

KESWICK TOWN COUNCIL

Minutes of meeting of the Staffing Committee held in the Council Chamber, Town Hall, Keswick on
Wednesday 3 June 2026 at 2.30 p.m.

Present: Councillor Natalie Evans (Chair)
Councillor Louise Dunn
Councillor Chris Houghton
Councillor Claire Houghton
Councillor Jean Murray
Councillor Lorraine Taylor
Vivien Little – Town Clerk
Christine Fawcett – Parks Manager
Catherine Parker – Responsible Financial Officer

1. Election of Chair

Councillor Evans was elected as Chair of the Staffing Committee for the 2026/27 municipal year.

2. Apologies

No apologies for absence were received at this meeting.

3. Declarations of Interest

No declarations of interest were made at this meeting.

4. Minutes

RESOLVED that the Chair be authorised to sign the minutes, as a correct record, of the Staffing Committee meeting held on 13 January 2026 (page 7).

Prior to the following business the Chair moved the following resolution:

‘That under the Public Bodies (Admission to Meetings) Act 1960, the public and representatives of the press and broadcast media be excluded from the meeting during the consideration of the following items of business as publicity would be prejudicial to the public interest because of the confidential nature of the business to be transacted’

5. Clerk’s Report

Consideration was given to the report of the Clerk.

RESOLVED that:

- i) the timetable contained within the report be agreed;
- ii) the grading and the hours for the post be agreed; and
- iii) the discussion regarding the Parks Van be approved;
- iv) two small air-conditioning be purchased for the office/Council Chamber
(Action – Clerk).

Councillor Dunn left the meeting at 2.50pm

6. Date of next meeting

The date of the next meeting is to be confirmed.

The meeting ended at 3.39 p.m.

Chairman

Date