

KESWICK TOWN COUNCIL

EVENTS COMMITTEE

**Council Offices
50 Main Street
Keswick
CA12 5JS**

28 May 2025

A meeting of Keswick Town Council Events Committee will be held at the Council Offices, Town Hall, Keswick, CA12 5JS on **Wednesday 4 June 2025 at 11.00am**

Yours sincerely



**Catherine Parker
Responsible Financial Officer**

AGENDA

1. **Apologies** - To receive apologies for absence.
2. **Minutes** - To agree the minutes of the Events Committee Meeting held on the 21 May 2025 (pages 1-2).
3. **Events 2025**
To receive updates on future events for Keswick Town Council from the Events Co-ordinator
 - Party in the Park – Fitz Park – Saturday 28th June from 1pm to 9pm
 - Scruffs – Fitz Park – Sunday 29th June 10am to 4pm
4. **Date of next meeting**
To agree the date of the next meeting.

KESWICK TOWN COUNCIL

EVENTS COMMITTEE

Minutes of the meeting of Keswick Town Council Events Committee at Keswick Town Council office
Keswick Town Hall, Keswick, CA12 5JS on Wednesday 21 May 2025 at 11.30am

Present: Councillor Natalie Evans (NE)
Councillor Steve Harwood (SH)
Councillor Rob Nelson (RN)(Chair)
Vivien Little (Town Clerk) (VL)
Yvonne Booth (Events Coordinator) (YB)
Ania Mlynczak (Supporting Officer) (AM)

1. Election of Chair

RESOLVED that Councillor Rob Nelson be elected as Chair for the 2025/26 municipal year.

2. Apologies

Apologies for absence were received from Councillor Louise Dunn, Claire Houghton and Richard Scott

3. Debrief

RECEIVED the following updates on the progress on the following events:

Mayday event

Everyone was happy with how the day went considering it was run for the first year. We had very positive feedback from local families. There were lots of compliments for the outdoor entertainment for kids, music, may pole dancing. Event was praised for its safe and relaxed atmosphere and overall warm feeling to it.

There is room for improvements with having more stalls.

Following discussions a decision was made to purchase a gazebo with Keswick Town Council logo

RESOLVED that a gazebo with Keswick Town Council logo is to be purchased.

VE Day

No feedback given

4. Events 2025

RECEIVED the following updates on future events for Keswick Town Council from the Events Co-ordinator

- Party in the Park – Fitz Park – Saturday 28th June from 1pm to 9pm
 - Food and drink stalls have been booked
 - Cricket Club to be asked to provide BBQ (Action YB)
 - Café West and Café HNW will remain open
 - 3 toilets plus one accessible toilet have been booked
 - Hay Bales have been booked
 - Fluid has been booked
 - Bands and artists have all been booked and timings confirmed
 - Security overnight has been confirmed
 - Bins to be organised (action AM)
 - First Aid cover – Claudia Walker (Keswick Scouts) to be asked to provide first aid cover on a day (Action YB)
 - YB to bring water butt for kids and volunteers
 - Advertisement to be organised as follows: banners to go on the Fitz Park railings advert to be placed in the Keswick Reminder, targeted advert to go on Facebook, digital poster to be organised with Malcolm Rigg (Action YB)

- Scruffs – Fitz Park – Sunday 29th June 10am to 4pm

With this being 10th anniversary, it was decided to make it more special this year.

10-year anniversary banner to be ordered – (action YB)

Toilets and hay bales remain on site from Party in the Park

Security over night to prevent anti social behaviour has been confirmed

Fluid has been booked

Market stalls are filling up nicely

Luchini's and Hallo Dandy have been booked

First Aid cover – first aid volunteer will be on site - VL

Advertisement to be organised as follows: banners to go on the Fitz Park railings

advert to be placed in the Keswick Reminder, tagged advert to go on Facebook,

digital poster to be organised with Malcolm Rigg

Discussion regarding the future of the Scruffs took place

RESOLVED that this will be the last year of Scruffs and more focus will be concentrated on Keswick Games and other local events.

- Keswick Games - Fitz Park– Sunday 17 August time tbc

YB confirmed that preparations are underway, all races are yet to be clarified and confirmed (Action YB)

Poster to be organised (Action YB)

Further discussions regarding Keswick Games will take place in future meetings

RESOLVED that Keswick Games will run from 10am till 4pm

- VJ Day Wivell Park/War Memorial- Friday 15 August time tbc

To be discussed at future meetings

- Christmas Lights Switch on 2025 – Market Square – Friday 21 November 10am – 7pm

To be discussed at future meetings

5. **Date of next meeting**

RESOLVED that the date of next meeting will be Wednesday 4 June, time and place to be confirmed

The meeting finished at 12.50pm

Chair

Date