

12<sup>th</sup> May 2016

Dear Sir/Madam

The Annual Meeting of Keswick Town Council will be held in the Council Chamber, First Floor, Council Offices, 50 Main Street, Keswick on **Thursday 19<sup>th</sup> May 2016 at 7.30pm**. The press and public are welcome to attend.

Yours faithfully



Lynda Walker  
Town Clerk

#### A G E N D A

1. **Election of Chairman (Town Mayor)**  
To elect the Chairman of the Council and to receive the Chairman's Declaration of Acceptance of Office.
2. **Election of Deputy Chairman (Deputy Mayor)**  
To elect the Deputy Chairman and to receive the Deputy Chairman's Declaration of Acceptance of Office.
3. **Presentation of Mayor's Cadet**  
The Mayor's Cadet for the year will be presented.
4. **Apologies**  
To receive apologies for absence.
5. **Minutes**  
To authorise the Chairman to sign as a correct record the minutes of the Town Council meeting held on 21<sup>st</sup> April 2016 (pages 48-52).
6. **Requests for Dispensations**  
The Clerk to report any requests received since the previous meeting for dispensations to speak and/or vote on any matter where a member has a disclosable pecuniary interest.
7. **Declarations of Interests**  
To receive declarations by elected and co-opted members of interests in respect of items on this agenda.

Members are reminded that, in accordance with the revised Code of Conduct, they are required to declare any disclosable pecuniary interests or other registrable interests which have not already been declared in the Council's Register of Interests. (It is a criminal offence not to declare a disclosable pecuniary interest either in the Register or at the meeting). Members may, however, also decide, in the interests of clarity and transparency, to declare at this point in the meeting, any such disclosable pecuniary interests which they have already declared in the Register, as well as any other registrable or other interests.

*If a member requires advice on any item involving a possible declaration of interest which could affect his/her ability to speak and/or vote, he/she is advised to contact the Clerk at least 24 hours in advance of the meeting.*

- 8. Police Report**  
To receive the report of the Allerdale Neighbourhood Policing team - an officer will attend when on duty and available.
- 9. Matters to be received from the Public**  
Such matters may be received throughout the meeting, however items raised should not be discussed for longer than ten minutes and the Chairman reserves the right to curtail repetitious matters. Public participation shall not be longer than half an hour throughout the meeting.
- 10. Applications for Development**
  - i) To examine applications for development and submit observations to the Lake District National Park Authority
  - ii) To receive an update on National Park Planning Decisions
- 11. Success Regime – Future of Keswick (Mary Hewetson) Hospital**
  - i) To receive an update on discussions with the 'Success Regime' regarding the NHS structure in Keswick following the recent public meetings, and to consider whether any further action is required.
  - ii) To receive response from the Regime to letter sent to Sir Neil McKay on 12 April 2016
- 12. Mayor's Engagements**  
To receive a report on the Mayor's engagements and meeting attendances.
- 13. Reports from Ward Representatives**  
To receive reports from the following representatives:
  - i) Allerdale Borough Council
  - ii) Cumbria County Council
  - iii) Lake District National Park Authority
- 14. Chairman's Allowance**  
To fix the amount of the Chairman's allowance in pursuance of Section 15 (5) of the Local Government Act 1972 (budget provision £2,000).
- 15. Standing Committee and Working Group Members**  
To review, and to appoint members to serve on, the undermentioned working groups/committees:  
Staffing Committee  
Events Committee  
Planning Group  
Housing Group
- 16. Outside Bodies & Liaison Meetings**  
To appoint representatives on outside bodies and to attend liaison meetings
- 17. Schedule of Meetings 2016/17**  
To confirm the date and times of ordinary meetings of the Council for the ensuing year
- 18. Members Attendances**  
To receive for information details of members' attendances for 2015/16
- 19. Schedule of Charges**  
To confirm the level of charges to be set for 2016/17
- 20. Review of Standing Orders**  
To confirm that no revisions are required to the existing Standing Orders.
- 21. Annual Review of Effectiveness of Internal Financial Control**  
To receive a report on the Annual Review of Effectiveness of Internal Financial Control from Councillor Lysser and to approve the recommendation contained in the report

**22. Year End report by the Internal Auditor for the financial year ending 31 March 2016**

To receive the report of Georgina D Airey, Internal Auditor

**23. Payment of Accounts**

To confirm the payment of accounts for May 2016 as approved by the Inspection Committee (to be circulated at the meeting) for:

- i) The Town Council
- ii) The Trusts

**24. Derwentwater Foreshore**

To consider a proposal from Councillor Titley that the Town Council should investigate the means to improve the maintenance of the Foreshore area including the option to take over its management.

**25. Keswick Public Toilets**

To receive an update from Councillor Lywood on the current situation regarding provision of public toilets in Keswick.

**26. Minutes of Committee Meeting**

To receive for information and approval the minutes of the Events Committee meeting held 17<sup>th</sup> May 2016

**27. Commemoration of the Somme Campaign**

At the request of Councillor Titley, to consider whether the Events Committee should be asked to organise/investigate an event to commemorate the Somme campaign (coinciding with the 100 year anniversary on 1<sup>st</sup> July 2016).

**28. Minutes of Liaison Meetings**

To receive the following:

- i) a report from Councillor Burn on the Derwent 7 meeting held on 25<sup>th</sup> April 2016
- ii) the notes of the Parish Forum held at the Lake District National Park offices on 25<sup>th</sup> April 2016 attended by Councillor Titley
- iii) the Minutes of the CALC Allerdale General Meeting held on 24<sup>th</sup> March 2016 (no representation from Keswick Town Council)

**29. Correspondence**

To receive details of the following correspondence:

- a) For consideration and action:
  - i) Lake District National Park Authority – United Utility Legacy List
  - ii) NuGen – details of stage 2 consultation
- b) For information:
  - i) Allerdale BC Planning Officer – Removal of telephony service in call boxes

**Prior to the following business the Chairman will move the following resolution:**

*'That in view of the special or confidential nature of the business about to be transacted, it is advisable/in the public interest that the public and/or press be temporarily excluded and they are instructed to withdraw'*

**30. Staffing**

To consider report of Staffing Committee.

**31. Contracts - Jazz Festival Proposal**

To consider letter from Theatre by the Lake

To: All Councillors, Press, Police, Library



**KESWICK TOWN COUNCIL**

Minutes of the meeting of Keswick Town Council held in the Council Chamber, 50 Main Street, Keswick, on Thursday 21st April 2016 at 7.30pm.

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**Present:**

**Chairman**  
Councillor Paul Titley

**Councillors**

David Burn	Allan Daniels	Martin Jordan
Denstone Kemp	Susan Leighton	Andrew Lysser
Tony Lywood	Duncan Miller	Adam Paxon
Martin Pugmire		

Also present were Lynda Walker (Town Clerk), Catherine Parker (Administration & Finance Officer), 3 members of the press and 2 members of the public.

**196. Apologies**

Apologies for absence were received from Councillor Price (work) and Geoff Davies (Lake District National Park Authority NDA representative).

**197. Minutes**

**RESOLVED** that the Chairman be authorised to sign as a correct record the minutes of the Town Council meeting held on Thursday 17<sup>th</sup> March 2016 (pages 44 – 47).

**198. Requests for Dispensations**

The Clerk reported that no requests for dispensations had been received.

**199. Declarations of Interests**

Declarations by elected and co-opted members of interests in respect of items on this agenda were received from:-

Councillor Paxon – Item 22 (Lives adjacent to area in question)

**200. Police Attendance**

**RECEIVED** the report of the Allerdale Neighbourhood Policing Team for March. 17 crimes had been reported in the Keswick area during March 2016 with 6 anti-social behaviour incidents reported during the month. PCSO Catherine Smith was in attendance.

**201. Matters to be received from the Public**

*It was agreed to bring Item 10 on the agenda forward as there were members of the public present for this item.*

No other items were received from the public

**202. Success Regime – Future of Keswick (Mary Hewetson) Hospital**

Mike Bulman spoke on behalf of the Friends of Mary Hewetson Hospital in relation to the proposal to remove in-patient beds which was included in the February 2016 Public Progress report of the NHS West, North and East Cumbria Success Regime. He advised that 'The Friends' had held a number of meetings and were trying to rally support for members of the public to attend the meeting being organised by the 'Success Regime' in the Skiddaw Hotel on 5<sup>th</sup> May 2016 between 12.30pm & 2.30pm. Councillors agreed that it was vital to resist the proposal and that a public meeting should be held at a time when more people would be able to attend i.e. during the evening, and that the local GPs and MP should be present. It was

also pointed out that the hospital served many visitors to the town as well as locals and that this fact should be recognised.

Following a proposal from Councillor Lywood, seconded by Councillor Leighton, it was **RESOLVED** that Keswick Town Council should resist any cuts to healthcare provision within the town, no matter in what guise they might appear. It was further **RESOLVED** that an evening public meeting be organised with representation from the Success Regime, the local MP and GP's, should it be felt necessary following the public consultation meeting at the Skiddaw Hotel on 5<sup>th</sup> May.

### 203. Mayor's Report

**RECEIVED** report from the Mayor including details of the Mayor's calendar of duties.

### 204. Applications for Development

- i) **RESOLVED** that the following observations be submitted to the Lake District National Park Authority:-

Plan Ref.	Description of Development Location:
7/2016/2057	Demolition of existing single storey side extension and replacement with 2 storey side extension and single storey rear extension 6 Fenton <i>Support - Subject to the neighbour from 7 Fenton concerns being addressed as per the letter received by LDNPA and copied to Keswick Town Council.</i> <i>Site visit made</i> <i>Letter from 7 Fenton received</i> <b>SUPPORT</b>
7/2016/2058	The demolition of the existing lake front cottage and residential facilities and the redevelopment of the existing outdoor pursuits centre at Isthmus Cottage Isthmus Cottage, Crow Park Road <i>Support –The previous application made in 2012 was approved. This is a similar scheme using cheaper materials to make more cost effective. Very little change to visual impact from the lake side and would make the property more appropriate and usable by the target groups.</i> <i>Site visit made.</i> <b>SUPPORT</b>
7/2016/2069	Proposed change of use to 2 no. one bedroom dwellings for local social affordable housing and 1 no. fully accessible wheelchair (disabled) holiday let Bakers Yard, 24A, St Johns Street <i>Object - The partial use as holiday letting accommodation, albeit for disabled people, would be a lost opportunity to meet local housing needs</i> <b>OBJECT</b>
7/2016/2073	Remove and block up door opening, change window opening to door opening and fit new roof window Oakden, Ambleside Road <i>Neutral – No overlooking or other issues</i> <b>NEUTRAL</b>

- 7/2016/2074** New ground floor lean to extension and layout to integrate a new kitchen, dining and living space. Conservation rooflights to be added to make four in total  
6 High Street  
*Support – Proposed development is at rear of property in a small (shared) cobbled yard. It cannot be seen from the front of the property. There will be no overlooking or other issues. Neighbour at number 5 has seen the plans and is perfectly happy with proposals. Will improve living arrangements*  
*Site visit made*  
**SUPPORT**
- 7/2016/2082** Removal of concrete garage. Build new garage/utility attached to bungalow by glass porch (linked)  
17 Grizedale Close  
*Support – Will tidy up area to side of bungalow and result in improved facilities (extra WC). No overlooking that could be seen.*  
*Site visit made*  
**SUPPORT**
- 7/2016/2087** Rear and side extension to 13 Manor Park and movement of existing garage  
13 Manor Park  
*Neutral – May be some slight overlooking of number 11 - into a utility room/conservatory – but no other issues could be seen. Shadow diagrams do not show any problems to the attached property at number 15*  
*Site visit made*  
**NEUTRAL**
- 7/2016/2091** Proposed single storey rear extension  
Aysgarth, Crosthwaite Road  
*Neutral – No unacceptable overlooking or other issues.*  
*Site visit made.*  
**NEUTRAL**

- ii) **RECEIVED** an update on National Park Planning Decisions.  
**RESOLVED** that a letter be sent to the LDNPA regarding enforcement of their policy on the use of uPvc in conservation areas, and inviting a representative of the organisation to a future meeting to discuss this.

## 205. Reports from Ward Representatives

**RECEIVED** reports from the following representatives:

- i) Allerdale Borough Council – nothing to add to the report given at the Annual Parish meeting held earlier
- ii) Cumbria County Council - as above
- iii) LDNPA North Distinctive Area Parishes representative – no report received and apologies given.

## 206. Town Signage

- i) Consideration was given to a report from the Mayor recommending that signage for the 'Derwentwater Walk' be funded from the £5,000 allocated for signage improvements from the market town grant provided by Allerdale BC. This use of the funding had been approved by the Town Centre Manager for the Borough Council.  
**RESOLVED** that the remaining funds in the £10,000 grant for 2015/16 from Allerdale Borough Council be used for the Derwentwater Walk signage, with any surplus being allocated to Keswick Parks.
- ii) Consideration was given to a request from the Borough Council's Town Centre Manager for Keswick for suggested projects/initiatives for a further £10,000 of funding to be provided by Allerdale BC as per the previous two years.

**RESOLVED** that £5,000 be used towards funding for Christmas lights in the shopping streets outside the Market Square, and £5,000 be provided towards signage which could include Keswick parks.

**207. Banner Sites – request for reduced charge**

Consideration was given to a request from the Borough Council's Town Centre Manager for Keswick for display of a banner promoting Keswick events at a free/reduced rate (normal fee £50 per site per week). **RESOLVED** that the request be declined and that the standard rate be charged with no reduction.

**208. Parking on Heads Road**

At the request of Councillor Lysser, Councillors discussed problems caused by double parking on the B5289 Heads Road between the two roundabouts when the prohibition of waiting order was not in force (currently applies between Good Friday and the end of October only).

**RESOLVED** that a letter be sent to Cumbria County Council supporting Councillor Lysser's proposal that double yellow lines be placed in the area between the two roundabouts on the B5289, prohibiting waiting in this area at all times of year.

**209. Flooding Causes/Mitigation suggestions – local knowledge**

Consideration was given to a request from the Derwent 7 cluster group for local knowledge to be passed onto the Cumbria Floods Partnership, the Catchment Alliance and any other bodies regarding the specific causes and possible mitigation measures related to the increasing frequency and severity of flooding in the area.

**RESOLVED** that Amy Heyes, the Derwent Catchment Director appointed by the Environment Agency, and Doug Coyle of Cumbria County Council, be asked to attend a public meeting following the publication of the flood investigation report currently being compiled.

**210. Payment of Accounts**

**RESOLVED** that the accounts for April 2016 as approved by the Inspection Committee be authorised for payment:

- i) The Town Council, vouchers 226 – FR21 amounting to £36,518.04 (thirty six thousand five hundred and eighteen pounds and four pence)
- ii) The Trusts, vouchers HP134 – FP5 amounting to £43,219.87 (forty three thousand two hundred and nineteen pounds and eighty seven pence)

**211. Budget Summary Comparisons as at 31<sup>st</sup> March 2016**

**RECEIVED** budget comparisons for the 4<sup>th</sup> Quarter.

**212. Revised Financial Regulations**

**RECEIVED** report of the Administration and Finance Officer recommending revisions to the Financial Regulations to reflect recent changes in legislation.

**RESOLVED** that the revised Financial Regulations be approved and adopted.

**213. Assets Register**

**RESOLVED** that the updated Assets Register be approved and adopted.

**214. Clerk's Report**

**RECEIVED** the Clerk's report.

**215. Minutes of Committee Meetings**

**RECEIVED** for information the minutes of the Events Committee meeting held on 5<sup>th</sup> April 2016, the Mayor's report and the report of the Admin & Finance Officer on matters arising.

**RESOLVED** that:-

- i) The use of a Bouncy Castle at the Scruffs event to be held on Sunday 19<sup>th</sup> June be agreed
- ii) A statement be sent to CN Events to support the Lakesman Event to be held on Sunday 19<sup>th</sup> June but advising that the Town Council disagrees with the closure of Lakeside Car Park and provision of a market which will take away trade from other town businesses



- iii) Keswick Tourism Association (KTA) be advised that the Town Council supports the Tour of Britain Event to be held on Monday 5<sup>th</sup> September, but that if KTA wishes to proceed with organising the event they should be aware that they are liable for the event as a whole including all necessary permissions/licences/insurance/volunteers etc. and that this cannot be added to the Keswick Town Council premises licence.

**216. Correspondence**

**RECEIVED** the following correspondence:

- i) Lake District National Park Authority – land at Long Bridge SW, Portinscale
- ii) Kier (Highways England) – A66 Burns to High Briery Footway
- iii) Paul McGreal – Keswick Mountain Festival 2016 – Triathlon events

**RESOLVED** that Councillor Lysser, in his role as County Councillor for the area, investigate further the decision made by Cumbria County Council in relation to the Road Closure for this event.

**Prior to the following business the Chairman moved the following resolution:**

*‘That in view of the special or confidential nature of the business about to be transacted, it was advisable/in the public interest that the public and/or press be temporarily excluded and they were instructed to withdraw’*

**217. Legal – the Hollow, Penrith Road**

**RECEIVED** the report of the Clerk.

**RESOLVED** that Cumbria County Council be asked to send a letter as offered in their email and that the situation be kept under review.

The meeting closed at 9.40pm

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Chairman

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Date



**Planning Applications received between 15/04/2016 - 12/05/2016**

Plan ref	Location	Description of Proposed Development
T/2016/0051	Bishops House, Ambleside Road, Keswick, CA12 4DD	Yew tree 1 - remove lowest branch, Yew tree 2 - removal of vertical branch
T/2016/0052	Bishops House, Ambleside Road, Keswick, CA12 4DD	Holly tree - fell
7/2016/2024	61 The Headlands, Keswick. CA12 5EH	Erection of detached dwelling (local needs) on land to rear of 61 The Headlands, Keswick. Amended plans received 22 April 2016
7/2016/2027	Bridge End Water Treatment Works, Keswick	Development of a water supply connection from Thirlmere to West Cumbria comprising of (within the Lake District National Park) - a) a twin underground pipeline from Bridge End Water Treatment Works, Thirlmere to land off the A295 near Blindcrake; b) a single underground pipeline to the north of Blindcrake between Williamsgate and Quarry Hill; c) the slip-lining (renewal of existing pipeline) of a section of existing water pipeline from Southwaite Farm, Cockermouth and Cornhow Water Treatment Works, Loweswater; d) the decommissioning of Cornhow WTW and Ennerdale incorporating the development of associated kiosks, valve chambers, excavation and landscaping, temporary vehicular accesses, working areas, compounds, hard standing and other associated development along the route.
7/2016/2093	Stanleys Joiners, Greta Side, Keswick. CA12 5LG	Minor material amendment to planning approval ref. 7/2015/2174 relating to amended design
7/2016/2097	9 Grange Park, Keswick. CA12 4AY	2 storey extension to the rear elevation of the house with kitchen at ground floor and utility room at lower ground floor. Installation of a multi fuel burner flue. Installation of windows. Replacement of front door. Addition of balcony to side and rear elevation.
7/2016/2099	7 Tithebarn Street, Keswick. CA12 5ED	Two flood doors - one to the front of the shop and one to the back
7/2016/2102	Greenstone, Eieventrees, Keswick. CA12 4LW	Rear extension to kitchen
7/2016/2108	3 Wordsworth Street, Keswick. CA12 4HU	Rear first floor extension and alterations to rear store
7/2016/2111	The Screens, Chestnut Hill, Keswick. CA12 4LR	Reconfiguration of lower section of existing drive. Removal of part of hedge. Betterment of access
7/2016/2112	32 Lakeland Park, Keswick. CA12 4AT	Alterations and extensions for family room and utility & boot room
7/2016/2113	135 Main Street, Keswick. CA12 5NJ	Change of use from a shop (Class A1) to a café (Class A3)

7/2016/2119

5 Lakeland Park, Keswick. CA12 4AT

Two storey side extension

**NOTICE TO THE PUBLIC:** Interested parties are invited to let the Town Clerk have their comments, in writing, prior to the meeting regarding any of the planning applications on this sheet.

Decisions Received from LDNPA

Planning Decisions Received between 15/04/2016 & 12/05/2016

Plan Ref	Date of Application	Location	Postcode	Description	KTC Observations	LDNPA Decision	Appeal	Appeal Decision
7/2015/2298	January-16	1-55 Calvert Way, Keswick	CA12 4LZ	Variation of conditions 2 (amended roof plan) and 11 (use of blue slate only) of application 7/2014/2300 (proposed residential development of 52 two storey houses)	APPLICATION NOT RECEIVED FOR COMMENT	GRANTED		
7/2016/2004	February-16	2 Elm Court, Keswick	CA12 5NB	Creation of window opening to upper rear elevation to match existing window openings	SUPPORT	GRANTED		
7/2016/2031	February-16	Boat landing jetties, Derwentwater, Keswick		Renewal of storm and flood damaged jetty no 4; renewal to replace to match previous jetty - no change in design or construction	SUPPORT	GRANTED		
7/2016/2034	February-16	Markholme, Keswick	CA12 5PW	Variation of condition no 2 (revised access arrangements) of planning application 7/2014/2241 - 2 no. local needs dwellings	SUPPORT	GRANTED		
7/2016/2039	February-16	94 and 96 Main Street, Keswick	CA12 5NH	Replacement of a joint extension at rear of properties	SUPPORT	GRANTED		
7/2016/2045	February-16	James Court, Main Street, Keswick	CA12 5EF	Alteration to shop front including relocation of ATM, alterations to roof and infilling of garage opening	SUPPORT	GRANTED		
7/2016/2049	May-16	The Waters Edge, Lake Side, Lake Road, Keswick	CA12 5DI	Proposed new orangery to replace existing conservatory along with external ground works to provide a proper boat launch ramp with vehicle access to Derwent Water, plus a new erosion protection system incorporating a level lawn	NEUTRAL	WITHDRAWN		
7/2016/2052	February-16	1 Greta Street, Keswick	CA12 4HS	Raising cill heights of existing front and rear windows, raising front boundary wall heights and installation of removable flood barrier frost gates as required	SUPPORT	GRANTED		
7/2016/2060	March-16	9 Market Square, Keswick	CA12 5BJ	Conversion of first floor former bank storage into a single bedroom flat	SUPPORT	GRANTED		



Success  
Regime

22 APR 2016



West, North and East Cumbria Success Regime

Rosehill

4 Wavell Drive

Rosehill Industrial Estate

Cumbria

CA1 2SE

Ms Lynda Walker  
Council Offices  
50 Main Street  
Keswick  
Cumbria  
CA12 5JS

21 April 2016

Dear Ms Walker

Thank you for your letter addressed to Sir Neil McKay on 12 April 2016, which he has asked me to respond to.

Firstly, thank you for not only articulating your concerns with regards to Keswick Community Hospital, but also raising them directly with the Success Regime.

As I am sure you know, West, North and East Cumbria are some of the most challenged areas in England, with significant health and care issues that are long-standing and deep-rooted. The Success Regime – established by NHS England, the NHS Trust Development Authority and Monitor – is working with partners to provide both support and challenge to help transform health and care in these areas.

This locally led and owned initiative, with support from national bodies, aims to create the conditions for high quality care to develop in Cumbria. We are committed to making this vision a reality, and set out to become a national and international leader in integrated health and care provision for remote populations.

We know that there is no 'off the shelf' model that fits this area but we must try to deliver a strategy that not only works for the local population, but one that provides quality outcomes and safe services for a sustainable future. We know that keeping the status quo or going back to how things used to be is not an option.

I would like to point out that health leaders across Cumbria have been clear that whatever proposals are brought forward, they see an enhanced role for community services, although precisely what role community hospitals will play will need careful consideration.

I would like to reassure you that your concerns and views are being listened to. We are currently in a period of engaging with staff, the public and stakeholders on the emerging

thinking of the West, North and East Cumbria Success Regime and I can confirm your letter containing the views of councillors of Keswick will be captured as a formal piece of feedback to this engagement process. As such, it will be fed back to the work streams developing the plans for health services in Cumbria.

We will only place proposals into the public domain when we have considered all responses we have received during this period of engagement and, of course, any proposals involving significant change will be subject to full public consultation.

Many thanks again for sharing yours views.

Yours sincerely



Mitchell Gadd  
Communications and engagement advisor  
West, North and East Cumbria Success Regime



**KESWICK TOWN COUNCIL**

**TOWN COUNCIL MEETING 19<sup>th</sup> May 2016**

**MAYOR'S ENGAGEMENTS & MEETING ATTENDANCE**

For period 15<sup>th</sup> April – 12<sup>th</sup> May 2016

Friday 15 <sup>th</sup> April	Allerdale Civic Dinner – held at Hundith Hill Hotel, Lorton Vale, Cockermouth
Saturday 23 <sup>rd</sup> April	Keswick Choral Society Spring Concert – held at St John's Church, Keswick
Friday 29 <sup>th</sup> April	Committed 2 Rock Choir Charity Performance – held at Theatre by the Lake
Wednesday 4 <sup>th</sup> May	Success Regime Public Meeting – held at Crosthwaite Parish Rooms
Saturday 7 <sup>th</sup> May	Reopening of The Theatre Royal, Washington Street, Workington – held at Workington



**Allerdale Borough Council  
Ward Representative Report**

Allerdale and our ward

This is in no way party-political, as Tony will confirm. It is also a bit boring. But it does get much more interesting, and may well be of relevance.

Allerdale is going shortly to be re-warded by the Boundary Commission. This is because we area losing people from some wards (on the coast), and also have just about the maximum number of councilors allowed for a Borough of our population. So the Commission will no doubt be looking to increase the size in population terms of wards, especially of multiple member wards. So the Boundary Commission are at least interested in views on the boundaries of Keswick.

As it happens, it may well be that EITHER an adjacent seat would be added to Keswick, OR going the opposite way the ward of Keswick might be shrunk and made a 2 member ward.

However, as we all know, our current ward and town boundary is daft, not along the northern bypass but along the railway line with a bulge for Briar Rigg. Sheepdog Field is not currently part of Keswick, despite the insanity this produces. If it were part of Keswick, we would be big enough to stay as we are, despite the attempt to create higher electors to ward ratios. More important, surely, the town would be a rational unit again.

So Keswick Council might well consider sending a comment to the Boundary Commission feedback system, suggesting this change. I don't know if the opportunity would extend to changes of actual town boundaries.

Obviously, officers would have to check the procedure. But I think it would be a good idea.

**Martin Pugmire  
May 2016**



## Report from the North DA Parishes Member of the LDNPA - April 2016

One of the items of business at the meeting of Park Strategy & Vision committee on 27<sup>th</sup> April was the adoption of the revised Statement of community involvement (SCI). It sets out how the LDNPA will consult with communities during the production of local plan documents and in development management processes. A draft of the document was itself the subject of a consultation and, as part of this, it was circulated to parish and town councils for their comments. At the meeting, we heard that 11 parish councils across the National Park had responded, and I am pleased to say that 5 of these were from the North Distinctive Area. Thanks to you all.

A major item of work for Park Strategy and vision committee over the next two years will be the revision of the Local Plan. The Core Strategy (Local Plan Part One) was adopted by the Authority in October 2010 and as it is over five years old, the LDNPA is required to review it to ensure it remains relevant. An initial scoping exercise has been undertaken to determine which of the current planning policies need reviewing, assessing each policy against specific criteria including Ministerial Statements, changes to national policy, Annual Monitoring Reports and any known changes in local circumstances. To help the Authority understand and increase its awareness of any changes in local circumstances that may have occurred within the last five years, events have been arranged in each of the Distinctive Areas, and representatives from each parish / Town council were invited to attend. The one for the North DA took place in Keswick on 28<sup>th</sup> April and was attended by representatives from 5 parishes. Chairing the meeting was Juliet Hogger, Team Leader in Strategy and Planning Policy. She stressed that this was an early opportunity for parishes to raise matters of concern to them, but that there would be other opportunities for them to get involved.

The focus is now on updating the evidence base, commissioning new studies where necessary. The evidence base includes topics such as Strategic Flood Risk Assessment, Objectively Assessed Housing Needs, Business Needs, Infrastructure deficit and Town Centre Health Checks. This is an essential part of the process as the Authority will be tested on its evidence during the examination of the revised plan by the Planning Inspectorate. As the update of the evidence base is resource intensive it is anticipated that this will take until August 2016 to complete. During this time officers will also draft the Sustainability Appraisal and Habitats Regulations Assessment Scoping Report and continue engagement activities as and when necessary. In some cases, this may focus on issues of concern in specific parts of the National Park (for example, the larger towns).

It is intended that a page dedicated to the Local Plan review will be developed on the LDNPA website, which will be a useful tool for local communities. I will let you know when this is available.

If your parish was unable to send representatives on 28<sup>th</sup> April, please remember that you can send views to the strategy team by questionnaire (attached to my covering email). Planning law requires that planning applications should be determined in accordance with the Local Plan unless material considerations indicate otherwise, so it is an extremely important set of documents. Here is a good opportunity for parish and town councils to help shape the policies that will determine the kinds of development that will take place in their areas over the next few years, so please take advantage of it.

Geoff Davies

[Geoff.Davies@lakedistrict.gov.uk](mailto:Geoff.Davies@lakedistrict.gov.uk)

# Have your say on...

## Local issues related to planning and development

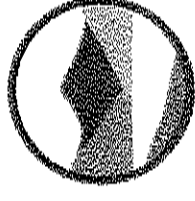
The LDNPA is reviewing its planning policy document  
– The Local Plan

We would like representatives from your Parish to come along to our North Distinctive Area event to discuss issues, pressures and opportunities to help inform the review of the Local Plan.

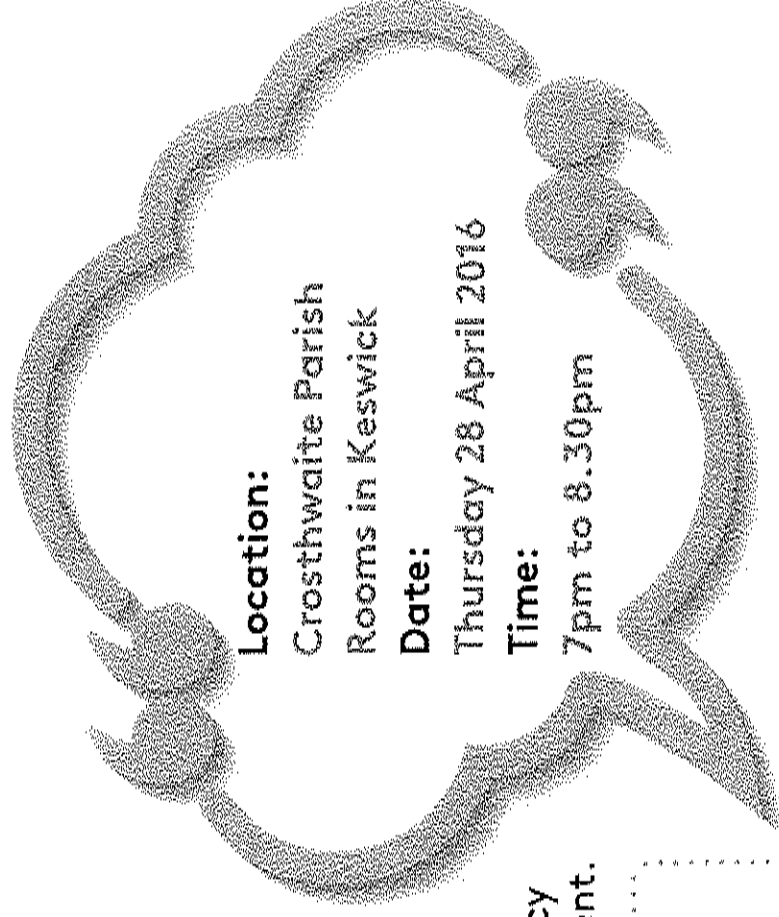
We would like to hear your views on:

- development pressure
- Issues that could be addressed through planning policy
- suitable sites for new housing/employment development.

The questions we would like your views on are on the rear of this flyer. If you are unable to send a representative but have views, please complete the questionnaire on the rear and return it to us.



Lake District  
National Park



**Location:**

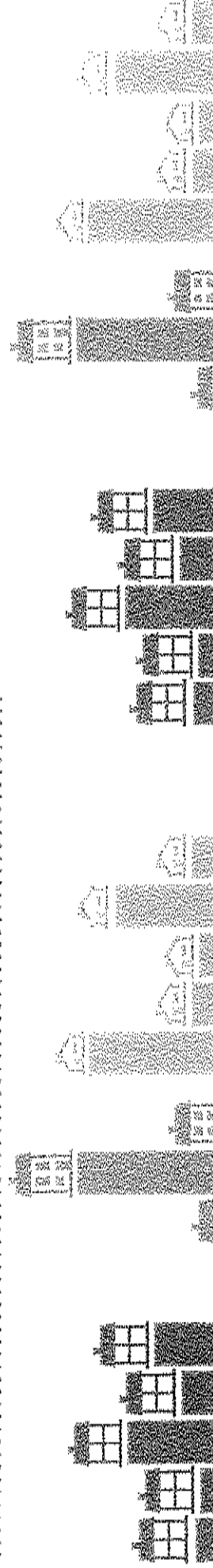
Crosthwaite Parish  
Rooms in Keswick

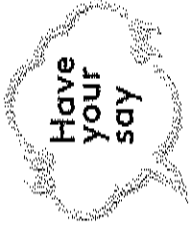
**Date:**

Thursday 28 April 2016

**Time:**

7pm to 8.30pm





**At this early stage we would like to hear views on these questions:**

<p>Is there pressure for a particular type of development in your Parish that isn't being addressed through current policies?</p>	
<p>Are there any specific issues that need addressing within your Parish, such as environmental protection, renewable energy, community facilities?</p>	
<p>Are there any sites for development in your Parish which you consider acceptable, such as for housing and employment land?</p>	
<p>Do any of the issues you have identified at Parish scale apply to the wider landscape such as National Park / Cumbria scale?</p>	

Please return this questionnaire to: Strategy and Partnerships Team, LDNPA, Murley Moss, Kendal LA9 7RL  
Email: [localplan@lakedistrict.gov.uk](mailto:localplan@lakedistrict.gov.uk)





**STAFFING COMMITTEE**

**CHAIRMAN (TOWN MAYOR):**

Councillor Paul Titley

**VICE CHAIRMAN (DEPUTY MAYOR):**

Councillor David Burn

**OTHER MEMBERS:**

Councillor Susan Leighton – Trust Chairman  
Councillor Martin Jordan – Trust Vice Chairman  
Councillor Duncan Miller

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**PLANNING GROUP**

Councillor David Burn  
Councillor Andrew Lysser  
Councillor Peter Price

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**HOUSING GROUP**

Councillor Denstone Kemp  
Councillor Tony Lywood  
Councillor Adam Paxon  
Councillor Allan Daniels

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**CHRISTMAS LIGHTS & EVENTS ADVISORY COMMITTEE**

**CHAIRMAN (MAYOR):**

Councillor Paul Titley

**OTHER MEMBERS:**

Councillor David Burn – Deputy Mayor – Vice Chairman  
Councillor Tony Lywood  
Councillor Allan Daniels

**OTHER REPRESENTATIVES FROM OUTSIDE ORGANISATIONS**  
**(The representatives below will be invited when appropriate)**

Representative of Keswick Tourism Association  
Representative of Keswick Rotary Club  
Representative of Keswick Lions Club  
Representative Packhorse Court  
Representative from Keswick Retailers Association  
Phil Byers – Geraud markets  
Joe Broomfield – ABC Town Centre Manager

(Note: Only Councillors have voting rights at meetings (unless people want to sign up to the Code of Conduct & sign a Declaration of Interests)



**Representatives on Outside Bodies & Liaison Meetings**

**Membership as at April 2016**

The Battersby Charity	Councillor Tony Lywood
Cumbria Theatre Trust	Councillor Martin Pugmire
Fitz Park Sports Pavilion	Councillor Peter Price
<i>Keswick In Bloom</i>	<i>No current member</i>
Keswick Tourism Association	Councillor Duncan Miller
Keswick Youth Club	Councillor Adam Paxon
Keswick Fair Trade Committee	Councillor Adam Paxon
Keswick Flood Action Group	Councillor Paul Titley
<i>Keswick Flood &amp; Emergency Group</i>	<i>No current member</i>
Keswick School	Councillor Andrew Lysser
Churches Together in Keswick	Councillor Susan Leighton
Liaison Meetings (CALC Allerdale, Lake District Partnership Parish Forum & Derwent 7)	Councillor Tony Lywood Councillor Martin Pugmire Councillor Paul Titley



<u>SCHEDULE OF MEETINGS 2016</u>	
<b>16<sup>th</sup> JUNE</b>	<b>TOWN COUNCIL MEETING</b>
<b>14<sup>th</sup> JULY</b>	<b>CHARITABLE TRUST MEETING</b>
<b>21<sup>st</sup> JULY</b>	<b>TOWN COUNCIL MEETING</b>
<b>18<sup>th</sup> AUGUST</b>	<b>TOWN COUNCIL MEETING</b>
<b>8<sup>th</sup> SEPTEMBER</b>	<b>CHARITABLE TRUST MEETING</b>
<b>15<sup>th</sup> SEPTEMBER</b>	<b>TOWN COUNCIL MEETING</b>
<b>20<sup>th</sup> OCTOBER</b>	<b>TOWN COUNCIL MEETING</b>
<b>10<sup>th</sup> NOVEMBER</b>	<b>CHARITABLE TRUST MEETING</b>
<b>17<sup>th</sup> NOVEMBER</b>	<b>TOWN COUNCIL MEETING</b>
<b>15<sup>th</sup> DECEMBER</b>	<b>TOWN COUNCIL MEETING</b>
<u>SCHEDULE OF MEETINGS 2017</u>	
<b>12<sup>th</sup> JANUARY</b>	<b>CHARITABLE TRUST MEETING</b>
<b>19<sup>th</sup> JANUARY</b>	<b>TOWN COUNCIL MEETING</b>
<b>16<sup>th</sup> FEBRUARY</b>	<b>TOWN COUNCIL MEETING</b>
<b>9<sup>th</sup> MARCH</b>	<b>CHARITABLE TRUST MEETING</b>
<b>16<sup>th</sup> MARCH</b>	<b>TOWN COUNCIL MEETING</b>
<b>20<sup>th</sup> APRIL</b>	<b>ANNUAL PARISH 6.30PM – 7.30PM TOWN COUNCIL MEETING 7.30PM</b>
<b>18<sup>th</sup> MAY</b>	<b>ANNUAL COUNCIL MEETING 7.30PM</b>
<b>25<sup>th</sup> MAY</b>	<b>ANNUAL TRUST MEETING 7.30PM</b>



**KESWICK TOWN COUNCIL****RECORD OF MEMBER'S MEETING ATTENDANCES**

2015/16

<b>COUNCILLORS</b>	<b>ANNUAL MEETING (1)</b>	<b>TOWN COUNCIL MEETINGS (12)</b>	<b>CHARITABLE TRUSTS (8)</b>	<b>ANNUAL PARISH (1)</b>	<b>TOTAL (22)</b>
Councillor David Burn	1	10	7	1	19
Councillor Allan Daniels **co-opted 15 Oct 2015	N/A	7	5	1	13
Councillor Martin Jordan	1	10	6	1	18
Councillor Denstone Kemp	1	12	8	1	22
Councillor Susan Leighton	1	11	7	1	20
Councillor Andrew Lysser	1	11	6	1	19
Councillor Tony Lywood	1	8	3	1	13
Councillor Duncan Miller	1	10	7	0	18
Councillor Adam Paxon	1	11	5	1	18
Councillor Peter Price	1	9	7	0	17
Councillor Martin Pugmire	0	8	6	1	15
Councillor Lorraine Taylor ** resigned 17 Sept 2015	1	2	0	0	3
Councillor Paul Titley	1	10	4	1	16





**SCHEDULE OF CHARGES - 2016**

The Town Council's current schedule of charges are: -

- Hire of the Council Chamber - £12.00 per hour + VAT  
Free of charge for local voluntary groups (Keswick in Bloom, Suskes, and U3A) and Keswick Tourism Association
  
- Photocopying Charges for Keswick In Bloom, Keswick Tourism Association and Flood Recovery Group  
  
5p per copy A4  
10p per copy A3
  
- Photocopying Charges for the public  
  
10p per copy A4  
20p per copy A3
  
- Events Banner Advertising Space £50 per week per banner +VAT
  
- Hawthorns Allotment Rent £60 per annum per plot



**Keswick Town Council  
Annual Review of Effectiveness of Internal Financial Control  
April 2016**

The above review was to be undertaken by Councillors Lysser and Price.

**Comments & Observations – Councillor Lysser – 23<sup>rd</sup> April 2016:-**

Re Councillor Burns comments. Evidence of fraud should not include the Clerk and Financial Officer it should remain with the Chairman and Staffing panel only to deal with. I would like this to be put on the next agenda. Otherwise I thank the team for a superb effort.

*For information Councillor Burns's comments made following the 2015 review:-*

*I have reviewed our system of internal audit, and believe it conforms with the "Local Council's Governance and Accountability Guidance" - except that we do not seem to have told the auditor to whom he/she should report in the event that fraud is suspected.*

*I recommend that the auditor's terms of reference require the issue of the audit report to the Mayor, Trust Chairman, Clerk, and Admin and Finance Officer to cover this eventuality.*

**No comments or observations received from Councillor Price**



**YEAR END REPORT BY THE INTERNAL AUDITOR  
FINANCIAL YEAR ENDING 31 MARCH 2016**

**Internal Auditor's Certification to Keswick Town Council**

I confirm I have, on the 9<sup>th</sup> June 2015 undertaken an internal audit for the period 1<sup>st</sup> October 2015 - 31<sup>st</sup> March 2016 in accordance with the Account and Audit Regulations (England) 2011 as outlined in the Audit Plan approved by Council and incorporating any new requirements as outlined in "Governance and Accountability for Local Councils" A Practitioners' Guide (England) March 2016

This report supplements the information reported in the first half -year audit and confirms that the Council is compliant with the Account and Audit Regulations in all the following areas.

**1. Proper Bookkeeping**

The Sage Accounting package provides comprehensive financial management information and the Town Clerk and Assistant continue to explore and further maximise the full potential of the software further ensuring robust checking of reports.

**2. Standing Orders/Financial Regulations.**

Both documents as reported in the first half- year report are current.

**3. Invoice procedure**

A random check was made of invoices paid. Within the period most payments in excess of £1000 were insurance claim relate

**4. VAT**

Vat has been recorded and the correct sum has been claimed for the quarter ending 31<sup>st</sup> March 2016

**5. Sct 137 Payments/General Power of Competence.**

Sct 137 expenditure does not apply to Keswick Town Council as it is a General Power of Competence Council and has fulfilled its statutory obligation to resolve its eligibility at the first "relevant" meeting following elections.

**6. Risk Management**

The risk assessment documents were reviewed and adopted by Full Council at the meeting held on 15<sup>th</sup> March 2016 Min. No. 214

**7. Internal Financial Controls**

A review of the effectiveness of Internal Audit was undertaken and approved  
Systems are in place to ensure members verify the authenticity of schedule of cheques, against invoices.

**8. Register of Interest**

All members fulfil their obligation to update the Register of Interests

**9. Budgetary Control**

Expenditure is monitored against budget and the minutes record any required virements.

**10. Cash Balances at the Bank**

The unallocated cash reserves at the bank ensures that the Council has adequate funds to fulfil budget obligations.

**11. Income Controls**

Income to the Council is carefully monitored and promptly banked.

**12. Clerk's Expenses/Petty Cash**

All expenses are reported to council and VAT recovered where appropriate.

**13. Payroll Controls**

Payroll is to now operate by Cumbria Payroll Services. All records are up to date.

**14. Asset Control**

The Asset Register has been updated to record acquisitions throughout the year. The figure agrees with the Annual Return 2016 and all assets are adequately covered by insurance.

**15. Bank Reconciliation**

Bank Reconciliations are carried out monthly on receipt of bank statements.

**16. Year End Accounts**

Keswick Town Council produces accounts on an Income and Expenditure basis as required by the Accounts and Audit Regulations.

**Trust Accounts**

No checks were made on the Trust Accounts as verification of the transactions between these and the Town Council Accounts will be undertaken independently by a duly qualified Charity Accounts practitioner.



Georgina D Airey 5<sup>th</sup> May 2016

Note of Derwent 7 meeting at Braithwaite Church Rooms on 25 April 2016

The meeting was a short one, and most of it was taken up by a presentation by David Robinson of the LDNPA.

The presentation covered 2 feasibility studies, the first of which is looking at the Jetties on Derwentwater, and the idea is to make the launch service on the lake more dependable. Some jetties currently have problems when the lake level falls, whereas others are swamped when the lake level rises.

The study is looking at the possibility of using floating jetties. These could rise and fall on piles, or use a block and anchor system. The latter is said to be favoured by the planners.

The second study involves the Derwentwater Cycleway which arose out of consultation about sustainable transport in the area. The idea is to push Keswick as an "Active Transport Hub".

The western side of the lake is easy from an engineering point of view but some existing tracks would need to be resurfaced while others would need to be widened as well. A cheaper option would be to use the road under Catbells but there would be safety issues.

The boardwalk at the southern end of the lake would need to be doubled in width.

The eastern side of the lake is more problematical as the cycleway would be constrained by the lake itself, the B5289 (Borrowdale Rd), and the woods. This part of the route is being looked at by consultants and a range of possibilities has already emerged including shared use of the B5289 in places, and a raised boardwalk where the topography would permit.

The loop would need a route either through the Town, or could by-pass the Town Centre by using Crow Park and High Hill.

A bid for £5M of national funds has been made for the Derwentwater Cycleway, the Thirlmere Cycleway, and a cycle link from Thirlmere to Keswick.

### **Catbells Carpark**

The Catbells carpark, which uses part of a field owned by Lingholme, has been allowed to operate for a period of 2 years but this is now coming to an end and the LDNPA is said not to be keen on its continued use. Derwent 7 is to support the continuation of the car park.

### **Keswick Hospital**

Derwent 7 is to send a letter to the Success Regime supporting the continued use of Keswick Hospital in its current form.

Cllr David Burn  
29 April 2016





## LAKE DISTRICT NATIONAL PARK PARTNERSHIP – PARISH FORUM

Notes of a meeting of the Parish Forum held on Monday 25<sup>th</sup> April 2016 at 7.00pm at Kendal

Present: There were 12 representatives of 8 parish councils present. The meeting was chaired by Leslie Johnson (Lakes PC).

1. Apologies for absence – were received from Gordon Moore, Ireby and Uldale Pc, Barton PC and Broughton East PC.

### Discussion items

2. Juliet Hoggar (JH - LDNPA Strategy and Planning Policy Officer) gave an update from the March 2016 LDNP Partnership meeting. It discussed the 5 strands of partnership improvement and the “state of our biodiversity and ecosystem services self-assessment” (where more work to do on 2 criteria). The Parish Forum debated how could the Partnership make a difference to individual parishes. CALC can disseminate its strategic issues and decisions to parishes but turning the Partnership into parish action is more difficult. Parishes feel that they know little about what the Partnership does and how to get involved. **ACTION: CALC Executive Committee to discuss how to make the Partnership more meaningful for parishes.** **ACTION: JH to send Samantha Bagshaw (SB) list of all partners and contact details.**

Dan Hunt (DH – LDNPA Consultation Manager) gave an update on the forthcoming public consultation (on detailed “final design”) by National Grid about its onshore North West Coast Connections (NWCC), now delayed to autumn 2016 to allow further assessment of landscape impacts and mitigation needs (eg. undergrounding or smaller pylons for short stretches). The consultation (on technology and detailed location of pylons, sub-stations etc) will include about 30 drop-in events and a CALC workshop of parish councils. A wide range of organisations are opposed to 38km of pylons in or near LDNP (eg. Natural England, National Trust, parish councils, community groups – “Power Without Pylons”). Partners to National Grid, in its £500 million undergrounding project for Peak District etc, are now aware of 50m high pylons it is proposing for LDNP. Public consultation on the NuGen nuclear power station at Moorside (NWCC is to transmit this energy to the existing grid) is still planned between May and July 2016, with 28 events (see: [www.nugen.consultation.com](http://www.nugen.consultation.com)). LDNPA Chief Executive and Chairman are meeting NuGen in May 2016. **ACTION: SB to send out a digital copy of Dan’s presentation, with the minutes.** **ACTION: Any parish council can request a meeting with National Grid for councillors and residents.** **ACTION: Helpful and powerful to have all parish councils respond to the consultation (ie. not just those parishes that are directly affected).**

Juliet Hoggar updated the meeting on the aftermath of the flooding. Between £13-£15 million is required to repair all the public rights of way (eg. stiles, bridges) but only £3 million is promised. The Cumbria Flood Partnership is tasked with publishing an action plan by

summer 2016. Keswick's experience (from 2009 and 2015) is that there is too much engagement and not enough action, with one area's flood defences delayed to 2017 so there will be worry again this winter. Glenridding is also finding that bureaucracy and regulation are delaying practical improvements.

Juliet Hoggar explained that LDNPA has decided to review its Local Plan as national policies and local needs have changed since it was last updated in 2010. There are events in each Distinctive Area for residents and business to find out more. Under Housing and Planning Bill, LDNPA is encouraged, from the commitment by Baroness Williams, that Parliament will exclude council housing that is located in National Parks and AONBs from the "right to buy."

#### Business items

3. Notes of meeting held on 12<sup>th</sup> October 2015 – these were agreed as a correct record.
4. Matters arising – there were none.
5. Parish member elections in 2016 – for South Distinctive Area. These elections will formalise Distinctive Areas, rather than district areas, as the geographical basis for each parish member.
6. Matters raised by parishes – a note had been distributed, in advance of the meeting, on local occupancy clauses and how they make it hard to sell B&Bs in Keswick, Ambleside etc. The paper proposed that, when a large property is divided into flats, the clause should only apply to one of the flats. **ACTION: Keswick and other towns to raise at Local Plan review meetings. ACTION: JH to put on agenda of next LDNP Partnership meeting.**
7. CALC updates - NALC/DCLG have released more transparency funds for parishes to purchase scanner, create website etc, with new application forms and guidance (on the refreshed CALC website). Parish councils that secured funding in 2015/16 can reapply, eg for web hosting. The Good Councillor guide has been updated (eg. to reflect audit changes). The huge contribution of Councillor Keith Morgan – who has recently died – to CALC was acknowledged.
8. LDNPA update – none.
9. Any other business - none
9. Next meeting – **ACTION: Monday 10<sup>th</sup> October at 7pm at Keswick.**

Organisation name	Main Contact	Job Title
Lake District National Park Partnership	The Rt Hon Lord Clark of Windermere	Chairman
ACT	Lorraine Smyth	Chief Executive
Allerdale Borough Council	Ian Frost	Chief Executive
Business Task Force	Nigel Wilkinson	Chairman of the Business Task Force
Copeland Borough Council	Sarah Mitchell	Economic & Community Regeneration Manager
Country Land and Business Association	Dorothy Fairburn	Director North
Cumbria Association of Local Councils	Samantha Bagshaw	Chief Officer
Cumbria County Council	Karen Johnson	Area Manager, South Lakeland
Cumbria Local Enterprise Partnership	Duncan Peake	Private Sector Member
Cumbria Tourism	Ian Stephens	Managing Director
Cumbria Wildlife Trust	Dr Anne Powell	Chair of Trustees
Eden District Council	Robin Hooper	Chief Executive
English Heritage	Karl Creaser	Regional Policy Officer
Environment Agency	Jeremy Westgarth	Area Environment Manager
Forestry Commission	Keith Jones	Area Director
Friends of the Lake District	Douglas Chalmers	Director
Lake District Local Access Forum	Carole Barr	Chair of LAF
Lake District National Park Authority	Richard Leafe	Chief Executive
National Farmers Union	David Hall	Regional Director
National Trust	Mike Innerdale	Assistant Director
Natural England	Simon Humphries	Area Manager
Nurture Lakeland	Karen Mitchell	Director
RSPB	Bill Kenmir	RSPB Cumbria Reserves Area Manager
South Lakeland District Council	David Sykes	Director of People and Places
United Utilities plc	Kevin Sayers	Area Business Manager (Cumbria)
University of Cumbria	Professor Peter Strike	Vice Chancellor



# Cumbria Association of Local Councils Allerdale District

Minutes of a General Meeting held on the 24<sup>th</sup> March 2016  
At the Town Hall Cockermouth

Chairman Lizzy Shaw (Cumbria County Council)

PRESENT: -

Geoff Smith (Crosscanonby PC)	Margaret Throp (Above Derwent PC)
Peter Kendall (Maryport TC)	Hugh Morgan (Papcastle PC)
Rick Petecki (Embleton PC)	Tony Worsley (Dean PC)
Geoff Davies (Above Derwent PC)	Peter Bales (Workington TC)
Moira Knoery (Holme St Cuthbert PC)	Gwyn Lloyd (Greysouthen PC)
Carni McCarron-Holmes (Maryport TC)	Norman Atkinson (Caldbeck PC)
Joan Wright (Workington TC)	Ian Hinde (Allerdale BC)
Ron Mumby (Ward Cllr Keswick)	Chris Shaw (Calc)

**1. Welcome and Apologies** Gerald Humes had given his apologies and it was agreed that Lizzy Shaw should chair the meeting. There were further apologies from Bill Finlay (Ward Cllr Aspatria) and Mike Heaslip (Workington TC)

**2. Minutes of the January 2016 meeting** The minutes had been circulated earlier and were agreed.

#### **Matters Arising**

a) Success Regime. Chris Shaw said that at the beginning of March 2016 the success group published two documents. These were a progress report and "a key challenges baseline facts and figures" document. He provided the link

([www.successregimecumbria.nhs.uk/news/publications](http://www.successregimecumbria.nhs.uk/news/publications)).

b) Coastal Communities It was noted that the Solway AONB were delivering projects in North Allerdale. Geoff Smith (Crosscanonby PC) said that the information was passed to his council too late for the council to contribute to the decisions but he understood that some engineering work was being undertaken on Maryport promenade.

c) Allerdale B C budget decisions This was a substantive item but it was agreed to defer it given that the borough councillor who was to speak was unavailable. It was noted that the borough council had added £100k to their budget because of the floods in the area.

**3 Flood Recovery and Emergency** Lizzy Shaw and Ian Hinde spoke to this item. Lizzy said that Jonathan Burgess had spoken at the June 2015 meeting when he said that it was necessary when emergency events overtook the area for the three tiers of local government to work together and this certainly happened when the floods arrived in early December 2015. Lizzy gave details of the rainfall and the properties that were flooded between December 4<sup>th</sup> and 14<sup>th</sup> 2015 and the impacts in the different parts of Allerdale. Lizzy

explained the system of response and the levels of Bronze Silver and Gold and how the different groups reacted. She explained how the different groups from the Ministerial recovery group through to the local community recovery group in Allerdale worked together with both the district council and the county council having response responsibilities. She said that the district council's recovery group was still meeting on a fortnightly basis with Calc being represented. Lizzy described the phases of recovery and said that it may be up to 18 months before all the issues have been completed. She explained what help had been given and continued to be given to communities and residents. The major issues in Allerdale included insurance problems that residents had experienced and the closure of some bridges. She referred to the continuing closure of the A591 and the impact on tourism especially at Cockermouth and Keswick. Lizzy gave more details of grants that were available and how efforts were being made to ensure that anyone entitled to assistance were advised. She said that the County council had to prepare a section 19 report which investigated why the flooding occurred and what mitigation could be introduced.

#### **4 Cumbria County Council Budget Decisions**

Lizzy Shaw said that the main change from the consultation document was the decision concerning the fire and rescue service. Full council had ratified the budget which excluded those cuts and the shortfall this year would be met from reserves. She said that there had been 138 responses to the consultation. The council tax would increase by 3.9% which was made up of 1.9% general increase and 2% which was to be directed to adult social care. Whilst £150m had already been saved another £75m was needed by 2020 by which time it was expected that the rate support grant would have ended but councils will be able to keep the business rates generated. Lizzy said that the council continued to look at statutory and non statutory responsibilities

**5. Allerdale Borough Council Budget Decisions.** The chair said that the item would be deferred until the next meeting

#### **Other Items**

Chris Shaw mentioned the following which he hoped would be of interest to Allerdale local councils and were imminent.

a) A drop in event arranged by the Howgate Locality group with Highways England at Lowca village hall on the 7<sup>th</sup> April 2016 to allow H E to explain the problems on the A595 and to hear the views of the community. Chris said that the road works would be really very substantial and there was certain to be considerable disruption.

b) Calc was to hold a half day workshop on the 10<sup>th</sup> June 2016 at the start of the National Grid consultation on the North West Coastal Connections with the objectives of:

Enabling PCs to understand National Grid's proposals, including the technology to be used

Briefing PC's on the consultation process and timetable

Briefing PC's on potential impacts, including: visual + landscape, historic environment, ecology

Enable PCs to discuss the process and concerns

**Note National Grid have now postponed their consultation exercise and the above meeting has been cancelled**

The meeting ended at 9.00pm

**Lynda Walker**

---

**From:** Catherine Johnson <Catherine.Johnson@lakedistrict.gov.uk>  
**Sent:** Tuesday, May 10, 2016 2:05 PM  
**To:** Catherine Johnson  
**Subject:** United Utility Legacy List - up-date

Dear All

We recently held a Legacy Fund Steering Group meeting (chaired by Richard Leafe and represented by LDNPA, Allerdale, Copeland, Cumbria County Council and United Utilities ) where we reviewed the outputs from the community meeting held last October and the list of projects put forward by organisations and communities.

We discussed the future management and administration of the fund and also some thoughts around what the key criteria for the legacy fund could be. Some initial thoughts were:

- The fund will target projects that deliver long term social / economic benefits to the area (which can also indirectly benefit the environment).
- Provision to unlock capital investment from other providers such as grant funding.
- A decision making panel – made up of a cross section of representatives from the area affected.
- The fund will be active and open from April 2017.

We recognise that this may not fit in with timescales required for some of the projects on the list. However, on the plus side the list is by no means definitive and therefore projects can still be put forward for inclusion at any point.

The Steering Group is due to reconvene post the planning decision for the West Cumbria pipeline project, which is programed to be September 2016.

Please let me know if you need any further information at this stage.

Kind regards

Cath

Cath Johnson  
Area Ranger  
Lake District National Park  
01768 871407  
07771 815520

[www.lakedistrict.gov.uk](http://www.lakedistrict.gov.uk)

Supporting the Lake District bid for World Heritage Status

[www.lakesworldheritage.co.uk](http://www.lakesworldheritage.co.uk)  
[#lakedistrictbid](https://twitter.com/lakedistrictbid)

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**Lynda Walker**

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**From:** Fergus McMorrow <Fergus.McMorrow@nugeneration.com>  
**Sent:** Wednesday, May 11, 2016 4:23 PM  
**To:** allhallows.parishcouncil@yahoo.co.uk; clerk.aspatriatc@yahoo.co.uk; aiktonclerk@aol.com; judith\_mary.mctear@virgin.net; geoffarmer@hotmail.com; janice.rae220@btinternet.com; graeme@gtforrester.freeserve.co.uk; aiktonclerk@aol.com; clerk@gomphus.demon.co.uk; brighamparishcouncil@gmail.com; aiktonclerk@aol.com; embletonparishclerk@hotmail.com; underskiddawparishclerk@hotmail.com; jeansorensen@btinternet.com; davidsmith@tinyworld.co.uk; aw.caldbeck@googlemail.com; stephens-j4@sky.com; cockermouthtowncouncil@btconnect.com; christine.ridley0@gmail.com; lamb13@hotmail.co.uk; Kratgp@btinternet.com; janice.rae220@btinternet.com; clerk@greatcliftonparishcouncil.co.uk; lamb13@hotmail.co.uk; gilstonhouse27@btinternet.com; lindsayhanley@talktalk.net; ljhousby@btinternet.com; janice.rae220@btinternet.com; lynda@keswicktowncouncil.co.uk; kirkbamptonpc@gmail.com; clerk@gomphus.demon.co.uk; LittleCliftonPC@outlook.com; davidsmith@tinyworld.co.uk; davidsmith@tinyworld.co.uk; maryport.council@talk21.com; oughtersideandallerby@hotmail.co.uk; lamb13@hotmail.co.uk; plumblandclerk@hotmail.com; paulbramley1@aol.co.uk; clerk@seberghamwelton.org.uk; townclerk@silloth-on-solway.co.uk; thursbypc@gmail.com; embletonparishclerk@hotmail.com; underskiddawparishclerk@hotmail.com; wavertonpc@btinternet.com; janetlove311@btinternet.com; aiktonclerk@aol.com; wigtontown.council@btconnect.com; winscalesparishcouncil@gmail.com; mike\_anthorn38@hotmail.com; WorkingtonTownCouncil@alldale.gov.uk  
**Subject:** Moorside Project; NuClear Power Station and Associated Development  
**Attachments:** Statement of Community Consultation.pdf; Stage 2 Moorside A4 posterv2.pdf

Dear Colleague

As you may be aware NuGen launches its Stage Two Consultation this Saturday in Whitehaven and has a programme of Drop In exhibition events running until 30<sup>th</sup> July.

We published a Statement of Community Consultation in April which set out how we intend to carry out our consultation. This built on the success of our Stage One consultation last year.

We are very keen to get as many of your local residents responding to the consultation as possible. I, therefore, attach a copy of a poster which promotes the dates and location of consultation events. I would be grateful if you were able to display copies of these on your Parish Notice Boards or any other such location you consider appropriate.

We would welcome very much the Parish Council's own view in response to the consultation in due course and look forward to your response

Best Regards

**Fergus McMorrow**  
 Planning and Consultation manager  
 E: [Fergus.McMorrow@nugeneration.com](mailto:Fergus.McMorrow@nugeneration.com)  
 T: 07792 442762



# MOORSIDE

PROJECT - 'Have Your Say'

# NUGEN

## Moorside public consultation 14th May to 30th July 2016

Throughout the 11-week consultation period, NuGen's consultation team will be available at more than 28 events across Cumbria to talk you through our plans for a new nuclear power station on land to the west and north of Sellafield.

From the 14th May an exhibition can also be viewed at the Moorside Information Centre, located in Whitehaven Civic Hall, Lowther St (open 10am-4pm Mon-Fri, 10am-12 noon Sat) until 30th July 2016 (closed Bank Holidays).

### 'Have Your Say' at one of our consultation events:

Sat 14th May  
Whitehaven, Moorside  
Information Centre

Tues 17th May  
Egremont, Market Hall

Wed 18th May  
Whitelaw Building,  
St Bees School

Thurs 19th May  
Beckermet, Reading Rooms

Mon 23rd May  
Seascale, Methodist  
Church Hall

Tues 24th May  
Gosforth, Village Hall

Wed 25th May  
Cleator Moor, Civic &  
Masonic Centre

Tues 31st May  
Keswick, Skiddaw Hotel

Wed 1st June  
Ravenglass, Muncaster  
Parish Hall

Thurs 2nd June  
Braystones, Tarnside  
Caravan Park

Tues 7th June  
Mirehouse, Community Centre

Wed 8th June  
Westlakes Science Park,  
Samuel Lindow Building

Thurs 9th June  
Distington, Community Centre

Tues 14th June  
Askam-in-Furness,  
Community Centre

Wed 15th June  
Barrow-in-Furness, The Forum

Thurs 16th June  
Broughton-in-Furness,  
Victory Hall

Tues 21st June  
Cockermouth, Town Hall

Wed 22nd June  
Maryport, St Mark's  
Methodist Church

Thurs 23rd June  
Mirehouse, Labour Club

Tues 5th July  
Workington, Bridge Centre

Wed 6th July  
Energus, Main Hall

Tues 12th July  
Kendal, Town Hall

Wed 13th July  
Millom, Pensioner's Hall

Thurs 14th July  
Bootle, Millstones

Tues 19th July  
Wigton, Market Hall

Wed 20th July  
Carlisle, Hallmark Hotel

Thurs 21st July  
Penrith, Masonic Hall

Wed 27th July  
Whitehaven, Moorside  
Information Centre

[www.nugenconsultation.com](http://www.nugenconsultation.com)

Freephone 0800 157 7352



Our ref: SL/PB/2015/95-103

Your ref:

This matter is being dealt with by:

Mr Steve Long

Direct Line: 01900 702742 Fax No: 01900 702848

Email: [planning@allerdale.gov.uk](mailto:planning@allerdale.gov.uk)

5 May 2016

Mr J Sherlock (Commercial Field Operator)  
BT Payphones  
4<sup>th</sup> Floor Monument Telephone Exchange  
11-13 Great Tower Street  
London  
EC3 5AQ

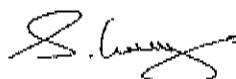
Dear Mr Sherlock

**Removal of telephony service in call boxes and provision of defibrillators**

I refer to your submitted consultation dated 10<sup>th</sup> April concerning the removal of 8 telephones from existing kiosks within the Lake District National Park. I apologise for the delay of this reply.

I attach for your attention the council's decision on your application, details of which will be forwarded onto the respective parish councils.

Yours sincerely



Steve Long  
Principal Planning Officer



## Allerdale Borough council

### Consultation on removal of BT public payphone equipment and provide defibrillator equipment

#### Introduction

This letter outlines the council's decision on the former request by BT to remove telephone apparatus from 8 existing phone boxes and substitute with defibrillators. (The current submission relates to phone boxes within the Lake District National Park.)

The proposals have been submitted within the provisions of the Communication Act 2003 and do not form a planning application but are being processed in accordance with the guidance of Ofcom.

The proposal is a joint project with Community Heartbeat Trust charity (CHT) and the North West Ambulance service NHS Trust (NWS) to adopt a number of kiosks across Cumbria. The conversion works aim to provide vital medical equipment for these communities, especially in remote rural areas where ambulance response times can be delayed.

BT therefore seek formal authorisation for the removal of the equipment. BT has given written notice to the council. BT may only bring these operations into effect if the council don't declare a "local veto" and object to the proposal. The defibrillators will be installed when funding is available.

#### Consultation.

The proposal has been the subject of both Stage 1 and 2 consultations which sought the views of the individual parish councils on the merits of the proposal.

Further to the initial receipt of the Stage 1 consultation replies, further discussions were undertaken with BT, the Community Heartbeat Trust and the North West Ambulance Service NHS Trust to address outstanding matters raised within the parish representations.

A further reconsultation exercise (including the councils draft decision) was sent to the parish councils in accordance with Stage 2 of the consultation guidance procedure outlined by Ofcom

The consultation replies of Stage 1 and 2 are outlined below

PB /2015/0096 – Blindcrake- No reply to date

PB /2015/0097-Keswick- Support this action wholeheartedly

PB/2015/0098- Keswick-Support this action wholeheartedly

PB/2015/0099-Embleton- resolved that they do not wish the phone cabinet to remain for a defibrillator cabinet, as there is no funding for the installation of a defibrillator and the cabinet may just remain empty. There are a number of defibrillators in the area. In addition if further defibrillators are required they will be sited on key local buildings.

PB/2015/0100- Bassenthwaite -Support

PB /2015/0101- Blindcrake No reply to date

PB/2015/0102- Lorton - No objections. They highlight that the Community Heartbeat Trust may well be expecting that Lorton Parish Council will provide funds for the purchase of the defibrillator and also become the ultimate adopter of the phone box in question.

Whilst the 'No Objections' to the proposal still holds good, Lorton Parish Council does not have the funds to support the purchase of a defibrillator and would not be prepared to adopt the phone box which would clearly become a liability with a financial impact on the insurance cover of the council.

During the local consultation process we have informed the local First Responders Group of the 'Defib in a Phone Box' project. We would strongly recommend that all future consultations with regard to this project include the relevant First Responders groups as they clearly have a better idea of local need.

PB/2015/0103- Loweswater- No objections

BT also advises that site notices were displayed inside the kiosk to inform users of the phone.

### The assessment

It is understood the current project is a joint exercise with the Community Heartbeat Trust and the NHS NW Ambulance Service.

The proposal does not involve the removal of the kiosks themselves but solely the telephone apparatus which would be substituted internally by the defibrillator. These internal works would not require planning permission. It is also considered their level of use will also have diminished with the growth of alternative land lines and mobile phone networks although it is acknowledged that mobile coverage remains limited in some more remote areas of the Borough.

The Stage 1 consultation exercise had predominantly generated a broad range of support/no objections from the parish councils with some raising issues on the future maintenance of the kiosk. However Lorton and Embleton parish council have highlighted that they have no funds to support the purchase of the defibrillator and would not wish to adopt the phone box and its associated liability. They recommended discussing the issue with Lorton Vale Group.

The Vale of Lorton Community first responders advise they are committed to the concept of public-access defibrillators and are willing to work with the local parish

/organisations to meet these objectives. No reply was received for the consultations on the phone boxes within Blindcrake parish.

BT advise it is their intention to remove the telephony equipment once the contract with CHT is signed. Upon completion of the contract CHT is responsible for the funding and delivery of the defibrillator as well as the future maintenance of the kiosk. CHT does not presently benefit sufficient funds to install defibrillators to all the kiosks proposed and therefore will engage with the local communities towards undertaking fundraising (estimated cost of each defibrillator £2000).

The ambulance service seeks defibrillators not to be more than 200m apart. BT acknowledge that any kiosk within this range of an existing defibrillator will be withdrawn from the proposal (The ambulance service maintain an overall record of all the defibrillators in the Borough)

BT also have previously advised that should any individual council feel strongly opposed to the loss of the existing kiosk equipment then they will not seek to pursue its removal as part of the current request. (They do highlight however that those kiosks by virtue of their low number of calls may be vulnerable to possible future separate requests for their removal.)

The council seeks to reflect the consultation responses of the local parish representations. The council are aware that any concerns expressed by the parish primarily relate to the future maintenance of the kiosks rather than the actual loss of the telephony equipment. The council consequently support the proposal for the defibrillators within the 8 kiosks which reflects the responses of the parish representations. However it remains at their discretion whether to pursue the substitution defibrillator element of the project scheme. (The submitted proposal is not for the removal of the telephone boxes themselves)

It is also recognised that the delivery of the alternative replacement defibrillators is a long term project which will involve the Trust's ongoing engagement with local communities and their stakeholders.

### Conclusion

The council accounted for the consultation response received in the initial Stage 1 consultation. The parishes were offered a further final one month timescale under stage 2 for any additional comments for further consideration to the councils draft reply before the council issue any final decision to BT on the proposal. Where applicable due weight has been given to the latter response of the parish councils.

The council therefore seek to reflect the local opinions expressed by the local communities accepting the loss of the existing telephony equipment where there has been no objection or reply by the host parish council.

It is considered that on balance Allerdale council (acting as the local public organisation) does not oppose the loss of the existing telephone equipment on the list specified by BT subject to engaging in discussion with the local community on the delivery of the long term maintenance of the retained boxes.