

KESWICK TOWN COUNCIL

EVENTS COMMITTEE

**Council Offices
50 Main Street
Keswick
CA12 5JS**

19 August 2026

A meeting of Keswick Town Council Events Committee will be held at Council Chamber, Keswick Town Hall, Keswick, CA12 5JS on **Tuesday 25 August 2026 at 11am**

Yours sincerely



**Vivien Little
Town Clerk**

AGENDA

- 1. Election of Chair**
To elect the Chair of the Events Committee for the 2026/27 municipal year.
- 2. Apologies** - To receive apologies for absence.
- 3. Minutes** - To agree the minutes of the Events Committee Meeting held on the 20 July 2026 (pages 1-2).
- 4. Keswick Games - Feedback**
To receive feedback on Keswick Games.
- 5. Use of Inflatables at Keswick Town Council events**
To clarify usage of inflatables at Keswick Town Council ran events.
- 6. Christmas Lights Switch On 2026**
To receive a progress update from Events Coordinator on arrangements for the Christmas Lights Switch on, and to discuss who will switch on the lights.
- 7. Future Events**
To discuss planned future events.
- 8. Date of next meeting**
To agree the date of the next meeting.

KESWICK TOWN COUNCIL

EVENTS COMMITTEE

Minutes of the meeting of Keswick Town Council Events Committee held at Council Chamber, Keswick Town Hall, Keswick, CA12 5JS on Monday 20 July 2026 at 11am

Present: Councillor Natalie Evans (Chair)
 Councillor Steve Harwood (SH)
 Councillor Claire Houghton (CH)
 Yvonne Booth (Events Coordinator) (YB)
 Tony Hirst (Keswick Lions) (TH)
 Phil Byers (Cumberland Markets) (PB)
 Vivien Little (Town Clerk) (VL)
 Catherine Park (Responsible Financial Officer) (RFO)

MINUTES

1. Election of Chair

RESOLVED that Councillor Natalie Evans be elected as Chair for this meeting.

2. Apologies

Apologies for absence were received from Councillor Richard Scott, David Quainton (Keswick Rotary) and Ania Mlynczak (Support Officer).

3. Minutes

RESOLVED that the minutes of the Events Committee Meeting held on the 23 April 2026 be approved (pages 19-20).

4. Party in the Park - feedback

RECEIVED feedback on the Party in the Park event. YB raised her concern about the upfront £200 fee for concessions, suggesting that a profit share would be a better way to move forward. It was raised that it might be difficult to get full honesty from any vendor, and that it may end up receiving less funding.

VL brought forward her paper which included a proposal regarding the amount of cars using Fitz Park during events, as there were far too many cars in Fitz Park during the event. For the sake of Health and Safety, this needed to be monitored.

RESOLVED that:

- i) At Budget setting time, Councillors consider the best way forward with concessions payments, as budgets for this year cannot be changed;
- ii) Concessions fee must be paid in advance of the event, or else they will not be allowed on the field on the day; and
- iii) The parking scheme proposed by accepted, with only two cars per organisations being allowed on site at any one time, which must have permits and abide by the rules of the park (Action – VL).

5. Keswick Games Sunday 16 August 2026 11am till 4pm

RECEIVED a progress update from Events Coordinator on arrangements for the Keswick Games.

- Carl Bell was organising the Latrigg Fell race, and the Junior Cross Country race. The Athletics club would be responsible for this race
- SH would be marking the courses out. RN would be making sure that the obstacle course was there and set up.

- There must be no vehicles moving between 8.45am and 9.30am, due to Junior Parkrun
- Sponsorship had been received from Beyond Fitness (£1000), Keswick Ministries (£500) and Theatre by the Lake (£500).
- Keith Richardson would be compering the day, and would push the Cricket Club BBQ
- Teams were encouraged to register in advance, and numbers on the team reduced from 6 to 4.

RESOLVED that team entries would be free of charge this year, to make it a community event.

Councillor Houghton left the meeting at 12.30pm – meaning the meeting was no longer quorate.

6. 750 Anniversary of Keswick's Market Charter - Saturday 8 August 2026

RECEIVED details of the event from Market Manager, Phil Byers, and to discuss Keswick Town Council involvement including fundraising opportunity for the Play Area Project. If the weather held, it looked like it would be a fun day. Councillor Evans would be there in her role as Mayor, and it would be the debut event for the new Town Crier. Thanks were given to PB for his hard work in setting this up.

7. Future Events

No update was provided at this meeting.

8. Date of next meeting

The date of the next meeting was not set.

The meeting finished at 12.37pm

Chair

Date