

KESWICK TOWN COUNCIL

Minutes of the Annual Meeting of Keswick Town Council held in the Council Chamber, 50 Main Street, Keswick, on Thursday 19th May 2016 at 7.30pm.

Present:

Chairman
Councillor David Burn

Councillors

Allan Daniels	Martin Jordan	Denstone Kemp
Susan Leighton	Andrew Lysser	Tony Lywood
Duncan Miller	Adam Paxon	Martin Pugmire
Paul Titley		

Also present were Lynda Walker (Town Clerk), Catherine Parker (Administration & Finance Officer), 2 members of the press and 3 members of the public.

At the start of the meeting the outgoing Mayor, Councillor Paul Titley, spoke about his year in office and presented flowers to the office staff with thanks for their hard work.

1. Election of Chairman (Town Mayor)

There being only one nomination it was **RESOLVED** that Councillor David Burn be elected as the Chairman (Town Mayor) for the ensuing year. Councillor Burn made the statutory Declaration of Acceptance of Office. He announced that he would be supporting the charity Pets Lifeline during his year as Mayor.

2. Election of Deputy Chairman (Deputy Mayor)

There being only one nomination it was **RESOLVED** that Councillor Leighton be elected as Deputy Chairman (Deputy Mayor) for the ensuing year. Councillor Leighton made a Declaration of Acceptance of Office.

3. Presentation of Mayor's Cadet

The Mayor's Cadet for the year, Cadet Lauren Strong, was presented to the Mayor.

4. Apologies

Apologies for absence were received from Councillor Price (work).

5. Minutes

RESOLVED that the Chairman be authorised to sign as a correct record the minutes of the Town Council meeting held on Thursday 21st April 2016 (pages 48-52).

6. Requests for Dispensations

The Clerk reported that no requests for dispensations had been received.

7. Declarations of Interests

No declarations by elected and co-opted members of interests in respect of items on this agenda were received.

8. Police Report

RECEIVED the report of the Allerdale Neighbourhood Policing Team for April. 15 crimes had been reported in the Keswick area during April 2016 with 5 anti-social behaviour incidents reported during the month. No officer was in attendance. Councillor Lysser raised the issue of anti social driving in car parks in Keswick which was being noticed by residents and also visitors and asked for this to be passed onto the police for attention.

9. Matters to be received from the Public

Mr Fred Williams of Brundholme Gardens raised an issue about flood resilience grants currently being administered by Allerdale Borough Council. He had been refused a grant as he had not been flooded, due to his own diligence, whereas his neighbour who had flooded, had received one. Allerdale Borough Councillors present offered to follow the complaint up on his behalf.

10. Applications for Development

- i) **RESOLVED** that the following observations be submitted to the Lake District National Park Authority:-

Plan Ref.	Description of Development Location:
T/2016/0051	Yew tree 1 – remove lowest branch Yew tree 2 – removal of vertical branch Bishops House, Ambleside Road <i>Support – Yew tree (1) will give better balance and Yew tree (2) better balance and will allow light into rest of this part of garden</i> SUPPORT
T/2016/0052	Holly tree - fell Bishops House, Ambleside Road <i>Support – is crowding Scots Pine next to it and will allow more light into garden</i> SUPPORT
7/2016/2024	Erection of detached dwelling (local needs) on land to rear of 61 The Headlands, Keswick. Amended plans received 22 April 2016 61 The Headlands <i>Object on grounds that development is overbearing and would over look neighbouring properties.</i> <i>Site visit made</i> OBJECT
7/2016/2027	Development of a water supply connection from Thirlmere to West Cumbria comprising of (within the Lake District National Park) - a) a twin underground pipeline from Bridge End Water Treatment Works, Thirlmere to land off the A295 near Blindcrake; b) a single underground pipeline to the north of Blindcrake between Williamsgate and Quarry Hill; c) the slip-lining (renewal of existing pipeline) of a section of existing water pipeline from Southwaite Farm, Cockermouth and Cornhow Water Treatment Works, Loweswater; d) the decommissioning of Cornhow WTW and Ennerdale incorporating the development of associated kiosks, valve chambers, excavation and landscaping, temporary vehicular accesses, working areas, compounds, hard standing and other associated development along the route. Bridge End Water Treatment Works, Keswick <i>Support wholeheartedly and would like to be kept fully informed during the development process. Have concerns relating to the effect it will have on the community during development. Additional comments:-</i> <ul style="list-style-type: none"> • <i>Would it be possible for the same route to be used to divert flood water out of the Town at times of severe flooding</i> • <i>The emergency valves/gates at Thirlmere should be replaced so that they can be partially opened, as opposed to them being fully open or fully closed as they are at the moment.</i> SUPPORT

- 7/2016/2093** Minor material amendment to planning approval ref. 7/2015/2174 relating to amended design
Stanleys Joiners, Greta Side
Support – flood mitigation measures – move of balcony from ground floor to first floor and minor changes to external staircase
SUPPORT
- 7/2016/2097** 2 storey extension to the rear elevation of the house with kitchen at ground floor and utility room at lower ground floor. Installation of a multi fuel burner flue. Installation of windows. Replacement of front door. Addition of balcony to side and rear elevation.
9 Grange Park
Neutral – some overlooking into garden of number 10 from proposed balcony but neighbours have no issues with this. Also, slight overlooking towards number 8 Grange Park's living room
Site visit made
NEUTRAL
- 7/2016/2099** Two flood doors - one to the front of the shop and one to the back
7 Tithebarn Street
Support – flood doors needed to mitigate potential future flooding effects
SUPPORT
- 7/2016/2102** Rear extension to kitchen
Greenstone, Eleventrees
Support – extension is at rear of property in a private rear garden. No overlooking issues etc.
SUPPORT
- 7/2016/2108** Rear first floor extension and alterations to rear store
3 Wordsworth Street
Support – barely visible even from rear of property (high yard wall). Neighbours at number 5 (Beckside Guest House) completely okay with development. No overlooking issues
SUPPORT
- 7/2016/2111** Reconfiguration of lower section of existing drive. Removal of part of hedge. Betterment of access
The Screes, Chestnut Hill
Support – will improve line of sight access to/from Chestnut Hill. Has support of CCC highways
SUPPORT
- 7/2016/2112** Alterations and extensions for family room and utility & boot room
32 Lakeland Park
Neutral - some overlooking but not considered to be significant or unacceptable. Family need more space for growing children (3 young teenagers)
Site visit made
NEUTRAL
- 7/2016/2119** Two storey side extension
5 Lakeland Park
Support – no overlooking issues. Essentially is extension over existing garage. More space required because of change to domestic circumstances
Site visit made
SUPPORT

11. Success Regime – Future of Keswick (Mary Hewetson) Hospital

- i) Councillor Titley gave an update on the 'Success Regime' public meetings held recently regarding the NHS structure in Keswick . He said that Keswick had responded to the opportunity to make a statement that the hospital needed growth, not a reduction in beds, and there had been excellent attendance at each meeting.
RESOLVED that the Town Council continue to monitor the position, respond to any further consultations and take the lead role if any action was necessary when the proposals were put forward.
- ii) **RECEIVED** response from the Regime to letter sent to Sir Neil McKay on 12 April 2016

12. Mayor's Engagements

RECEIVED a report on the outgoing Mayor's engagements and meeting attendances.

13. Reports from Ward Representatives

RECEIVED reports from the following representatives:

- i) Allerdale Borough Council – Councillor Pugmire reported that the Allerdale Borough Council area was shortly to be re-warded by the Boundary Commission.
RESOLVED that an item be placed on the agenda for the next meeting regarding the possibility of re-aligning the current Keswick town boundary with the line of the A66 northern bypass to include Calvert Way properties, and that Underskiddaw Parish Council be advised accordingly.
- ii) Cumbria County Council – Councillor Lysser that the RNIB had complained about problems caused by A boards. These were no longer being monitored by the County Council.
- iii) Lake District National Park Authority – Geoff Davies, North Distinctive Area Parishes representative.

14. Chairman's Allowance

RESOLVED that the Chairman's allowance in pursuance of Section 15 (5) of the Local Government Act 1972 be set at £2,000, as per the budget provision made.

15. Standing Committee and Working Group Members

RESOLVED that the following Councillors serve on the undermentioned working groups/committees:-

Staffing Committee:

David Burn (Mayor)
 Susan Leighton (Deputy Mayor)
 Trust Chair (to be appointed)
 Trust Vice Chair (to be appointed)
 Duncan Miller

Planning Group:

Allan Daniels
 Andrew Lysser
 Duncan Miller
 Paul Titley

Housing Group:

to be discontinued unless there is an issue requiring action

Christmas Lights & Events Committee:

David Burn
 Allan Daniels
 Tony Lywood
 Paul Titley

16. Outside Bodies & Liaison Meetings

RESOLVED that the following Councillors be appointed as representatives on the undermentioned outside bodies:

The Battersby Charity

Tony Lywood

Cumbria Theatre Trust

Martin Pugmire

Keswick in Bloom	No current representative
Keswick Community Emergency Recovery Partnership	Martin Pugmire
Keswick Tourism Association	Duncan Miller
Keswick Youth Centre	Peter Price
Keswick Fair Trade Committee	Adam Paxon
Keswick Flood Action Group	Paul Titley
Liaison Meetings (CALC Allerdale, Lake District Partnership Parish Forum, Derwent 7 etc)	Susan Leighton Martin Pugmire Paul Titley

17. Schedule of Meetings 2016/17

RESOLVED that the date and times of ordinary meetings of the Council for the ensuing year be fixed as follows:

Meetings start at 7.30pm except where stated otherwise

Thursday 16 th June 2016	Town Council Meeting
Thursday 14 th July 2016	Charitable Trust Meeting
Thursday 21 st July 2016	Town Council Meeting
Thursday 18 th August 2016	Town Council Meeting
Thursday 8 th September 2016	Charitable Trust Meeting
Thursday 15 th September 2016	Town Council Meeting
Thursday 20 th October 2016	Town Council Meeting
Thursday 10 th November 2016	Charitable Trust Meeting
Thursday 17 th November 2016	Town Council Meeting
Thursday 15 th December 2016	Town Council Meeting
Thursday 12 th January 2017	Charitable Trust Meeting
Thursday 19 th January 2017	Town Council Meeting
Thursday 16 th February 2017	Town Council Meeting
Thursday 9 th March 2017	Charitable Trust Meeting
Thursday 16 th March 2017	Town Council Meeting
Thursday 20 th April 2017	Annual Parish Meeting 6.30pm – 7.30pm Town Council Meeting 7.30pm
Thursday 18 th May 2017	Annual Town Council Meeting

Thursday 25th May 2017

Annual Trust Meeting

18. Members Attendances

RECEIVED for information details of members' attendances for 2015/16

19. Schedule of Charges

RESOLVED that the existing charges stay in place for 2016/17 with the exception of the charge for A3 copies to the public which was increased to 20p per copy.

20. Review of Standing Orders

RESOLVED that the existing Standing Orders remain in place without amendment.

21. Annual Review of Effectiveness of Internal Financial Control

RECEIVED a report on the Annual Review of Effectiveness of Internal Financial Control from Councillor Lysser. **RESOLVED** that the recommendation contained in the report be approved and that the Internal Auditor be notified of this.

22. Year End report by the Internal Auditor for the financial year ending 31 March 2016

RECEIVED the report of Georgina D Airey, Internal Auditor, confirming that the Council is compliant with the Account and Audit regulations in all the areas covered.

23. Payment of Accounts

RESOLVED that the accounts for May 2016 as approved by the Inspection Committee be authorised for payment for:

- i) The Town Council, vouchers 22-FR23 amounting to £33,878.64 (thirty three thousand eight hundred and seventy eight pounds and sixty four pence)
- ii) The Trusts, vouchers HP9 – FP26 amounting to £149,542.23 (one hundred and forty nine thousand five hundred and forty two pounds and twenty three pence)

24. Derwentwater Foreshore

Councillor Titley stated that no monitoring of the HLF grant expenditure on the foreshore project appeared to be taking place, and that the area was not in the state it should be. He proposed that the Town Council should investigate the means to improve the maintenance of the Foreshore area including the option to take over its management.

RESOLVED that a representative from Allerdale Borough Council be invited to a future meeting to advise on the authority's plans for the foreshore area and to respond to criticisms about the maintenance of the area.

25. Keswick Public Toilets

Councillor Lywood reported that the Lakeside and Bell Close car park toilets were currently closed for renovation and would re-open by the end of June. A contractor had been appointed by Keswick Community Asset Company to be responsible for future cleaning and maintenance and setting the charge for use. Tokens for free use of the toilets by Keswick residents would be made available from the Town Council office.

26. Minutes of Committee Meeting

RECEIVED the minutes of the Events Committee meeting held 17th May 2016

27. Commemoration of the Somme Campaign

Councillor Titley asked for consideration to be given to whether the Events Committee should be asked to organise/investigate an event to commemorate the Somme campaign (coinciding with the 100 year anniversary on 1st July 2016).

RESOLVED That approval be granted for the Events Committee to organise an appropriate event to commemorate the Somme Campaign on 1st July 2016.

28. Minutes of Liaison Meetings

RECEIVED the following:

- i) a report from Councillor Burn on the Derwent 7 meeting held on 25th April 2016
- ii) the notes of the Parish Forum held at the Lake District National Park offices on 25th April 2016 attended by Councillor Titley
- iii) the Minutes of the CALC Allerdale General Meeting held on 24th March 2016 (no representation from Keswick Town Council)

29. Correspondence

RECEIVED the following correspondence:

- i) Lake District National Park Authority – United Utility Legacy List
Note – any suggestions for projects to be included to be passed to Cllr Titley
- ii) NuGen – details of stage 2 consultation
RESOLVED that the Council's response to the consultation be considered at the next meeting
- iii) Allerdale BC Planning Officer – Removal of telephony service in call boxes

Prior to the following business the Chairman moved the following resolution:

'That in view of the special or confidential nature of the business about to be transacted, it is advisable/in the public interest that the public and/or press be temporarily excluded and they are instructed to withdraw'

30. Staffing

RECEIVED report of the Clerk.

31. Contracts - Jazz Festival Proposal

RESOLVED that no action be taken.

The meeting closed at 9.45 pm

Chairman

Date