

A meeting of Keswick Town Council will be held in the Council Chamber, First Floor, 50 Main Street, Keswick on **Thursday 20th October 2016 at 7.30pm.** The press and public are welcome to attend.

At the request of the Mayor, Amy Heys, Derwent Catchment Director for the Environment Agency, will be present prior to the start of the meeting, **at 7.00pm**, to provide information on the relevance to Keswick of the recently-published reports on flooding.

Yours faithfully



Lynda Walker
Town Clerk

AGENDA

1. **Apologies**
To receive apologies for absence.
2. **Minutes**
To authorise the Chairman to sign as a correct record the minutes of the Town Council meeting held on the 15th September 2016 (pages 21-25).
3. **Requests for Dispensations**
The Clerk to report any requests received since the previous meeting for dispensations to speak and/or vote on any matter where a member has a disclosable pecuniary interest.
4. **Declarations of Interests**
To receive declarations by elected and co-opted members of interests in respect of items on this agenda.

Members are reminded that, in accordance with the Code of Conduct, they are required to declare any disclosable pecuniary interests or other registrable interests which have not already been declared in the Council's Register of Interests. (It is a criminal offence not to declare a disclosable pecuniary interest either in the Register or at the meeting). Members may, however, also decide, in the interests of clarity and transparency, to declare at this point in the meeting, any such disclosable pecuniary interests which they have already declared in the Register, as well as any other registrable or other interests.

If a member requires advice on any item involving a possible declaration of interest which could affect his/her ability to speak and/or vote, he/she is advised to contact the Clerk at least 24 hours in advance of the meeting

5. **Police Report**
To receive the report of the Allerdale Neighbourhood Policing Team (a Police Community Support Officer will be in attendance when on duty and available).

6. Matters to be received from the Public

Such matters may be received throughout the meeting, however items raised should not be discussed for longer than ten minutes and the Chairman reserves the right to curtail repetitious matters. Public participation shall not be longer than half an hour throughout the meeting.

7. Applications for Development

- i) To examine applications for development and submit observations to the Lake District National Park Authority.
- ii) To receive update on National Park planning decisions.

8. Mayor's Engagements

To receive details of the Mayor's engagements and meetings attendance for the period 9th September – 13th October 2016.

9. Reports from Ward Representatives

To receive reports from the following representatives:

- i) Lake District National Park Authority North DA Parishes Member - Geoff Davies
- ii) Allerdale Borough Council Ward Representatives
- iii) Cumbria County Council Ward Representative

10. Flood Protection

To receive a report on a recent meeting with Jamie Reed MP and to consider the following proposal put forward by Councillor Titley:

'That the Town Council should write to the Secretary of State for the Environment to request/demand the appointment of an over-arching authority to lead the strategic plan (and its implementation) for flood protection in Cumbria/North Lakes.'

11. WNE Cumbria Success Regime

To consider arrangements for responding to the public consultation on possible changes to health services in West, North and East Cumbria launched on 26 September 2016 (copy of consultation document 'Healthcare for the Future' available on <http://www.wnecumbria.nhs.uk/>)

12. Electoral Review of Allerdale Borough Council: Warding Arrangements

To consider letter from the Local Government Boundary Commission seeking views on future ward boundaries for Allerdale Borough Council.

13. Keswick Community Emergency Recovery Partnership (KCERP) – Transfer of Funds

To approve the transfer of funds held by the Town Council to KCERP following its registration as a Charitable Incorporated Organisation.

14. Payment of Accounts

To confirm the payment of accounts for October 2016 as approved by the Inspection Committee (to be circulated at the meeting):

- i) For the Town Council
- ii) For the Trusts.

15. Quarterly Budgets

To receive for information the quarterly budget comparisons.

16. Keswick Museum – Banner Discount Request

To consider a request from Keswick Museum for a discount on the cost of displaying a banner for 14 weeks between 15 May and end of October 2017 to promote the exhibition 'Blencathra: Life of a Mountain' (normal rate £50 per week).

17. Proposed 'A' Board Scheme

To receive a report from the Working Group (the Mayor and Councillor Daniels) on progress towards an A Board Scheme for Keswick.

18. Clerk's Report

To consider the Clerk's report.

19. Minutes of Committee Meetings

To receive for information the Minutes of the Events Committee meeting held on 6 October 2016.

KESWICK TOWN COUNCIL

Minutes of the meeting of Keswick Town Council held in the Council Chamber, 50 Main Street, Keswick, on Thursday 15th September 2016 at 7.30pm.

Present:

Chairman
Councillor David Burn

Councillors

Allan Daniels	Denstone Kemp	Susan Leighton
Tony Lywood	Duncan Miller	Adam Paxon
Martin Pugmire		

Also present were Lynda Walker (Town Clerk), Catherine Parker (Responsible Financial Officer), 2 members of the press and 11 members of the public.

Prior to the meeting, Tom Woof of Prospus Group Ltd provided an introduction to Neighbourhood Plans and answered questions about the process.

90. Apologies

Apologies for absence were received from Councillors Lysser, Jordan (holiday) and Titley.

91. Resignation

The Mayor reported the resignation of Councillor Peter Price due to work commitments and a pending house move. He asked for thanks to be put on record for Peter's contribution to the work of the Council.

92. Minutes

RESOLVED that the Chairman be authorised to sign as a correct record the minutes of the Town Council meeting held on 18th August 2016 (pages 16-20).

93. Requests for Dispensations

The Clerk reported that no requests for dispensations had been received.

94. Declarations of Interests

Declarations by elected and co-opted members of interests in respect of items on this agenda were received from:

Councillor Daniels – item 7 (i) application no. 7/2016/2190 (friend of the applicant)
Councillor Leighton – item 7 (i) application no. 7/2016/2190 (friend of the applicant)
Councillor Kemp – item 7 (i) application no. 7/2016/2200 (employed by the School)

95. Police Attendance

RECEIVED the report of the Allerdale Rural Policing team for August. No Police representative was available to attend for this item. 18 crimes had been reported in the Keswick area during August 2016 with 3 anti-social behaviour incidents reported during the month.

96. Matters to be received from the Public

- (i) Simone Taylor from the Golden Lion public house, Market Square, raised the issue of the recent increase in parking charges and the imposition of a two hour restriction on parking in Bell Close car park which was having a detrimental effect on business. She suggested that workers' parking permits be made available to prevent on street parking which was causing problems for residents.
Borough Councillor Tony Lywood undertook to raise this issue with Allerdale Borough Council.

- (ii) Mr Glen Savage raised the issue of problems caused by car parking in the Blencathra Street area. He stated that it was time for an overall parking strategy for the town to be developed. Borough Councillors present (Lywood and Pugmire) agreed to take this forward. Councillor Kemp advised Mr Savage to gather evidence of support from other residents and businesses in the Blencathra Street area for a residents parking permit scheme.
- (iii) Mr Fred Williams thanked Councillors for their assistance in securing a flood resilience grant, particularly Councillor Lywood, and expressed concerns about trees on Brundholme Gardens and exposed roots showing upstream of Fitz Park.
- (iv) Maggie Lambert spoke on behalf of Keswick Retailers to ask what was going to happen to the former 'Stars of the Cars' motor museum building. Borough Councillor Tony Lywood advised that he had recently found out that the building was under offer to the Borough Council and that the intention was to lease it for use as an indoor market. He intended to seek a meeting at the earliest opportunity to find out more information and expressed his disgust that there had been no consultation with Keswick Councillors.

97. Applications for Development

- i) **RESOLVED** that the following observations be submitted to the Lake District National Park Authority:-

Plan Ref.	Description of Development Location
T/2016/0111	T1: Cherry - fell; T2 Cherry - fell; T3: Cherry - fell; T4: Apple - fell; T5 Cherry - fell Antara, Stanger Street <i>Support – would suggest T1 cherry be retained</i> SUPPORT
T/2016/0118	Fell 4 fir trees, 1 dead tree and 1 silver birch. Top 1 silver birch and 1 lime. Cut back 2 laurel Grounds of St. Johns Old School, Church Lane <i>Support – Felling and management of these trees is sensible</i> SUPPORT
7/2016/2135	Demolition of an existing bungalow to be replaced with 3 no. dwellings: 1 no detached and 2no. Semi-detached - resubmission of 7/2015/2188 Stanwin, 14A Fenton <i>Object – as per previous comments made in June as below:- Overdevelopment as the idea of 3 houses on the site would be over bearing and not in keeping with the area. Site visit made. Boundary dispute which does not affect the plan (but would affect construction). 3 letters of objection received from neighbours</i> OBJECT
7/2016/2137	Approval for size, siting, materials and appearance of 2 detached properties Stanwin, 14A Fenton <i>Support – Subject to the road along Fenton being taken care of during construction with light vehicles being used and that reinstatement of any damage to the fragile road be completed by the applicant following completion of the development 3 letters of objection received from neighbours</i> SUPPORT

- 7/2016/2190** Alterations & extensions to dwelling and construction of detached garage
Beech Bank, Borrowdale Road
Object – Site visit made – The development is too overbearing and is not a sympathetic design
1 letter of objection received from neighbour
OBJECT
- 7/2016/2200** Construction of multi use games area
Church Lane, Crosthwaite
Support – Although parking is a concern
SUPPORT
- 7/2016/2204** Single storey kitchen diner extension to side of semi-detached house, freeing existing ground floor space for bathroom
Whiteleas, Blencathra Street
SUPPORT
- 7/2016/2213** Replacement of shop fascia signs to the front and side of the store
Lakeland Store, Lake Road
SUPPORT
- 7/2016/2215** Demolition of existing detached garage and store and construction of new attached garage and rear entrance lobby
Rannerdale, The Heads
Support – unless any adverse comments from No 47 The Headlands
SUPPORT

It was agreed to bring item 10 on the agenda forward.

98. Neighbourhood Plan for Keswick

Further to the discussion at the last meeting and the information presented by Tom Woof prior to the start of this meeting, Councillors considered whether to proceed with the development of a Neighbourhood Plan for Keswick.

RESOLVED that the Neighbourhood Planning process be put into place and that designation be sought for Keswick as a 'neighbourhood area'.

99. Planning (cont)

- i) **RECEIVED** update on National Park planning decisions.
Note: LDNPA to be asked for guidance on their policy relating to building on flood plains
- ii) **RECEIVED** an update on Listed Building Consent application ref. 7/2016/2172 Forge Bridge.

100. Derwentwater Foreshore

RECEIVED an update from Nik Hardy of Allerdale BC on issues raised at the meeting held in July at which he was present. Further discussion was deferred until the November meeting when Mr Hardy and his colleague Andrew Seekings would be in attendance.

101. Reports from Ward Representatives

RECEIVED reports from the following representatives:

- i) Lake District National Park Authority – Geoff Davies
The Clerk was asked to obtain further information regarding the financial contribution towards affordable housing which may be required from developers as stated in the report.
- ii) Allerdale Borough Council Ward Representatives – Councillor Lywood submitted a report together with a map showing the proposed new parliamentary constituency boundaries
- iii) Cumbria County Council Ward Representative – no report submitted.

102. Mayor's Report

RECEIVED details of the Mayor's engagements and meetings attendance for the period 12th August – 8th September 2016.

103. Flooding Update

Consideration was given to a paper prepared by Councillor Pugmire and the report 'Reducing flood risk from source to sea - First steps towards an integrated catchment plan for Cumbria' published by the Environment Agency working with the Cumbria Floods Partnership. It was acknowledged that more specific information relating to Keswick was required and the Clerk confirmed that Amy Heyes, Catchment Director had agreed to attend a future Town Council meeting to explain what the report meant for Keswick.

104. Management of A Boards

RECEIVED an update from the Mayor and Councillor Daniels on progress with developing a possible street furniture and A Board scheme for Keswick. A meeting of relevant partners had been arranged for 27 September 2016 and a report would be brought to the next meeting.

105. Events Banner Policy

Consideration was given to the report of the Responsible Financial Officer recommending changes to the Events Banner policy following the reduction in banner sites available for use.
RESOLVED that the revised policy be adopted.

106. Payment of Accounts

RESOLVED that the accounts for September 2016 as approved by the Inspection Committee be authorised for payment for:

- i) The Town Council, vouchers 111 – FR7 amounting to £18,327.90 (eighteen thousand three hundred and twenty seven pounds and ninety pence)
- ii) The Trusts, vouchers HP81 – FP97 amounting to £27,948.41 (twenty seven thousand nine hundred and forty eight pounds and forty one pence)

107. Audit for the Year Ended 31 March 2016

RESOLVED that the Annual Return for the year ended 31 March 2016 including the certificate of conclusion of the External Audit be approved and accepted.

108. Minutes of Committee Meetings

RECEIVED for information the minutes of the Events Committee meeting held 1st September 2016.

109. Clerk's Report

Consideration was given to the Clerk's report.

RESOLVED that permission be granted for the reproduction of the image of the Keswick Urban District Council 'Womens Suffrage' banner in connection with the Heritage Lottery community history project 'Women, War and Peace'.

110. Correspondence

RECEIVED details of the following correspondence:

- i) Kier/Highways England – comments on A66 Bass Lake resurfacing
- ii) West, North and East Cumbria Success Regime – Stakeholder Update Briefing Aug 2016
- iii) Northern Gas Networks – Stakeholder Report

Prior to the following business the Chairman moved the following resolution:

'That in view of the special or confidential nature of the business about to be transacted, it is advisable/in the public interest that the public and/or press be temporarily excluded and they are instructed to withdraw'

111. Staffing

RECEIVED the report of the Clerk.

The meeting closed at 9.45 pm

Chairman

Date



Parish Council update from Allerdale Rural

Neighbourhood Policing Team

Thank you for your invite to attend the **Keswick Town Council Meeting** on the **Thursday 20th October 2016**. Apologies but I will be unable to attend the meeting as I am on rest days at the time.

Please do not hesitate to make me aware of any matters arising from the meeting, which I may be able to help with.

There have been **33** incidents reported to the Police for the area of **Keswick** since the last meeting. This is in comparison to **48** incidents for the same period in 2015.

Crimes Reported: 27

Anti-Social Behaviour incidents: 6

A summary of crimes and incidents follow.

Anti-Social Behaviour:

On the 10th of September 2016, a local company reported a large group of people refusing to leave one of their vessels and jumping from the vessel into the lake which is forbidden. The passengers eventually left the area, prior to police attendance.

On the 25th of September 2016, police received a call stating that a group of youths were causing a nuisance in the area of the tennis courts in the park. Police attended and spoke to a group of teenagers, however there were no offences and no issues.

Also on the 25th of September 2016, police received reports of loud singing and shouting in the area of Castlehead Close. The police attended and found an intoxicated female who, after words of advice, stopped singing and went indoors.

Criminal Damage:

On the 5th of September 2016, some fencing was damaged on the old railway line near Threlkeld. There were no forensic opportunities, witnesses or CCTV.

On the 10th of September 2016, a business reported damage to a glass panel on the front door. No entry was gained to the premises and unknown offenders made off without any witnesses or CCTV opportunities.

On the 11th of September 2016, an unknown offender or offenders has used considerable force to fracture one of the toughened panes of glass on the flood barrier. With no CCTV or witnesses, police are appealing for anyone with any information to contact them on 101.

On the 15th of September 2016, police received a report of damage having been done to a panel on a garage roof in the area of High Hill. There were no witnesses or CCTV available thus no suspects have been identified as yet.

On the 17th of September 2016, a caller reported that a house he owns in the area of High Hill, which is currently unoccupied due to flood damage, had been damaged as a double glazed glass pane in the front door had been smashed.

There any similarities in the 3 logs listed above – if anyone has any information with regard to these, please could they contact police on 101 or report to an officer or PCSO.

On the 24th of September 2016, a hotel in the area of Bassenthwaite reported a guest having damaged some wardrobe doors. The police attended and the matter was dealt with by way of community resolution.

On the 26th of September 2016, a business premises in the area of Station Road reported that some outside furniture and buildings had been damaged overnight. CCTV footage has been recovered and the investigation is still ongoing.

Shoplifting, Burglary and Theft:

On the 1st of September 2016, a male reported his mobile phone as having been stolen. The phone had been in a buttoned-up coat pocket which he claimed had pick-pocketed. There were no witnesses, no suspects and no CCTV.

Also on the 1st of September 2016, unknown offenders made off from a town centre supermarket with alcohol to the value of over £100. Investigations are ongoing with 2 currently on bail.

On the 6th of September 2016, a shop on Main Street reported the theft of some items of outdoor wear. The goods were recovered and the offender received a caution.

Also on the 6th of September 2016, a pair of mountain bikes were stolen off the back of a campervan in the Thornthwaite area. A campaign was launched via social media and the CCTV recovered. If anyone has any further information, police would urge them to contact 101.

On the 8th of September 2016, a town centre supermarket reported theft of a £10 bottle of vodka. No suspect was identified.

On the 9th of September 2016, several items were stolen from a vehicle in the area of Dodd Wood. There did not appear to be forced entry to the vehicle and no suspects were identified.

Also on the 9th of September 2016, a town centre supermarket reported the theft of 4 bottles of vodka totaling over £95. Offenders left the premises and made off in an unknown direction.

On the 11th of September 2016, a business in the area of Station Street reported 2 thefts of some high value stationery items. The investigation is still ongoing.

On the 12th of September 2016, a farm premises in the area of Seathwaite reported the theft overnight of 2 Kawasaki quad bikes from a barn. If anyone has any information, please contact 101.

On the 13th of September 2016, a café in the Crosthwaite Road area of Keswick reported an attempted break in. Nothing was taken and no suspects were identified.

On the 14th of September 2016, an outdoor suppliers in the area of Main street reported the theft of 3 jackets totaling over £500. CCTV was collected and the investigation is still ongoing.

On the 15th of September 2016, a sports shop in the Museum Square area of Keswick reported the theft of a jacket. No suspects were identified and there was no opportunity for CCTV.

Between the 16th and the 18th of September 2016, a premises being renovated in the area of Church Street, Keswick, was broken into and tools to the value of £2500 were stolen. Crime Prevention advice was given and house-to-house enquiries were completed.

Public Order Offences:

On the 4th of September 2016, 2 males were arrested and cautioned for engaging in a physical altercation in a public place.

If anybody has any information which will assist Police with any of the aforementioned incidents, please make contact on 101 or speak to a police officer or PCSO.

**Alternatively information can be passed anonymously to
CRIMESTOPPERS on 0800 555 111**

Our new web-site is up and running and you can find general advice and information on how to deal with some situations, and who would be best to contact to assist with them. www.cumbria.police.uk/services

Crime prevention over the winter months

With the winter months drawing in, properties can become more vulnerable in the dark as criminals can move around more freely and are at less risk of being seen entering properties or trying out insecure cars.

As it becomes darker earlier, please consider the following safety advice:

- Fit burglar alarms and good outside security lighting.
- Lock doors and windows before you go out.
- Leave a light on in a room and draw curtains when you go out at night.
- Remove keys from locks and keep out of reach of windows and doors.
- Ensure your house is secure, preventing someone entering, when you are busy elsewhere in the house or garden.
- Ensure side gates and sheds are locked.
- Keep gifts, cash and valuables safe and well hidden, so they can't be seen or reached by thieves.
- Postcode your valuables with a UV pen, consider registering your valuables with immobilise.com.

Protect Yourself:

Where possible don't walk alone after dark.

- Keep to well-lit streets avoiding alleys and shortcuts.
- Watch out for your friends, stay together and get home safely.
- Consider getting a registered taxi home.

Rural Crime: Protect your Sheep: Grazing animals can be targeted by thieves at this time of the year. A vehicle would need to be involved in such a crime - there are ways that you can combat this:

- Keep hedges, fences and gates in good repair to assist security and visibility.

- Be vigilant, make regular checks and encourage your neighbours to report the presence of strange vehicles.
- If livestock is stolen, it is important that you can give police an accurate description.
- Make sure you have correct movement documentation.
- Ear tags and horn brands can help to identify livestock. Freeze branding, hot branding or tattooing your postcode can also be carried out. Consider micro chipping or dye in your dip.

Report anything suspicious

Please let us know as soon as possible if you see anyone behaving suspiciously; many criminals are apprehended due to information from members of public. Telephone: 101, or if a crime is in progress: 999. If you have information regarding crime you can also contact Crimestoppers anonymously on 0800 555 111. You will not be asked for your name or any details.

Cumbria Community Messaging

Please pass this message onto friends, family and residents of your areas to re highlight the issue.

If you would like to join Cumbria Community Messaging then please contact us or visit: www.cumbriacommunitymessaging.co.uk

It is managed by the Cumbria Neighbourhood Watch Association and offers you and other members of communities across Cumbria the means to receive crime information from Cumbria Police. You can select which information you wish to receive by managing your own settings, and it is completely FREE. Anyone can join, you do not have to be a member of Neighbourhood Watch (NHW), or become a member of NHW to join. Farm Watch, Church Watch and Camping and Caravan Watch are a small example of the schemes that you can register for. You can join as an individual or as a group. If you want to receive information but do not wish to be responsible for a larger group, you are still welcome to make use of this messaging system.

As well as Cumbria Constabulary the partners providing information are Cumbria County Council, Cumbria Fire and Rescue Service and Cumbria Neighbourhood Watch Association. If you do not have internet access, contact your local PCSO and they will aid in registering your details on the system.

YOU CAN ALSO FOLLOW CUMBRIA POLICE ON TWITTER AND FACEBOOK. THESE WILL GIVE TRAFFIC REPORTS AND INFORMATION IN RELATION TO CUMBRIA POLICE AND ANY UNEXPECTED INCIDENTS.

www.twitter.com/cumbriapolice

or

<https://www.facebook.com/cumbriapolice>

Contact can be made to: call 101

For emergency always call 999

Your local Inspector is Inspector 1653 Richard Smillie

Your local Sergeant is Sergeant 1113 Gillian Atkinson

Your local Police Community Support Officer is:

Email:

Thank you,.

Planning Applications received between 09/09/2016 - 13/10/2016

Plan ref	Location	Description of Proposed Development
T/2016/0126	Bishops House, Ambleside Road, Keswick. CA12 4DD	Removal of one small branch (G1), Shortening of lower branches (T2), Removal of lowest branch (T4) reduce overgrown hollies
T/2016/0133	2 Southey Street, Keswick. CA12 4HH	1 x conifer - fell
T/2016/0146	Walnut Cottage, Otley Road, Keswick. CA12 5LE	Walnut tree (T1) - trim back limbs because of excessive overhanging from neighbouring land
7/2016/2185	5 Park Holme, Keswick. CA12 5PN	Two-storey extension
7/2016/2190	Beech Bank, Borrowdale Road, Keswick. CA12 5UP	Alterations & extensions to dwelling and construction of detached garage
7/2016/2202	Bakers Yard, 24A St Johns Street, Keswick. CA12 5AS	Proposed change of use to 2 no one bedroom dwellings for local social affordable housing and 1 no fully accessible wheelchair (disabled) holiday let
7/2016/2206	Youth Hostels Association, Station Road, Keswick. CA12 5LH	Alterations to windows and removal of existing external steel fire escape to rear of hostel. Amendments to existing rear single storey extension and additional single storey extension to rear yard area.
7/2016/2218	Moot Hall, Market Square, Keswick. CA12 5JR	New Churches Together display cabinet
7/2016/2220	8 Southey Street, Keswick. CA12 4EF	Replacement of existing wooden sash windows to uPVC sliding sash windows
7/2016/2221	9 Grange Park, Keswick. CA12 4AY	Install decking to rear elevation of house and garden room at the bottom of the garden
7/2016/2226	The Chief Justice of the Common Pleas, 2-6 Bank Street, Keswick. CA12 5JY	Placement of new bike racks to the floor outside of the east elevation to an existing public house.
7/2016/2240	Quinta, Keswick. CA12 5RA	Demolition of flood damaged bungalow and replacement with new timber-framed dwelling on a flood-resilient ground floor with associated landscaping
7/2016/2249	7 Acorn Street, Keswick. CA12 4EA	Replace existing wooden sash windows and single glazing with wooden sash windows and double glazing
7/2016/2250	Lower Fitz Park, Station Road, Keswick	New 'Knightsbridge' across River Greta to replace existing lost in floods and associated siteworks
7/2016/2252	Mountain Sports, 73 Main Street, Keswick. CA12 5DS	Trough lighting added to existing fascia sign. Internal illumination disconnected

NOTICE TO THE PUBLIC: Interested parties are invited to let the Town Clerk have their comments, in writing, prior to the meeting regarding any of the planning applications on this sheet.

Decisions Received from LDNPA

Planning Decisions Received between 09/09/2016 & 13/10/2016

Plan Ref	Date of Application	Location	Postcode	Description	KTC Observations	LDNPA Decision	Appeal Decision
7/2016/2118	June-16	An Darach, 49 Wordsworth Street	CA12 4BZ	Replacement of lounge and bedroom windows with double glazed upvc	SUPPORT	GRANTED	
7/2016/2123	May-16	16 Crosthwaite Gardens	CA12 5QF	Replacement of flooded dwelling and garage with new dwelling and garage set above known flood levels	SUPPORT	GRANTED	
7/2016/2152	July-16	1 Myers Street	CA12 4DU	New rooflights into existing roof structure both front & rear	SUPPORT	GRANTED	
7/2016/2169	July-16	23 Station Street	CA12 5HH	Change of use of part of existing commercial storage building (Use Class B8) to residential use (Use Class C3). Replacement of porch on enlarged footprint	SUPPORT	GRANTED	
7/2016/2170	July-16	The Annexe, 12 Derwent Street	CA12 5AN	Use as a dwellinghouse	APPLICATION NOT RECEIVED FOR COMMENT	CERTIFICATE OF LAWFUL USE OR DEVELOPMENT GRANTED	
7/2016/2172	July-16	Forge Bridge, The Forge	CA12 4NX	Repair bridge following partial collapse in December 2015 floods	OBJECT	LISTED BUILDING CONSENT GRANTED	
7/2016/2174	July-16	48 Wordsworth Street	CA12 4BZ	Rear kitchen extension	SUPPORT	GRANTED	
7/2016/2189	August-16	9 Grange Park	CA12 4AY	Non-material amendment to application 7/2016/2097 - move flue, clad lower part of south west elevation and balustrade in slate	APPLICATION NOT RECEIVED FOR COMMENT	NON MATERIAL AMENDMENT GRANTED	
7/2016/2204	August-16	Whitkeas, Blencathra Street	CA12 4HW	Single storey kitchen diner extension to side of semi detached house, freeing existing ground floor space for bathroom	SUPPORT	GRANTED	

KESWICK TOWN COUNCIL

TOWN COUNCIL MEETING 20th October 2016

MAYOR'S ENGAGEMENTS & MEETING ATTENDANCE

For period 9th September – 13th October 2016

Friday 9 th September **	Opening of Consul Wang Ying's painting exhibition, 'Britain through the eyes of a Chinese Painter' – held at Brockhole, Windermere
Tuesday 20 th September	Flood Re team visit (flood insurance event) – event held at Inn on the Square, Keswick
Wednesday 21 st September	Keswick School German Exchange welcome speech – held at Keswick School
Friday 23 rd September	Keswick School Annual Prizegiving Ceremony – held at Keswick School
Tuesday 27 th September	A-board discussion meeting – held in Council Chamber, Keswick
Wednesday 28 th September	Meeting regarding Keswick Hospital – held at Keswick Hospital
Friday 30 th September	Jamie Reed MP, impact of Storm Desmond - meeting held in Council Office followed by guided walk around town
Friday 30 th September	Keswick Dementia Action Alliance – formal launch – held at Skiddaw Hotel, Keswick
Friday 30 th September	1 st Keswick Scout Group AGM – meeting at the Keswick Scout Hall, Museum Square
Thursday 6 th October	Events Committee - meeting held in Council Chamber, Keswick
Thursday 6 th October	Allerdale Flood Resilience meeting – held in Council Chamber
Saturday 8 th October **	Moslem Dinner – held at St Herberts School, Keswick
Sunday 9 th October **	Annual Civic Service Wigton Town Council – held at St Mary's Church, Wigton

**Attended by Deputy Mayor

Report from the North DA Parishes Member of the LDNPA – September 2016

In March 2016, Government, in partnership with Natural England, the Environment Agency and National Parks England, published an eight-point plan for England's National Parks. It sets out the joint ambition to put National Parks at the heart of the way the environment is considered and the way it is managed for future generations. The plan can be found at https://www.gov.uk/government/uploads/system/uploads/attachment_data/file/509916/national-parks-8-point-plan-for-england-2016-to-2020.pdf. One of its targets is to double the number of apprenticeships in National Park Authorities by 2020, and it was in this context that it was featured in the Full Authority meeting on September 21st.

The Heritage Lottery Fund (HLF) has a dedicated fund for apprenticeships and training delivery entitled 'Skills for Life'. Having been invited by HLF to submit an expression of interest in such funding, the LDNPA has now been given the go-ahead to make a formal application. The LDNPA is applying for the maximum available grant of £750,000 and would deliver the programme over a five-year period. While it was stressed to us that competition for the funding would be strong, the LDNPA has a proven track record of delivering high quality apprenticeships under a previous HLF - funded project called 'Fell Futures' (<http://www.lakedistrict.gov.uk/caringfor/projects/lakesapprentices>). Another HLF-funded project in the National Park where the LDNPA has involvement in training apprentices is Rusland Horizons (<http://www.ruslandhorizons.org/>).

Here is another web page that you may want to visit. Each Distinctive Area in the National Park now has its own section on the LDNPA website. The one for the North DA is at <http://www.lakedistrict.gov.uk/caringfor/localcommunities/northern-lake-district-area>. It is at a fairly early stage of development at present, and the North DA team would welcome feedback from you – including suggestions you may have for additional content. Contact Cath Johnson (you can find her contact details on the website) with your comments please.

I have been asked to remind you that, as part of the current review of the Local Plan, the LDNPA has drafted some modifications to its Housing Provision Supplementary Planning Document. The proposed revision is currently out for public consultation and the deadline for the return of responses (which can be done online if you wish) is 21st October. You can find further details at <http://www.lakedistrict.gov.uk/planning/planningpolicies/spd>

During September, I have received news about the Development Control Committee meeting at which the United Utilities pipeline project will be considered. It will take place at the Skiddaw Hotel in Keswick on Wednesday 9th November beginning at 10:00. Like all meetings of DCC, it will be held in public, so you may be interested in attending.

Geoff Davies

Geoff.Davies@lakedistrict.gov.uk

The
**Local Government
 Boundary Commission**
 for England

Lynda Walker
 Keswick Parish Council
 Council Offices
 50 Main Street
 Keswick
 CA12 5JS

RECEIVED
 30 SEP 2016
 ALLERDALE

27 September 2016

Dear Lynda Walker,

**ELECTORAL REVIEW OF ALLERDALE BOROUGH COUNCIL: WARDING
 ARRANGEMENTS**

The Local Government Boundary Commission for England has formally commenced an electoral review of Allerdale Borough Council. The purpose of this letter is to inform you of the review and seek your views on future ward boundaries for the council. I have also enclosed is a copy of the letter to the Chief Executive of Allerdale Borough Council for further information.

The Commission is carrying out a review to deliver electoral equality for voters across the borough. At present, some borough councillors represent many more, or many fewer, electors than their colleagues elsewhere in the borough. The review aims to correct those imbalances.

What is an electoral review?

The electoral review will recommend new electoral arrangements for Allerdale Borough Council. In particular, it will propose:

- The total number of councillors elected to the council in the future.
- The number of wards.
- The number of councillors representing each ward.
- Ward boundaries.
- Names of wards.

For parishes, the review can recommend changes to the electoral arrangements of parish and town councils i.e. the number, names and boundaries of parish wards and the number of parish councillors for each parish ward. However, this is only in circumstances where the parished area is to be divided between wards. Even in these circumstances, the Commission will not normally recommend any change to the number of councillors to be elected to a parish or town council. The Commission has no power to consider changes to the external boundaries of a parish or the creation of new parishes.

Local Government Boundary Commission for England, 14th Floor Millbank Tower, Millbank, London, SW1P 4QP

Tel: 0330 500 1525; reviews@lgbce.org.uk; www.lgbce.org.uk

When?

27 September 2016 is the start of a ten week public consultation during which the Commission is inviting proposals for new warding arrangements. The consultation will close on 5 December 2016. After considering all representations made during this consultation, the Commission intends to publish draft recommendations in February 2017. There will then be a further period of consultation on the draft recommendations. Final recommendations are expected to be published in June 2017. The new electoral arrangements will come into effect at the local elections in 2019.

How to get involved?

This is a public consultation and we welcome views from individuals and organisations across the borough on where they think new ward patterns should be drawn. The Commission is minded to recommend that 48 councillors should be elected to Allerdale Borough Council in the future. It is now inviting proposals to help it draw up a pattern of wards to accommodate 48 borough councillors. In drawing up a pattern of electoral wards, the Commission must balance three criteria, which are set out in law, namely:

- To deliver electoral equality where each borough councillor represents roughly the same number of electors as others across the borough.
- That the pattern of wards should, as far as possible, reflect the interests and identities of local communities.
- That the electoral arrangements should provide for effective and convenient local government.

We are asking local people and organisations for their views as to the best pattern of wards for the borough which meet the requirements set out above.

The Commission will treat all submissions equally and will judge each case on its merits and against the statutory criteria. If you wish to put forward a view, we would also urge you to ensure that your submission is supported by evidence. For example, if you wish to argue that two parishes should be included in the same electoral ward, make sure you tell the Commission why they should be together, providing evidence about community facilities, ties, organisations and amenities, rather than simply asserting that they belong together.

There is plenty more advice on our website about how you can get involved in the consultation and put your views forward. Log on to www.lgbce.org.uk to find out more. The website includes the technical guidance that explains the process and our policies as well as guidance on how to take part in each part of the process. We have set up a page on our site which is dedicated to the review of Allerdale where you can find all the relevant information.

You can also access interactive maps of the current ward boundaries across the borough on our specialist consultation portal. The portal also allows you to draw your own boundaries, **Local Government Boundary Commission for England, 14th Floor Millbank Tower, Millbank, London, SW1P 4QP**

mark areas of interest on the map and upload documents directly to the site. Log on to www.consultation.lgbce.org.uk to access the portal or find it via our main website.

Get in touch

We encourage as many people and organisations as possible to get involved with the consultation and we encourage local organisations and parish councils to engage their local networks and communities in the review.

View interactive maps of the borough, draw your own boundaries and have your say at our specialist consultation portal at: www.consultation.lgbce.org.uk.

Find out more about the review at: www.lgbce.org.uk.

Email your views to: reviews@lgbce.org.uk.

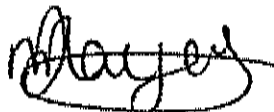
Follow us on Twitter at: [@lgbce](https://twitter.com/lgbce).

Write to: Review Officer (Allerdale)
 Local Government Boundary Commission for England
 14th Floor Millbank Tower
 Millbank
 London
 SW1P 4QP

This phase consultation closes on 5 December 2016. We will write to you again when we open our consultation on draft recommendations.

Please note that the interests of transparency, copies of the all representations we receive during this review will be placed on our website. We remove any personal identifying information such as signatures and private residential addresses prior to placing any submissions in the public domain.

Yours sincerely



Mishka Mayers
Review Officer
Reviews@lgbce.org.uk
0330 500 1525

Local Government Boundary Commission for England, 14th Floor Millbank Tower, Millbank, London, SW1P 4QP

Tel: 0330 500 1525; reviews@lgbce.org.uk; www.lgbce.org.uk

The
Local Government
Boundary Commission
for England

Mr Ian Frost
Allerdale Borough Council
Allerdale House
Workington
Cumbria
CA14 3YJ

27 September 2016

Dear Mr Frost,

**ELECTORAL REVIEW OF ALLERDALE BOROUGH COUNCIL: WARDING
ARRANGMENTS**

I am writing to inform you that the Commission has, today, opened its consultation inviting proposals for a new pattern of electoral wards for Allerdale Borough Council.

The Commission is minded to recommend that 48 borough councillors should be elected to Allerdale Borough Council in future. The Commission now invites proposals from the council, interested parties and members of the public on a pattern of electoral wards to accommodate those councillors.

The consultation begins today and will end on 5 December 2016.

Publicising the review

I would be grateful if you could bring the consultation to the attention of elected members. Furthermore, a copy of the Commission's press release and posters advertising this stage of the review are being sent to your Council. It would be much appreciated if you could publicise the consultation by arranging for copies to be placed on display at local information points, and by taking such other steps as you consider appropriate to bring the review to the attention of the public and other interested parties. In particular, we would appreciate it if you could promote the consultation online, via social media and any other channels you would normally use to engage residents.

Further details about the review are available on our website at www.lgbce.org.uk where there is information about how to get involved and the kind of evidence the Commission is seeking in support of any proposed division patterns.

In addition, the Commission's consultation portal allows visitors to interact with online maps of the current electoral divisions, draw their own boundaries and feed views into the consultation process directly. The portal is available at www.consultation.lgbce.org.uk.

Submissions can also be made by email to reviews@lgbce.org.uk and by post to the address at the end of this letter.

Review timetable

This phase of consultation closes on **5 December 2016**.

Once the Commission has considered all the proposals received during this phase of consultation, it plans to publish draft recommendations for new electoral arrangements in February 2017. Public consultation on the draft recommendations is scheduled to take place between February 2017 and April 2017. Once the Commission has considered the representations and evidence as part of that consultation, it intends to publish final recommendations in June 2017.

New electoral arrangements for the county are scheduled to come into effect at the borough council elections in 2019.

Creating a pattern of wards

In drawing up a pattern of electoral wards, the Commission must balance its three statutory criteria, namely:

- To deliver electoral equality where each borough councillor represents roughly the same number of electors as others across the borough.
- That the pattern of wards should, as far as possible, reflect the interests and identities of local communities.
- That the electoral arrangements should provide for effective and convenient local government.

The Commission will test proposals against the criteria before drawing up draft recommendations. Accordingly, all proposals should demonstrate how they meet the three requirements. The Commission will take decisions based on the strength of the evidence presented to it and not merely on assertion. For example, details of community interests such as the location and use made of local facilities, services and local organisations demonstrating how a community manifests itself will carry greater weight than submissions that simply assert that an area has community identity.

The Commission will consider all submissions on their merit. A well-evidenced submission from an individual which addresses the three statutory criteria will be more persuasive than one which does not, even if the latter is from an elected individual or body.

Further information on drawing up a pattern of electoral wards is available in our guidance document: *Electoral reviews: technical guidance* which can be found at <http://www.lgbce.org.uk/policy-and-publications/guidance>. We also publish a practical guide for putting forward submissions called *How to propose a pattern of wards* which is available at http://www.lgbce.org.uk/data/assets/pdf_file/0008/25694/Proposing-new-wards-guidance-2015-08-04.pdf.

Our website includes information about previous electoral reviews of borough councils where you can see how the Commission came to its conclusions and how other counties, districts and parishes built their own pattern of divisions.

Please feel free to contact us at any time should you have any questions. Officers at the Commission will be happy to assist with technical aspects of your division scheme either in person or via email or telephone.

Correspondence and enquiries

Correspondence relating to this review should be addressed to:

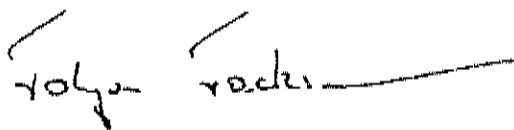
Review Officer (Allerdale)
Local Government Boundary Commission for England
14th Floor Millbank Tower,
Millbank
London
SW1P 4QP

or direct to your main contacts at the Commission who will be:

- Mishka Mayers, Review Officer, with specific responsibility for the day-to-day running of the review
- Jo Porter, Review Manager, who leads the team dealing with this and other reviews

I am copying this letter to the organisations and individuals listed below.

Yours sincerely



Jolyon Jackson CBE
Chief Executive
Reviews@lgbce.org.uk
0330 500 1525

cc MPs and MEPs with constituency interests in Allerdale
Police and Crime Commissioner for Cumbria
Cumbria Clinical Commissioning Group
Cumbria Fire and Rescue Service

Keswick Community Emergency Recovery Partnership
A Charitable Incorporated Organisation: Charity Number 1169144

Keswick Town Council

50 Main Street

Keswick

Cumbria

CA12 5JS

4th October 2016

Dear Lynda

As you know Keswick Community Emergency Recovery Partnership (KCERP) was formally registered as a Charitable Incorporated Organisation by the Charity Commission on the 12th September 2016. The Charity Number is 1169144.

KCERP previously operated under the name Keswick Flood and Emergency Recovery Group (KFERG). Following the flooding in 2009 a number of grants were made to KFERG and held by Keswick Town Council. Given that KCERP is now a registered charity with its own bank account, please can you arrange to pay the balance of funds still remaining to the KCERP bank account held at the Cumberland Building Society.

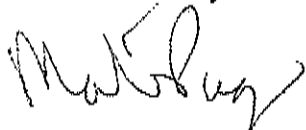
The account details are:

Account Name: Keswick Community Emergency Recovery Partnership

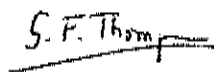
Account Number: 16-52-21 54074028

Please also provide a statement of the funds remaining at the transfer date.

Yours Sincerely



Martin Pugmire (Chair)



Graham Thompson (Treasurer)

KESWICK TOWN COUNCIL

GENERAL FUND - ADMINISTRATION

1st April 2016 - 31st March 2017

Budget Summary as at 30th September 2016

2nd Quarter

Expenditure	Budget for Year	Expenditure to 30.09.16	% of budget spent
Salaries, Nat ins & Superannuation (17.9%)	86823	46910	54.03
Payroll - Outsource Costs	300	148	49.33
Rent	7800	3550	45.51
Rates	995	589	59.20
Building Service Costs	6000	0	0.00
Repairs - Decorating/Carpets/Upgrades	500	7	1.40
Insurances	600	509	84.83
Subscriptions	710	642	90.42
Conferences/Training	1200	103	8.58
Stationery/Printing	1000	435	43.50
Postage	270	190	70.37
Telephone & Internet	700	377	53.86
Photocopier	2100	526	25.05
Computer maintenance/support	800	1186	148.25
Office Equipment	300	324	108.00
Staff Expenses	612	16	2.61
Ex Employee Pension	1300	325	25.00
Health and Safety	300	0	0.00
Website (Annual Fee)	400	700	175.00
Council Chamber/Meeting Expenditure	200	51	25.50
Quality Award	150	0	0.00
Election Provision	0	0	0.00
Total Expenditure	113060	56588	50.05

Include Sage
A/c's cover until
Oct '16

Overspend due to
Windows 10
upgrade & tech
web issues

Income	Budget for Year	Income to 30.09.16	% of budget income
Photocopies	5	0	0.00
Council Chamber Hire	100	30	30.00
Total Income	105	30	28.57

Total to be allocated	112955	56558	50.07
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Allocation		
General Fund 60%	67773	33934
Hope Park 20%	22591	11312
Fitz Park 20%	22591	11312
	112955	56558

KESWICK TOWN COUNCIL

GENERAL FUND

1st April 2016 - 31st March 2017

Budget Summary as at 30th September 2016

2nd Quarter

Expenditure	Budget for Year	Expenditure to 30.09.16	% of budget spent
General Administration	67773	33934	50.07
Grants to outside bodies	15520	15600	100.52
Christmas Lights	30000	509	1.70
Mayors Allowance	2000	1500	75.00
War memorial	1500	999	66.60
Townsfeld	1300	650	50.00
Open Spaces	1000	500	50.00
Fitz Park - Grant from KTC (towards deficit)	88994	44497	50.00
Communications including Newsletter	1200	0	0.00
Audit Fee/Accounts Preparation	1600	10	0.00
Contingency Sum	10000	0	0.00
Keswick Events	7000	12542	179.17
Floral displays	7000	6472	92.46
Allotments Expenditure	600	146	24.33
Youth Projects	500	300	60.00
Professional Advice - Provision	1000	0	0.00
Annual Parish Meeting (inc room hire & refreshments)	100	79	79.00
Advertising	250	94	0.00
Event Banner Expenditure	250	0	0.00
Scruffs	0	1020	0.00
Total Expenditure	237587	118852	50.02

Income	Budget for Year	Income to 30.09.16	% of budget income
Precept	201554	100777	50.00
Grant to Fitz Park - ABC	20000	20000	100.00
Council Tax Support Grant	2818	1409	50.00
Bank/Investment interest (inc War Memorial)	5	3	60.00
Walker Park rent	11000	11000	100.00
Allotments Income - Rent	600	350	58.33
Events Banners Income	1600	850	53.13
Keswick Events Contributions	0	6972	0.00
Christmas Light Contribution	0	0	0.00
Townsfeld Interest	10	9	90.00
Scruffs	0	5753	0.00
Total Income	237587	147123	61.92

A Board Consideration - Meeting Notes

Tuesday 27 September 2016
Council Chamber, Main Street, Keswick

Present:

<p>Chair:</p> <p>Julie Birkett (JBir) – Lake District National Park Authority (LDNPA)</p> <p>Joe Broomfield (JBIm) – Allerdale Borough Council (ABC)</p> <p>Cllr Allan Daniels (AD) – Keswick Town Council (KTC)</p> <p>Philip Groom (PG) – Cumbria County Council</p>	<p>Cllr David Burn (DB) – Keswick Town Council (KTC)</p> <p>Roy Johnson (RJ) – Keswick Retailers Association</p> <p>Wendy Lerigo (WL) – KTC - Administrator</p> <p>Gary Lovat (GL) – Regional Chair Federation of Small Business, Lancashire/Cumbria & Member of KTA</p>
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Apologies: Cumbria Police

1.	<p>General overview:</p> <p>Meeting arranged as a result of A-Board complaints received by KTC and others, and follows on from meeting 16 February 2016.</p> <p>It is envisaged that an A-board scheme for Keswick will benefit businesses and users of the town, a scheme should improve visual street appearance, pedestrian safety together with a fair and consistent approach to enforcement.</p> <p>KTC previously enquired about managing an A-board scheme however legislation would not allow delegation to Parish Level.</p> <p>Paper copies of the documents listed below were distributed for consideration/discussion: Cumbria County Council letter issued to Cockermouth’s businesses/organisations regarding street/other furniture (including legislation requirements) A-Board Voluntary Code of Conduct provided by GL.</p>	Action:
2.	<p>Legislation and documentation:</p> <p>Members of the meeting were advised that legislation regarding A-boards is covered by the Highways Act 1980 and Town and Country Planning Advertisements Regulations.</p> <p>It was noted that: CCC retains responsibility of A-boards on the public highway and has enforcement powers, however CCC are unable to maintain and enforce a scheme due to limited resources. The LDNPA also has enforcement powers. A-boards to be positioned on the public highway require consent from LDNPA and must meet current legislation requirements, however A-boards positioned on private land/forecourts do not require LDNPA consent.</p>	

	<p>In order to produce clear guidance for the display of A-boards JBlm will amalgamate the two documents (distributed for discussion) with liaison with JBir and PG. The proposed guidance will indicate that as long as the instructions within the scheme documentation are followed, an application to the LDNPA for A-board consent will not be required. However, an application for consent will be required from the LDNPA should an A-board and its positioning fall outside of the standard agreed terms stated within the scheme guidance produced.</p> <p>For A-Board publicity on non-private ground the guidance will stipulate one A-board per business/organisation to a maximum size of A1. If A-boards do not meet the current legislation regulations LDNPA will take action when/if required. Enforcement of the scheme by CCC/LDNPA was acknowledged to be fundamental to its success.</p> <p>Logos of all organisation involved with the scheme will be included on the scheme documentation.</p>	<p>JBIm/JBir/PG</p> <p>JBIm</p>
<p>3.</p>	<p>Scheme notification:</p> <p>As a result of experience gained in connection with similar scheme introduction, GL suggested initial contact be made with businesses/organisations prior to distribution of proposed A-board scheme documentation. Initial proposals will be taken to Keswick Retailers Association members via RJ and Keswick Tourism Association members via GL.</p> <p>The proposed A-board scheme will be considered by Keswick Town Councillors on completion of the scheme's documentation. Members of the press will be notified at this stage.</p>	<p>RJ/GL</p> <p>DB/AD</p>
<p>4.</p>	<p>For inclusion/further consideration/agreement:</p> <ul style="list-style-type: none"> • One A-Board (maximum size A1) per business on non-private ground • The enforcement area boundaries and hence distribution of documentation (Keswick wide?). • Mechanism to report potential offenders. • Land Registry charges (?) for establishment of private land. • Abutment of A-boards to premises versus inappropriate positioning (item2) • Lanes/alley ways with multiple organisations – one A-board to incorporate various businesses – positioning of A-board? - what happens if business changes? • Times of display – when premises are open. • Market day guidance and market trader A-boards. 	<p>ALL</p>
<p>5.</p>	<p>Information to follow:</p> <p>JBir will provide KTC with details of previous A-board consent applications approved/rejected and details of private land boundaries, where these are available. Land Registry may need to be contacted in the case of private land boundary enquiries.</p> <p>It was agreed that guidance regarding street furniture would not be included within the A-board scheme guidance documentation – this may be considered in due course. However, it was noted that consent from the LDNPA would be required for café premises if using land outside of their private land boundaries.</p>	<p>JBir</p>

KESWICK TOWN COUNCIL
20 OCTOBER 2016

CLERK'S REPORT

1. Filling of Vacancy on the Council

I have received notification from Allerdale BC that 10 signatures have been received requesting an election to fill the vacancy created by the resignation of Peter Price. If contested, the election will take place on Thursday 1st December 2016 and the Notice of Election is due to be published on Thursday 27th October 2016.

2. Neighbourhood Planning

The application to designate Keswick parish as a neighbourhood area for the purpose of producing a neighbourhood development plan has now been submitted to the Lake District National Park Authority (LDNPA) (as the planning authority) and the proposed neighbourhood area is the subject of formal consultation for a period of four weeks from 3 October to 31 October 2016. The application is now advertised for representations as to whether there is any reason why the LDNPA should not make the designation.

3. LDNPA - Contribution to Affordable Housing

In his August report, Geoff Davies referred to the financial contribution towards affordable housing which may be required on units 6-10 for developments of up to 10 units in the National Park. A fixed sum of £5,000 was proposed following consultations with housing associations and private developers. Councillors felt that this amount was not enough and I was asked to seek clarification on what happens to the money. The response from Paula Allen, Strategy Planner at the LDNPA is given below:

We have no previous experience of dealing with financial contributions from housing development so we have had to research the issue extensively. The problem we have is that our policy does not allow open market housing and so the question of viability has real resonance in this circumstance. Many local planning authorities can ask for considerable sums of money on the basis that up to 65 per cent of the housing schemes may be for open market housing. In our situation the 'open market' housing will have a local occupancy attached thus reducing the market value of the properties and therefore affecting the financial contribution we can ask for.

We have liaised with both Registered Providers and Private House Builders to determine what would be affordable i.e. the viability question, and the £5000 has been informed by those discussions.

We have yet to specify how the money will be spent exactly, but in principle it will be used to assist the delivery of affordable housing in the National Park.

Paula adds that if the Town Council has any alternative views on the financial contribution, these can be submitted via the response form to the revisions to the Housing Provision SPD which are currently out for consultation.

4. Keswick School German Exchange Funding

Following a request from Keswick School for financial support towards providing activities for German exchange students visiting in September, the Council resolved to offer match funding up to a maximum of £300 from the Youth Projects budget. I have now been advised by the School that they were able to raise £700 in donations which together with the £300 contribution from the Town Council has covered all costs exactly.

5. Remembrance Services

Councillors are asked to note that the Annual Remembrance Service will be held on Sunday 13th November 2016 in St Johns Church at 2.30 pm after which organisations will march to the Cenotaph, Penrith Road, for the Wreath Laying ceremony. All Councillors are requested to attend. There will be no official service at the Cenotaph at 11 am on Sunday 13th November 2016.

On Friday 11th November 2016 at 11am the Royal British Legion, Keswick Branch, will be organising a short service at the Cenotaph. Again, all Councillors are requested to attend.

6. Changes to CALC Constitution

CALC is proposing to change its constitution to ensure that it accurately reflects the processes that are in place. As the constitution requires that members are consulted on any changes to the wording I have been asked to bring it to the attention of Councillors. A copy of the proposed changes was circulated via email to all Councillors on 21st September 2016.

7. Council Tax Referendum Principles

The Department for Communities and Local Government has published the Local Government Finance Settlement Technical Consultation which includes proposals regarding council tax referendum principles for local parish and town councils. The term referendum principles refers to the requirement to hold a local referendum if the proposed council tax increase exceeds a set threshold; the consultation is considering setting the threshold at which the referendum principles would take effect for a rise in precept of 2% or £5 per year, whichever is higher, as currently applied to principal councils.

There are two important parts of the consultation affecting local councils:

- Firstly, the government is minded to extend referendum principles to a number of larger, higher spending local councils
- Secondly, the paper states that the government is aware that increases in precepts continue to concern local tax payers and is therefore prepared to consider extending referendums to ALL parishes

NALC will be responding to the government consultation and the chairman of NALC is seeking an urgent meeting with the local government minister to discuss the consultation proposals and related issues. This is a significant threat to council tax referendum principles being extended to our sector and CALC encourages all local councils to respond to the consultation via the following link:

<http://www.nalc.gov.uk/news/entry/659-nalc-warns-parish-will-damage-communities>

Whilst the proposal does not affect any of Cumbria's larger councils yet, it may well do in the future, especially if precepts are increased to pay for devolved services or assets.

KESWICK TOWN COUNCIL

Minutes of the Keswick Town Council (KTC) Events Committee meeting held in the Council Chamber, First Floor, Council Offices, 50 Main Street, Keswick on Thursday 6 October 2016 at 10.00am.

Present:

Chair: Paul Titley (PT) – KTC Councillor (Cllr)

Heather Askew (HA) – KTC Events Co-ordinator	Matt Hall (MH)– Theatre by the Lake
Joe Broomfield (JB) – Allerdale Borough Council	Ian Hope (IH) – Fluid Productions
David Burn (DB) – KTC Cllr	Tony Lywood (TL) – KTC & ABC Cllr
Phil Byers (PB) – Geraud Markets	Vanessa Metcalfe (VM) – Keswick Tourism Association
Allan Daniels (AD) – KTC Cllr	Mike Murgatroyd (MM) – Rotary Club
Bernadette Dunn (BD) –Packhorse Court	David Quainton (DQ) – Rotary Club
Meg Eyre (ME) – Theatre by the Lake	Lynda Walker (LW) – KTC Town Clerk

17. Apologies

Apologies were received from Leanne Pettit (Cumbria Police,), Dave Roberts (Keswick Lions), Christine Sheldon (Rotary Club), Roy Johnson (Keswick Retail Association)

18. Minutes

RESOLVED that the minutes of the Events Committee Meeting held on the 1 September 2016 (pages 4 – 6) be agreed as a correct record.

19. Christmas Lights Switch On

Date of event: Friday 18th November

Stage

IH (Fluid Productions) will liaise with PB (Geruad markets) about access for the stage to be put up. IH confirmed Committed to Rock Choir are booked.

Action: IH to confirm other acts

Packhorse Court

BD Confirmed timings

4-5.10 pm Keswick School Jazz Band

5.15-5.45 pm St Herberts School Choir

With Light Switch on at 5.30pm

Santa will also be in attendance

Switch On

Switch on of main display at 7pm.

Timings

5.45 – 7pm Performances on main stage

7pm – Switch on with Theatre by the Lake Christmas cast and the Mayor

7pm – 7.10pm final 2 songs

Upstairs room in Moot Hall to be used as green room for TBTL from 6pm

MH (TBTL) suggested they could bring a Chinese dragon and lanterns

Action: TL to book Moot Hall

Lantern Parade and Tree of Light

Town Crier to lead children. Pause in music on stage at 6.30 to turn market square tree of light on. Then children with lanterns will parade to tree until 6.45pm

5 Lanterns from last year are ok. Schools to be contacted
 TBTL could parade with some Chinese lanterns alongside the children
 Tree of light needs pruning before lights are fixed to it.

Action: HA to confirm Town Cryer

Action: DQ to contact schools to arrange

Action: DQ to arrange pruning of tree

Action: MH to confirm with DQ about TBTL involvement

Lighting Contractor

Lite Ltd are progressing with the new fixings and installation of the lights.

Stewards

Stewards are required in case of accident or emergency. Believe 6 people required plus additional to support the lantern parade and barriers.

Action: HA to ask Lions

Action: DQ to co-ordinate Rotary

Posters

BD has drafted poster, ME (TBTL) to provide copy, poster to be distributed before half term

Action: BD, ME

20 Summer Festival

Proposal from PT to reduce the size of the festival to 3 days, to encompass 3 events – Prom, rock and scruffs. This would require the approval of the Fitz Park Trustees.

The suggested dates are Fri 23rd June, Sat 24th June and Sun 25th June.

Would not clash with Lakesman Triathlon (reduce carparking issues)

Leaflets would be produced, but no programme.

Lake District Hotels willing to sponsor the Prom.

There was a discussion whether the Rock concert would be better in the Market square than Fitz Park – consideration of possible rain on event and grounds. It was also discussed whether this would be better on a Friday night from a starting time perspective due to no market.

JB also suggested it might be possible to promote bands in pubs after the main stage has finished and that Allerdale might be able to offer support with this.

Rock Concert – a well-known tribute act would be ideal

Prom – Shelagh Hughes has offered to co-ordinate this. TL has already looked at booking some performers for a Friday prom, but this would need to be reviewed if prom was Saturday.

It was also discussed about incorporating the Rotary Duck race into the Prom or Scruffs event.

The following outline timetable was agreed, subject to verification of availability of acts.

Friday 23rd June: Rock in Market Square

Saturday 24th June: Prom in Fitz Park

Sunday 25th June: Scruffs in Fitz Park

Action: TL to look at Proms performers availability

Action: JB to investigate Tribute band availability and costs

21. Town Council - Updates

No further updates

22. Other Events in Keswick

Charitable Bike Ride 8th October

AD reported on a Charity Bike ride and hike being undertaken by a Muslim Youth Group (they had provided some support after the flooding), Dinner at 7pm at St Herberts School

Live Advent

VM and JB confirmed the live advent events would be happening again this year, there will be an advert in the reminder and it is open to non KTA members as well as KTA members.

23. Date of Next Meeting

Tuesday 15th November 10am

The meeting closed at 11.30am

