

FITZ PARK, HOPE PARK & TOWNSFIELD CHARITABLE TRUSTS

Council Offices
50 Main Street
Keswick
CA12 5JS
Tel 017687 73607
Email:townclerk@keswicktowncouncil.gov.uk

21st May 2025

The Annual Meeting of Charitable Trusts listed below will be held in the Council Chamber, First Floor, Council Offices, 50 Main Street, Keswick on **Thursday 28th May 2026 at 7.00 pm.**

Yours sincerely



Vivien Little
Trust Clerk

HOPE PARK Registered Charity 503465
FITZ PARK Registered Charity 520327

A G E N D A

- 1. Election of Chair**
To elect a Chair of Keswick Parks Charitable Trusts for the ensuing year.
- 2. Election of Vice Chair**
To elect a Vice Chair of Keswick Parks Charitable Trusts for the ensuing year.
- 3. Apologies**
To receive apologies for absence.
- 4. Minutes**
To approve and authorise the Chair to sign the Minutes of the meeting held on 12th March 2026 (pages 13-14).
- 5. Declarations of Interests**
To receive any declarations of interests in respect of items on this agenda.
- 6. Chair's Report**
To receive verbal report of the Chair.
- 7. Parks Manager's Report**
To receive the report of the Parks Manager.
- 8. Review of Constitution**
To review the constitution of both parks, and to add ToR for Commercial Group, and to request ToR for Fundraising Group.

9. Budget Comparisons

To receive budget comparisons for the fourth quarter.

10. Review of Hire Charges

To review charges of the Parks.

11. Asset Register

To receive the report of the Financial Officer.

12. Requests for use of the Parks

To consider requests to use the parks;

- i) Binfluencers - -To request permission to place a banner on Fitz Park, highlighting the work of the Binfluencers.
- ii) Lakeland Trails – To request use of Fitz Park on Saturday 5th September 2026 (with a set up day on Friday 4th September 2026).
- iii) Keswick Museum – to confirm use of the park on 5th June 2026 for their annual Schools event (agreed by delegated authority, for information to all Trustees).

Prior to the following business the Chair will move the following resolution:

‘That under the Public Bodies (Admission to Meetings) Act 1960, the public and representatives of the press and broadcast media be excluded from the meeting during the consideration of the following items of business as publicity would be prejudicial to the public interest because of the confidential nature of the business to be transacted.’

13. Request for use of parks

To receive the report from the Clerk.

14. Request from Hope Leisure for an additional attraction

To receive the request from the Clerk.

15. Request for use of Parks for a Commercial Opportunity

To receive the report of the Clerk.

16. Fundraising update

To receive the report of the Clerk.

17. Hope Centenary

To receive the report of the Clerk.

18. Commercial Group

To receive the minutes of the Commercial Group meeting held on Thursday 5 March 2026 and Wednesday 15 April 2026.

To: All Councillors/Trustees
Press

FITZ PARK, HOPE PARK CHARITABLE TRUSTS

Minutes of the Keswick Parks Charitable Trusts listed above held at the Quaker Meeting House, Elliot Park, Keswick on Thursday 12th March 2026 at 7.00 pm.

Present:

Chair
Councillor Jean Murray

Councillors

Chris Houghton	Claire Houghton	Steve Harwood
Denstone Kemp	Benita Laphorn	

Also in attendance were Vivien Little (Trust Clerk), Catherine Parker (Financial Officer) and Christine Fawcett (Parks Manager).

68. Apologies

Apologies for absence were received from Councillors Dunn, Evans, Peat, Scott and Taylor.

69. Minutes

RESOLVED that the Chair be authorised to sign as a correct record the minutes of the meeting held on 22nd January 2026 (pages 11-12).

70. Declarations of Interests

No declarations of interest were made in respect of this agenda.

71. Chair's Report

RECEIVED the Chair's verbal report.

72. Parks Manager's Report

RECEIVED the report of the Parks Manager. The Clerk was asked to investigate the possibility of putting structures (for recreational purposes) on Townsfield (Action – Clerk).

73. Clerk's Report

RECEIVED the report of the Clerk. There was a long debate over the issue, with understanding being expressed, but also the reality being that in Keswick as a whole, there is difficulty with enforcement of any area due to lack of Cumberland officers being posted in Keswick. The number of dogs was on the increase, but any action brought with it a high risk of alienating groups who treat Fitz Park with respect.

RESOLVED that:

- i) The Clerk respond to the member of the public to explain the position, that we sympathise with them but the issues surrounding enforcement (Action – Clerk);
- ii) Parks Manager, Clerk and RFO to undertake a 'sign audit' of Fitz Park, looking for extra signs that are not needed (Action – Clerk, Parks Manager and RFO); and
- iii) The Clerk to contact Councillor Lansbury (Cumberland Council) to raise the issue, and highlight the need for more officers providing enforcement in Keswick due to the high volume of dogs, with irresponsible dog owners (Action – Clerk).

74. Request for use of the Parks

RECEIVED a number of requests to use the parks.

RESOLVED that:

- i) The request to run a duck race in Fitz Park be refused, as it was not in line with the Trust's no-plastics policy, and it would be difficult to ensure that all the ducks were retrieved from the river, however, the individual was to be encouraged, and if there were other events which they wished to run, to come back with more information (Action – Clerk);
- ii) The dates of the Athletics Club races be noted;

- iii) The dates of the Keswick Town Council Event Committee Events be agreed (Action – Clerk/RFO); and
- iv) The arrangement with Keswick Bowling Club be renewed for another 12 months i.e five spaces for use by the Bowling Club at the side of Keswick Museum on Tuesday afternoons between 1.45pm and 4.30pm, and on a maximum of 18 other occasions (dates to be confirmed by the Bowling Club) during the main season, which runs from mid-April to mid-September, subject to permits being displayed at all times, and following the rules set out in previous years. (Action – Clerk).

Prior to the following business the Chairman will move the following resolution:

‘That under the Public Bodies (Admission to Meetings) Act 1960, the public and representatives of the press and broadcast media be excluded from the meeting during the consideration of the following items of business as publicity would be prejudicial to the public interest because of the confidential nature of the business to be transacted.’

75. Fundraising update

RECEIVED the report of the Clerk.

RESOLVED that

- i. the profit from the Crosthwaite Road Car Park for the year 1 April 2025-31 March 2026 be put into the Play Area appeal (Action – RFO); and
- ii. Councillors Chris Houghton and Claire Houghton meet with the Clerk and the Support Officer to input into design.

76. Crosthwaite Road Car Park - Contracting

RECEIVED the report of the Financial Officer.

RESOLVED that the fee for parking at Crosthwaite Road Car Park be raised from £4 all day to £5 all day from 1 April 2026, with the extra profit made to go towards the Play Area Appeal (Action – RFO).

77. Future Options

RECEIVED the report from Councillor Harwood.

RESOLVED that the recommendations within the report be agreed, and that any associated costs be taken from the Future Development Fund (Action – Clerk).

78. Commercial Working Group

RECEIVED the minutes of the Commercial Working Group for information.

The meeting closed at 8.17 pm.

Chair

Date

Parks Manager Report May 2026

Christine Fawcett

Spring/summer is now on its way; grass is being cut, and deciduous trees and shrubs are bursting into leaf and flower. Thanks go to all the staff for their continued hard work within the parks and the office.

Hope Park

The greens have all been fertilized and starting to grow. With the damp conditions in April, they have taken the average time to respond. Given the high volume of people using the course over the Easter holidays the greens are standing up well and will be fertilized again in May along with an application of seaweed. The greens have also been treated with lawn sand to reduce moss and verti knifed to encourage new growth.

The bedding plants have arrived and are all housed in the green house, being grown on until ready to plant out in late May. Parks staff are on a rota for weekend watering as the days become longer, plants will not last the weekend without water. Litter bins are being emptied at weekend too as part of this rota.

The polyanthus and Orange Emperor tulips in memory of Max the miracle dog have provided a lovely display this April. The polyanthus will be removed in early May and some of these plants will be replanted for naturalizing in the woodland at Hope Park.



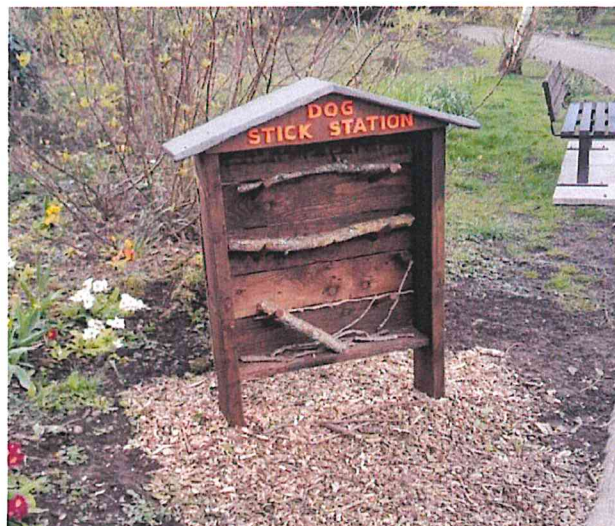
Paving has been laid for the 1st Tee box on the pitch and putt next to Hope Leisure's new building.

The grassed area within the beech hedge has been landscaped too to incorporate the new camellia collection. This collection of camellias has been donated through Cumbria in Bloom and The National Camellia Society.

Many thanks to all involved in this project including Trehane Nursery and Stretgate Camellias for providing these plants.



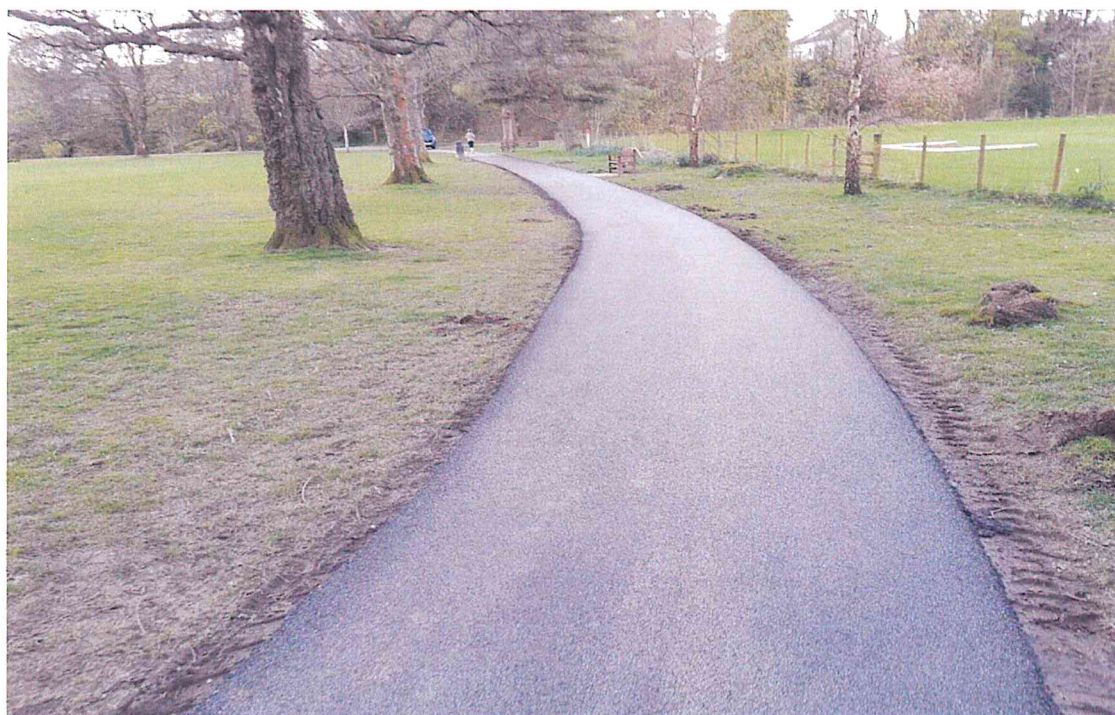
A dog stick station has been made from off cuts of wood and installed near the entrance to the woodland area. It is proving to be popular with our four-legged friends.



Lower Fitz Park

Grass cutting of Lower Fitz has begun and is being carried out on twice monthly basis.

The footpath at the lower end of the park has been resurfaced in April.



It is with great sadness the Tulip tree planted for the late Queen Elizabeth platinum jubilee has been vandalised. This tree was planted not only to celebrate the jubilee but also to continue the historic avenue of trees along the river. These trees are a haven to wildlife and provide the park with sure beauty. The tree was too badly damaged to be saved and has now been removed

A new tree will be sourced in September/October and replanted in the same area.





The rope climbing frame within the play area is becoming very worn. It is made from steel ropes that are plastic coated and connected by plastic triangular connectors. The plastic coating on the ropes is worn away in many areas and the ropes need replacing. A quote for this replacement will be available at the trust meeting.

Upper Fitz Park

The tennis courts, bowling green and surrounding grassed areas have been aeriated and fertilizer has been applied. An application of moss killer and herbicide to control turf weeds has been carried out and scarifying to remove the moss will continue throughout the summer.

The bowling green, and putting area have been open since 28th March and the tennis courts have been marked out for the 1st May. The drier weather at the end of April is improving the bounce on the courts and play should be good for the start of the season.



The footpath near Wivell bridge has been repaired and resurfaced to improve access for all users of the park.

KESWICK PARKS CHARITABLE TRUSTS
28 MAY 2026

Constitution of Fitz Park and Hope Park

I have taken the opportunity given by the Annual Meeting of the Trusts to check through the Constitutions of the two parks, and to make slight amendments. Most of these amendments are to modernise to language within the constitutions, as well as to change the minimum amount of meetings to six, rather than the nine it says, to reflect the reality of the meeting schedule.

I have also added in the possibility to hold electronic meetings for the Trust, if all members agree, which may be preferable for the winter months, as well as the Terms of Reference for the Commercial Group, and will add in the Fundraising Group once those have been drafted.

Trustees are asked if they agree to these changes, if so, they will be updated and submitted to the Charity Commission.

Vivien Little
20 May 2026

FITZ PARK TRUST
REGISTERED CHARITY NO 520327 SCHEME SEALED 11TH JANUARY
1995
(Original Trust 4th July 1882)

CONSTITUTION
(1997)
Amended ~~18 May 2006~~ 28 May 2026

TITLE

1. The name of the organisation shall be the FITZ PARK.

OBJECT OF THE CHARITY

- 2.i The object of the FITZ PARK shall be the provision and maintenance of a public park and recreation ground for the use of the inhabitants of and visitors to the Town of Keswick without distinction of political, religious or other opinions, with the object of improving the conditions of life for the said inhabitants.
- ii The said land and buildings shall be held upon trust for the purposes of a public park and recreation ground as aforesaid.

TRUSTEE

3. Keswick Town Council shall be the Trustee of Fitz Park.

MANAGEMENT OF THE FITZ PARK

- 4.i The activities of the Fitz Park shall be controlled by the Trustee comprising elected Members of the Keswick Town Council acting as the Management Committee.
- ii The Chair~~person~~ shall be appointed annually by the Annual General Meeting.
- iii The Management Committee shall appoint a Vice-Chair~~person~~, and such other officers as it deems necessary.
- iv The Management Committee shall confirm the Town Clerk/Responsible Financial Officer as Secretary/Treasurer to the Trust.
- v A quorum shall consist of five members.

MEETINGS OF THE TRUSTEE MANAGEMENT COMMITTEE

5. 5.i The management Committee shall meet at least six times per year.

ii Meetings of the management Committee shall normally be held at the Town Hall, Keswick and be open to members of the public, unless there is a matter deemed as confidential by the Secretary.

iii. Meetings of the management Committee shall be in person, unless by agreement of the managing Committee, when a meeting can take place on an electronic platform such as Microsoft Teams.

~~5. The management Committee shall meet at least nine times per year.~~

Formatted: Indent: Left: 1.9 cm, No bullets or numbering

NOTICE OF MEETINGS

6. An Annual calendar of meetings will be published in May.

EXTRAORDINARY MEETINGS

7.i An extraordinary meeting of the Management Committee may be convened at any time by the Chairperson or on receipt of a requisition signed by three members of the Management Committee.

ii Notice of any extraordinary meetings shall be given in writing to all members at least seven clear working days prior to the meeting.

VOTING AT MEETINGS

8.i Every proposal at a meeting shall be decided by a majority of votes and in the case of equality of votes the Chairperson shall have a second or casting vote.

ii All proposals, other than proposals from the Chair, require a proposer and seconder before a vote is taken.

DECLARATION OF INTEREST

9.i It is the duty of members of the Management Committee to declare any financial interest, either directly or indirectly, in any matter being discussed by the Committee.

ii On receipt of any such declaration it will be recorded by the Secretary in the Minutes Book of the Trust.

- iii The declarer will then take no further part in the discussion unless invited to do so by the Committee and shall refrain from casting any vote on the matter.

DUTIES OF THE MANAGEMENT COMMITTEE

- 10. The duties of the Management Committee shall be to devise methods for achieving the Aims as outlined in Clause Two of this Constitution and to exercise a responsible oversight of the activities of the Fitz Park and assist in the general development and extension of these activities, and to encourage and support other interested parties in the participation and involvement in furthering the Aims.

MINUTES

- 11. The Secretary shall record in a book provided for the purpose all resolutions and proceedings of the Management Committee and such minutes shall, upon question put and the vote taken thereon, either at the meeting or subsequent meeting, be signed by the Chairperson and when signing shall be conclusive evidence of the correctness of the entry.

FINANCE

- 12.i The Financial Year of the Fitz Park shall be from the 1st day of April to the 31st day of March.
- ii Books of accounts as required by the Charity Commissioners shall be kept by the Responsible Finance Officer of the Town Council acting as Treasurer to the Trust
- iii For the proper maintenance of a banking account the following arrangements shall be carried out by the Management Committee:-
 - (a) All ~~cheques for~~ payment of accounts shall be checked monthly and signed by the ~~Treasurer-Secretary~~ and two members of the Management Committee
 - (b) The Accounts, made up and balanced to be presented to the Management Committee at the first opportunity following the end of the financial year. That date not to exceed ~~1st July~~the end of July without good reason which must be reported to the Management Committee.
 - (c) The Accounts, on completion of Audit to be presented to the Management Committee together with the Auditors statement.
 - (d) On completion of Audit the Accounts to be available in a public place for inspection.

AMENDMENTS TO THE CONSTITUTION

- 13.i The Constitution may only be altered by the Annual General Meeting or a Special General Meeting.
- ii Notice of Amendments shall be given to the Secretary, in writing, not less than twenty one days beforehand.
- iii No amendment shall be made to this Constitution which would have the effect of Fitz Park ceasing to be a Charity in Law.
- iv Any amendment will be carried on a simple majority of votes cast and in the case of equality of votes the Chairperson shall have the second or casting vote.

OTHER INFORMATION

Formatted: Font: Bold

14.i A Users' Committee may be formed among the sports groups and public using Fitz Park, the function of which shall be to advise the Management Committee of the needs of such groups or individuals and generally to pass on any collective views of the groups to the Management Committee. Any Users' Committee so formed shall conform to any regulations imposed upon it by the Management Committee.

ii The Management Committee may form such other committees to advise them in their role of managing the affairs of the charity. The membership of these committees shall not have the power to vote and shall conform to any regulations imposed upon them by the Management Committee.

iii. The Terms of Reference for these committees will be attached to this Constitution as an appendix.

Chairman

18th May 2006

COMMERCIAL WORKING GROUP TERMS OF REFERENCE

Purpose of Commercial Working Group

The Group is appointed to advise the Council on all aspects of commercial activities within the organisation, including but not limited to leases and licences.

The group has delegated authority to negotiate the current leases within Hope Park and Fitz Park and to discuss any issues relating to commercial activities as and when requests are received.

Composition of Commercial Working Group

The Group shall comprise of up to four Councillors/Trustees appointed at the Council's Annual Meeting.

Terms of Reference

- To look in detail at the existing leases/licences including Sports Clubs
- To meet with tenants/clubs to discuss and negotiate lease/licence terms in a timely manner prior to the term ending
- To familiarise themselves with the existing premises and land currently leased or licenced to tenants
- To research ideas for future commercial activities within the organisation with a view to increasing income
- To negotiate the existing contract, when the term ends, in relation to the management of Crosthwaite Road Car Park
- To make recommendations and draft reports for approval by the Council or Parks Trusts

Commercial Working Group Established November 2025 – Ref Min No 47

HOPE PARK TRUST
REGISTERED CHARITY NO 503465 (Original Trust 10th June 1974)

CONSTITUTION
(1997)

Amended ~~18 May 2006~~ 28 May 2026

TITLE

1. The name of the organisation shall be the HOPE PARK.

OBJECT OF THE CHARITY

- 2.i The object of the HOPE PARK shall be the provision and maintenance of a public park and recreation ground for the use of the inhabitants of and visitors to the Town of Keswick without distinction of political, religious or other opinions, with the object of improving the conditions of life for the said inhabitants.
- ii The said land and buildings shall be held upon trust for the purposes of a public park and recreation ground as aforesaid.

TRUSTEE

3. Keswick Town Council shall be the Trustee of Hope Park.

MANAGEMENT OF THE HOPE PARK

- 4.i The activities of the Hope Park shall be controlled by the Trustee comprising elected Members of the Keswick Town Council acting as the Management Committee.
- ii The Chairperson shall be appointed annually by the Annual General Meeting.
- iii The Management Committee shall appoint a Vice-Chairperson, and such other officers as it deems necessary.
- iv The Management Committee shall confirm the Town Clerk/Responsible Financial Officer as Secretary/Treasurer to the Trust.
- v A quorum shall consist of five members.

MEETINGS OF THE TRUSTEE MANAGEMENT COMMITTEE

5.i The management Committee shall meet at least ~~nine-six~~ times per year.

ii Meetings of the management Committee shall normally be held at the Town Hall, Keswick and be open to members of the public, unless there is a matter deemed as confidential by the Secretary.

~~5.~~ iii. Meetings of the management Committee shall be in person, unless by agreement of the managing Committee, when a meeting can take place on an electronic platform such as Microsoft Teams.

Formatted: No bullets or numbering

NOTICE OF MEETINGS

~~6.~~ 6. An Annual calendar of meetings will be published in May.

Formatted: Indent: Left: 0.63 cm, No bullets or numbering

EXTRAORDINARY MEETINGS

7.i An extraordinary meeting of the Management Committee may be convened at any time by the Chair~~person~~ or on receipt of a requisition signed by three members of the Management Committee.

ii Notice of any extraordinary meetings shall be given in writing to all members at least seven clear working days prior to the meeting.

VOTING AT MEETINGS

8.i Every proposal at a meeting shall be decided by a majority of votes and in the case of equality of votes the Chair~~person~~ shall have a second or casting vote.

ii All proposals, other than proposals from the Chair, require a proposer and seconder before a vote is taken.

DECLARATION OF INTEREST

9.i It is the duty of members of the Management Committee to declare any financial interest, either directly or indirectly, in any matter being discussed by the Committee.

ii On receipt of any such declaration it will be recorded by the Secretary in the Minutes Book of the Trust.

iii The declarer will then take no further part in the discussion unless invited to do so by the Committee and shall refrain from casting any vote on the matter.

DUTIES OF THE MANAGEMENT COMMITTEE

10. The duties of the Management Committee shall be to devise methods for achieving the Aims as outlined in Clause Two of this Constitution and to exercise a responsible oversight of the activities of the Hope Park and assist in the general development and extension of these activities, and to encourage and support other interested parties in the participation and involvement in furthering the Aims.

MINUTES

11. The Secretary shall record in a book provided for the purpose all resolutions and proceedings of the Management Committee and such minutes shall, upon question put and the vote taken thereon, either at the meeting or subsequent meeting, be signed by the Chairperson and when signing shall be conclusive evidence of the correctness of the entry.

FINANCE

- 12.i The Financial Year of the Hope Park shall be from the 1st day of April to the 31st day of March.
- ii Books of accounts as required by the Charity Commissioners shall be kept by the Responsible Finance Officer of the Town Council acting as Treasurer to the Trust.
- iii For the proper maintenance of a banking account the following arrangements shall be carried out by the Management Committee:-
 - (a) All ~~cheques for~~ payment of accounts shall be checked monthly and signed by the ~~Treasurer~~ Secretary and two members of the Management Committee
 - (b) The Accounts, made up and balanced to be presented to the Management Committee at the first opportunity following the end of the financial year. That date not to exceed ~~1st July~~ the end of July without good reason which must be reported to the Management Committee.
 - (c) The Accounts, on completion of Audit to be presented to the Management Committee together with the Auditors statement.
 - (d) On completion of Audit the Accounts to be available in a public place for inspection.

AMENDMENTS TO THE CONSTITUTION

- 13.i The Constitution may only be altered by the Annual General Meeting or a Special General Meeting.
- ii Notice of Amendments shall be given to the Secretary, in writing, not less than twenty one days beforehand.

- iii No amendment shall be made to this Constitution which would have the effect of Hope Park ceasing to be a Charity in Law.
- iv Any amendment will be carried on a simple majority of votes cast and in the case of equality of votes the Chairperson shall have the second or casting vote.

OTHER INFORMATION

Formatted: Font: Bold

14.i A Users' Committee may be formed among the sports groups and public using Hope Park, the function of which shall be to advise the Management Committee of the needs of such groups or individuals and generally to pass on any collective views of the groups to the Management Committee. Any Users' Committee so formed shall conform to any regulations imposed upon it by the Management Committee.

ii The Management Committee may form such other committees to advise them in their role of managing the affairs of the charity. The membership of these committees shall not have the power to vote and shall conform to any regulations imposed upon them by the Management Committee.

iii. The Terms of Reference for these committees will be attached to this Constitution as an appendix.

Formatted: Font: Not Bold

COMMERCIAL WORKING GROUP TERMS OF REFERENCE

Purpose of Commercial Working Group

The Group is appointed to advise the Council on all aspects of commercial activities within the organisation, including but not limited to leases and licences.

The group has delegated authority to negotiate the current leases within Hope Park and Fitz Park and to discuss any issues relating to commercial activities as and when requests are received.

Composition of Commercial Working Group

The Group shall comprise of up to four Councillors/Trustees appointed at the Council's Annual Meeting.

Terms of Reference

- To look in detail at the existing leases/licences including Sports Clubs
- To meet with tenants/clubs to discuss and negotiate lease/licence terms in a timely manner prior to the term ending
- To familiarise themselves with the existing premises and land currently leased or licenced to tenants
- To research ideas for future commercial activities within the organisation with a view to increasing income
- To negotiate the existing contract, when the term ends, in relation to the management of Crosthwaite Road Car Park
- To make recommendations and draft reports for approval by the Council or Parks Trusts

Commercial Working Group Established November 2025 – Ref Min No 47

HOPE PARK

Budget 1st April 2025 to 31st March 2026

Budget Summary as at 31st March 2026 - 4th Quarter - PENDING YEAR END ADJUSTMENTS

Expenditure:	AGREED Budget 25/26	Expenditure to 31.03.26	% of budget spent	Budget Remaining	
Golf Cups & tee Mats	600	506	84.33	94	
Tools	2000	835	41.75	1165	
Materials	2500	1382	55.28	1118	
Maintenance	2000	1186	59.30	814	
Repairs - Paths/fences	5000	4380	0.00	620	
Repairs - Buildings	2500	2495	99.80	5	
Repairs - Course	1500	1195	79.67	305.00	
Repairs - Machinery	2700	2303	85.30	397	
Repairs - Van service/repairs	1200	1003	83.58	197	
Fire Risk Assessment provision	500	0	0.00	500	
Fuel and licences	4750	3302	69.52	1448	
Plants & Compost	4500	3525	78.33	975	
Trees and shrubs	600	768	128.00	-168	
Fertilisers	850	576	67.76	274	
Electricity and heating oil	4000	3679	91.98	321	
Water rates	700	189	27.00	511	
Wages (Gardeners)	65298	62898	96.32	2400	
Wages (Management)	26444	22654	85.67	3790	
Wages (Cleaner)	800	700	87.50	100	
Admin and on costs	34000	29902	87.95	4098	
Insurance (including Trustees Indemnity)	4500	3953	87.84	547	
Telephone	610	566	92.79	44	
Advertising - Including Staff Recruitment	600	0	0.00	600	
Trade Refuse Collection	2000	1194	59.70	806	
STAFF Training costs	2500	1583	63.32	917	
Staff Recognition	250	250	100.00	0	
TRUSTEE Training Costs	200	0	0.00	200	
Workwear	1500	1046	69.73	454	
Equipment	400	400	100.00	0	
Audit Fee & Accounts Preparation	950	0	0.00	950	
Bird/squirrel feeding station	400	375	93.75	25	
Contingency	2500	0	0.00	2500	
Health and Safety	800	535	66.88	265	
Computer equipment & subscriptions	800	238	29.75	562	
Web & Internet Costs	500	465	93.00	35	
Tree Work & Surveys	3500	3250	92.86	250	
Professional Fees	250	0	0.00	250	
Signs Expense	400	0	0.00	400	
Drainage (filling) work to fairway	1000	1000	100.00	0	
Contribution to future Hire Purchase/Capital spend - Earmarked	1600	1600	100.00	0	PAPER EXERCISE
Contribution to future Parks Van - Hire Purchase - Earmarked	4100	4100	100.00	0	PAPER EXERCISE
Climate Change costs	700	122	17.43	578	
Sewage Pumps - Essential maintenance	1000	1000	100.00	0	
Contribution to Building Fund	1000	1000	100.00	0	PAPER EXERCISE
Contribution to Development & Equipmt Fund	1000	1000	100.00	0	PAPER EXERCISE
Worknest - H&S and HR Support	1336	1561	116.84	-225	
Bank Charges	0	25	0.00	-25	
TOTAL EXPENDITURE:	196838	167,155	84.92	29,683.00	

Income:	AGREED Budget 25/26	Actual Income to 31.03.26	% of budget Income	Budget Remaining
Games - Licence to Occupy	184799	184,799	100.00	-
Rent for Buildings - Café, Golf Hut & Toilets	25000	25,000	100.00	-
Bank & Investment interest (inc CCCLA & Unity)	3000	5,111	170.37	2,111
Donations & Money Spinner - General Fund	150	90	60.00	60
Bird/Squirrel Feed Station Donations	300	353	117.67	53
Hire of Park	750	750	100.00	-
Max Donations - General Fund - Designated	4000	3,490	87.25	510
Gift Aid/Just Giving	150	1,875	1250.00	1,725
Sale of Scrap	0	105	0.00	105
TOTAL INCOME:	218149	221,573	101.57	3,424

SURPLUS/deficit	21311	54,418
------------------------	--------------	---------------

Max the Miracle Dog donations - GENERAL FUND	
Balance as at 31st March 2025	41,949
Expenditure	- (-)
Transfer	- (-)
Income from Memorials Fund	40 (+)
Income	3,490 (+)
Balance to date	45,479

Designated/Restricted Fund Balances	
Development & Equipment Fund	32,068
Building Fund	11,449
Memorial Seats & Tree Fund	3,004
Woodland Walk Grant - Restricted	-

FITZ PARK

1st April 2025 - 31st March 2026

Budget Summary as at 31 March 2026 - 4th Quarter - PENDING YEAR END ADJUSTMENTS

Expenditure:	AGREED Budget 25/26	Expenditure to 31.03.26	% of budget spent	Budget Remaining
Materials	3500	3390	96.86	110
Games Equipment - Including CSA	300	296	98.67	4
Repairs - Paths, fences & walls	5000	2000	40.00	3000
Repairs - Buildings	3000	1991	66.37	1009
Repairs - Greens and courts	3000	2905	96.83	95
Repairs & Maintenance - children's play area	4000	1435	35.88	2565
Repairs - Bridges (Wivell & Knights)	250	250	100.00	0
Fire Risk Assessment provision	700	0	0.00	700
Trade refuse	4000	2947	73.68	1053
Plants, trees & shrubs	500	413	82.60	87
Fertiliser	1500	1491	99.40	9
Electricity	7000	7202	102.89	-202
CSA Electricity	1000	360	36.00	640
CSA Expenditure	1100	624	56.73	476
Water Rates	4500	1299	28.87	3201
Wages (Management)	26444	22654	85.67	3790
Wages, NI & SA (Snr Gardener & Gardener & Grounds Maint)	97825	92665	94.73	5160
Wages - Cleaner	800	820	102.50	-20
Project Manager - Play Area etc	4000	4000	100.00	0
Grass cutting - outside contract - inc Townsfield from 2024	9366	8187	87.41	1179
Admin and on costs	34000	29902	87.95	4098
Insurance	7300	6162	84.41	1138
Advertising & Staff Recruitment	700	0	0.00	700
Car Park - Management Fee & Maintenance	12200	14522	119.03	-2322
Audit fee & Accounts Preparation	950	0	0.00	950
Tools	2000	1812	90.60	188
Health and Safety	400	42	10.50	358
Sinking Fund/Future Development Fund	12500	12500	100.00	0
Signs Expense	700	400	57.14	300
Tree Work - inc Townsfield from 2024	4000	4025	100.63	-25
Workwear	1600	1043	65.19	557
Contingency	2500	1391	55.64	1109
Professional Fees	3000	0	0.00	3000
Maintenance	2500	1805	72.20	695
BMX Track Expenditure	500	987	197.40	-487
Bank Charges	500	271	54.20	229
STAFF Training	2500	1466	58.64	1034
Staff Recognition	250	266	106.40	-16
Trustee Training	200	0	0.00	200
Fuel	4000	2243	56.08	1757
Repairs - Machinery	1800	1621	90.06	179
Outdoor Gym	500	637	127.40	-137
Climate Change costs	1000	971	97.10	29
Townsfield	3800	3800	100.00	0
Internet & O365	2000	1020	51.00	980
Station Road Railings - Painting	6000	2839	47.32	3161
Workrest - H&S and HR Support	1336	1561	116.84	-225
Contribution towards Play Area Development Fund	5000	5000	100.00	0
Wivell & Knight's Bridge - Earmarked Fund	5000	5000	100.00	0
Total Expenditure:	296521	256,215	86.41	40,306

Fund now in place

PAPER EXERCISE

Fund now in place

PAPER EXERCISE

Income:	AGREED Budget 25/26	Income to 31.03.26	% of budget income	Budget Remaining
Licence Fee - Games & Catering	4200	4200	100.00	0
Café HNW - Utilities	2500	6227	249.08	-3727
Crosthwaite Road Car Park	45000	62900	139.78	-17900
Wayleaves	33	33	100.00	0
Insurance Reimbursements	1400	1372	98.00	28
Hire of Fitz Park	1000	1682	168.20	-682
Donations	200	35	17.50	165
Tennis Club - Licence Agreement	1700	1547	91.00	153
Football Club - Lease	1000	1000	100.00	0
Car Park Levy - Football Club	10000	12803	128.03	-2803
CSA Electricity	400	635	158.75	-235
Play Area Donations/Grants	200	200	100.00	0
Bank/Investment Interest & Loyalty Reward	2000	2653	132.65	-653
Gift Aid/Just Giving	500	419	83.80	81
Allerdale Lottery	400	764	191.00	-364
				0
				0
Grant from Keswick Town Council*	205988	205988	100.00	0
Grant from Cumberland Council*	20000	20000	100.00	0
*(to cover deficit)				
Total Income:	296521	322,458	108.75	25,937

Fund now in place

NET SURPLUS/DEFICIT	0	66,243
----------------------------	----------	---------------

Designated Fund & Project Balances	
Sinking Fund	100,000
Future Developments Fund	94,695
Play Area Fund	19,663
BMX Track	732
Memorials Fund - Trees & Benches	1,702
Sensory Garden (Wivell Park)	1,320
Outdoor Gym	2,811
Insurance Claim	-
Tree Carving	441

Keswick Parks – Schedule of Charges – 2026/27

Keswick Parks **current** schedule of charges are: -

Description of Charge	Charge
Community Sports Area (MUGA) – Lower Fitz Park – Light tokens	£3 per hour
Notes	Tokens available from Keswick YHA Café

Description of Charge	Charge
Crosthwaite Road Car Park Managed by Cumbria Parking Services	<p>£5.00 all day – Motorcars – <i>to be implemented soon as agreed at last Trust meeting - Rate for cars raised from £4 to £5 to raise funds for New Play Area</i></p> <p>£8.00 all day - Motorhomes</p> <p>£110 per year – Annual Parking Permit – CARS ONLY</p> <p>£11 per month – Monthly Parking Permit – CARS ONLY</p>
Notes	<p>Strictly no overnight parking from 23:59 to 06:00</p> <p>Permits available from KTC office during office opening hours</p> <p>Payment can be made by cash, card and mobile</p> <p><i>ANNUAL CAP OF 20 PERMITS TO BE ISSUED</i></p>

Description of Charge	Charge
Fitz Park & Hope Park Hire Charges	The base rate for use of the park be set, as a minimum, at £750 plus VAT per day (with a charge of £125 plus VAT applying for set up/take down days) OR £1.50 plus VAT per competitor whichever is greater.
Notes	<p>The base rate will be invoiced prior to the event with the remainder being paid after the event once the number of competitors has been clarified.</p> <p><i>Please note: The Trust retains the discretion to amend this charge as it sees fit</i></p> <p><i>In certain circumstances - In addition to the above a bond payment of either £500.00 or £750.00 will be payable prior to the event and held by the Trust until confirmation has been received from the Parks Manager, after the event, that no damage has been caused.</i></p>

Suggestions for any changes are welcome for approval.

Catherine Parker
Responsible Finance Officer – May 2026

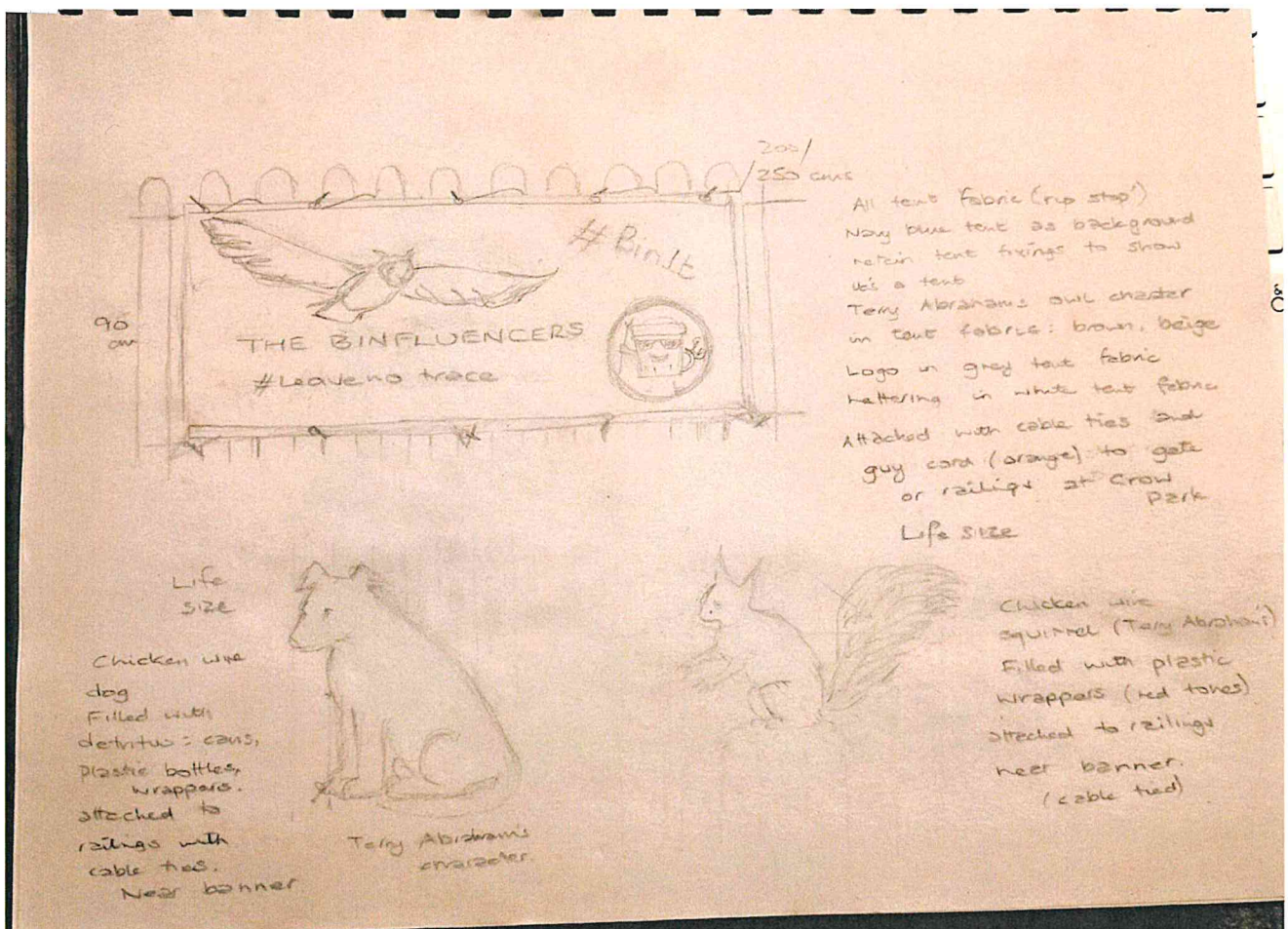


Re: Binfluencers Art installation by a Cumbria artist

From
 Date Wed 2026-04-29 00:31
 To Town Clerk <townclerk@keswicktowncouncil.gov.uk>

Hi please find attached sketch from the artist of how they the art installation would look like

Kind regards



On Tue, 21 Apr 2026, 11:17

Will do, thanks.

On Tue, 21 Apr 2026, 11:07 Town Clerk, <townclerk@keswicktowncouncil.gov.uk> wrote:

Hi

If you can send it in a week before, I can get it put on the agenda, as that is when I prepare it.

Thanks

Vivien

From:

Sent: Tuesday, April 21, 2026 09:58

To: Town Clerk <townclerk@keswicktowncouncil.gov.uk>

Subject: Re: Binfluencers Art installation by a Cumbria artist

Many thanks for your reply, I will speak with the artist and get back to you before the 28th May

On Tue, 21 Apr 2026, 09:39 Town Clerk, <townclerk@keswicktowncouncil.gov.uk> wrote:

Hello

Thank you for your email. Keswick Town Council does support the work of the Binfluencers, but before we agree to put the art installation on the rails of Hope Park (which is where I am assuming you mean, given you store the equipment at the golf hut there) we would need more information, and it will have to go to the next full Trust meeting, which is being held on Thursday 28 May for the Trustees to decide.

Information we will need before it will be considered is how large the installation is, images of the installation, and how long you intend on keeping it up. This way the Trust has all the information it needs before it can make a decision on it.

Kind regards

Vivien

Vivien Little
Town Clerk

My normal working days are Monday-Thursday

Keswick Town Council
50 Main Street
Keswick
CA12 5JS

Tel: 017687 73607

Email: townclerk@keswicktowncouncil.gov.uk

Web: www.keswicktowncouncil.gov.uk

EMAIL DISCLAIMER

This e-mail contains confidential information (which may also be legally privileged) and is intended solely for the use of the intended named recipient. If you are not the intended recipient you may not disclose, copy, distribute or retain any part of this message or its attachments. If you have received this message in error please notify the originator immediately by using the reply facility in your e-mail software. Incoming and outgoing emails may be monitored in line with current legislation. All copies of the message received in error should be destroyed. Any views or opinions expressed are solely those of the original author. This email message has been scanned for viruses.

Keswick Town Council takes your privacy seriously. Contacting the Town Clerk or carrying out work on behalf of the Town Council may result in you providing personal information which you thereby consent to the Town Council holding.

Your personal data will be kept in compliance with the new General Data Protection Regulations (GDPR). Keswick Town Council will not pass your personal data to any other individual or organisation. It should be noted that under the Financial Regulations and other governance by which the Town Council is bound, some personal information is required to be minuted and available in the public domain.

If you are concerned with any interaction with the Town Council with regard to your personal details please contact the Clerk.

From:

Sent: Monday, April 20, 2026 18:36

To: Town Clerk <townclerk@keswicktowncouncil.gov.uk>

Subject: Binfluencers Art installation by a Cumbria artist

Dear

I am writing to introduce myself and my organization, The Keswick Binfluencers. As the founder of the group, I lead our efforts in addressing the critical issues of fly-camping and littering within the Lake District National Park.

This year, we have collaborated with local filmmaker Terry Abraham to produce an animation highlighting the environmental impact of litter on our landscape, wildlife, and pets. To complement this, a local artist has agreed to create an art installation made from recovered waste and abandoned tents to further raise public awareness.

We are interested in displaying this piece in Keswick during the upcoming summer holidays. Our goal is to engage the public and encourage visitors to share photos of the installation on social media using the hashtags #LeaveNoTrace and #KeswickBinfluencers, helping to spread this vital message beyond the park boundaries.

Following discussions with the Town Council and Louise Dunn, I was advised to contact you regarding permission to mount this artwork on the railings by Fitz Park. This location is particularly suitable as the nearby golf hut assists our group by loaning out litter-picking equipment.

Could you please let me know if it would be possible to secure permission for this installation? I would be happy to provide any further details you may require and look forward to hearing from you.

Best regards,

The Keswick Binfluencers

Catherine Parker

From: <[redacted]>
Sent: 13 May 2026 20:10
To: Catherine Parker
Subject: Re: Lakeland Trails 4th and 5th September

Hi Catherine,

Just to follow up my last email (which seemed to cut off the useful stuff after I sent it - how strange!). I figured a bit of a top-level overview of our timings may be useful (much the same as previous years) for the committee to see:

Thursday 3rd September:

AM - Marquee setup (DTL marquees). This is the only thing happening on Thursday.

Friday 4th September:

9am - 3pm: Crew arrive for setup, as well as delivery of portable toilets and skip

Saturday 5th September (Event Day):

09.00 Registration opens in the main registration marquee

10.45 Derwentwater Trail Run 10k Early START

11.00 Derwentwater Trail Run 10k START

11.15 Derwentwater Sport Trail 5k START

11.30 Kev Kendal guitars/vocals will play the 5k and 10k runners in

12.30 Children's Fun Trails with Zeraffa the Giraffe

13.00 Derwentwater Trail Challenge 15k Early START

13.15 Derwentwater Trail Challenge 15k START

14.00 Derwentwater Trail Race 15k START

15.30 Après Trails live music with singer / songwriter Pete Lashley

16.30 Prize giving & spot prize giving / site clear down

18:00 Estimated time clear of site apart from marquee/loos and skip

Monday 7th September:

Marquee/portaloos and skip picked up

Any queries do not hesitate to ask

Kind regards,

Event Director
Lakeland Trails

From: <[redacted]>
Sent: Wednesday, May 13, 2026 20:06
To: Catherine Parker <catherine@keswicktowncouncil.gov.uk>
Subject: Re: Lakeland Trails Event - 5th September

Hi Catherine,