

## KESWICK TOWN COUNCIL

### EVENTS COMMITTEE

Minutes of the meeting of Keswick Town Council Events Committee held at Keswick Town Council offices, Keswick, on Wednesday 24 September 2025 at 11.00am.

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Present: Councillor Steve Harwood (SH)  
 Councillor Rob Nelson (RN) (Chair)  
 Councillor Louise Dunn (LD)  
 Councillor Natalie Evans (NE)  
 Yvonne Booth (Events Coordinator) (YB)  
 Vivien Little (Town Clerk) (VL)  
 Ania Mlynczak (Supporting Officer) (AM)

#### 19. Apologies

Apologies for absence were received from Councillor Claire Houghton, Councillor Richard Scott and Catherine Parker (RFO).

#### 20. Minutes

**RESOLVED** that the minutes of the Events Committee Meeting held on the 5 August 2025 be approved (pages 7-8).

#### 21. Keswick Games - Fitz Park– Sunday 17 August

**RECEIVED** feedback on Keswick Games from Councillors, Events Coordinator and RFO.

Main points:

- More volunteers and scorers needed
- More time to register – start registration earlier
- Male and female races to be scored separately
- Waiver forms to include permission from parents regarding taking re pictures of the kids participating in games
- No cycle race as proves to be too complicated
- More involvement from local sports groups needed
- Keep maximum size of team a 6 with mixed gender groups
- Leave preparation of timetables until the last minute so we know how many teams participating
- Team events to be held closer to Cricket Club pavilion
- Stalls to be moved closer to the Cricket Club pavilion
- Inflatable course was good but better insurance needed
- SH to see if Fell Race - Annual Latrigg Race event can be incorporated with Sports Day (Action SH)
- Keswick Adventures – keep them involved as they were popular
- Kids Games – separate boys and girls for scoring purposes
- Suggest donations to enter the parks during event

**RESOLVED** that in future, companies with inflatables must have £10million public liability insurance in place (Action VL, YB)

#### 22. Christmas Lights Switch On – Friday 21 November

**RECEIVED** an update on progress for the Lights Switch On event from Events Coordinator.

- TRO in place
- Band confirmed
- Fluid booked
- First Aid booked
- Market stalls and funfair to be organised by Market Manager as per previous years

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- Packhorse entertainment to be organised by Rotary as per previous years
- Bins to be ordered (Action AM)
- Police to be notify of the event and SAG forms to be completed (Action YB)
- Accessible area to be looked at (Action YB)

**RECEIVED** request from Theatre By The Lake (TBTL) to have a 15 minute slot on the stage at the Lights Switch On.

**RESOLVED** that YB will ask TBTL for more details (Action YB).

A discussion took place about who should switch on the lights this year.

**RESOLVED** that chosen charity will be asked to turn the lights on this year (Action VL)

**23. Events 2026**

- Events to be held in 2026:-
- Mayday – Bank Holiday Monday 4<sup>th</sup> May 2026, Townsfield
- Party in the Park – Saturday 27 June 2026, Fitz Park
- Keswick Games – Saturday 15 August 2026, Fitz Park
- Lights Switch On – Friday 20 November 2026, Market Square

Some Councillors were concerned about the prolonged time of the Party in the Park.

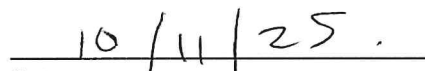
**RESOLVED** that Party in the Park in 2026 will start at 3pm instead of 1pm and the local school choir be asked to sing at the Mayday in Townsfield instead.

**24. Date of next meeting**

**RESOLVED** that the date, time and place of next meeting yet to be confirmed.

The meeting finished at 12.15pm.

  
Chair

  
Date

10/11/25  
