

## KESWICK TOWN COUNCIL

Minutes of the meeting of Keswick Town Council held in the Council Chamber, 50 Main Street, Keswick, on Thursday 17<sup>th</sup> November 2016 at 7.30pm.

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**Present:**

**Chairman**  
Councillor David Burn

**Councillors**

Allan Daniels	Martin Jordan	Denstone Kemp
Graham Kendall	Susan Leighton	Andrew Lysser
Duncan Miller	Adam Paxon	Martin Pugmire
Paul Titley		

Also present were Lynda Walker (Town Clerk), Catherine Parker (Responsible Financial Officer), 2 members of the press and 1 member of the public.

Prior to the meeting, Lucy Scrase and Nicola Meadley of Keswick Mountain Festival explained the history and background to the event and outlined plans for the 2017 Festival.

**131. Apologies**

Apologies for absence were received from Councillor Lywood (holiday), PCSO Catherine Smith and Geoff Davies (LDNPA representative).

**132. Minutes**

**RESOLVED** that the Chairman be authorised to sign as a correct record the minutes of the Town Council meeting held on 20<sup>th</sup> October 2016 (pages 26-29).

**133. Requests for Dispensations**

The Clerk reported that no requests for dispensations had been received.

**134. Declarations of Interest**

Declarations by elected and co-opted members of interests in respect of items on this agenda were received from:

Councillor David Burn – item 8 (i) application no. 7/2016/2243 (knows the applicant)

**135. Police Attendance**

**RECEIVED** the report of the Allerdale Rural Neighbourhood Policing team for October. No Police representative was available to attend for this item. 20 crimes had been reported in the Keswick area during October 2016 with 2 anti-social behaviour incidents reported during the month (this compares with a total of 27 incidents for the same period in 2015).

**136. Matters to be received from the Public**

Mr Roy Johnson of Keswick Retailers Association expressed concerns about a 'pedlar' who was trading in the Market Square area, possibly in contravention of licencing requirements. He was anxious that this should be dealt with as a matter of urgency to avoid other such traders being attracted to the town. The Mayor advised that he had spoken to both the Police and Allerdale Borough Council's officers and that the situation was being monitored. The Town Council was requested to write to Allerdale BC expressing concern and asking for the situation to be dealt with speedily.

Councillor Titley expressed criticism regarding Allerdale Borough Council's management of the electoral process in the filling of the recent vacancy on the Town Council, in particular the difficulty of obtaining the necessary nomination forms and the lack of clarity regarding correct completion. Andrew Seekings of Allerdale Borough Council, who was present at the meeting, agreed to look into the situation and report back to the next meeting.

### 137. Derwentwater Foreshore

Andrew Seekings (Corporate Director) and Nik Hardy (Head of Economic Growth) of Allerdale BC were present for this item and provided an update on progress with a number of issues which had been raised previously regarding the management and maintenance of the Foreshore area i.e. general cleanliness, condition of street furniture, debris on the foreshore and uncontrolled parking. Councillors Jordan and Pugmire gave observations on the current condition of the area, in particular the seating which had suffered damage as a result of the power washing which had been carried out.

Councillor Pugmire reported that Councillor Mike Heaslip, the relevant Portfolio Holder for the Borough Council, had agreed to attend a site meeting to which other Town Councillors would be invited. Andrew Seekings gave an assurance that the Borough Council was committed to improving the area and agreed to come back to the January Town Council meeting with a further update.

### 138. Applications for Development

- i) **RESOLVED** that the following observations be submitted to the Lake District National Park Authority:-

Plan Ref.	Description of Development Location
<b>T/2016/0157</b>	Crown & prune 1 sycamore Car Park, Twentyman Court, Penrith Road <b>SUPPORT</b>
<b>7/2016/2203</b>	Proposed demolition of existing garage and rear kitchen extension and erection of two storey side and single storey rear lean-to extensions Grindlewald, Rogerfield <b>SUPPORT</b>
<b>7/2016/2217</b>	Illuminated bed and breakfast sign Howe Keld, 5-7 The Heads <b>SUPPORT</b>
<b>7/2016/2228</b>	Redevelopment of existing petrol filling station to provide replacement SPAR convenience store, forecourt alterations, extended canopy, customer parking and associated works High Hill Garage, High Hill <i>Support – will improve convenience shopping in the area and a needed development on east side of Greta Bridge</i> <b>SUPPORT</b>
<b>7/2016/2234</b>	Proposed replacement of existing external ATM machine HSBC Market Square <b>SUPPORT</b>
<b>7/2016/2243</b>	Demolition of existing attached garage, erection of single storey side and rear extension Whitfield, 3 Ashtree Avenue <i>Support – fits with other properties. This is a substantial single storey extension replacing smallish garage in flood plain reservations. Similar</i>

*schemes on properties in same road*

**SUPPORT**

- 7/2016/2256** Proposed dormer window to front elevation  
37 Rowan Tree Guest House, Eskin Street  
**SUPPORT**
- 7/2016/2257** Demolition of existing builders storage and construction of extension to cottage  
Wool Store Cottage, Shorley Lane  
*Support – poor quality storage building, the extension will improve appearance of area*  
**SUPPORT**
- 7/2016/2264** Erection of a single-storey rear extension. Replace existing white UPVC windows with triple glazed white UPVC windows. Replace existing front door with composite door. Introduce doors to the front and rear of the car port. Raise bay window sill heights by 200mm Reposition existing PV Solar panels. Introduce 2 no. rooflights to front elevation and 1 no. roof light to rear elevation. Reposition existing rear rooflight in rear elevation  
28 Southey Street  
*Support – Design in keeping*  
**SUPPORT**
- 7/2016/2265** Erection of side and rear extensions for garage and additional living accommodation  
Fairhaven, Lonsties  
*Support – site visit made- good design and improvements made to previous application*  
**SUPPORT**
- 7/2016/2273** Proposed rear extension  
Nether Place Nursing Home, Chestnut Hill  
*Support – same comment as previously - ideal use of scruffy unused land at rear. No overlooking issues*  
**SUPPORT**
- 7/2016/2278** Temporary use of agricultural fields to accommodate campers and caravans attending the Keswick Convention between the 15th July and the 4th August 2017  
Crosthwaite Conference Centre, Church Lane  
**SUPPORT**
- 7/2016/2279** Revision to roof profile to rear extension  
19a Blencathra Street  
**SUPPORT**
- 7/2016/2281** Replace existing white UPVC front bay windows with triple glazed single pane white UPVC windows. Raise the bay window sill heights by 200mm  
28 Southey Street  
*Support – prefer original design of windows but all work looks to be high quality*  
**SUPPORT**

- ii) **RECEIVED** update on National Park planning decisions.
- iii) **RECEIVED** letter from Allerdale BC Planning Department requesting observations on proposals to remove payphones at Eskin Street, Browfoot and Limepots Road.  
**RESOLVED** that no objection be raised to the removal of the payphones but that a request be made for the phone boxes and electricity supply to remain in situ

#### 139. Mayor's Report

**RECEIVED** details of the Mayor's engagements and meetings attendance for the period 14th October – 10th November 2016.

#### 140. Reports from Ward Representatives

**RECEIVED** reports from the following representatives:

- i) Lake District National Park Authority - Geoff Davies  
**RESOLVED** that a meeting be requested with Kevin Richards to provide advice to the Planning Group on effective response to planning applications
- ii) Allerdale Borough Council Ward Representatives – Councillor Pugmire advised that he would be making representations to the Chief Executive of the Borough Council regarding the length of time the scaffolding had been on the Moot Hall
- iii) Cumbria County Council Ward Representative – Councillor Lysser gave an update on Community Transport Plan schemes suggested at the last meeting

#### 141. Reports from Representatives on Outside Bodies

**RECEIVED** a report on Keswick Tourism Association from Councillor Duncan Miller.

#### 142. Reports from Representatives attending Liaison Meetings

**RECEIVED**

- i) a report from Councillor Titley on the CALC Allerdale meeting held on 29 September 2016 and the CALC AGM held on 12<sup>th</sup> November 2016 where he had obtained some useful information on outdoor gymnasiums. He suggested that this could be a suitable project for UU legacy funding rather than the 'ring of light' previously suggested as it would be more flood resilient.
- ii) a report from Councillor Leighton on the Derwent 7 meeting held on 31<sup>st</sup> October 2016.

#### 143. Flood Protection

The Clerk reported that no response had been received to date from the Secretary of State to the request for funding for flood protection for Cumbria. A further letter had been drafted in collaboration with Keswick and neighbouring Flood Action Groups with input from the Environment Agency and the support of the local MPs.

**RESOLVED** that the draft letter be approved and submitted to the Secretary of State.

#### 144. Proposed A Board Scheme

Consideration was given to the report of the Working Group (the Mayor and Councillor Daniels) including a draft letter outlining a Code of Conduct for local businesses to be distributed by Cumbria County Council.

**RESOLVED** that the letter be approved subject to the wording being changed from 'Code of Conduct' to 'Guidelines' and the words 'Keswick Town Council' being used instead of the logo. It was further **RESOLVED** that the guidelines contained in the letter be adopted as the Town Council's policy on A boards.

#### 145. Payment of Accounts

**RESOLVED** that the accounts for November 2016 as approved by the Inspection Committee be authorised for payment for:

- i) The Town Council, vouchers 149 – 166 amounting to £20,336.50 (twenty thousand three hundred and thirty six pounds and fifty pence)
- ii) The Trusts, vouchers HP110 – FP141 amounting to £19,533.38 (nineteen thousand five hundred and thirty three pounds and thirty eight pence)

**146. Bank Mandate Amendments**

**RESOLVED** that the current bank mandate be amended to reflect the change in Councillors following the resignation of Peter Price and the election of Councillor Graham Kendall.

**147. Neighbourhood Plan**

The Clerk reported that Keswick Parish had now been designated as an area suitable for undertaking a Neighbourhood Plan.

**RESOLVED** that Expressions of Interest be invited from suitably qualified persons in preparing a Neighbourhood Plan for Keswick to include sourcing funding available.

**148. Clerk's Report**

**RECEIVED** the Clerk's report.

**149. Correspondence**

Consideration was given to the following correspondence:

- i) Kier/Highways England – request for comments on A66 resurfacing

**Prior to the following business the Chairman moved the resolution:**

*'That in view of the special or confidential nature of the business about to be transacted, it is advisable/in the public interest that the public and/or press be temporarily excluded and they are instructed to withdraw'*

**150. Contracting - Walker Park Rent Review**

**RECEIVED** an update from the Clerk.

The meeting closed at 9.40 pm

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Chairman

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Date